



St. Johns River Water Management District

Ann B. Shortelle, Ph.D., Executive Director

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On the Internet at www.sjrwmd.com.

DATE: January 12, 2018
TO: Prospective Respondents
FROM: Pam Paulk, Sr. Contracts Administrator
SUBJECT: Addendum #2 to Request for Qualifications (RFQ) #32497, **MARY A FLOWWAY RESTORATION FEASIBILITY STUDY**

As a result of inquiries, the following clarifications/changes are provided for your information. Please make all appropriate changes to your proposal documents. Note: changes are reflected with original language shown with strike-through and new language is underlined.

QUESTIONS AND ANSWERS:

The evaluation committee meetings have been changed as follows.

- Q.1. To clarify, projects awarded by District. Do we need to list projects that were awarded prior to January 23, 2015 if payment was received after January 23, 2015?
A.1. Yes, however, the District only requires the amount your firm was paid under that contract during the 3 year period of time referenced in the RFQ solicitation package, as the District calculates the volume of work awarded as the amount paid to each vendor during the 3 year period of time.
- Q.2. The SOW does not suggest that the respondents are required to have herbicide application experience, yet the qualification forms are asking for years of experience in herbicide application. Is herbicide application required for this project?
A.2. The words "herbicide application" are a typographical error and therefore shall be deleted from the FORM QUALIFICATIONS – GENERAL.
- Q.3. Please confirm that there is no Tab 5 and that it was accidentally skipped.
A.3. Please refer to Addendum #1 for clarification.

MODIFICATIONS:

1. The Submittal Date has been extended to January 26, 2017 at 2:00 PM. Therefore, delete all references to January 22, 2018 and insert January 26, 2018 at 2:00 PM.
2. The evaluation committee meetings have been extended, therefore page 1 has been modified as follows beginning with "The District's Evaluation Committee will meet at District headquarters at 4049 Reid Street, Palatka, Florida 32177-2571, to evaluate and rank Submittals as follows:
 - ~~10:00 AM~~10:30 AM and ~~1:30~~ 3:00 PM, on ~~January 30, 2018~~February 5, 2018, to
 - Discuss the responses
 - Finalize the initial ranking

- Determine a shortlist of Respondents and/or
- Decide if oral presentations (by some or all of the Respondents) are necessary to assist in facilitating the evaluation process in determining a final recommendation and discuss negotiation strategies
- ~~9:30 AM~~10:30 AM, February 6, 2018~~February 12, 2018~~, to:
 - Conduct oral presentations, if needed, at the District's headquarters, immediately followed by an evaluation meeting to establish the final rankings .
 - Respondents selected for oral presentations will be notified in advance of the time established for their presentation

If oral presentations are not required the District shall submit the initial ranking of the Respondents to the District's Governing Board on March 13, 2018 for approval to negotiate with the highest ranked firm, otherwise the final rankings will be submitted.
- 10:00 a.m., March 20 and 27, 2018 to
- Negotiate professional fees and project costs with the top-ranked Respondent as authorized by the District's Governing Board at its March 13, 2018 meeting.

NOTE: The RFQ Opening has been changed to **January 26, 2018** at 2:00 PM.

Please acknowledge receipt of this Addendum on the PROPOSAL FORM provided in the RFQ solicitation package.

If you have any questions, please call me at (386) 329-4469 or e-mail ppaulk@sjrwmd.com.