

INVITATION FOR BIDS

CITY OF CONROE

2020-2021

VEHICLES FOR VARIOUS CITY DEPARTMENTS



**CITY OF CONROE
P.O. BOX 3066
CONROE, TEXAS 77305**

RESPONSES DUE NOVEMBER 5, 2020

CITY OF CONROE PURCHASING DEPARTMENT

NOTICE TO BIDDERS

The City of Conroe will receive sealed bids electronically through Vendor Registry or in duplicate for New Vehicles. The proposals shall be appropriately marked “**Bid # 1105-20-21 City of Conroe Light and Heavy Vehicles**” and delivered to the City Secretary 300 West Davis, 3rd Floor, Conroe Texas 77301. Bids will be publicly opened and read on **Thursday, November 5, 2020, at 2:00 p.m.** in the 1st Floor Council Chambers at City Hall (300 West Davis).

Specifications and bidding documents may be secured from www.cityofconroe.org, departments, purchasing.

No proposal may in any way qualify, modify, substitute or change any part of the specifications contained herein.

The City of Conroe reserves the right to reject any and all offers, award parts of bids, award to multiple vendors and to waive informalities in submission of bids. The City of Conroe also reserves the right to award this proposal to the lowest most qualified responsible bidder meeting all the specifications or to the bidder who provides goods or services at the best value for the City.

CC: 10/22/20 & 10/27/20

CITY OF CONROE, TEXAS

CITY OF CONROE

1. **Preparation of Bids:**

Unless otherwise directed in the Notice to Bidders, submit bids electronically through Vendor Registry or *in duplicate* on the prescribed forms or copies thereof, in a sealed envelope marked “**Bid # 1105-20-21 City of Conroe Light and Heavy Vehicles**”. Prepare bids in accordance with the requirements of the Notice to Bidders, and any instructions on the Bid Sheet.

2. **Questions and Inquiries:**

All questions should be asked through Vendor Registry

Purchasing or submittal questions:

Dan Neumann, Buyer
401 Sgt. Ed Holcomb Blvd.
Conroe, TX. 77304
Office: 936-522-3829

3. **Submission of Bids:**

Electronic Submissions or Two (2) copies of each proposal shall be **CLEARLY MARKED** “**Bid # 1105-20-21 City of Conroe Light and Heavy Vehicles**” and submitted by mail or in person to the address below by the time and date set fourth. Responses received later than the due date will not be accepted, and returned unopened.

Due Date: November 5, 2020 @ 2:00 PM

USPS: City of Conroe
Soco Gorjon, City Secretary
P.O. Box 3066
Conroe, TX. 77305

Physical: City of Conroe
Soco Gorjon, City Secretary
300 West Davis St.
Conroe, TX. 77301

4. **Bid Evaluation and Award:**

The bid award will be made on the basis of *Texas Local Government Code Section 252.043*. This section allows the City of Conroe to develop and apply award evaluation criteria for procurement in order to obtain goods or services that provide the **best value** to the City. Under these guidelines, a vendor is not automatically awarded a bid simply because they submit the lowest bid response. In the event that the selected bidder fails to enter into agreement to provide the goods or services which are the subject of this invitation the City retains the right to award the bid to the next qualified bidder.

5. **Reservations:**

All Bids and associated materials received with your response will become the property of the City of Conroe and will be returned at the discretion of the City.

STANDARD PURCHASING TERMS AND GENERAL CONDITIONS

The Laws of the State of Texas, County of Montgomery, and the City of Conroe, with any Rules and Regulations issued, prevail with regard to any contract documents, possible terms and conditions, arbitration or litigation.

6. Owner:

The City reserves the right to award parts of bids, reject any or all bids and to waive technical irregularities in bidding. Contract award will be made on the basis of the lowest qualified responsible bidder or the bidder who provides the goods and services at the best value for the City, considering the evaluation selection criteria below. No bid may be withdrawn before 90 days after submittal.

