

 <p>CLAYTON COUNTY Water AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	Wet Well Cleaning and Disposable Services	
	ADDENDUM # 1	
	DATE	Tuesday, March 17, 2020
	BID NUMBER	2020-WR-07
	PRE-BID MEETING DATE	Thursday, March 19, 2020 at 10:00 a.m. local time
BID OPENING DATE	Tuesday, April 7, 2020 at 10:00 a.m. local time	
ADDENDUM MUST BE SIGNED AND INCLUDED IN YOUR RESPONSE TO THE RFB.		

NOTIFICATION:

Due to the ongoing concerns with Covid-19 virus, the Clayton County Water Authority (CCWA) has decided to change the non-mandatory pre-bid meeting scheduled for Thursday, March 19, 2020 at 10:00 a.m. to a conference call meeting instead. See below agenda that was prepared for the meeting.

Please see call in instructions below:

Join by phone

Toll number: +1 (912) 483-5368,,708782496# (Dial-in Number)

Conference ID: 708782496

<i>Acknowledgment of receipt of this addendum must be signed and included in your bid response.</i>	
COMPANY NAME	
SIGNATURE	
DATE	

**CLAYTON COUNTY WATER AUTHORITY
NON-MANDATORY PRE-BID CONFERENCE CALL MEETING AGENDA
FOR
WET WELL CLEANING AND DISPOSABLE SERVICES**

Sign In

Notes

Any statements expressed in this meeting are non-binding. Any questions a proposer may have shall be answered by reviewing the Request for Proposals documents, or by submitting the questions in writing via email to **ccwa_procurement@ccwa.us** for formal responses. CCWA will provide responses to all questions via an addendum, which will be posted in the CCWA website.

Bid Overview

The Clayton County Water Authority (CCWA) intends to contract qualified contractors to provide services according to the specifications indicated herewith for a twelve (12) month period, from June 1, 2020 through May 31, 2021. By submitting a sealed bid, the vendor must agree to provide all stated services at the bid price for the specified twelve-month period per the terms and conditions contained within this bid document. Failure on the part of the successful contractor to honor their bid price may result in any action CCWA deems necessary to remedy the situation.

The contract may be extended for a second one-year and/or third one-year term by mutual consent of both parties with no changes to terms, conditions, and prices.

In submitting this bid, Bidder certifies that he/she is qualified to do business in the State of Georgia as required by laws, rules, and regulations or, if allowed by statute, covenants to obtain such qualification prior to bid award. If your company is a corporation, it must be registered with the Georgia Secretary of State.

All things being equal, orders will be placed by purchase order with the vendor offering the lowest unit price on a per item basis. Prompt and reliable response on each order is as equally important as the lowest price; therefore, CCWA reserves the right to make purchases from the next available low bidder if the first low bidder is not able to supply the services to meet our needs.

Orders will be placed on an "as needed, when needed" basis. CCWA does not guarantee any minimum or maximum quantities under this bid/contract.

Services must be made available to all our respective facility locations.

The Contractor's work must conform to any applicable O.S.H.A. and Georgia D.O.T. guidelines.

Submittal Requirements

The following items are required to be included as part of the bid submittal. Failure to include any of these items may result in the bid being deemed non-responsive:

- A. Bid Form – Bidders must submit their completed and signed Bid Form.
- B. Bidder Qualification Information Form.
- C. References – The bid must contain at least three (3) commercial and/or industrial references of similar work completed in the last three (3) years, including an updated contact person, address, email address and phone number.
- D. Georgia Security and Immigration Compliance Act of 2006 form.
- E. Contractor Affidavit and Agreement form.
- F. Subcontractor Affidavit form.
- G. Special Provisions form on page 4-1.2.
- H. Non-Collusion Certificate
- I. W-9 Form
- J. Vendor Form
- K. Addenda (if any)

Bid Evaluation

The bid will be awarded to the lowest responsive responsible bidder whose bid conforms to the RFB specifications and will be the most advantageous to the CCWA.

An evaluation will also be performed to ensure bidder complies with the required submittals. Determination of best responsive responsible bidder will be the sole judgment of the CCWA.

This procurement has a Small Local Business Enterprise (SLBE) bid discounts up to 10% which will be applied to certified SLBE primes ONLY (bidders only, not for use of any SLBE certified sub-contractors), depending upon their business location. Please refer to Division 2, Section 8 of this bid package for more details. The bid will be awarded to the lowest responsive responsible bidder whose bid conforms to the RFB specifications and will be the most advantageous to the Clayton County Water Authority (CCWA). An evaluation will also be performed to ensure bidder complies with the required submittals. Determination of best response to bid will be the sole judgment of the CCWA.

The contract may be extended for a second one-year and/or third one-year term by mutual consent of both parties with no changes to terms, conditions, and prices.

Small Local Business Enterprise (SLBE) Bid Discount:

This procurement has a Small Local Business Enterprise (SLBE) bid discounts up to 10% which will be applied to certified SLBE primes ONLY (bidders only, not for use of any SLBE certified sub-contractors), depending upon their business location. Please refer to Division 2, Section 8 of this bid package for more details.

Bid discounts are incentives that allow an original bid amount to be discounted for evaluation purposes in determining the lowest responsive, responsible bidder, while the original bid amount will be the basis for contract award.

Example: A \$100,000 bid with a 7.5% bid discount would be evaluated at \$92,500. However, \$100,000 would be paid to the successful bidder.

Bid Discounts will be applied to CCWA certified SLBE prime bidders only. The use of certified SLBE sub-contractors will not establish eligibility to receive Bid Discounts. Depending on the bidder's location, Bid Discounts will range between 7.5% and 10%.

The calculation of SLBE bid discounts shall be as follows:

There will be an applied tiered discount to bids based on what county the SLBE business is located.

- 10 percent for SLBE's in Clayton County.
- 7.5 percent for SLBE's within the next surrounding 10 counties (Cherokee, Cobb, DeKalb, Douglas, Fayette, Fulton, Gwinnett, Henry, Rockdale and Spalding).

- (1) Discounts are given to Bidders who are SLBE prime bidders only.
- (2) In the event of a tie bid between a discounted bidder and a non-discounted bidder, the discounted bidder (SLBE) will be recommended for the contract. Division 2, Section 8 of this bid package for more details.

Procurement Schedule

Deadline for Questions	Thursday, March 26, at 10:00 am
Issue Last Addendum	Tuesday, March 31, at 10:00 am
Bid Opening	Tuesday, April 7, 2020 at 10:00 am
Anticipated Board Award	Thursday, May 7, 2020

Bidders may ask questions regarding this Contract prior to the bid opening. To be considered, all questions must be received in writing, via email to **CCWA_Procurement@ccwa.us** by **2:00 p.m. (local time) on Thursday, March 26, 2020**. Any and all responses to bidder's questions will be issued in the form of an Addendum by email. All addenda issued shall become part of the Bid Documents.