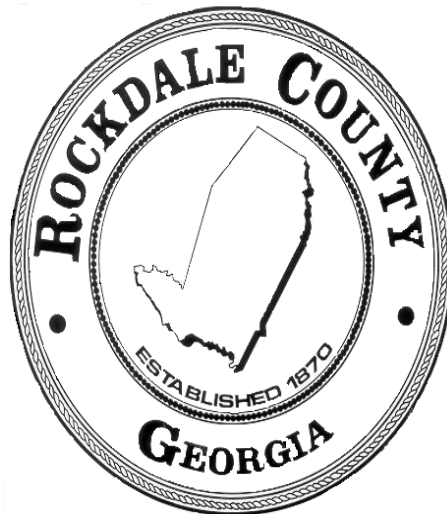


ROCKDALE COUNTY, GEORGIA

8/26/2015

DRUG SCREENING AND LABORATORY WORK FOR ROCKDALE COUNTY EMPLOYEES

**INVITATION TO BID
#15-19**



**ROCKDALE COUNTY FINANCE DEPARTMENT
PROCUREMENT OFFICE
958 MILSTEAD AVENUE
CONYERS, GA 30012
770-278-7552**

INTRODUCTION:

This is an Invitation to Bid for the **Drug Screening and Laboratory Work in Rockdale County**. Instructions for preparation and submission of a bid are contained in this packet. Bids must be typed or printed in ink.

Rockdale County provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, and handicap or veterans status. This policy ensures all segments of the business community have access to supplying the goods and services needed by Rockdale County.

PURCHASING CONTACT FOR THIS REQUEST:

All questions concerning this invitation and all questions arising subsequent to award are to be addressed to the Procurement Officer at the following address:

Rockdale County Finance Department
Attn: Tina Malone, CPPO, CPPB
958 Milstead Avenue
Conyers, GA 30012
Phone: (770) 278-7552, Fax (770) 278-8910
E-mail: tina.malone@rockdalecounty.org

To maintain a "level playing field", and to assure that all bidders receive the same information, bidders are requested **NOT** to contact anyone other than the contact above until after the award of the contract. Doing so could result in disqualification of the bidder.

BID COPIES FOR EVALUATION:

Three (3) hard copies and one (1) original hard copy and one (1) CD's in Adobe PDF format will be required for review purposes. CD's that are blank or have incorrect information on them will not be acceptable and may be justification for disqualification. Check your disk(s) to ensure that they have the appropriate material on it before submitting.

CONTRACT TERM:

One year with the option to renew two (2) additional one year terms, renewable each year.

DUE DATE:

Sealed bids will be received at the Rockdale County Finance Department, Procurement Division, 958 Milstead Avenue, Conyers, GA 30012 no later than **2:00 P.M., local time, Thursday, October 1, 2015**. Bids received after this time will not be accepted.

SILENCE OF SPECIFICATIONS

The apparent silence of these specifications and any supplemental specifications as to any details, or the omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement, with County interpretation to prevail.

TORT IMMUNITY:

No officer, employee, or agent of the County acting within the scope of his/her employment or function shall be held personally liable in tort or named as a defendant in any action for injury or damage suffered because of any act, event, or failure to act.

QUESTIONS AND CLARIFICATIONS:

You should submit your questions and/or requests for clarifications about this Bid Request no later than **2:00 P.M., local time, Friday, September 25, 2015**. Written responses from the County to the questions it receives will be issued in an addendum. Any questions and/or misunderstandings that may arise from this RFP must be submitted in writing and forwarded to the Purchasing Department at the above address or by email. It shall be the Bidders responsibility to seek clarification as early as possible prior to the due date and time. Any contractor who intends to submit a Bid is required to attend this meeting.

Answers to questions submitted that materially change the conditions and specifications of this Bid Request will be addressed in an addendum. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

ADDENDA:

Answers to questions submitted that materially change the conditions and specifications of this RFP/ bid will be issued as an addendum. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

Bidders should check with the Procurement Office frequently during the bidding process to verify that they have received all issued addenda. Bidders have the responsibility of making sure that they have received all issued addendums. Addenda are posted on the website at www.rockdalecounty.org, Bid Announcements, Current Bids.

