



Whitfield County Schools

1306 South Thornton Avenue, Dalton, Georgia 30721

wcsga.net • (706) 217-6780

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Invitation to Bid

For

Facilities – Air Filter Bid WCS-FA-ITB-2023-025

For The

**Whitfield County Schools
Purchasing Department
1030 Hill Road
Dalton, GA 30721**

BID # WCS-FA-ITB-2023-025

March 15, 2023

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INVITATION TO BID

Whitfield County Schools District invites responsive and responsible vendors to submit sealed bids for the following:

Facilities – Air Filter Bid.

(See Exhibit A for additional specifications)

Questions:

Direct any questions regarding this bid to Brian Newton, Procurement Officer via Vendor Registry no later than **2:00 pm (EST) on March 22, 2023.**

Submission:

Submissions must include a line item bid and the Bid Submission form, to be considered an acceptable bid.

Bids must be submitted on Vendor Registry and received by **2:00 pm (EST) on March 29, 2023.**

******* LATE PROPOSALS SHALL NOT BE ACCEPTED *******

EMAILED OR FAXED RESPONSES ARE NOT ACCEPTABLE AND SHALL NOT BE CONSIDERED A SEALED BID.

Any Bidder who has demonstrated and documented poor performance during a current or previous agreement, within the last 3 years, with Whitfield County Board of Education may be considered a non-responsible Bidder and their bid may be rejected. Whitfield County Board of Education reserves the right to exercise this option as is deemed proper and/or necessary.

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BID SUBMISSION
Facilities – Air Filter Bid

Having also examined/understood the Products / Services specifications and requirements, the Undersigned hereby proposes to furnish all products, labor, equipment, tools, transportation, services, licenses, fees, permits, etc., required by said document to complete all divisions of the Products / Services stipulated above for the sum included below.

Respectfully submitted:

Contractor/Vendor (Company Name)

Representative (Name and title)

Telephone Number

Email Address

Signature

Business Address

Federal I.D. Number

_____ (Dollars) for Products / Services rendered.

_____ Projected Date for Delivery

Whitfield County Schools understands billing will be due for the full amount of the Products / Services upon delivery, completion, and signed off on by **Director of Facilities**.

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EXHIBIT A

Product or Service Specifications

A. GENERAL REQUIREMENTS

1. Bid air filters including palletized, shrink-wrap, and delivery.

B. SERVICE LEVEL AGREEMENT

1. Deliver accepted products to warehouse location in Dalton, GA.
2. Products shall be palletized and shrink-wrapped to be unloaded by a forklift.
3. Delivery dates and times will be coordinated through the WCS Logistic Supervisor.
4. Must be delivered and invoiced by Tuesday, June 22 at 2:00 pm.
5. Provide projected date of delivery.

C. THE WORK/PRODUCT

1. All Air Filters shall be bid to a Pleated Merv8 Filter spec.
2. List of Air Filters Sizes and Quantities.

1" AIR FILTERS	12 PER CASE	Case QTY	Order QTY
14X20X1 Pleated Merv8 Filter		21	252
14X25X1 Pleated Merv8 Filter		2	24
14X30X1 Pleated Merv8 Filter		3	36
15X22X1 Pleated Merv8 Filter		3	36
16X20X1 Pleated Merv8 Filter		58	696
16X25X1 Pleated Merv8 Filter		8	96
16X30X1 Pleated Merv8 Filter		13	156
17X24X1 Pleated Merv8 Filter		20	240
18X18X1 Pleated Merv8 Filter		5	60
18X20X1 Pleated Merv8 Filter		52	624
18X24X1 Pleated Merv8 Filter		3	36
18X25X1 Pleated Merv8 Filter		3	36
18X28X1 Pleated Merv8 Filter		3	36
18X30X1 Pleated Merv8 Filter		5	60
20X20X1 Pleated Merv8 Filter		60	720
20X22X1 Pleated Merv8 Filter		4	48
20X25X1 Pleated Merv8 Filter		55	660
22X36X1 Pleated Merv8 Filter		8	96
24X24X1 Pleated Merv8 Filter		5	60
24X28X1 Pleated Merv8 Filter		11	132
28X30X1 Pleated Merv8 Filter		10	120
2" AIR FILTERS	12 PER CASE	Case QTY	Order QTY
16X16X2 Pleated Merv8 Filter		68	816
16X20X2 Pleated Merv8 Filter		149	1788
16X25X2 Pleated Merv8 Filter		434	5208
17X30X2 Pleated Merv8 Filter		4	48
18X20X2 Pleated Merv8 Filter		29	348
18X24X2 Pleated Merv8 Filter		7	84
18X25X2 Pleated Merv8 Filter		29	348

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20X20X2 Pleated Merv8 Filter	191	2292
20X24X2 Pleated Merv8 Filter	74	888
20X25X2 Pleated Merv8 Filter	329	3948
20X30X2 Pleated Merv8 Filter	116	1392
21.5X36.5X2 Pleated Merv8 Filter	12	144
24X24X2 Pleated Merv8 Filter	95	1140
25X25X2 Pleated Merv8 Filter	3	36
4" AIR FILTERS	6 PER CASE	Case QTY
16X16X4 Pleated Merv8 Filter	5	30
16X20X4 Pleated Merv8 Filter	22	132
16X25X4 Pleated Merv8 Filter	26	156
18X25X4 Pleated Merv8 Filter	6	36
20X20X4 Pleated Merv8 Filter	2	12
20X24X4 Pleated Merv8 Filter	3	18
20X25X4 Pleated Merv8 Filter	21	126
24X24X4 Pleated Merv8 Filter	29	174

D. THE FACILITIES PRODUCTS TO BE DELIVERED

WCS Student Service Center
201 East Tyler Street
Dalton, GA 30721