

# INVITATION FOR PROPOSALS

The City of Holly Springs, located at 3237 Holly Springs Parkway, Holly Springs, Georgia 30115, will receive sealed proposals until:

*July 8, 2020 at 2:00 PM*

For the project known as:

***City of Holly Springs and the  
Downtown Development Authority of Holly Springs (DDA)  
("Owners") Holly Springs Mixed-Use Site Work and  
Infrastructure Project  
Project Number: RFP #2020-03***

Proposals are **due by July 8, 2020** and will be opened and read aloud shortly thereafter in the City Hall Conference Room, 3237 Holly Springs Parkway, Holly Springs, Georgia 30115. No other determination of award will take place at the Proposal opening. Proposals received after the designated time will not be considered. The Owner of the project is the City of Holly Springs and the Downtown Development Authority of Holly Springs. The Engineer for the project is **Southeastern Engineering, Inc.**

The approximate extent and character of the Work is generally described as follows:

**Site development for the Town Center, City Homes and Town Home components of the Holly Springs Mixed-Use Site Work and Infrastructure Project.**

Proposers shall inform themselves concerning Georgia Laws and comply with same.

Proposing Documents may be obtained by contacting **David Edwards** at [dme.odyssey@gmail.com](mailto:dme.odyssey@gmail.com). All questions should be directed to **David Edwards**.

The time allowed for Substantial Completion is **450 consecutive days** from the date specified in the **Notice to Proceed**. Nonrefundable liquidated damages in the amount of \$500 per calendar day will be deducted from monies due the Contractor in the event that a portion of the work remains incomplete beyond the agreed upon contract completion date. The official **Notice to Proceed** is anticipated to be given to the chosen contractor in the **Summer of 2020**.

Each Proposal must be accompanied by a "Bid Bond" with good and sufficient surety or sureties approved by the Owners for faithful acceptance of the contract, payable to, in favor of, and for the protection of the Owners in an amount equivalent to five percent (5%) of the total amount payable by the terms of the contract or, in lieu thereof, in the form of a certified check, cashier's check, or cash in equal amount.

The successful Proposer will be required to furnish a performance bond for 100% of the contract amount and a payment bond for 100% of the contract amount, with the executed Agreement meeting the requirements of the Contract Documents and executed on the forms attached to the Agreement. The terms and time for payment are set forth in the Agreement.

Surety and insurance companies must have an AM Best rating of A-6 or greater, be listed in the Federal Registry of Companies holding Certificates of Authority and Acceptable Sureties on Federal Bonds and be

licensed by the Georgia Insurance Department and the Georgia Secretary of State to do business in the State of Georgia.

Requests for payments are due by the Tenth (10<sup>th</sup>) of each month for work improvements in place at the end of the prior month. Payment will be made by the Fifteenth (15<sup>th</sup>) of the following month less 10% retainage. Retainage will be held until final acceptance of the project by Owners.

All Proposals will remain subject to acceptance for 90 days after the day of the Proposal opening, but Owners may, in their sole discretion, release any Proposal and return the Proposal security prior to that date.

**Each Proposal must be submitted in a SEALED ENVELOPE** addressed to the Owners. Each sealed envelope containing a Proposal must be plainly marked on the outside as, **Sealed Proposal for “City of Holly Springs and DDA Mixed-Use Site Work and Infrastructure Project, RFP #2020-03”**, and the envelope should bear on the outside the name and address of the Proposer.

If the Proposal is forwarded by mail, the sealed envelope containing the Proposal must be enclosed in a separate mailing envelope and plainly marked on the outside as, **Sealed Proposal for “City of Holly Springs and DDA Mixed-Use Site Work and Infrastructure Project RFP #2020-03”** to the attention of the Owners. The mailing address is P.O. Box 990 Holly Springs, GA 30142. Proposals may be hand-delivered to Holly Springs City Hall at 3237 Holly Springs Parkway, Holly Springs, GA 30115.

The Owners reserve the right to reject any or all Proposals, to waive formalities and re-advertise.



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Steven W. Miller, Mayor  
City of Holly Springs



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J. Kevin Moore, Chairman  
Downtown Development Authority of Holly Springs