Anderson County Government

INVITATION TO BID

(Formal)

Tony Foreman, Purchasing Agent
100 North Main Street, Courthouse, Suite 214
Clinton, Tennessee 37716-3687
(865) 457-6218

purchasing@andersontn.org (865) 457-6252 Fax

Bid No.: 4736

Date Issued: March 2, 2017

Bids will be received until
11:30 a.m. Eastern Time on March 16, 2017

Sealed bids subject to the <u>General Terms and Conditions</u> of this Formal Invitation to Bid, and any other data attached or incorporated by reference. Bids will be received in the Office of the Anderson County Purchasing Agent until the date and time specified above, and at that time publicly opened and read aloud.

THE ANDERSON COUNTY PURCHASING AGENT RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES IN OR TO REJECT ANY OR ALL BIDS AND TO ACCEPT THE BID DEEMED FAVORABLE TO THE BEST INTEREST OF ANDERSON COUNTY.

Tony Poleman, Anderson County Purchasing Agent

Medical Equipment - Anderson County Emergency Medical Service, Public Safety Lane, Clinton, TN

For the period of July 1, 2017 through June 30, 2018

A two-week written notice must be given to the Anderson County Purchasing Agent prior to any price or delivery charge increase.

All vendors must submit 1 original and 1 full copy, including brochures, of their bid.

Contact Purchasing in writing with any questions. Refer to General Terms and Conditions Section 1.2.

Description	<u>Brand</u>	Quantity Per Case	Price Per Case
0' Soot Balt Strong			
9' Seat Belt Straps			
B/P Cuff-Adult			
B/P Cuff-Child			
B/P Cuff-Infant			
Bandage Shears			
Batteries AA			
Batteries AAA			
Batteries C			
Batteries D			
Bed Pan			
Bilateral Sager Splints			
Bio-Bags (small-5 gal& large-20 gal)			
3 Cell Mag Light			
Cervical Collars			
CID-Adult Disposable Multigrip			
CID-Child Disposable Multigrip			
CID-Infant Disposable Multigrip			

<u>Description</u>	<u>Brand</u>	Quantity Per Case	Price Per Case
Defibrillation Pads			\$
Digital Thermometer			\$
Disaster Bags			\$
Disposable Finger Probes Compatible with Nonin Pulse-Ox Adult & Ped			\$
Disposable Penlights			\$
Disposable Thermometer Covers			\$
Disposable Urinals			\$
EKG Electrodes-12 Lead-Zoll E Series			\$
EKG Electrodes-Adult 3 per card- Zoll E Series			\$
EKG Electrodes-Adult 4 per card- Zoll E Series			\$
EKG Electrodes-Child- Zoll E Series			\$
EKG Paper for Zoll E Series –Fan Fold			\$

Easy Vac Suction Unit S Elite Glucometer Strips Emesis Basins S Etco2 Adult & Pediatric-Zoll E Series Etco2 Adult & Pediatric-Zoll E Series S Evac-U-Splint Delux Extremity Set S Ferno 521 Oxygen Cylinder Bracket S Ferno Oxygen Cary Bag-Model 5120 S Ferno-Professional ALS Bag S Ferno-Professional Trauma Bag S Finger Lancets Hands Free Defib Pads for Zoll E series-Adult - Combo Pad Hands Free Defib Pads for Zoll E series-Ped - Combo Pad Hot Packs IV Warmer S KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck S Life Support Pedi Immobilization Board with Bag Zoll E series Combo Pads	<u>Description</u>	<u>Brand</u>	Quantity Per Case	Price Per Case
Elite Glucometer Strips Emesis Basins S Etoo2 Adult & Pediatric-Zoll E Series Evac-U-Splint Delux Extremity Set S Ferno 521 Oxygen Cylinder Bracket Ferno 521 Oxygen Cylinder Bracket S Ferno-Professional ALS Bag Ferno-Professional Trauma Bag Ferno-Professional Trauma Bag Finger Lancets Hands Free Defib Pads for Zoll E series- Adult - Combo Pad Hot Packs IV Warmer KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck Life Support Pedi Immobilization Board with Bag Zoll E series Combo Pads	Easy Vac Suction Unit			\$
Emesis Basins Etco2 Adult & Pediatric-Zoll E Series Evac-U-Splint Delux Extremity Set Ferno 521 Oxygen Cylinder Bracket Ferno Oxygen Cary Bag-Model 5120 \$ Ferno-Professional ALS Bag Ferno-Professional Trauma Bag Finger Lancets Hands Free Defib Pads for Zoll E series-Adult - Combo Pad Hands Free Defib Pads for Zoll E series-Ped - Combo Pad S Hot Packs IV Warmer \$ KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck \$ Life Support Pedi Immobilization Board with Bag \$ S Eccopage Series Series Combo Pads	Elite Glucometer Strips			
Etco2 Adult & Pediatric-Zoll E Series Evac-U-Splint Deltux Extremity Set Ferno 521 Oxygen Cylinder Bracket Ferno Oxygen Cary Bag-Model 5120 \$ Ferno-Professional ALS Bag Ferno-Professional Trauma Bag Finger Lancets Hands Free Defib Pads for Zoll E series- Adult - Combo Pad Hands Free Defib Pads for Zoll E series- Ped - Combo Pad S Hot Packs IV Warmer \$ KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck \$ Life Support Pedi Immobilization Board with Bag \$ \$ Zoll E series Combo Pads	Emesis Basins			
Evac-U-Splint Delux Extremity Set Ferno 521 Oxygen Cylinder Bracket Ferno Oxygen Cary Bag-Model 5120 Ferno-Professional ALS Bag Ferno-Professional Trauma Bag Finger Lancets Hands Free Defib Pads for Zoll E series- Adult – Combo Pad Hands Free Defib Pads for Zoll E series- Ped – Combo Pad S Hot Packs IV Warmer KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck Life Support Pedi Immobilization Board with Bag \$ \$ S Zoll E series Combo Pads	Etco2 Adult & Pediatric-Zoll E Series			
Ferno 521 Oxygen Cylinder Bracket Ferno Oxygen Cary Bag-Model 5120 Ferno-Professional ALS Bag Ferno-Professional Trauma Bag Finger Lancets Hands Free Defib Pads for Zoll E series- Adult – Combo Pad Hands Free Defib Pads for Zoll E series- Ped – Combo Pad Hot Packs IV Warmer S KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck \$ Life Support Pedi Immobilization Board with Bag \$ S Zoll E series Combo Pads	Evac-U-Splint Delux Extremity Set			
Ferno Oxygen Cary Bag-Model 5120 Ferno-Professional ALS Bag Ferno-Professional Trauma Bag Finger Lancets Hands Free Defib Pads for Zoll E series- Adult – Combo Pad Hands Free Defib Pads for Zoll E series- Ped – Combo Pad S Hot Packs IV Warmer S KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck Life Support Pedi Immobilization Board with Bag S Zoll E series Combo Pads	Ferno 521 Oxygen Cylinder Bracket			
Ferno-Professional ALS Bag Ferno-Professional Trauma Bag Finger Lancets Hands Free Defib Pads for Zoll E series- Adult – Combo Pad Hands Free Defib Pads for Zoll E series- Ped – Combo Pad S Hot Packs IV Warmer KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck Life Support Pedi Immobilization Board with Bag S S S Zoll E series Combo Pads	Ferno Oxygen Cary Bag-Model 5120			
Ferno-Professional Trauma Bag Finger Lancets Hands Free Defib Pads for Zoll E series- Adult – Combo Pad Hands Free Defib Pads for Zoll E series- Ped – Combo Pad S Hot Packs IV Warmer KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck Life Support Pedi Immobilization Board with Bag S Zoll E series Combo Pads	Ferno-Professional ALS Bag			
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Hands Free Defib Pads for Zoll E series- Ped – Combo Pad \$ Hot Packs IV Warmer \$ KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck Life Support Pedi Immobilization Board with Bag \$ Zoll E series Combo Pads				
Hot Packs IV Warmer \$ KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck Life Support Pedi Immobilization Board with Bag \$ Zoll E series Combo Pads				
IV Warmer \$ KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck Life Support Pedi Immobilization Board with Bag \$ Zoll E series Combo Pads	Hot Packs			
KY Jelly Individual Packets Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck Life Support Pedi Immobilization Board with Bag \$ Zoll E series Combo Pads	IV Warmer			
Laerdal Stiff Neck Collars-Adult, Ped & Baby No Neck Life Support Pedi Immobilization Board with Bag \$ Zoll E series Combo Pads	KY Jelly Individual Packets			
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Zoll E series Combo Pads				
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<u>Description</u>	<u>Brand</u>	Quantity Per Case	Price per Case
Zoll E series Monitor Cables (trunk, 4 lead & 12 lead)	,		\$
Long Spine Board with Pins- Backstrap			\$
Nail Polish Remover Pads			\$
Nibp Reusable (Zoll E Series) SM			\$
Nibp Reusable (Zoll E Series) M			\$
Nibp Reusable (Zoll E Series) L			\$
Nibp Reusable (Zoll E Series) XL			\$
Nibp Reusable (Zoll E Series) XXL			\$
Non-Latex Gloves-extended cuff SM-XXL			\$
Osha Approved Face Shields			7
Osha Approved Gowns			\$
Osna Approved Gowns			
			\$