QUALIFICATIONS OF OFFERORS:

Bidders must have a current business license from their home office jurisdiction and provide a copy of that license with the submittal of their bid response. Rockdale County vendors doing business in Rockdale County must have a current Rockdale County Business License.

Bids from any offeror that is in default on the payment of any taxes, license fees, or other monies due to Rockdale County will not be accepted.

Bidders are to submit at least (3) three references from projects with similar experience using the materials and process in this Invitation to Bid.

OPTION TO AUDIT

Successful bidder will be required to maintain complete records during the life of the contract and for a period of one year after completion of the contract. Such records are to be made available to the County if officially requested, to be audited by a designated County auditing staff. In such audits reveal overcharges and/or undercharges, such will be adjusted and compensation made by either party to correct charges.

PROPRIETARY INFORMATION:

Careful consideration should be given before submitting confidential information to Rockdale County. The Georgia Open Records Act permits public scrutiny of most materials collected as part of this process. Please clearly mark any information that is considered a trade secret, as defined by the Georgia Trade Secrets Act of 1990, O.C.G.A. §10-1-760 et seq., as trade secrets are exempt from disclosure under the Open Records Act. Rockdale County does not guarantee the confidentiality of any information not clearly marked as a trade secret.

AWARD OF CONTRACT:

The Rockdale County Procurement Office and/or Evaluation Committee make a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Procurement Office and/or Evaluation Committee.

Rockdale County reserves the right to make no awards, multiple awards, one award for all items; or whatever the County deems to be in its best interest.

QUANTITIES:

The quantities listed in the Bidders Response Schedule are provided as an estimate for bid purposes. The County will not be obligated to quantities beyond actual needs.

SELECTION PROCESS:

The Rockdale County Procurement Office and/or Evaluation Committee makes a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Purchasing Department and/or Evaluation Committee.

This is a past performance/quality/price trade-off source selection in which competing offeror's past and present performance history and product quality will be evaluated on a basis approximately equal to price. Award will be made to the responsible offeror whose bid represents the best value after evaluation in accordance with the factors listed below. Rockdale County Board of Commissioners may reject any or all bids if such action is in the county's interest.

Rockdale County may evaluate bids and award a contract without discussions with offerors. Therefore, the offeror's initial bid should contain the offeror's best terms from a price and technical standpoint. The County reserves the right to conduct discussions if the County later determines them to be necessary.

INSURANCE:

The Company shall maintain in full force and effect the following insurance during the term of the Agreement.

Coverage	Limits of Liability
Workers' Compensation	Statutory
Employers' Liability	\$1,000,000.00
Bodily Injury Liability	\$1,000,000.00 each occurrence
except Automobile	\$1,000,000.00 aggregate
Property Damage Liability	\$1,000,000.00 each occurrence
except Automobile	\$1,000,000.00 aggregate
Personal & Advertising Injury Limit	\$1,000,000.00
Products / Completed Ops.	\$2,000,000.00 aggregate
Automobile Bodily Injury	\$1,000,000.00 each person
Liability	\$1,000,000.00 each occurrence
Automobile Property Damage	\$1,000,000.00 each occurrence
Liability	
Professional Liability/General Liability	\$1,000,000.00

All insurance shall be provided by an insurer(s) acceptable to the County, and shall provide for thirty (30) days prior notice of cancellation to the County. Upon contract award, Contractor shall deliver to the County a certificate or policy of insurance evidencing Contractor's compliance with this paragraph. Contractor shall abide by all terms and conditions of the insurance and shall do nothing to impair or invalidate the coverage.

Rockdale, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of Rockdale County, Georgia.

The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.

Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.

BONDS:

N/A

PERMITS:

N/A

ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011

Vendors submitting a Qualification package in response to this RFP must complete the Contractor Affidavit under O.C.G.A. §13-10-91(b)(1) which is provided with the RFP package to verify compliance with the Illegal Immigration Reform and Enforcement Act of 2011.

