

City of Myrtle Beach Request for Qualifications

RFQ 25-R0010 Pelicans Stadium Structural Repairs

Issue Date: October 10, 2024



The City of Myrtle Beach will not be responsible for any errors, omissions, or misrepresentations regarding any plans or solicitation documents that are obtained from any source other than the City of Myrtle Beach. It is the Contractor's sole responsibility to verify the authenticity of all documents associated with this project. The Contractor will be liable for any losses, damages, costs, and/or expenses incurred by operating from plans or documents that are not obtained directly from the City of Myrtle Beach.

www.cityofmyrtlebeach.com/services/bids_and_purchasing/index.php



INTRODUCTION

The City of Myrtle Beach seeks to obtain qualifications of professional contractors with relevant project experience for the possible shoring, repair of spalling concrete, plus additional repair services of the Pelicans Stadium, located at 1251 21st Avenue North, Myrtle Beach, SC 29577. The facility is currently being evaluated for necessary repairs to be completed during the off-season to ensure the safety of the structure during the 2025 baseball season.

SCOPE OF WORK

The following is intended to provide a list of possible work to be performed, pending the outcome of the structural evaluation.

- Repairs to corroded guardrail plates
- Repair supports to stairwell landings
- Repair of spalled precast concrete
- Replacement of corroding precast bleacher connection plates
- Remove and replace cracked concrete slab
- Shoring of corroded steel raker beams

More detailed work specifications will be made available to qualified contractors once the structural evaluation is complete. The City anticipates a short performance period window, with all major work completed no later than early March, 2025. No time extensions will be available except for minor repairs to spalled concrete in between home games.

SUBMISSION REQUIREMENTS

Qualifications packets are to be organized in four (4) sections as described below:

Section 1 – Contractor Overview (50 points)

- Provide company's experience with stadium (or similar) repair projects
- Outline company's experience with steel work, concrete, and other structural furnishings.

Section 2 – Related Experience (25 points)

- Provide three (3) examples of similar projects, including services provided, start/completion dates, construction costs, etc.



Section 3 – Project Team (10 points)

- Submit resumes for the proposed preconstruction lead, project manager, project superintendent, and any other proposed project personnel that you feel are key to the project
- Include a high-level staffing plan identifying the time each individual will be dedicated to the project during construction.

Section 4 – References (15 points)

- Provide at least three (3) client references with name, title, company, current phone number, active e-mail address
- Provide summary details of any current or pending litigation related to any recent project
- The City reserves the right to contact other references in addition to those provided.



Qualifications packet shall be no more than twenty (20) 8-1/2" x 11" double-sided pages (not including cover, index tabs.) Additional information may be submitted as an appendix to the qualifications packet, but do not submit extraneous or promotional materials. The City of Myrtle Beach does not expressly state or imply any obligation to reimburse responding contractors in preparing submissions in response to this request.

SUBMISSION DEADLINE

Interested contractors should submit four (4) hard copies and one (1) electronic copy on a thumb drive in a sealed envelope. Submit qualifications to:

City of Myrtle Beach Procurement Division
3231 Mr. Joe White Avenue
Myrtle Beach, SC 29577
Attention: Ann Sowers, Procurement Manager

Qualifications packet must be submitted by 2:30PM (local time) on Monday, November 4, 2024. No e-mail submissions will be accepted. The City is not responsible for late or misdirected mail. Request for Qualifications is not subject to public opening. However, all information submitted in response to this RFQ will be subject to the Freedom of Information Act (FOIA) and will be made available for public review upon request.

QUESTIONS

All communications concerning this RFQ shall be directed via e-mail to Ann Sowers, Procurement Manager. Respondents shall not contact any other staff at the City of Myrtle Beach, Horry County, SKA Consulting Engineers, or the Myrtle Beach Pelicans organization. Any communication to any related party may be just cause for disqualification.

Questions regarding this RFQ must be submitted in writing via e-mail to asowers@cityofmyrtlebeach.com. Official time of receipt of questions will be marked by the time the e-mail is received, and not by the time that it is sent. E-mail messages can take up to ten (10) minutes or more to be delivered to the intended recipient. All questions received by the deadline of 10:00AM (local time) on Thursday, October 17, 2024 will be answered via addendum.

EVALUATION CRITERIA

The City will identify a team of individuals to independently review and evaluate the qualifications received. After independent review, the team will work together to arrive at a final ranking of all submittals. The City will short-list the highest ranking contractors. Exhibit 1 shows the rubric that will be used to evaluate and compare all qualifications.

Short-listed contractors must be prepared to participate in an on-site walk-through of the facility and provide pricing for identified work during the week of November 11, 2024. Specific dates for walk-through, pricing, and performance period will be provided to the short-listed contractors.

Any contractor selected for work will be required to provide bonds, insurance, and a City of Myrtle Beach business license. Specific details regarding these requirements will be provided to the short-listed contractors.

The City reserves the right to waive technicalities or irregularities, accept the qualifications or reject any and all qualifications received, re-advertise the project, or to negotiate separately with any source whatsoever in any manner necessary to serve the best interests of the City.

PROPOSED SCHEDULE

RFQ Release	Thursday, October 10, 2024
Questions Due at 10:00AM (local time) to: asowers@cityofmyrtlebeach.com	Thursday, October 17, 2024
Questions Answered	Thursday, October 24, 2024
Responses Due	Monday, November 4, 2024 at 2:30PM (local time)
Evaluation of Qualifications	November 4, 2024 – November 8, 2024
Anticipated Short-List	November 8, 2024

The City reserves the right to adjust dates as necessary.

Exhibit 1 – Evaluation Rubric

Evaluator's Name: _____

Date of Evaluation: _____

Offeror's Name: _____

Category	Maximum Score	Assigned Score
<u>Contractor Overview</u> <ul style="list-style-type: none">• Experience	50 points	
<u>Related Experience</u> <ul style="list-style-type: none">• Similar Projects	25 points	
<u>Project Team</u> <ul style="list-style-type: none">• Resumes• Staffing Plan	10 points	
<u>References</u> <ul style="list-style-type: none">• Project References	15 points	
Totals	100 points	

Comments: