

Request for Qualifications

City of Canton, Ohio
Purchasing Department
218 Cleveland Ave. SW, 4th floor
Canton, Ohio 44702

Construction Oversight Services:
- Harvard Ave Waterline Replacement – TAG 602

Item/Project

Water Department

Responsible Department

Wednesday, April 27, 2022, 4:00 PM local time

Proposals Due By

Proposal Submitted By:

Company Name

Street Address

City

State

Zip

Contact Person

Phone No.

Email Address

Overview

The City of Canton intends to contract with engineering firms for construction oversight for the following project:

- Harvard Ave Waterline Replacement – TAG 602
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Project Description

Project Name: Harvard Ave Waterline Replacement – TAG 602

- This project is located along the following streets:
 - Frazer Ave NW from 30th St. NW to 34th St. NW
 - 34th St. NW from Frazer Ave NW to W Harvard Blvd NW
 - 34th St. NW from E Harvard Blvd to Logan Ave NW
 - 33rd St. NW from Frazer Ave NW to Logan Ave NW
 - Yale Ave NW from 33rd St. NW to 36th St. NW
 - W Harvard Blvd NW from 33rd St. NW to 36th St. NW
 - E Harvard Blvd NW from 33rd St. NW to 36th St. NW
- It will involve extension of approximately 5,443 LF of 6” waterline and 1,621 LF of 8” waterline along with the installation of valves, hydrants, and reconnection to the existing water distribution network.
- Construction is estimated to begin July of 2022 with a project duration of approximately 24 weeks. Estimated construction cost is \$1.47 million.

Professional Services Needed

The professional services needed under this request for qualifications are construction management and inspection. This includes, but is not limited to, inspection of material, ensure construction is according to plan, review/manage project documentation, quality assurance testing, measure/track quantities, prepare/review pay estimates and change orders, and preparing as-built drawings.

Location

See Project Description.

Questions

Please direct all questions regarding this request for qualifications in writing by **Wednesday, April 20, 2022 at 4:00 PM** to:

Andrew Roth, Director of Purchasing
purchasing@cantonohio.gov

Statement of Qualifications

Qualifications will be ranked based on the following information:

Firm's Background (10 Points)

- Information regarding the firm's history
- Types of services offered by the firm
- Information regarding the firm's available equipment and facilities

Similar Project Experience (25 Points)

- The firm's experience with similar projects, including at least three (3) examples of completed projects of a similar nature and scope

Past Project Performance (10 Points)

- Previous work performed for the City of Canton,
- Past project performance with regard to quality of work, experience with regulatory procedures and policies
- References

Project Team (25 Points)

- Education and experience of owners and key technical personnel who will be assigned this project. Project teams shall identify the proposed project manager, individuals anticipated to perform the work, and other in-house capabilities appropriate for this kind of work. Identification of possible outside sub-consultants shall be included.
- The technical expertise of the firm's current staff
- Current projects underway and availability of staff

Submittal Presentation (5 Points)

- Overall appearance and quality of the submittal.

The submission must not exceed 25 single-sided, numbered pages that are double-spaced with a 12-point font, including attachments. The cover page will not count towards the total number of pages, but all others will. The submission must be in PDF format or alternate formats that are easily readable using Microsoft Word. The qualification package must provide adequate information needed to rank the capability of a firm on each of the preceding categories. The City may short list firms based on any combination of categories noted above. The City reserves the right to require an oral technical presentation to aid in the ranking process.

Deadline and Submission Procedures

Firms interested in being considered for this design work must provide a statement of qualifications by **4:00 P.M. on Wednesday, April 27, 2022**. Statements received after this deadline will not be considered.

Electronic copies of your statement of qualifications must be submitted via the City's sourcing tool, Vendor Registry. Vendor Registry is free for your use with City sourcing events (<https://www.cantonohio.gov/448/Purchasing-Procurement>).

Evaluation and Next Steps

Responding firms will be evaluated and ranked pursuant to Ohio Revised Code Sections 153.65-153.73 based on the above criteria. The City will then commence fee and contract negotiations with the selected firm most qualified to perform the services for the project described above. The final scope of construction oversight services will also be established during these negotiations.

The City of Canton reserves the right to reject any and all proposals and to accept the proposal deemed most beneficial to the City of Canton.

By order of the Director of Public Service

John M. Highman, Jr.

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