



**THE CITY OF DAYTONA BEACH  
OFFICE OF THE PURCHASING AGENT**

Post Office Box 2451  
Daytona Beach, Florida 32115-2451

Phone (386) 671-8080  
Fax (386) 671-8085

**REQUEST FOR PROPOSALS  
INVITATION**

**NOTICE IS HEREBY GIVEN** that sealed proposals will be received in the office of the Purchasing Agent, Daytona Beach City Hall, Room 146, 301 South Ridgewood Avenue, Daytona Beach, Florida 32114, until August 20, 2018 at 2:00 PM, at which time they will be publicly opened for the following:

**PROFESSIONAL SAFETY CONSULTING SERVICES ANNUAL CONTRACT FOR THE CITY  
OF DAYTONA BEACH**

**AWARD OF CONTRACT** subject to the Purchasing Code of the City of Daytona Beach.

**THE RFP MAY BE OBTAINED** on-line at <http://www.codb.us/index.aspx?nid=841> by clicking on the link to "Public Solicitations" or as a hard copy at the office of the Purchasing Agent City Hall, 301 South Ridgewood Avenue, Room 146, Daytona Beach, FL 32114.

**SCOPE OF WORK:** Provide safety consulting services including but not limited to training City employees on topics selected by the City utilizing OSHA, the City's Safety Manual and other applicable recognized safety standards as a guide; and performing safety inspections (audits) of City facilities and investigations of incidents utilizing OSHA and other applicable recognized safety standards as a guide.

**A NON-MANDATORY PRE-PROPOSAL CONFERENCE** will be held at the Daytona Beach City Hall, 301 South Ridgewood Room 149B, Daytona Beach, Florida 32114, on July 30, 2018 at 2:00 PM.

**THE CITY RESERVES THE RIGHT** to reject any or all proposals or parts thereof, or to accept the proposal(s) or parts thereof, when considered by it to be in the best interest of the City. Any proposal received after the time and date specified will not be considered. No proposer may withdraw their proposal for a period of sixty (60) days after the date of the opening of proposals. This time period is reserved for the purpose of reviewing proposals and investigating the qualifications of the proposers.

**PROPOSALS SHALL BE ADDRESSED** to the City of Daytona Beach, Purchasing Agent, 301 South Ridgewood Avenue, Room 146, Daytona Beach, Florida, 32114, and all proposals shall have the following plainly marked on the outside of the envelope:

**PROPOSAL FOR:    PROFESSIONAL SAFETY CONSULTING SERVICES ANNUAL CONTRACT  
FOR THE CITY OF DAYTONA BEACH  
PROPOSAL NO:        0118-2320**

**THE CITY OF DAYTONA BEACH  
BY: KIRK ZIMMERMAN, CPPB  
BUYER  
ISSUED: July 18, 2018**