



*Accelerate Progress for Students*

Robert Russell  
Director Procurement

Scott Elder  
Superintendent

**DATE: 10/13/2022**

**RFP NUMBER: 23-039PL**

**RFP TITLE: Covid-19 Rapid Antigen At-Home Test Kits**

**ADDENDUM NUMBER: 1**

Please see Question and Answers:

1. Please clarify the bid and paperwork states 10/20/2022 for submission.

**Answer:** Bid Due Date & Time: 10/20/2022 @ 3:00 PM (local)

2. I had a question regarding the bid. We are curious if you will accept redlines to the terms.

**Answer:** No, we do not accept redlines to our terms and conditions on our bids.

3. Is a supplier allowed to submit a price for a test kit from more than one brand manufacturer?

**Answer:** Yes, each manufacturers' brand' must be submitted as a separate bid.

4. What's your estimated time for evaluation and awarding of the contract?

**Answer:** We estimate evaluation and award will take anywhere from two to four weeks.

5. What is the estimated timeline of placing orders once contracts have been awarded?

**Answer:** Potentially in November, the current inventory of test kits along with the positivity rate of COVID cases being reported and any anticipated rise in COVID cases will have to be evaluated prior to determining when an order will be placed.

6. At delivery sites do you require any additional equipment such as forklifts etc?

**Answer:** The vendor must work with the shipping company to make arrangements so that the shipping company is prepared with necessary equipment (e.g. pallet jack, dolly, etc.) to unload test kits at the delivery site.

7. For the return policy questioned on page 27, can we please attach/upload a return/recall procedure as a separate file for the bid?

**Answer:** Yes, please make it a part of your response to the ITB.

8. Can you please share the purchase history of this product? From the past three years.

**Answer:** There is no purchase history for this product.

9. Is the bidder required to ship in cases or pallets?

**Answer:** No, but the commodity would have to be packaged in bulk for the sake of shipping, receiving, inventory and distribution purposes.

10. Is there an estimated number of orders that would be expected to be shipped in cases v. pallets?

**Answer:** If the product is packaged by cases (as most are), the number of test kits needed will be ordered accordingly.

11. Could you help us understand the total opportunity size, in terms of the number of kits that may be required (e.g. volume)?

**Answer:** It all depends on the depletion of current inventory, any upcoming surges and testing requirements set forth by the Department of Health and the New Mexico Public Education Department. It all continues to be very fluid.

12. How many orders could be expected?

**Answer:** Please refer to the response to question 11.

**ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL, AND SEE UPDATED EVALUATION CRITERIA IN THIS DOCUMENT:**  
**Addenda not signed and returned may consider the RFP non-responsive and May be Rejected.**

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**COMPANY/FIRM NAME**

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**SIGNATURE**

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**DATE**