Best Value Selection Criteria:

- | | |
|--|---------|
| a) Purchase price. | 20 Pts. |
| b) Meets all bid specifications. | 20 Pts. |
| c) Bidder's principle place of business (§271.905). | 20 Pts. |
| d) Compatibility with the Cities existing Equipment. | 10 Pts. |
| e) Cities past history / experience with Manufacturer. | 15 Pts. |
| f) Best delivery. | 15 Pts. |

7. Bidders:

Should a Bidder discover a discrepancy or an omission in the plans or specifications, he should at once notify the Purchasing Department so that an addendum can be issued. No oral explanation or interpretation other than written addendum issued by the City will be considered official or binding. All such addendums shall become part of the contract documents and all bidders shall be bound by such addenda, whether or not received by the bidders.

8. Communications:

The City of Conroe shall not be responsible for any verbal communication between any representative of the City and any potential firm. All modifications to this solicitation must be made in writing. A proposer's failure to examine relevant documents or specifications will not relieve proposer from any obligation with regard to their response to this invitation.

9. Substitutions:

Where services or equipment are specified by a trade or brand name, it is not the intention of the City to discriminate against an equal product of another manufacturer, but to set a definite standard of quality or performance, and to establish an equal basis for the evaluation of bids. In preparing his bid, each bidder is expected to include in his base bid the cost of the items so specified.

10. Default:

The City reserves the right to terminate the contract immediately for failure to meet delivery or completion schedules, or otherwise perform in accordance with the general conditions of this proposal.

11. References:

The City of Conroe may request bidders to supply, with this Invitation to Bid, a list of at least five (5) references where like services have been supplied by their firm. Include name of firm, contact person, address, telephone number and e-mail address.

12. Delivery of Bids:

It is the bidder's responsibility to deliver his proposal at the proper time to the proper place. The fact that a proposal was dispatched will not be considered. The bidder must have the proposal actually delivered before the time set and the start of opening of the bids. Any bids received after the time and date specified in the Notice to Bidders will be returned unopened.

13. Corrections:

Erasures or other corrections in the proposal must be noted over with the proposer's initials.

14. Materials and Services:

The Bidder warrants that goods, materials or services delivered to the City will meet the minimum specifications set forth therein. Bidder shall furnish all data pertinent to specifications and warranties, which apply to items in the bid.

15. Equal Employment Opportunity:

Attention is called to the requirements for ensuring that employees and applicants for employment are not discriminated against because of their age, race, color, creed, sex or national origin.

16. Price of Materials and Sales Tax:

Prices for all goods or services shall remain firm for the duration of this contract and shall be stated on the bid sheet. Prices shall be all inclusive. Any price not shown on the bid sheet will not be honored by invoice. No price changes, additions or subsequent qualifications will be honored during the course of this contract. All prices must be written in ink or typewritten. Transportation, freight or other charges are to be prepaid by the bidder and included in the bid price. If there are additional charges of any kind, other than those mentioned above, specified or unspecified, Bidder must indicate both items required and attendant cost or forfeit the right to payment. Invoices must be submitted by the vendor in duplicate to the City of Conroe Purchasing Dept., P.O. Box 3066, Conroe TX 77305.

This Contract is issued by an organization, which qualifies for exemption pursuant to the provisions of Article 20.04 (F) of the Texas Limited Sales, Excise and Use Tax Act.

17. Indemnification:

The Proposer shall, defend, indemnify, and hold harmless the City of Conroe, their officers, and agents from and against any and all claims, demands, causes of action, orders, decrees, or judgments for injury, death, damage to person or property, loss,

damage, or liability of any kind (including without limitation liability under any federal, state, or local environmental law, Compensation and Liability Act; fees and costs (including all costs or settlements and reasonable attorney's fees incurred in defending any claim, demand, or cause of action) occasioned by, growing out of, or arising from (a) the performance of any product or service to be supplied by the Proposer, or (b) by any act, error or omission on the part of the Proposer, its agents, employees, or subcontractors, and or (c) any failure to fully comply with all applicable laws and regulations by the Proposer, its agents, employees, or subcontractors.

