

Request For Proposals (RFP)

POSTED DATE: November 12, 2021

DEADLINE: November 19, 2021 12:00 pm



Feasibility Study - Architectural & Mechanical Engineering Services for Courthouse Heating & A/C Replacement

Project Introduction

This RFP opportunity is only available to firms that met the 10/22/2021 deadline for the *Architectural & Mechanical Engineering Services for Courthouse Health & A/C Replacement* solicitation. To further evaluate which firm best represents the needs of Barton County, the Commission has requested you submit a cost proposal for a feasibility study to replace or upgrade the current heating and A/C system in the Courthouse.

The County seeks to enter into a Personal Services Agreement with the chosen engineering firm or consultant team to provide the feasibility study, this is only a request for a cost proposal for the feasibility study. This expenditure could be supported, in whole or in part, by the Coronavirus State and Local Fiscal Recovery Funds, awarded to Barton County by the U.S. Department of Treasury.

Project Requirements

Please provide the following:

- Name, address, phone number, and email of the firm office which would be providing the service to Barton County as well as the location of the firm's home office if other than the above
- Evaluation of existing mechanical systems relating to the existing heating and A/C system.
- Recommendation(s) of replacement systems.
- Estimated cost analysis of recommended replacement systems, i.e. initial costs and total costs related to estimated length of service of the equipment.
- Timeline of proposed project assuming building occupancy during construction.
- Recommendations of additional related upgrades during project.

Project Funding Source

This expenditure could be supported, in whole or in part, by the Coronavirus State and Local Fiscal Recovery Funds, awarded to Barton County by the U.S. Department of Treasury.

Project Timeline

The awarded Vendor must complete the project and present a final report by Friday, February 25, 2022.

Project Inquiries

Questions concerning the Request for Proposal must be submitted in writing via email or letter to:

Phil Hathcock
Solid Waste Director
1400 Main St.
Great Bend, KS 67530
620.793.1898
phathcock@bartoncounty.org

Submission Procedure

1. *Vendors may receive electronic notifications and submit proposals electronically through Vendor Registry, a link found under the Procurement tab at www.bartoncounty.org.*

OR

2. *Proposals may also be submitted via mail or courier to Barton County Clerk, 1400 Main Street, Room 202, Great Bend, KS 67530.*

Barton County will not consider any proposal not prepared and not submitted in accordance with the provisions hereof and may waive any informalities or reject any and all proposals. Any proposals may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any proposal received after the time and date specified shall not be considered. Proposals submitted after the closing date and time will be returned unopened. Proposals may not be withdrawn within sixty (60) days after the actual date of the opening thereof.

Awarding Bids/Proposals/Contracts

Barton County reserves the right to reject any and all bids/proposals/contracts and award in the County's best interests. Barton County will award bids/proposals/contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. In addition, consideration will be given to such matters as contractor integrity, compliance with public policy, a record of past performance, and financial and technical resources.

Barton County cannot enter into contracts with entities that have been suspended or debarred from participating in contracts supported with federal funds. For contracts over \$25,000 supported with federal funds, Barton County will verify that a contractor is not excluded or disqualified by either:

- *Checking SAM (www.sam.gov);*
- *Collecting a certification from that contractor; or*
- *Adding a clause or condition to the cover transaction with that contractor.*

False or Misleading Statements

In the opinion of Barton County, if your proposal contains false or misleading statements or references which do not support the function, attribute, capability, or condition of your company and the products and services outlined in your proposal, your proposal will be rejected.

Conflicts of Interest

Vendors must list any current or potential clients or projects which may be (or cause) a conflict of interest in working for Barton County and describe the possible extent of the conflict.

Modification of Bids/Proposals/Contracts

Modifications to bids/proposals/contracts already submitted will be allowed if submitted in writing before the deadline. Modifications shall be submitted and shall not reveal the total amount of either the original or revised proposal.