Osha Approved Safety Glasses Padded Board Splint 15" \$ Padded Board Splint 36" \$ Philadelphia Two Piece C-Collar Infant-Adult \$ Plastic 02 Keys \$ Portable 02 Regulators \$ Portable Ventilator \$ Ring Cutter \$ Ring Cutter \$ Sharps Shuttle \$ Sharps Shuttle \$ Sam Splints 41/2 x 36" \$ Soft Tactical Tourniquets \$ \$ Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	<u>Description</u>	<u>Brand</u>	Quantity Per Case	Price Per Case
Padded Board Splint 15" Padded Board Splint 36" Shilladelphia Two Piece C-Collar Infant-Adult Plastic 02 Keys Portable 02 Regulators Shortable Ventilator Signification of the splint state of the splin	Osha Approved Safety Glasses			
Padded Board Splint 36" Shilladelphia Two Piece C-Collar Infant-Adult Splastic 02 Keys Sportable 02 Regulators Sportable Ventilator Signification of the sport of the spo	Padded Board Splint 15"			Ψ
Philadelphia Two Piece C-Collar Infant-Adult Plastic 02 Keys Portable 02 Regulators S Portable Ventilator S Ring Cutter Ring Cutter Replacement Blades Sharps Shuttle Sam Splints 41/2 x 36" Soft Tactical Tourniquets S Spo2 Sensors Reusable (Zoll E Series) Ped (masimo) S Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Padded Board Splint 36"			\$
Infant-Adult Plastic 02 Keys Portable 02 Regulators S Portable Ventilator Ring Cutter S Ring Cutter Replacement Blades Sharps Shuttle S Sam Splints 41/2 x 36" Soft Tactical Tourniquets S Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)				\$
Plastic 02 Keys Portable 02 Regulators Sportable Ventilator Ring Cutter Ring Cutter Signature Spluttle Signam Splints 41/2 x 36" Soft Tactical Tourniquets Signam Splints 41/2 x 36" Sport Speed Clip Backboard Straps Sport Sensors Reusable (Zoll E Series) Adult (masimo) Sport Sensors Reusable (Zoll E Series) Ped (masimo)				\$
Portable 02 Regulators Portable Ventilator Ring Cutter \$ Ring Cutter Replacement Blades \$ Sharps Shuttle \$ Sam Splints 41/2 x 36" \$ Soft Tactical Tourniquets \$ \$ Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Plastic 02 Keys			
Portable Ventilator Ring Cutter Sing Cutter Replacement Blades Sharps Shuttle Sam Splints 41/2 x 36" Soft Tactical Tourniquets Sing Cutter Replacement Blades \$ Sam Splints 41/2 x 36" \$ Soft Tactical Tourniquets Singular Speed Clip Backboard Straps Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Portable 02 Regulators			\$
Ring Cutter \$ Ring Cutter Replacement Blades \$ Sharps Shuttle \$ Sam Splints 41/2 x 36" \$ Soft Tactical Tourniquets \$ \$ Signed Clip Backboard Straps \$ \$ Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ \$ Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Portable Ventilator			\$
Ring Cutter Replacement Blades \$ Sharps Shuttle \$ Sam Splints 41/2 x 36" \$ Soft Tactical Tourniquets \$ 5'Speed Clip Backboard Straps \$ Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Totable vertilater			\$
Ring Cutter Replacement Blades \$ Sharps Shuttle \$ Sam Splints 41/2 x 36" \$ Soft Tactical Tourniquets \$ 5'Speed Clip Backboard Straps \$ Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Ring Cutter			¢
Sharps Shuttle \$ Sam Splints 41/2 x 36" \$ Soft Tactical Tourniquets \$ 5'Speed Clip Backboard Straps \$ Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Ring Cutter Replacement Blades			-
Sam Splints 41/2 x 36" \$ Soft Tactical Tourniquets \$ 5'Speed Clip Backboard Straps \$ Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Sharps Shuttle			\$
Soft Tactical Tourniquets \$ 5'Speed Clip Backboard Straps \$ Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Sam Splints 41/2 x 36"			\$
\$ 5'Speed Clip Backboard Straps \$ Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Soft Tactical Tourniquets			\$
Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)				\$
Spo2 Sensors Reusable (Zoll E Series) Adult (masimo) \$ Spo2 Sensors Reusable (Zoll E Series) Ped (masimo) \$	5'Speed Clip Backboard Straps			\$
Spo2 Sensors Reusable (Zoll E Series) Ped (masimo)	Spo2 Sensors Reusable (Zoll E Series) Adult (masimo)			
				\$

