

**NOTICE TO CONSULTANT TRAFFIC ENGINEERS REGARDING A REQUEST  
FOR QUALIFICATIONS FOR ON-CALL TRAFFIC ENGINEERING  
SERVICES FOR THE CITY OF COLUMBIA TENNESSEE**

**December 25, 2016**

The City of Columbia, Tennessee, an Equal Opportunity, Affirmative Action Employer, seeks to retain the services of a professional consultant traffic engineering firm(s) to provide services related to traffic study preparation, review, and signal timing recommendations. A detailed Request for Qualification may be obtained by contacting the Development Services Department at (931) 560-1560.

Firms may request consideration by submitting **5 Sets** of statements of qualifications along with one digital pdf to **Glenn Harper – City Engineer at 700 North Garden Street – Columbia, TN 38401**. All statements of qualifications must be received by the Engineer's Office on or before **1:00 p.m. CST January 23, 2017**. The qualifications shall indicate the scope of services to be completed by any sub-consultants.

The City will evaluate the current prequalification statements on file for those submitting qualifications and choose several firms who would make viable candidates from which to invite proposals and/or presentations. The factors that will be considered in evaluation of proposals are:

- A. Experience and technical competence.
- B. Familiarity with type of service.
- C. Record of Success for similar services.
- D. Client references for similar services.

Evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based upon the grounds of race, color, sex, creed or national origin. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority-owned and women-owned firms are encouraged to respond to all advertisements by the City of Columbia. For information on DBE certification, please contact Mr. Ross Webb at (615)741-3681 or [Ross.H.Webb@state.tn.us](mailto:Ross.H.Webb@state.tn.us). Details and instructions for DBE certification can be found at the following website: <http://www.tdot.state.tn.us/civil-rights/smallbusiness/>.