18. Conditions of Conduct:

At all times any agent, officer, or employee of Proposer shall be present upon property owned by the City of Conroe, the terms and conditions of the Drug and Alcohol Policy currently adopted by the City of Conroe, shall be deemed applicable to such persons. Violations of terms and conditions while present on the premises owned by the City of Conroe shall be grounds for termination of any contract between the City and Proposer. A copy of this policy is available for public inspection in the office of the City Secretary and copies may be obtained at a nominal charge.

19. Ethical Standard:

No City official or employee shall have interest in any contract resulting from this bid. Individuals with a possible conflict will enact a public disclosure record by completing a "Statement of Financial Interest" form.

Refer to "Project Number and Title" on the 1295 form. Example forms are included with this Bid.

- **1295 certificate of Interested Parties**
- **Conflict of Interest Questionnaire**
- **HB 89 Verification Form**
- **SB 252 Verification Form**

The four forms stated above MUST be returned as part of your Bid response. Failure to include these forms may result in your Bid being considered unresponsive and therefor disqualified. Sample copies of these forms are included in the Bid. The web address to the Texas Ethics Commission website with instructions is listed below:

(Sample Forms are attached)

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

20. Alternate Bid Items:

No alternate bids or bid items will be considered unless they are specifically requested by the bid.

21. Unit Prices:

The unit price of each of the bid items in the bid proposal shall include it pro-rata share of overhead so that the sum of the products obtained by multiplying the quantity shown for each item by the unit price bid represents the total bid. Any bid not conforming to the condition may be rejected. The unit prices will be used to determine the amount of any change orders resulting from an increase or decrease in quantities.

22. Payment:

Payment will be scheduled within thirty (30) days upon complete delivery and acceptance of all equipment/material and receipt of an original invoice for the equipment/material complying with the terms and conditions of the award. The City reserves the right to withhold up to ten percent (10%) of the purchase price in the event there is a conditional acceptance.

23. Proposal Agreements and Certification:

The Undersigned Agrees That:

- A. No Federal, State, County or Municipal taxes have been included in the quoted prices and none will be added.
- B. Prices in this proposal have not knowingly been disclosed with any other provider and will not be prior to award.
- C. Prices in this proposal have been arrived at independently, without consultation, communication or agreement for the purpose of restricting competition.
- D. No attempt has been made nor will be to induce any other person or firm to submit a proposal for the purpose of restricting competition.
- E. The individual signing this proposal certifies that he/she is a legal agent of the proposer, authorized to represent the proposer and is legally responsible for the offer with regard to supporting documentation and prices provided.

By my signature below I agree to comply with all the provisions, terms and conditions pertaining to this Bid.

(Company Name)

(Name of Authorized Agent – Printed)

(Street Address / P.O. Box)

(Authorized Agent Signature)

(City / State / Zip Code)

(Date)

(Phone)

(E-Mail Address)

CITY OF CONROE PURCHASING DEPARTMENT

2018-2019 VEHICLE BID PRICING SHEET

ITEM NO.	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	BEST DELIVERY DATE
1	1 Or more	<p>2020-2021 Chevrolet Silverado Special Service Vehicle - Police Package ½ Ton, 4 Door Crew, 4x4, Short Box w/ Trailer Towing - or Manufacturers Equal</p> <p>Spec 1-1300-1330</p> <p>Model: _____ Year: _____</p> <p>Page 9</p>	\$	\$	
2	1 Or more	<p>2020-2021 Long Wheel Base, 3/4 Ton Truck, Extended Cab, Full Size 2 Wheel Drive and Utility Bed w/ Trailer Towing C2500 or F250 or Manufacturers Equal</p> <p>Spec 2-1450-0904</p> <p>Model: _____ Year: _____</p> <p>Page 10-11</p>	\$	\$	
3	1 Or more	<p>2020-2021 Short Wheel Base ½ Ton Truck, 4x4, full size crew cab w/ Trailer Towing, C 1500 or F150 or Manufacturers Equal</p> <p>Spec 3 -1500-1226</p> <p>Model: _____ Year: _____</p> <p>Page 12</p>	\$	\$	
4	1 Or more	<p>2020-2021 Short Wheel Base ½ Ton Truck, Full Size Crew Cab 4x4, w/ Trailer Towing, C1500 or F150 or Manufacturers Equal</p> <p>Spec 4- 1550-1305</p> <p>Model: _____ Year: _____</p> <p>Page 13-14</p>	\$	\$	
5	3 Or more	<p>2020-2021 Short Wheel Base ½ Ton Truck, Full Size Crew Cab, (NO 4X4) C 1500 or F150 or Manufacturers Equal</p> <p>Spec 5 – 1580-1227,1332,1333</p> <p>Model: _____ Year: _____</p> <p>Page 15</p>	\$	\$	

