



INVITATION TO BIDDERS

The City of Gatlinburg is accepting sealed bids on the Installation of a Two Column Canopy for the Gatlinburg Service Center.

Bids shall be submitted in a sealed envelope with the Bidder's name, address, date and time of the bid opening, and the Quotation "**Bid on Service Center Canopy**" stated clearly on the outside of the envelope containing the bid.

Bids shall be received until **2:30 p.m., October 4, 2018**, at which time they will be publicly opened and read aloud. No bid may be withdrawn for thirty (30) days.

Bid specifications will also be available on the City of Gatlinburg website at www.gatlinburgtn.gov under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

Bid document questions may be requested from Delea Patterson, AP/Purchasing, Gatlinburg City Hall, 1230 Parkway East, Suite 2, P.O. Box 5, Gatlinburg, Tennessee 37738, Telephone Number (865) 436-1409. Email: deleap@gatlinburgtn.gov.

If there are any specification questions, contact Lynn Barnett, Service Center Parts Manager, Telephone Number (865) 436-6210.

The City of Gatlinburg reserves the right to waive any informalities in, or to reject any or all bids and to accept the bid deemed most favorable to the interests of the City.

GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

The City of Gatlinburg reserves the right to purchase additional units or services under the same terms and conditions for a period of twenty-four (24) months if mutually agreeable with vendor.

The City of Gatlinburg and/or the successful bidder shall cancel this agreement with a thirty (30) day written notice due to an escalation in pricing by either party.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

SPECIFICATIONS FOR SERVICE CENTER CANOPY

Furnish and Install:

CANOPY:

24X30 TWO COLUMN CANOPY

2 EA @ 10" SQUARE COLUMNS PAINTED BLACK

20 GA WHITE EMBOSSED DECK PANELS

36" TALL FACIA, (3mm ACM BRONZE PANELS)

1 EA @ 3/4" CONDUIT FULL LENGTH

PAINT 2 EA COLUMNS

16' CLEARANCE

ANCHOR BOLTS

*INSTALL 4 EA EXISTING CANOPY LIGHTS

24' WIDTH COLUMN CENTERS @ 12X12

30' LENGTH COLUMN CENTERS @ 3X24X3

** TAKE DOWN 24X30 TWO COLUMN CANOPY
INCLUDING DEBRIS REMOVAL

*FURNISHED AND WIRED BY OTHERS

**TAKE DOWN TO BE PERFORMED AT SAME TIME AS NEW CANOPY
INSTALLATION

DELIVERED AND INSTALLED ON CUSTOMERS FOOTINGS

FURNISH:

STAMPED ENGINEERED DRAWINGS

Delea Patterson, AP/Purchasing
City of Gatlinburg
1230 Parkway East, Suite 2
P.O. Box 5
Gatlinburg, TN 37738

RE: Bid on Service Center Canopy:

The specifications for the above-mentioned project have been reviewed and the following is offered (price to include all materials, and labor):

\$ _____
Installation of Service Center Canopy

Our bid prices, listed above, contain no deviations from the advertised items, except as listed below. DEVIATIONS __YES__NO:

Signed/

Name (Print)

Date

Name of Company

Telephone Number

Address

Fax Number

City State Zip

Email

EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender: Male ____

 Female ____

Race: Caucasian ____

 African American ____

 Other (please specify)_____

BIDDERS LIST

SOUTHEASTERN CANOPIES, INC.
PO BOX 126
SHELBY, AL 35143

C & S CANOPY, INC.
P.O. BOX 526
CLANTON, AL 35046