- A. The form must be signed by an authorized officer of the contractor or their authorized agent.
- B. The form must be notarized.
- C. The contractor will be required to have all subcontractors and sub-subcontractors who are engaged to complete physical performance of services under the final contract executed between the County and the contractor complete the appropriate subcontractor and sub-subcontractor affidavits and return them to the County a minimum of five (5) days prior to any work being accomplished by said subcontractor or sub-subcontractor. Format for this affidavit can be provided to the contractor if necessary.

LOCAL VENDOR PREFERENCE POLICY

The Rockdale County Board of Commissioners adopted a Local Vendor Preference Policy on March 26, 2013. The policy will apply to all qualified Invitations to Bids and Request for Proposals after May 1, 2013. The Local Vendor Preference Policy allows Rockdale County vendors to get an extra 5 points on the evaluation criteria scoring for Request for Proposal. The Policy will give the local bidder the opportunity to match the price of a non-local vendor's bid price if they are low and within 5% of the low bidder's price on Invitation to Bids. A copy of the Policy may be downloaded from the County website at www.rockdalecounty.org, Under Finance/Purchasing.

The Local Vendor Preference Policy: will / will not - apply to this ITB.

GENERAL INFORMATION:**RECEIPT OF BID:**

No bids received after said time or at any place other than the time and place as stated in the notice shall be considered. No responsibility shall attach to Rockdale County for the premature opening of a bid not properly addressed and identified.

WITHDRAWAL OF BID:

A bidder may withdraw his bid before the bid due date, without prejudice to the bidder, by submitting a written request of withdrawal to the Rockdale County Procurement Office.

REJECTION OF BID:

Rockdale County may reject any and all bids and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Rockdale County. Also, the right is reserved to waive any irregularities or informalities in any bid in the proposing procedure. Rockdale County shall be the sole judge as to which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operations of the various bidders.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The bidder may be required, upon request, to prove to the satisfaction of Rockdale County that he/she has the skill, experience, necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any bidder is not satisfactory, the bid of such bidder may be rejected. The successful bidder is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:

By submitting a bid, the bidder represents and warrants that such bid is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named, that the bidder has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm or corporation to refrain from proposing and that the bidder has not in any manner sought by collusion to secure to that bidder any advantage over any other bidder.

INTEREST OF:

By submitting a bid, the bidder represents and warrants that a Commissioner, Administrator, employee, nor any other person employed by Rockdale County has, in any manner, an interest, directly or indirectly, in the bid or in the contract which may be made under it, or in any expected profits to arise therefrom.

DOCUMENTS DEEMED PART OF THE CONTRACT:

The notice, invitation to bidders, general conditions, and instructions for bidders, special conditions, specifications, bid, and addenda, if any, will be deemed part of the contract.

GOVERNING LAWS:

This contract is made under and shall be governed and construed in accordance with the laws of the State of Georgia.

ERRORS AND OMISSIONS:

The vendor shall not take advantage of any errors or omissions in this Bid Request, and shall promptly notify Rockdale County of any omissions or errors found in this document.

STANDARD INSTRUCTIONS:

1. The instructions contained herein shall be construed as a part of any bid invitation and/or specifications issued by Rockdale County and must be followed by each bidder.
2. The written specifications contained in this bid shall not be changed or superseded except by written addendum from Rockdale County. Failure to comply with the written specifications for this bid may result in disqualification by Rockdale County.
3. All goods and materials shall be F.O.B. Destination Conyers, Georgia and no freight or postage charges will be paid by Rockdale County unless such charges are included in the bid price.
4. The following ITB No. **15-19** must be written clearly on the outside of each bid envelope in order to avoid prior opening in error.
5. All bids must be received and in-hand at bid due date and time. Each bidder assumes the responsibility for having his/her bid received at the designated time and place of bid due date. Bids received after the stated time and date may be subject to rejection without consideration, regardless of postmark. Rockdale County accepts no responsibility for mail delivery.
6. Unless otherwise stated, all bids submitted shall be valid and may not be withdrawn for a period of 120 days from the due date.
7. Each bid form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the bid. When submitting a bid to Rockdale County the first page of your bid package should be the bid form listing the price, delivery date, etc., unless the bid form is requested to be in a separate envelope.
8. Rockdale County reserves the right to accept a bid that is not the lowest price if, in the County's judgment, such bid is in the best interest of the County and the public. The County reserves the right to reject any and all bids.
9. Telephone, Telegraphic or Facsimile bids will not be accepted.
10. No sales tax will be charged on any orders except for contracts that include construction materials being purchased through a third party.

