

INSTRUCTIONS TO BIDDERS

Project Title: TOWN OF ESTILL MORRISON AVENUE DEMOLITION PROJECT
Owner: Town of Estill
Project No. CDBG #4-CE-18-009

The Town of Estill will accept separate sealed bids for the complete demolition and disposal of 10 vacant/dilapidated structures located along Morrison Avenue, First Street and Martin Luther King Boulevard in the Town of Estill. The bid amount shall include the removal of all construction materials above and below grade for each parcel. All underground utilities such as water, gas and sewer connections are to be terminated and sealed at the street right-of-way and the work shall include the removal of all buried pipes and footings for each parcel. The lots shall be left clean and free of all debris and include trimming of overgrowth, bush hogging, stump/dead tree removal, vine removal and leveling with clean fill and seeded. All materials from the site shall be disposed of properly in accordance with all regulations.

Asbestos testing has been completed on the 10 structures and reports will be made available. Prior to demolition work commencing, the successful bidder will have to provide evidence that they are qualified to do asbestos removal. Demolition Permit, Tree Permit (if required), Town Business License and any other required permit must be obtained by the contractor who will be doing the demolition and clean-up work prior to work commencing. Cost of demolition and clearing must be itemized and listed separately on the bid form. The listing of structures to be demolished are available by contacting Barbara A. Johnson, Lowcountry Council of Governments, (843) 473-3951 or (843) 473-3990, bjohnson@lowcountrycog.org. The Town of Estill reserves the right to accept or reject any bid in whole or in part and to award a contract that is in the best interest of the Town.

This project will be conducted with funds provided by the SC Department of Commerce, Grant Administration, under the State's Community Development Block Grant (CDBG) Program.

Bidders will make positive efforts to use small and minority owned business and to offer employment, training and contracting opportunities in accordance with Section 3 of the Housing and Urban Development Act of 1968.

Separate sealed bids for the Town of Estill Morrison Avenue Demolition Project (demolition of approximately 10 single family housing structures) will be received at the Estill Town Hall on **Wednesday, October 13, 2021 at 2:00PM**, then at said office to be publicly opened and read aloud.

Sealed BIDS may be hand delivered or mailed to:

HAND DELIVER TO:

Edna O'Banner, Finance Director
Town of Estill
323 Martin L. King Jr. Blvd South
Estill, SC 29918
PROJECT-ESTILL MORRISON AVENUE DEMO

MAIL TO:

Edna O'Banner, Finance Director
Town of Estill
P.O. Box 415
Estill, SC 29918
PROJECT- ESTILL MORRISON AVENUE DEMO

Once a bid is submitted, no opportunity shall exist to withdraw and submit an alternate bid. The Town of Estill encourages participation by women and minority owned businesses. No bidder may withdraw their bid within 90 days of the date of the actual opening. Contract documents should be executed within 30 days of notification of an approved contract. Work should begin within 14 days of an issuance of a notice to proceed and must be completed within 60 days.

The Town requests that all bidders respond with an actual bid or with a sealed "No Bid." This provision guards against receiving an insufficient response to the Advertisement of Bids.

Each Bidder shall upon request of the Owner or their designee submit on the form furnished for that purpose (a copy of which is provided), a statement of the Contractor's qualifications, his/her experience record in demolition projects, his organization and equipment available for the work contemplated, and when specifically requested by the Owner or their designee, a detailed financial statement. The Owner or their designee shall have the right to take such steps as it deems necessary to determine the ability of the Contractor to perform his obligations under the Contract, and the Contractor shall furnish the Owner or their designee all such information and data for this purpose as it may request. The right is reserved to reject any bid where an investigation of the available evidence or information does not satisfy the Owner or their designee that the Contractor is qualified to carry out properly the terms of the Contract.

The attached forms related to this bid offering must be completed and returned with the submitted bid. They are as follows:

- 1) Contractor Affidavit – SC Illegal Immigration Reform Act
- 2) Section 3 Business Self Certification
- 3) Bidder's Proposed Section 3 Contractors/Subcontractors
- 4) Bidder's Section 3 Estimated New Hires
- 5) Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Transactions

Please note as well that ***a unit cost for items should be included on the bid form.***

Additionally a sample contract with the required CDBG Contract Special Provisions is attached as information. Any responsible low bidder will have to have an active registration in www.sam.gov (the Federal System for Award Management). Any responsible low bidder will have to enter into a contractual arrangement with the Town for the described work subject to the approval of the SC Department of Commerce- Division of Grants Administration.

Bidders must deposit security with all bids. Security shall be in the form of a bid bond and shall be in an amount equal to not less than 5% of the amount of the bid.

Additionally, the successful bidder will be required to provide a performance and payment bond in the amount of the contract that reflects 100% of the contract price with their executed contract documents.

Any prospective bidder, offeror, contractor or subcontractor who is aggrieved in connection with the solicitation of this contract may protest to the Town in accordance with Section 11-35-4210 of the SC Code of Laws, within 15 days of the date of issuance of the Notice of Intent to Award.

No bidder will be considered unless the bidder is legally qualified under the provisions of the SC Contractor's Licensing Law (SC Code of Laws as amended on April 1, 1999, Chapter 11, Sections 40-11-10 through 40-11-428).

Questions (if any) regarding this solicitation must be submitted via email to Barbara A. Johnson, LCOG, at bjohnson@lowcountrycog.org no later than 2:00PM on **Monday, October 4, 2021**. Answers to all questions will be posted on the Lowcountry Council of Governments website, www.lowcountrycog.org as an addendum to this bid.