Company Name _____

ITEM NO.	QTY.	<u>DESCRIPTION</u>	UNIT PRICE	TOTAL	BEST DELIVERY DATE
6	1 Or more	2020-2021 Long Wheel Base ½ Ton Truck, Full Size Regular Cab w/ Light Duty Service Bed, Trailer Towing, C 1500 or F150 or Manufacturers Equal Spec 6- 2800-NEW Model: _____ Year: _____ Page 16	\$	\$	
7	1 Or more	2020-2021 Long Wheel Base One (1) Ton Truck, Dual rear Wheels w/ Flatbed Gooseneck Hitch, Trailer Towing, F550 or Manufacturers Equal Spec 7 – 2820-0317 Model: _____ Year: _____ Page 17-18	\$	\$	
8	2 Or more	2020-2021 Short Wheel Base, ½ Ton Truck, Full Size Crew Cab,4x4, Trailer Towing C1500 or F150 or Manufacturers Equal Spec 8-2820-1228 Model: _____ Year: _____ Page 19-20	\$	\$	
TOTAL BID				\$ _____	

Company Name _____

CITY OF CONROE

FLEET DEPARTMENT – MINIMUM SPECIFICATIONS

SHORT BOX 1/2 TON TRUCK FULL SIZE – 4 DOOR CREW CAB 4 WHEEL DRIVE
(For Fire Department)

TRUCK SPECIFICATIONS – 1-1300-1330

Chevy Silverado SSV Police Package Special Service Vehicle
(or other manufacturers equivalent)

Class III Hitch w/ Trailer Towing Package & 7-Wire Harness

Cab: Crew Cab / Super Crew Cab

Bed: Typical Fleetside / Styleside

Engine: 5.3 Liter V-8 Flex Fuel (*Low Emissions*) or Equivalent E.F.I.

Transmission: 4 Speed Automatic with Overdrive

GVWR: 6,800 lbs. Minimum

Bed: 5.5' Bed

Battery: Auxiliary Battery

Gauges: Fuel, Water Temperature, Oil, Volt Meter, Hour Meter

Fuel Tank: 26 gal.

Wheels / Tires: 17" Steel, 245/65R17A/T Black Wheels

Axle Ratio: 3.73 Limited Slip

Power Package: Power Steering & Locks w/Keyless Entry, Tilt & Cruise
Power Brakes with 4-Wheel Anti-Lock Brake System

Bumpers: Chrome Front and Rear

Mirrors: Full View Mirrors

Vehicle Color: Exterior – Red Hot

Interior - Black or Gray Cloth

Seating: Standard Cloth Split Bench 40/20/40 With Fold Down Console

Flooring: Vinyl Floors with Floor Mats

Tinted Glass

Electronic Trailer Bakes

Factory Air Conditioning

AM - FM – CD Stereo with Clock

Keyless Entry

Full Size Spare Tire

Spray In Bed Liner

Valid State Inspection Certificate

Standard Back-up Camera

Spec. Approved By:

Asst. Chief Legoudes



Erik Metzger, Fleet manager:



CITY OF CONROE

FLEET DEPARTMENT - MINIMUM SPECIFICATIONS

ONE (1) LONG WHEEL BASE 3/4 TON TRUCK
EXTENDED CAB-2-WHEEL DRIVE
(For Parks Department)

TRUCK SPECIFICATIONS 2-1450-0940

Typical Model: C-2500 or F-250 with Trailer Towing Package and 7-Wire Harness

Engine: 6.6 Liter V-8 Duramax Turbo-Diesel or Equivalent Diesel

Alternate: 6.0 Liter V-8 Vortec or Equivalent Gasoline

Transmission: 6 Speed Heavy Duty Automatic with Transmission Oil Cooler

Gauges: Fuel, Water Temperature, Oil Pressure, Volt Meter, Hour Meter

Fuel Tank: 30 Gal.

