



City of Kingman

310 NORTH FOURTH STREET • KINGMAN • ARIZONA • 86401 • 928.753.5561
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CITY OF KINGMAN **NOTICE OF REQUEST FOR PROPOSAL** **TRANSIT CENTER SITE SELECTION** **AND ENVIRONMENTAL ANALYSIS** **PW23-001**

Project Description: Kingman Area Regional Transit (KART), operated by the City of Kingman is requesting proposals from qualified CONSULTANTS for a Transit Center Site Selection and Environmental Analysis. The Short and Long Range Transit Study performed in 2021 identified the need for a dedicated transit center that can better provide safe and efficient service for transit customers. This site will need a comfort station with restroom facilities, a customer service area, administrative offices, be in close proximity to a current KART route and provide enough space to allow for system growth.

Qualified CONSULTANTS who pick up a copy of the Request for Proposal packet or are sent a copy through the City of Kingman's Public Works Department will be included on the Request for Proposal Holders List. Firms receiving a copy of this packet through any other means (including the City of Kingman website) <http://www.cityofkingman.gov> must register as a Request for Proposal holder with the Public Works Department or to register by email clarsen@cityofkingman.gov.

For further information, please submit all questions in writing by email to Curtis Larsen, Public Works Project Manager clarsen@cityofkingman.gov not later than 2/15/2023 which is ten (10) business days prior to the closing date of 3/2/2023.

Responses to questions will be posted on The City of Kingman website at <http://www.cityofkingman.gov> no later than 2/22/23 which is six (6) business days prior to the closing date of 3/2/2023.

The City of Kingman will accept sealed proposals from qualified firms at the **office of the City Clerk at 310 North 4th Street, Kingman, AZ 86401**, until **3:00 PM** Arizona Time on **March 2, 2023**. Proposals will be opened at that time. Any proposal received after 3:00 P.M. on the above stated date will be returned unopened. Faxed and e-mailed bids will not be accepted.

The outside of the proposal envelope shall indicate the name and address of the Proposer shall be addressed to: City of Kingman, Attention: City Clerk at the above address and shall be marked:

“PW23-001 TRANSIT CENTER SITE SELECTION & ENVIRONMENTAL ANALYSIS”



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The envelope shall include six (6) bound copies, one (1) original, and an electronic copy in pdf format on USB storage device of the complete proposal submittal document.

Delays due to mail and/or delivery services will not be considered excusable to the time requirements contained within this RFP.

During the evaluation process, the City of Kingman reserves the right, where it may serve in the City's best interest, to request additional information or clarification from proposers. At the discretion of the City of Kingman, each proposer submitting a proposal may be requested to attend interviews as part of the evaluation process.

The City of Kingman reserves the right to retain all proposals submitted and to use any ideas in a proposal, regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the proposer of the conditions contained in this request for proposal.

The City reserves the right to reject any and all bids.

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