



**CITY OF DUBLIN
RIVERVIEW GOLF COURSE IRRIGATION IMPROVEMENTS
REQUEST FOR PROPOSAL
RFP #23-0104-01**

The City of Dublin is soliciting sealed proposals for furnishing all labor and materials for improvements to the existing irrigation system at Riverview Golf Course located at 100 Riverview Drive, Dublin, GA 31021.

There will be a mandatory pre-bid meeting on Wednesday, January 11, 2023, at 10:30 AM at the shop at Riverview Golf Course.

Proposals are to be returned, sealed and marked “RFP #23-0104-01” by 2:00 PM on Wednesday, February 1, 2023 to:

Courier:	City of Dublin Purchasing Dept. Kris Harden, Purchasing Dir. 702 E Madison St. Dublin, GA 31021	Mail:	City of Dublin Purchasing Dept. Kris Harden, Purchasing Dir. PO Box 690 Dublin, GA 31040
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- To be considered, the completed proposal must be submitted in a sealed envelope, clearly marked “Request for Proposal #23-0104-01”.
- Proposals received after the specified date and time will not be considered.
- 5% Bid Bond and 100% Performance/Payment Bond required.
- The City reserves the right to accept or reject any or all proposals, to waive formalities and technicalities, and to make an award in the best interest of the City.
- Factors to be considered in making this award, if awarded, will be job completion time, price, experience with similar projects and references. The City will be the sole judge of the weights given these factors as follows:

Experience – 30%

Project Cost – 30%

Completion Time – 25%

References – 15%

By submitting this RFP, submitters accept the evaluation process as outlined in this document and acknowledge and accept that determination of the most qualified firm offering the best value to the City may require subjective judgments by the owner.

- Proposals will be opened in the conference room in the Purchasing Department, 702 E Madison St., Dublin, Georgia, on the hour and date specified above, local time prevailing. No proposals will be accepted after the opening time. No faxed or e-mailed proposals will be accepted. Only the name of the proposer will be read aloud at the opening. No pricing information will be disclosed until award.
- Prices quoted shall be firm prices and remain firm until project completion. If awarded, the City will issue a Notice to Proceed to the successful bidder within sixty (60) days after opening.
- Any explanation desired by any proposer regarding this proposal must be requested in writing after the pre-bid meeting by Friday, January 13, 2023, for a reply to reach proposers before the submission of their proposal. Answers to any questions received will be posted on the City of Dublin website at www.cityofdublin.org/purchasing by the end of business on Tuesday, January 17, 2023. Send questions to hardenk@dublinga.org.
- Liability and Worker's Compensation Certificate of Insurance must be provided.
- Payment terms are N30 unless otherwise stated in the proposal.
- It is anticipated that this project will be awarded at the February 16, 2023, City Council Meeting. Work should commence within ten (10) days after Notice of Award.
- RFP may be withdrawn by written request only, if the request is received prior to the time and date set for the opening of bids. Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after bid has been opened.
- When applicable, bidders should inspect the site to ascertain the nature and location of work and the general conditions which could affect the cost of the work. The City will assume no responsibility for representations or understandings made by its officers or employees unless included in this Request for Proposal. While site inspections are not a mandatory requirement to submit a proposal, vendors are urged to visit the site to ascertain all the requirements of this invitation.
- Should either party fail to comply with the Terms and Conditions of this contract, the aggrieved party must give, in writing, to the other party any complaint for

non-compliance to the Terms and Conditions of this contract. The other party shall have fifteen (15) calendar days to correct the matter. If corrected to the satisfaction of both parties within the fifteen (15) calendar days and stated in writing, then the contract will continue uninterrupted. Failure to correct the matter will result in termination of this contract at the end of the thirty (30) calendar days following the date of the initial letter of complaint.

- All responses and supporting materials as well as correspondence relating to this RFP become property of the City of Dublin when received. Any proprietary information contained in the response should be so indicated. However, a general indication that the entire contents, or a major portion, of the proposal is proprietary will not be honored. The following terms and conditions shall also apply:
 - All applicable Federal and State of Georgia laws, City of Dublin ordinances, licenses and regulations of all agencies having jurisdiction shall apply to the respondents throughout and incorporated herein.
 - Professionals requiring special licenses must be licensed in the State of Georgia, and shall be responsible for those portions of the work as may be required by law.
 - No response shall be accepted from, and no contract will be awarded to, any person, firm, or corporation that (i) is in arrears to the City of Dublin with respect to any debt, or (ii) is in default with respect to any obligation to the City of Dublin.
- The City of Dublin is a Drug-Free Workplace. If the contractor has more than 1 employee, including contractor, contractor shall provide for such employees a drug-free workplace, as defined under Official Code of Georgia Annotated (“O.C.G.A.”) sections 50-24-2(5) and 50-24-3(b), throughout the duration of this agreement.
- Contractors and Sub-Contractors must execute the affidavit included in the bid package verifying that they have registered and participate in the federal work authorization program to verify information of all new employees, per O.C.G.A. 13-10-90, et. seq., and Georgia Department of Labor Regulations rule 300-10-02.
- By submitting a response to this RFP, Offeror agrees to an understanding of and compliance with the specifications and requirements described in this RFP.
- Call Kris Harden, Purchasing Director, at 478-277-5047 should you have any questions.