Wheels/Tires: 17" Steel, 235/70R17A/T Tires

Axle: 4.10 Ratio Limited Slip Rear

Power Steering

Power Brakes with 4-Wheel Anti-Lock Brake System

Chrome Front Bumper

Full View Mirrors

Color: Exterior – White

Interior – Blue or Gray Vinyl

Seating: Vinyl Split Bench Seat 40 / 20 / 40

Flooring: Heavy Duty Vinyl

Tinted Glass

Spot Light Mounted on Driver Door

Factory Air Conditioning

Power Windows & Locks

AM/FM Stereo with Clock

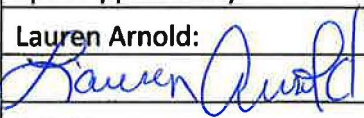

Full Size Spare Tire

Valid State Inspection Certificate

Whelen Liberty II LC 54" led light bar A/B/A/B front and back with side alley lights

PCC10W Switch Control Center with extra 5' of excess power cord to light

Standard Back-Up Camera

Spec Approved By:
Lauren Arnold: 
Erik Metzger: 

SPECIFICATIONS ON LONG WHEEL BASE UTILITY BED

Typical Model: RKi L5680 or Comparable	Single Rear Wheel
Body Length:	96 Inches Long
Front Vertical Compartment:	32 Inches Long
Horizontal Compartment Length:	52+/- Inches Long
Rear Vertical Compartment Length:	20 Inches Long
Horizontal Compartment Height:	20+/- Inches Tall
Body Height:	40 Inches
Floor to Compartment Top:	24 Inches
Compartment Depth:	14.5 Inches
Overall Body Width:	80 Inches
Floor Width:	51 Inches

Adjustable Divider Trays

Stainless Steel Paddle Latches (Key Locking) all keyed alike

Automotive Type Neoprene Door Seals "Bulb Type"

Machine Chain/Spring Stops on all Doors

4 in. Round Directional Lights (LED)

D.O.T. Clearance Lights (LED)

Rear Bumper 8" Tread Plate

CLASS V COMMERCIAL DUTY HITCH

2,700 WD TW / 20,000 WGTW

Gooseneck Hitch: Curt 61052 Over-Bed Folding Ball or Comparable

Under bed mount; 7,500 MTW / 30,000 GTW

7-Wire Harness

Parts and Service Manuals (Disc preferred)

Factory Warranty: Years _____ Miles _____ (Bumper to Bumper)

Extended Warranty: Years _____ Miles _____ Extended Warranty Cost \$ _____

CITY OF CONROE

FLEET DEPARTMENT - MINIMUM SPECIFICATIONS

SHORT WHEEL BASE 1/2 TON TRUCK 4 WHEEL DRIVE FULL SIZE – CREW CAB
(For Community Development)

TRUCK SPECIFICATIONS # 3-1500-1226

Typical: C-1500, F-150 Class III Hitch w/ Trailer Towing Package & 7-Wire
 Harness

Cab: Crew Cab (4-full size doors) 4x4

Bed: Typical Fleetside / Styleside

Engine: 5.3 Liter V-8 Flex Fuel (*Low Emissions*) or Equivalent E.F.I.

Transmission: 6 Speed Automatic with Overdrive

GVWR: 6,800 lbs. Minimum

Wheel Base: 143.5” – 6’ Bed

Battery: Maintenance Free w/Saver

Gauges: Fuel, Water Temperature, Oil, Volt Meter, Hour Meter

Fuel Tank: 26 gal.