<u>Description</u>	<u>Brand</u>	Quantity Per Case	Price per Case
Styker Power Cot Batteries-24 Volt		reroase	\$
Trauma Responder Bag II-Ferno			\$
Professional Trauma Bag - Ferno			\$
123A Battery			\$
2032 9Volt Battery			\$
Scoop Stretcher			\$
5.11 Responder 84 ALS Backpack			. \$
Styker Smart Power System			\$
Cardiac Science Battery			\$
Apex Gloves - All Sizes			\$
EKG Electrodes – 30 per pack			\$

Company Name		Date	
Bid Representative (Please Print)		Signature	
Street Address			City, State Zip
() Phone Number	(<u>)</u> Fax Number		
Email Address			

BID NUMBER: 4736

BID TITLE: Medical Equipment BID ENVELOPE SUBMISSION INSTRUCTIONS:

Bids MUST be received in a sealed envelope/package with the bid number, company name and opening date clearly marked. Failure to comply may result in rejection of the entire bid. Anderson County will not be responsible for any lost or misdirected mail. Late bids, e-mailed bids and faxed bids will not be considered nor returned. It is the sole responsibility of the bidder to ensure their bid reach the Purchasing Department. If the bid is not delivered to the correct location by the correct time it is not considered.

Please note that Anderson County Government does not receive a guaranteed delivery time for express mail and/or packages.

Please mail accordingly.

ANDERSON COUNTY PURCHASING DEPARTMENT 100 NORTH MAIN STREET, SUITES 214 AND 218 CLINTON, TN 37716

Email: <u>purchasing@andersontn.org</u>
Website: http://andersontn.org/purchasing

(865) 457-6218 Phone (865) 457-6252 Fax

Bid documents must be completed in ink or typed, signed in ink, and free from alterations, erasures or mark-throughs.

SECTION 1 - GENERAL TERMS AND CONDITIONS

- **1.1 <u>ALTERATIONS OR AMENDMENTS:</u>** Alterations, amendments, changes, modifications or additions to this solicitation shall not be binding on Anderson County without prior written approval.
- **1.2 NO CONTACT POLICY:** After vendor receives a copy of this bid, any contact initiated by any vendor with any Anderson County representative, other than the Purchasing Department, concerning this invitation for bid is prohibited and agreements made thereto will not be considered binding on Anderson County. Any such unauthorized contact may cause the disqualification of the bidder from this procurement transaction.
- **1.3 QUESTIONS:** Pursuant to TCA §12-4-113, questions regarding the specifications or bid procedures must be received by the Purchasing Agent and/or designer no less than ninety-six (96) hours before the bid opening date. No addenda within less than forty-eight (48) hours of the bid opening date shall be permitted. Any questions concerning the bid document must be submitted to purchasing@andersontn.org no less than ninety-six (96) hours before bid opening date.
- **1.4 BID CLOCK:** The bid/time clock in the Anderson County Purchasing office will be the time of record.
- **1.5 TAXES:** Anderson County is not liable for Federal excise or State sales tax. Tax exemption certificates will be provided upon request.
- **1.6 CONFLICT OF INTEREST:** If requested by the Purchasing Agent, vendors must complete and submit a "Conflict of Interest Affidavit Statement" prior to contract award, see T.C.A. 5-14-114 and T. C. A. 12-4-101.
- **1.7 NON-COLLUSION:** Vendors, by submitting a signed bid, certify that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Tennessee or United States law.
- **1.8 NON-DISCRIMINATION:** Vendors, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability except where religion, sex, national origin or disability is a bona fide occupational qualification reasonably necessary to the normal operation of the contractor.

- 1.9 <u>SAME AS OR EQUIVALENT TO:</u> Vendors are to bid as specified herein or propose an approved equal. Determination of equality is solely Anderson County's responsibility. The designated brands are for reference purpose only, not a statement of preference. When an alternate manufacturer, brand, model or make is bid, Anderson County will determine if the item bid does meet or exceed the items as specified. If the bidder does not indicate that an alternate manufacturer, brand, model or make is being bid, it is understood that the item(s) bid are the same manufacturer, brand, model or make as was requested in the Invitation to Bid. Comparable products of other manufacturers will be considered if proof of comparability is contained in the bid. It shall be the responsibility of the vendors, including vendors whose product is referenced to furnish upon request catalog pages, brochures or other data as will provide an adequate basis for determining the quality and functional capabilities of the product offered. Failure to provide this data may be considered valid justification for rejection of bid.
- **1.10** <u>MULTIPLE BIDS/AWARDS:</u> Anderson County will consider multiple bids that meet specifications. Bid awards may include multiple approved vendors and the list of approved vendors may be added to or deleted from at any time.
- 1.11 STATE OF TENNESSEE CONTRACTORS' LICENSE LAW (T.C.A. 62-6-119) b): Bids for which the total cost of the project is twenty-five thousand dollars (\$25,000) or more, the outside of the sealed bid envelope/package containing the bid provides the following information: the Company Name, the Contractor's license number, license classification, the date of the license expiration and that part of each license classification applying to the bid. In addition, each heating ventilation or air conditioning, plumbing and electrical subcontractor's license number, date of the license expiration and that part of each classification applying to the bid if the value of the work is \$25,000 or greater, must be notated. If the value of either the contractor or the subcontractor's work is less than \$25,000, the bid envelope/package containing the bid is to be notated with the phrase "Contractor or Subcontractor's Bid is Less than \$25,000" after each appropriate heading. In the case of joint ventures, each party submitting the bid must provide this information. If no subcontractors are being used, the outside of the envelope/package containing the bid must state, "No Subcontractors are being used on this project."
- **1.12** ACCEPTANCE: Vendors shall hold their price firm and subject to acceptance by Anderson County for a minimum period of sixty (60) working days from the date of the bid opening, unless otherwise indicated in their bid. Any or all bids may be rejected for good cause.
- **1.13 BID AWARDS:** Bids will be awarded to the lowest and best bidder, taking into consideration the qualities of the articles to be supplied, their conformity with specifications and their suitability to the requirements of Anderson County and the delivery terms. Anderson County also reserves the right to not award this bid.
- 1.14 PROTEST: Any vendor wishing to protest the bid award shall notify in writing the Anderson County Purchasing Agent and the County Law Director, 101 S. Main Street, Suite 310, Clinton, TN 37716. No protest will be accepted, except those protests made in writing and received within (10) ten calendar days of the bid award. Protests must be in writing and envelopes/package containing protest must be clearly marked with bid number and words "BID PROTEST". The Purchasing Agent, in conjunction with the Purchasing Commission, and with the advice and counsel of the County Law Director, shall review and make a final decision as to any bid protest. Appeals shall be filed in the Circuit or Chancery Courts of Anderson County within sixty (60) days of the final decision.

VENDORS PLEASE NOTE: ANDERSON COUNTY WILL NOT STOP THE PURCHASE PROCESS. THE PURCHASE MAY BE COMPLETED OR THE PROJECT MAY BE RE-BID WHILE THE PROTEST PROCEDURE IS STILL IN OPERATION. IF A RE-BID IS MADE, THE PROTESTING VENDOR SHOULD SUBMIT A NEW BID. OTHERWISE, THEY WILL BE WITHOUT A BID ON THE RE-BID. FURTHER, THE RE-BIDDING WILL NOT END THE APPEALS PROCESS. IT WILL CONTINUE UNTIL A FINAL DECISION IS REACHED OR THE COMPLAINANT WITHDRAWS THE APPEAL.

- **1.15 DELIVERY:** Bid pricing is to include complete supply and delivery to Anderson County, Tennessee. Vendors are to state the delivery time in the bid. Anderson County requires that vendors deliver all products "free on board" to final destination unless indicated otherwise in their bid, reference Terms & Conditions section 2.4.
- **1.16 PROOF OF FINANCIAL AND BUSINESS CAPABILITY:** Bidders must, upon the request of Anderson County, provide satisfactory evidence of their ability to furnish products or services in accordance with the terms and conditions of these specifications. Anderson County will make the final determination as to the bidder's ability.
- **1.17** <u>VENDOR'S DEFAULT:</u> Anderson County reserves the right, in case of vendor default, to procure the articles or services from other sources and hold the defaulting vendor responsible for any excess costs occasioned thereby.
- **1.18 DUPLICATE COPIES**: Anderson County requires that all vendors submit one original and one exact copy of their bids, including brochures; unless additional copies are requested in bid specifications.

- 1.19 <u>DRUG-FREE WORKPLACE:</u> Under the provisions of Tennessee Code Annotated §50-9-113 enacted by the General Assembly effective 2001, all employers with five (5) or more employees who contract with either the state or a local government to provide construction services are required to submit an affidavit stating that they have a drug free workplace program that complies with Title 50, Chapter 9, in effect at the time of submission of a bid at least to the extent required of governmental entities. The statute imposes other requirements on the contractor and contractors should consult private legal counsel if legal questions arise under this section or any other provision of this document. All contractors shall provide a written affidavit signed by the principal officer of a covered employer acknowledging that the contracting entity is in compliance with the Drug Free Workplace laws of State of Tennessee.
- **1.20 RESTRICTIVE OR AMBIGUOUS SPECIFICATIONS:** It is the responsibility of the bidder to review the entire Invitation to Bid document and to notify the Purchasing Department if the Invitation to Bid is formulated in a manner that would unnecessarily restrict competition or if it is ambiguous in what is being requested. The Purchasing Agent must receive questions regarding the specifications or bid procedures not less than seventy-two (72) hours prior to the time set for the bid opening.
- 1.21 <u>SCHOOL CAFETERIA BIDS:</u> If this bid is for Anderson County School's Cafeteria Food Service Department, bidders must be in compliance with Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 which requires school and institutions participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to "Buy American" to the maximum extent practicable.
- **1.22 <u>TERMINATION:</u>** Anderson County reserves the right to terminate this contract in whole or in part with thirty (30) days written notification to the contractor. In the event of termination, the County shall not be liable for any costs other than the cost of services performed and materials delivered and accepted prior to termination date.
- **1.23** OSHA SAFETY: The Contractor is responsible for training their employees in Safety and Health Regulations for the job, assuring compliance with Tennessee Occupational Safety and Health regulations and any other Regulatory Agency.
- **1.24 PERFORMANCE BOND:** A standard surety or performance bond or an irrevocable letter of credit in favor of Anderson County Government at a federally insured financial institution will be required to be submitted with bid, if indicated in section four, item six insurance requirement checklist.
- **1.25 BACKGROUND CHECKS:** Contractors shall comply with Public Chapter 587 of 2007, as codified in Tennessee Code Annotated Section 49-5-413, which requires all contractors to facilitate a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation for each employee prior to permitting the employee to have contact with students or enter school grounds when students are present.
- **1.26 AWARD RESULTS:** As soon as practicable after proposal or bid evaluations, Anderson County shall post the award decision to Vendor Registry at www.vendorregistry.com. Individual notices are normally not mailed or e-mailed except to the successful vendor.
- **1.27** PRICE INCREASE/DELIVERY CHARGES: Request for price or delivery charge increases must be received in writing 30-days prior to implementation. The Anderson County Purchasing Agent will review requests and make a determination to continue or cancel services.
- **1.28 INDEMNIFICATION/HOLD HARMLESS:** Contractor shall indemnify, defend, save and hold harmless Anderson County and, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Contractor, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of Contractor, its subcontractors, suppliers, agents or employees.
- **1.29 DECLARATIVE STATEMENT:** Any statement or words (i.e.: must, shall, will, etc) are declarative statements and the proposer must comply with the condition. Failure to comply with any such condition may result in their bid being non-responsive and disqualified.
- **1.30 WAIVING OF INFORMALITIES:** Anderson County reserves the right to waive minor informalities or technicalities when it is in the best interest of Anderson County.
- **1.31 APPROPRIATION:** In the event no funds are appropriated by Anderson County for the goods or services in any fiscal year or insufficient funds exist to purchase the goods or services, then the Contract shall expire upon the expenditure of previously appropriated funds or the end of the current fiscal year, whichever occurs first, with no further obligations owed to or by either party.
- **1.32 ASSIGNMENT:** Contractor shall not assign or sub-contract this agreement, its obligations or rights hereunder to any party, company, partnership, incorporation or person without the prior written specific consent of Anderson County.

- 1.33 QUANTITIES: Anderson County does not guarantee quantities to be purchased off this bid.
- **1.34 UNIT PRICE:** Unit price for each unit bid shall be shown and such price shall include packing unless otherwise specified. A total shall be entered in the amount column of the pricing page for each item bid. In case of discrepancy between any unit price and an extended price, the unit price will be presumed to be correct, subject, however, to correction to the same extent and in the same manner as any other mistake.
- 1.35 MODIFICATION OR WITHDRAWAL OF BIDS: When it is certain that a mistake has been made in the preparation of the bid, a request will be made to the bidder to confirm the bid. Provisions must be made so that mistakes can be taken care of and the ambiguity resolved satisfactorily. Bids may be modified or withdrawn by written notice received in the Purchasing Department prior to the time and date set for the bid opening. The changes or withdrawal of the bids should be in writing and signed by an official of the company. The envelope containing the modification should clearly state "modification to bid." Either the entire bid or a particular item may be withdrawn or modified in this manner.
- **1.36 PRE-BID CONFERENCES:** Attendance at Pre-bid Conference is strongly encouraged. When deemed necessary a Mandatory Pre-bid Conference will be held. A company representative MUST be in attendance and sign the Pre-bid sign-in sheet in order to be awarded the bid.
- **1.37** ADDENDUM: Anderson County Government reserves the right to amend this solicitation by addendum. Addendum will be posted to the website www.andersontn.org/purchasing up to 48 hours in advance of the bid/proposals due date and time. It is the bidder's responsibility to check the website for addendum. If in the County's opinion revisions are of such a magnitude, the deadline for this solicitation may be extended in an addendum. In addition, addendum can change specifications, reply sheets, and times and dates for pre-bid meetings as well as due dates/deadlines for questions and bids/proposals.
- 1.38 PROPOSALS: All proposals, once received, become property of Anderson County Government and will not be returned.
- **1.39 WEATHER AND COURTHOUSE CLOSINGS:** In the event of a situation severe enough to necessitate the closing of Anderson County Government offices, bidders/proposers will receive notification of the new date and time upon re-opening of county government offices. No bids will be opened until the rescheduled date for bid opening and all bidders/proposers whose submissions meet the extended deadline will be given equal consideration at that time. Anderson County shall not be liable for any commercial carrier's decision regarding deliveries during inclement weather.

