

	<b>Fort Mill School District</b>	Solicitation Number: #18-095 Date Issued: June 5, 2019 Procurement Specialist: Debi Gantt	
	<b>Request for Quotes</b>	Phone: (803) 548-2527 E-Mail Address: <a href="mailto:ganttd@fortmillschools.org">ganttd@fortmillschools.org</a>	

DESCRIPTION: **Digital Arts Equipment**

SUBMIT YOUR OFFER TO EITHER OF THE FOLLOWING ADDRESSES:	
MAILING ADDRESS: Fort Mill School District 2233 Deerfield Drive Fort Mill, SC 29715	E-Mail ADDRESS: <a href="mailto:ganttd@fortmillschools.org">ganttd@fortmillschools.org</a>

BIDS DUE NO LATER THAN: **June 13, 2019 at 10:30 am**

NUMBER OF COPIES TO BE SUBMITTED: **One (1)**

CONFERENCE TYPE: DATE & TIME: N/A	LOCATION:
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<b>AWARD &amp; AMENDMENTS</b>	Award will be posted on or around June 14, 2019. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: <a href="http://www.fortmillschools.org/departments/procurement/">http://www.fortmillschools.org/departments/procurement/</a>
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.  
(See "Signing Your Offer" and "Electronic Signature" provisions.)

<b>NAME OF OFFEROR</b>  <small>(full legal name of business submitting the offer)</small>	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
<b>AUTHORIZED SIGNATURE</b>  <small>(Person must be authorized to submit binding offer to contract on behalf of Offeror.)</small>	<b>TAXPAYER IDENTIFICATION NO.</b>  <small>(See "Taxpayer Identification Number" provision)</small>	
<b>TITLE</b>  <small>(business title of person signing above)</small>		
<b>PRINTED NAME</b>  <small>(printed name of person signing above)</small>	<b>DATE SIGNED</b>	<b>STATE OF INCORPORATION</b>  <small>(If you are a corporation, identify the state of incorporation.)</small>

<b>OFFEROR'S TYPE OF ENTITY: (Check one)</b>			<small>(See "Signing Your Offer" provision.)</small>
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Other _____	
<input type="checkbox"/> Corporate entity (not tax-exempt)	<input type="checkbox"/> Corporation (tax-exempt)	<input type="checkbox"/> Government entity (federal, state, or local)	

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(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension                      Facsimile
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
___ Payment Address same as Home Office Address ___ Payment Address same as Notice Address (check only one)	___ Order Address same as Home Office Address ___ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	___ Calendar Days (%)
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Minority Participation: Are you a SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, SC Certification # _____  Are you a Non SC Certified Minority Vendor <input type="checkbox"/> Yes <input type="checkbox"/> No	
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## **I. SCOPE OF SOLICITATION**

Fort Mill School District is soliciting quotes for Digital Arts Equipment for Catawba Ridge High School. The instructor is very specific about the items that are needed for her program. We prefer items as specified, but if you are quoting an alternate please include complete details about each piece, and it will be the sole discretion of the instructor rather alternates are accepted.

**We require an inside delivery, with inside delivery being made to the admin area.**

Catawba Ridge High School  
1180 Fort Mill Parkway  
Fort Mill, SC 29715

**Bid Form**

QTY	DESCRIPTION	Bid Price	Extended Price
	<b>CATAWBA RIDGE HIGH</b>		
1	Challenge Tital 230 – 23” Hydraulic Programmable Paper Cutter		
1	Pad-About Freestanding Padding Press		
1	Challenge Handy-Jog Paper Jogger with standard tray		
1	Keencut Excalibur 5000 Vertical Board Cutter		
4	Mightee Mount Board Stand (36” Wide)		
4	Grey Self-Healing Cutting Mats		
1	James Burns Onglematic O3 Tab Cutter		
1	JB USA ProCrease M2.1 Manual Crease Machine		
	TOTAL	\$	
	SALES TAX	\$	
	<b>GRAND TOTAL</b>	\$	

**\*DELIVERED PRICES – TO INCLUDE INSIDE DELIVERY**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date