Federal I.D. #58-6000882
Sales Tax Exempt #58-800068K
11. If applicable, completed questionnaires must be signed manually. Rockdale County reserves the right to accept or reject any bid on the basis of incomplete or inaccurate answers to the questionnaire.
12. If applicable, warranty information shall be provided.
13. Bidders shall state delivery time after receiving order.
14. Bidders shall identify any subcontractors, and include an explanation of the service or product that they may provide.

GENERAL TERMS AND CONDITIONS

Bidder must check applicable blank below:

Bidder affirms that specifications are exactly met:

Yes _____ No _____

ANY DEVIATION FROM SPECIFICATIONS MUST BE COMPLETELY EXPLAINED BY BIDDER.
Bidder will explain exact particulars where bid does not meet exactly the specification if "No" is checked above.

TERMINATION OF CONTRACT: The County may **unilaterally** terminate this contract, in whole or in part, for the County's convenience, or because of failure of the contractor to fulfill the contract obligations **in any respect**.

The contract will be an "Indefinite Quantity" type with County requirements to be satisfied on an "as ordered" basis.

COUNTY REQUIREMENTS: This invitation and resulting contract will provide for the normal requirements of Rockdale County, and contracts will be used as primary sources for the articles or services listed herein. Articles or services will be ordered from time to time in such quantities as may be needed. As it was impossible to determine the precise quantities of items described in this invitation that will be needed during the contract term, each contractor is obligated to deliver all articles and services that may be ordered during the contract term.

GENERAL TERMS AND CONDITIONS, (Continued)

REQUIREMENTS:

- A. Contractor must meet all State and Federal licensing requirements necessary to perform the drug testing services specified herein (see ACCREDITATION REQUIREMENTS)
- B. Contractor must carry insurance (see "INSURANCE REQUIREMENTS").
- C. Bidder must have an onsite Laboratory which currently appears on the "current list of HHS Certified Labs" or show capability to meet Custody of Control Forms (CCF) requirements in the event bidder must Sub-Contract services to such a laboratory as aforementioned.

ASSIGNMENT: Contractor shall not assign any of Contractor's rights or duties arising under this Agreement, without the express written consent of the County. Such unauthorized assignment shall automatically terminate this Agreement and no notice of such termination shall be required. Upon termination of this Agreement pursuant to this Paragraph, such payments to Contractors as are required under this agreement shall be made in accordance with amount(s) on Page 3.

ACCREDITATION REQUIREMENTS: College of American Pathologist, licensed by the Georgia Department of Human Resources, Laboratory Licensure Division and operates under Georgia regulations as well as Federal regulations contained in CLIA 88 "Clinical Laboratory Improvement Amendment".

Interest of Contractor: The Contractor covenants that Contractor presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of Contractor's services hereunder. The Contractor further covenants that in the performance of this Agreement no person having such interest shall be employed.

Regulations: This Agreement and all rights and duties arising there under shall be governed, interpreted, and construed under the laws of the State of Georgia

Venue: For the purposes of venue, all suites or causes of action (if any), arising out of this Agreement shall be brought in Rockdale County, Georgia.

Employment Statute: Nothing contained herein shall be interpreted to assign to the Contractor any employment status other than as an independent Contractor as to Rockdale County.

MINIMUM SPECIFICATIONS FOR DRUG SCREENING**DRUG SCREENING AND GENERAL LAB WORK REQUESTED BY ROCKDALE COUNTY****Item Nos. 1 through 3****I. Drug Screening:**

1. Rockdale County Government requests a “per person” charge for the following substances with their respective screening and GC/MS confirmation levels:

Marijuana
Cocaine
Opiates
Phencyclidine
Amphetamines

2. Rockdale County Government requests a “per person” charge for a Six -panel drug screen for the following substances below, with their respective screening and GC/MS confirmation levels.