GENERAL SCOPE OF WORK:

Proposals are to include all materials and labor necessary to improve the current irrigation system. This shall include new controllers at current existing sites. The bid shall include all necessary components pertinent to convert a hydraulic system to operate with new controllers. Product selection should also include controller with faceplates for individual operation if needed. The bid will also include a computer-based control center located in the Maintenance Office for global management of the current hydraulic irrigation as it presently exists. Reduction in the current number of satellites is not permitted with this quote due to phases of the long-term project being undertaken. The bid shall include any and all labor, miscellaneous materials per manufacturer required for a complete turnkey installation. The bid shall provide any time and materials necessary for central programming as well as operator training. Contractors are responsible for determining the materials needed based on the examination of the site.

QUALITY ASSURANCE

Installer Qualifications: Engage a firm or firms specializing in irrigation system installation. Installer shall have successfully completed three projects similar in material, size, scope and complexity to that indicated for this Project that have resulted in construction with a record of successful in-service performance.

Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.

Codes and Standards: Perform the work in compliance with applicable requirements of governing authorities having jurisdiction.

DELIVERY, STORAGE, AND HANDLING

Deliver piping with factory-applied end caps. Maintain end caps through shipping, storage, and handling to prevent pipe-end damage and to prevent entrance of dirt, debris, and moisture.

Store plastic piping protected from direct sunlight. Support to prevent sagging and bending.

COORDINATION

Coordinate installation of irrigation system with Owner's Representative and/or all other trades on site to ensure irrigation system or other work on site will not be damaged. Should contractor fail to coordinate, and damages occur it will be the contractor's responsibility to repair damages at his own costs.

PRODUCTS

The following is a list of products required for the irrigation system improvements. Any reference to brand name is to be considered as a description of the quality of materials desired.

- Pilot field controller 30 STW/UHF radio mod (1)
- Pilot 20 ST UHF Field Controller (21)
- Pilot Central software & computer (1)
- Pilot field cont wifi & UHF radio (1)
- UHF handheld 2-way radio with charger and antenna (2)
- UHF mast antenna w/hardware 5Db, no cable (1)
- RG8 cable w/conn for software (1)
- Radio survey w/FCC (1)
- Grounding rad 5/8" W6AWG wire insulated (22)
- Elec sweep 3" (22)
- Elec sweep 1.5" (66)
- Wire, 18/13 x 500 ft. (1)
- KNG dry conn black/blue low volt 20/bag (400)
- Wire, 10/2 UF w/ground per ft (500)
- RB XQ .25" poly tubing 100 ft. – x33010 160/pall (2)
- RB conn .25" BxBx42021 50/1000 (250)
- Hydraulic to electric converters for Pilot FC (23)
- 40 lb. bag cement, 4 per pedestal (92)
- Misc. wood items for forming concrete pads (1)
- Installation of all pads and wiring (1)

**City of Dublin
Riverview Golf Course Irrigation Improvements
RFP #23-0104-01**

Total Bid Amount (Written Out)

PROJECT COST: \$ _____

**JOB COMPLETION
TIME:** _____

BIDDER: _____

ADDRESS: _____

NAME: _____ **TITLE:** _____

SIGNATURE: _____

PHONE NUMBER: _____ **FAX NUMBER:** _____

E-MAIL: _____

W-9 must be provided with proposal.

Vendor Experience:

- List at least three (3) references, with contact information, by vendor for similar projects.



NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF _____
COUNTY OF _____

_____ Owner,
Partner or Officer of Firm

_____ Company Name,
Address, City and State

being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized to submit the attached proposal. Affiant further states as bidder, that they have not been a party to any collusion among proposers in restraint of competition by agreement to propose at a fixed price or to refrain from submitted proposals. Affiant also states that they have not been a party to any collusion with any officer of the City of Dublin or any of their employees as to quantity, quality or price in the prospective contract; and that discussions have not taken place between proposers and any office of the City of Dublin or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed proposal for:

_____ Firm Name

_____ Signature

_____ Title

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public



City of Dublin, Georgia

SUBCONTRACTOR AFFIDAVIT AND AGREEMENT

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Dublin has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA) P.L. 99-603), in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91

Business Name

EEV/ Basic Pilot Program* User Identification Number

BY: Authorized Officer or Agent
(Subcontractor Name)

Date _____

Title of Authorized Office or Agent of Subcontractor

SUBSCRIBED AND SWORN BEFORE ME ON THIS THE _____ DAY OF _____ 20_____

Notary Public: _____

My Commission Expires: _____

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Rule Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA)



SAVE COMPLIANCE AFFIDAVIT

O.C.G.A § 50-36-1(e) (2) Affidavit

By executing this affidavit under oath, as an applicant for Contract or Services, as referenced O.C.G.A. C. § 50-36-1, from the City of Dublin, Georgia, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) _____ I am a United State citizen.
- 2) _____ I am a legal permanent resident of the United States
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency. My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e) (1), with this affidavit. The secure and verifiable document provided with this affidavit can best be classified as:
_____.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____ (city), _____ (state).

Signature of Applicant

Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE

_____ DAY OF _____, 20_____

NOTARY PUBLIC

My Commission Expires: