



**CITY OF WAYCROSS  
REQUEST FOR PROPOSAL  
FY18-13  
December 18, 2017**

The City of Waycross is accepting proposals from Financial Institutions for lease financing for new vehicle purchases not to exceed \$50,000.00 for a five year term and equipment purchases not to exceed \$350,000.00 for a seven year term. These items will be purchased during the City's fiscal year 2018 (FY18) July 1, 2017 – June 30, 2018.

As an option the City would like to receive quotes on a TANS (Tax Anticipation Note) for a \$500,000.00 (five hundred thousand dollars) up to \$1,000,000.00 (one million dollars) interest rate. This amount would be determined by the needs of the City in August. The TANS would be received in August of 2018 and paid by December 31, 2018.

Proposals will be accepted until **10:00 a.m., Wednesday, January 3, 2018**. Enveloped must be sealed and **marked Bid # 18-13**. Mail to: City of Waycross, Purchasing Department, PO Drawer 99, Waycross GA 31502 or hand deliver to the Purchasing Department, 2<sup>nd</sup> Floor, City Hall, 417 Pendleton Street, Waycross, GA 31501.

The City of Waycross reserves the right to reject any or all proposals and to make an award in the best interest of the City.

All questions concerning this proposal shall be directed to Dana Chancey, Finance Director 912.287.2964 or [dchancey@waycrossga.com](mailto:dchancey@waycrossga.com).

**City of Waycross**  
**P.O. Drawer 99**  
**Waycross, GA 31502**

**REQUEST FOR QUOTATION**

**BID #:** FY18-13

**DATE:** December 18, 2017

**THE ABOVE NUMBER MUST APPEAR ON ALL QUOTATIONS AND RELATED CORRESPONDENCE.**

**THIS IS NOT AN ORDER**

CHARGEABLE ACCOUNT NUMBER

PLEASE QUOTE ON THIS SHEET IN SPACES INDICATED BELOW FOR THE ARTICLES DESCRIBED. NOTE DELIVERY REQUIRED AND IN QUOTING, ADVISE DEFINITE DELIVERY. BASE YOUR QUOTATION ON THE TERMS AND CONDITIONS PRINTED AND/OR TYPED HEREON.

**WE QUOTE YOU AS BELOW**

NAME OF COMPANY

BY (SIGNATURE)

OFFICIAL TITLE DATE

F.O.B.

QUOTE NOT LATER THAN 10:00 am, January 3, 2018 REQUISITION NO. DATE OF REQUISITION

**This is not an order**

DELIVERY REQUIREMENT		DELIVERY PROMISED	TERMS	F.O.B.	
ASAP ARO			% Days		
ITEM	QUANTITY	DESCRIPTION		UNIT PRICE	AMOUNT
1.		5 year interest rate Any associated fees with this loan			
2.		7 year interest rate Any associated fees with this loan			
3.		Optional Bid TANS interest rate (4 month loan) Any associated fees with this loan			

All fees associated with these loans must be listed. There shall be no hidden fees. Contact Dana Chancey, Finance Director with any questions. 912-287-2964 or dchancey@waycrossga.com

*Linda E. Jones*  
**LINDA E. JONES, CPPB**  
**PURCHASING DIRECTOR**

**QUOTATION REQUEST**