Marijuana
Cocaine
Opiates
Phencyclidine
Amphetamines
Barbiturates

3. Rockdale County Government requests a “per person” charge for Nine-panel drug screening for the following substances, with their respective screening and GC/MS confirmation levels.

Marijuana
Cocaine
Opiates
Phencyclidine
Amphetamines
Barbiturates
Benzodiazepines
Methadone
Propoxyphene

4. Collections will be made at site specified by the bid winner that is functional for Rockdale County.

MINIMUM SPECIFICATIONS FOR DRUG SCREENING
Item Nos. 1 through 3 - Continued

I. Drug Screening, (Continued):

5. The laboratory must appear on the Current List of HHS Certified Labs. The laboratory must remain on this list throughout the duration of the contract. The laboratory is to provide all equipment necessary for required tests.
6. Split specimen collection shall be available with the opportunity for specimen transfer to another lab with a maintained Custody and Control Form (CCF).
7. All drug screenings are to be secured and collected with utilizing a Custody and Control Form (CCF).
8. The laboratory must provide an expert witness to give testimony in a court of law regarding the analysis process and results of samples tested.
9. All positive results are to be verified by repeat analysis and confirmed by gas chromatography/mass spectrometry (GC/MS) confirmation, at no additional charge.
10. All positive drug screening specimens are to be kept frozen for *no less* than one (1) year or as needed if there is legal involvement.
11. All drug screening documentation shall be kept available for at least five (5) years.
12. “Turn-around” time for results should be no more than two (2) calendar day for negative results and no more than four (4) calendar days for confirmations from time of collection. All positive DOT Five-panel drug screens shall have verification with quantification upon request at no extra charge.
13. All test results will be submitted to a qualified and designated Medical Review Officer (MRO) that will be subcontracted with the bid winner.
14. All reports for negative results must not exceed the standard 48-hour “turn-around” time. If negative results report requires more than the 48-hour standard then documentation to justify the additional time to process and must accompany the results (i.e.: signed affidavits).
15. All bills must be itemized and submitted to the Rockdale County Human Resources Department for verification prior to payment approval. When itemizing bills, all results are to use Social Security numbers and/or County Employee ID numbers and 2 digit departmental codes (provided by Rockdale County) for identification in lieu of employee’s/applicant’s name.

MINIMUM SPECIFICATIONS FOR GENERAL LAB WORK**Item Nos.: 4 through 8****II. Lab Work:**

Lab work is described as follows:

1. Each Chemistry profile including:

Glucose	A/G Ratio
Uric Acid	Bilirubin, Total
Bun	Alkaline Phosphatase
Creatinine	LDH
B/C Ratio	AST
Potassium	ALT
Calcium	GGT
Phosphorus	
Total Protein	
Albumin	
Globulin	

2. A Hemogram including the following:

WBC	Platelet Count
RBC	Neutrophils
HGB	Lymphocytes
HCT	Monocytes
MCV	Eosinophils
MCH	Basophils
MCHC	
RDW	

3. Lipid profile including Total Cholesterol, Triglycerides, LDL, HDL, and Ratio
4. Serum Lead as requested.
5. Hepatitis C Antibodies as requested.
6. HIV 1/ELISA Antibodies as requested.
7. The laboratory is to provide all equipment necessary for required tests.
8. **All** reports for test results must not exceed the standard 48-hour “turn-around” time. If test results report requires **more than** the 48-hour standard, documentation to justify the additional time to process must accompany the results. (i.e. signed affidavit).
9. All labscan bills must be itemized and submitted to the Rockdale County Human Resources Department for verification prior to payment approval. All labscan bills must indicate the name of each applicant/employee processed, and 2 digit departmental codes (provided by Rockdale County).

End Minimum Specifications

BID FORM – ITB# 15-19

Instructions: Complete all THREE parts of this bid form.

PART I: Bid Summary Complete the information below.