BID NUMBER: 4736

BID TITLE: Medical Equipment

SECTIONS: 2, 3, AND 4 OF THIS FORM ARE TO BE SUBMITTED/RETURNED WITH YOUR BID AS PART OF THE CONTRACT BID DOCUMENTATION.

SE	CTION 2. BID INFORMATION
2.1	I acknowledge the receipt of: (Please write "Yes" if you received) Addenda 1 Addenda 2 Addenda 3 Addenda 4
2.2	Please list and include in your bid packet all warranty information concerning length and coverage below ("Standard Mfg. Warranty" is unacceptable):
2.3	Guaranteed days till delivery after receipt of purchase order:
2.4	Additional Shipping, Freight or Handling Fees Total. (To be added to bid.)
2.5	If bid varies from the specifications, make full explanation.
2.6	Payment terms shall be
	Pricing will remain stable days from bid ening.
2.8 Bid iter	Iding on "all or none" basis Bidding on "low n" basis (Please check one) Il you honor additional purchases at this same price?
2.9 WI	YesNo
ind age or s adj	operative Purchasing Agreement: Vendors are to icate if it is permissible for other governmental notices in the State of Tennessee to purchase these items services at the same price. Freight charges may be susted to reflect differences in delivery costs to other actions.
	Please indicate vendor's approval of the Cooperative Purchasing AgreementYesNo
	ndersigned agrees if bid is accepted, to furnish all e information.
	Tennessee Business License Number:
	Tennessee Contractors' License Number: (See item 1.11) #

SECTION 3.	VENDOR INFORMATION
Vendor Name	
Vendor Address	
City	
State	Zip
Telephone Number	
Fax Number	
Contact Person (Please Print)	
E-Mail Address	
Taxpayer Identification Numb Identification Number:	er: Social Security, Employer
	roduct your company provides?
Authorizing Signature:	
(Please sign original in blue i	ink)

I agree to abide by all Terms and Conditions of this Invitation to Bid and certify that I am authorized to sign this bid for the vendor. Failure to include any information mentioned in the bid or to comply with these bid instructions may result in rejection of your entire bid. Signing the Bid Form affirms that the original Invitation for Bid document has not been

altered in any way.

BID NUMBER: 4736

BID TITLE: Medical Equipment

SECTION 4. INSURANCE REQUIREMENT CHECKLIS	SECTION 4. INSURANCE I	REQUIREMENT	CHECKLIST
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The bidder awarded this bid or contract will maintain, at their expense adequate insurance coverage to protect them from claims arising under the Worker's Compensation Act, any and all claims for bodily injury and property damage to the Bidder and to Anderson County Government while delivery and service are being done. A certificate of insurance <u>must</u> be on file in the Purchasing Department before work may begin and must be maintained until work is completed.

Only the items marked with an "X	" are applicable to this bid and or contract.	

1.		Workers Compensation Employers Liability	Statutory limits 100,000/100,000/500,000
2.		Commercial General Liability Occurrence Form Only Include Premises Liability Include Contractual Include XCU Include Products and Completed Operation Include Personal Injury Include Independent Contractors Include Vendors Liability Include Professional or E&O Liability	\$1,000,000 per occurrence \$2,000,000 aggregate
3.		Business Auto Include Garage Liability Include Garage Keepers Liability Copy of Valid Drivers License Copy of Current Motor Vehicle Record Copy of Current Auto Liability Declaration	\$1,000,000 \$1,000,000 s Page
4.		Crime Coverages Employee Dishonesty Employee Dishonesty Bond	
5.		Property Coverages Builders Risk Inland Marine Transportation	
6.	Anders		ent (100%) performance or an irrevocable letter of credit in favor of all institution. <u>MUST</u> be submitted before purchase order issued.
County shall ha 30-day Purchas	Government of a Best notice of sing Ager stand the	ment shall be named as an additional insured on all polit's rating of A-VII or better, or its equivalent. Cancell cancellation where applicable. Any deviations from the tank into the cancellation where applicable are exclusions must also be a Bidders Statement and Cer	tification Il comply in full within <u>21 (twenty-one) calendar days</u> if awarded this
		Ç	
	Vendor	Name	Authorized Signature
Bid Ren	resentati	ve Name (Please Print)	Date