PRICE SCHEDULE					
ITEM NO.	SUPPLIES OR SERVICES	ESTIMATED NUMBER OF UNITS	UNIT	UNIT PRICE	AMOUNT
OCCUPATIONAL TESTING					
1.	Drug Screening, 5-Panel, in accordance with enclosed Minimum Specifications and Notes to Suppliers.	25	Per Screen Price	_____	_____
2.	Drug Screening, 6-Panel, in accordance with enclosed Minimum Specifications and Notes to Suppliers.	375	Per Screen Price	_____	_____
3.	Drug Screening, 9 Panel, in accordance with enclosed Minimum Specifications and Notes to Suppliers.	25	Per Screen Price	_____	_____

NOTES TO SUPPLIER:

NOTE 1: FOR ITEMS NO 1, 2, AND 3:

Drug Screening, in accordance with attached Minimum Specifications and other requirements: (Bidder note that the number of screenings may vary during a given month and that the total for a year may vary. Bidder's "Unit Price" figure here shall include each Screening and all costs of preparing and submitting individual Screening Report on a "per person" basis. If number of Screenings during the contract period is smaller or greater than the estimated "Total", the "Unit Price" shall govern invoice costs to the County):

NOTE 2: for Item Nos.: 1, 2 AND 3: Estimated Screens: Approximately 425.

NOTE 3 for Item No. 1: Substances to be tested must include Marijuana, Cocaine, Opiates, Phencyclidine, and Amphetamines.

NOTE 4 for Item No. 2: Substances to be tested must include Marijuana, Cocaine, Opiates, Phencyclidine, Amphetamines, and Barbiturates.

NOTE 5 for Item No. 3: Substances to be tested must include Marijuana, Cocaine, Opiates, Phencyclidine, Amphetamines, Barbiturates, Benzodiazepines, Methadone, and Propoxyphene.

NOTE 6– Accreditation Requirements: Bidder must submit with bid a copy of all Accreditations Required (see Minimum Specifications on Page 15).

("Price Schedule" continued next page.)

PRICE SCHEDULE

ITEM NO.	SUPPLIES OR SERVICES	ESTIMATED NUMBER OF UNITS	UNIT	UNIT PRICE	AMOUNT
CLINICAL TESTING					
4.	Chemistry profile and Hemogram with Platelet count in accordance with enclosed Minimum Specifications and Notes to Suppliers.	10	Per Person Price	_____	_____
5.	Lipid profile including Total Cholesterol Triglycerides, LDL, HDL, and Ratio, in accordance with enclosed Minimum Specifications and Notes to Suppliers.	10	Per Person Price	_____	_____
6.	Serum Lead (Lab Work), accordance with enclosed Minimum Specifications and Notes to Suppliers.	10	Per Person Price	_____	_____
7.	Hepatitis C (Lab Work), in accordance with enclosed Minimum Specifications and Notes to Suppliers.	15	Per Person Price	_____	_____
8.	HIV 1/ELISA Antibodies (Lab Work), in accordance with enclosed Minimum Specifications and Notes to Suppliers.	15	Per Person Price	_____	_____

NOTES TO SUPPLIER:

NOTE 7 for Item No. 4: Chemistry to include Glucose, Uric Acid, BUN, Creatinine, B/C Ratio, Potassium, Calcium, Phosphorus, Total-Protein, Albumin, Globulin, A/G Ratio, Bilirubin Total, Alkaline Phosphatase, LDH, AST, ALT, and GGT. Hemogram to include WBC, RBC, HGB, HCT, MCV, MCH, MCHC, RDW, Platelet Count, Neutrophils, Lymphocytes, Monocytes, Eosinophils, and Basophils.

NOTE 8 for Item Nos.: 4 through 8:

Lab Work in accordance with attached Minimum Specifications and other requirements: (Bidder note that the number of scans may vary during a given month, and that the total for a year may vary. Bidder's "Unit Price" figure here shall include each test and all costs of preparing and submitting individual test reports on a "per person" basis. "Unit Price" shall govern Invoice costs to County).

NOTE 9: This process must meet all HIPPA rules and regulations.

("Notes to Supplier" continued next page.)

CLINICAL TESTING, (Continued)				
NOTES TO SUPPLIER, (Continued):				
NOTE 10 for Item Nos. 4 through 8: Estimated Screens Approximately 60.				
NOTE 11: Chemistry profile and Hemogram with Platelet count and differential approximately 10 estimated.				
NOTE 12: Lipid profile including Total Cholesterol, Triglycerides, LDL, HDL, and Ratio approximately 10 estimated.				
NOTE 13: Serum Lead approximately 10 estimated (upon exposure).				
NOTE 14: Hepatitis C approximately 15 estimated (upon exposure).				
NOTE 15: HIV 1/ELISA Antibodies approximately 15 estimated (upon exposure).				
ADDITIONAL FEES				
ITEM NO.	SUPPLIES OR SERVICES	UNIT	UNIT PRICE	AMOUNT
9.	Expert Witness Fees, as per Minimum Specifications, Page 16, Section I, Number 8.	Hour	_____	_____

End of Part 1: Bid Summary / Price Schedule

PART II: Addenda Acknowledgements (if applicable)

Each vendor is responsible for determining that all addenda issued by the Rockdale County Finance Department have been received before submitting a bid.

Addenda	Date Vendor Received	Initials
"1"		
"2"		
"3"		
"4"		
"5"		
"6"		

PART III: Vendor Information:

Vendor Name	
Address	
Telephone	
E-Mail	
Representative (print name)	
Signature of Representative	
Date Submitted	

**ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF VENDOR**

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

(1) He is _____ (owner, partner officer, representative, or agent) of _____, the Vendor that has submitted the attached RFP;

(2) He is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;

(3) Such RFP is genuine and is not a collusive or sham RFP;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFP in connection with the Contract for which the attached RFP has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFP or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Vendor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed)

(Title)

Subscribed and Sworn to before me this _____ day of _____, 20

Name _____

Title _____

My commission expires (Date)

ROCKDALE COUNTY BOARD OF COMMISSIONERS
NON-COLLUSION AFFIDAVIT OF SUB-CONTRACTOR

State of _____)

County of _____)

_____, being first duly sworn, deposes and says that:

(1) He/She is _____ (owner, partner officer, representative, or agent) of _____, the sub-contractor that has submitted the attached RFP;

(2) He is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;

(3) Such RFP is genuine and is not a collusive or sham RFP;

(4) Neither the said sub-contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affidavit, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Vendor, firm or person to submit a collusive or sham RFP in connection with the Contract for which the attached RFP has been submitted or refrain from proposing in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Vendor, firm or person to fix the price or prices in the attached RFP or of any other Vendor, or to fix any overhead, profit or cost element of the proposing price or the proposing price of any other Vendor, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Rockdale County or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the sub-contractor or any of its agents, representatives, owners, employees, or parties in interest, including this affidavit.

(Signed)

(Title)

Subscribed and Sworn to before me this _____ day of _____, 20 ____.

Name _____

Title _____

My commission expires (Date)

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires:

Subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(3)

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned

subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-subcontractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice that a subsubcontractor has received an affidavit from any other contracted sub-subcontractor, the undersigned subcontractor must forward, within five business days of receipt, a copy of the notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ____, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC

My Commission Expires: _____

Sub-subcontractor Affidavit under O.C.G.A. § 13-10-91(b)(4)

By executing this affidavit, the undersigned sub-subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract for (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract) and (name of contractor) on behalf of (name of public employer) has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned sub-subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned sub-subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the sub-subcontractor with the information required by O.C.G.A. § 13-10-91(b). The undersigned sub-subcontractor shall submit, at the time of such contract, this affidavit to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Additionally, the undersigned sub-subcontractor will forward notice of the receipt of any affidavit from a sub-subcontractor to (name of subcontractor or sub-subcontractor with whom such sub-subcontractor has privity of contract). Sub-subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Sub-subcontractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, ___, 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires:

**Affidavit Verifying Status
for County Public Benefit Application**

By executing this affidavit under oath, as an applicant for the award of a contract with Rockdale, County Georgia, I _____. [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity] am stating the following as required by O.C.G.A. Section 50-36-1:

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

*_____
Alien Registration number for non-citizens

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20____.

Notary Public
My commission Expires:

***Note:** O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their registration number. Because legal permanent residents are included in the federal definition of “alien”, legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below.