Wheels / Tires: 17” Steel, 235/70R17A/T

Axle Ratio: 3.73 Limited Slip

Power Package: Power Steering & Locks w/Keyless Entry, Tilt & Cruise, Windows
 Power Brakes with 4-Wheel Anti-Lock Brake System

Bumpers: Chrome Front and Rear

Mirrors: Full View Mirrors

Color: Exterior - White
 Interior - Blue or Gray Cloth

Seating: Standard Cloth Split Bench 40 / 20 / 40

Flooring: Rubber Floor with Floor Mats

Additions:

Back-up Camera

Tinted Glass

Electronic Trailer Brakes

Factory Air Conditioning

AM - FM Stereo.

Full Size Spare Tire

Spray In Bed Liner

Skid Plates

Spot Light Mounted to Driver Door

Valid State Inspection Certificate

Spec Approved By:
Chuck Purvis:
Erik Metzger:

CITY OF CONROE

FLEET DEPARTMENT - MINIMUM SPECIFICATIONS

1/2 TON, SHORT WHEEL BASE, FULL SIZE CREWCAB, 4X4

(For Signal Maint.)

TRUCK SPECIFICATIONS 4 -1550-1305

Typical Model:	C-1500 or F-150 4x4 with Trailer Towing Package w/ 7-Wire Harness
Cab:	Crew Cab
Bed:	Fleet Side
Engine:	5.3 Liter V-8 (<i>Low Emissions</i>) or Equivalent E.F.I.
Transmission:	6 Speed Automatic with Overdrive
GVWR:	6,900 LBS Minimum
Wheel Base:	156" Minimum – 6' Bed
Battery:	Maintenance Free w/Saver
Gauges:	Fuel, Water Temperature, Oil Pressure, Volt Meter, Hour Meter
Fuel Tank:	26 Gal.
Wheels/Tires:	17" Aluminum, 255/70R17A/T Tires
Axle:	3.23 Ratio Limited Slip
Power Package:	Power Steering & Locks w/Keyless Entry Power Windows, Tilt & Cruise
Power Windows	Tinted
Power Brakes	4-Wheel Disc Anti-Lock Brake System
Bumpers:	Chrome Front & Rear
Mirrors:	Full View
Color:	Exterior -White
Interior	Black or Gray Cloth
Seating:	Cloth Split Bench Seat 40 / 20 / 40
Flooring:	Carpet to Match Interior with Floor Mats
Back Up Camera	
Factory Air Conditioning	
AM/FM Stereo, with Blue Tooth	

Full Size Spare Tire

Spray In Bed Liner

Valid State Inspection Certificate _____ Miles _____ (Bumper to Bumper)
_____ Miles _____ Extended Warranty Cost \$ _____

Factory Warranty: _____ Years

Extended Warranty: _____ Years

REPLACING UNIT #: 1305

DEPT # UNIT WILL BE IN: 1550

DATE SPEC. UPDATED: 9/30/20

SPEC. APPROVED BY (DEPT): Dexter McKey

SPEC. APPROVED BY (FLEET): 

SPEC. APPROVED BY (DIRECTOR): _____

CITY OF CONROE

FLEET DEPARTMENT - MINIMUM SPECIFICATIONS

SHORT WHEEL BASE 1/2 TON TRUCK FULL SIZE – CREW CAB
(For Building Inspections and Permits)

TRUCK SPECIFICATIONS #5- 1580-1227, 1332, 1333

Typical: C-1500 or F-150 /
Cab: Crew Cab (4-full size doors)
Bed: Typical Fleetside / Styleside
Engine: V-8
Transmission: 6 Speed Automatic with Overdrive
GVWR: 6,800 lbs. Minimum
Wheel Base: 143.5” – 6’ Bed
Battery: Maintenance Free w/Saver
Gauges: Fuel, Water Temperature, Oil, Volt Meter, Hour Meter
Fuel Tank: 26 gal.
Wheels / Tires: 17” Steel, 235/70R17A/T
Axle Ratio: 3.73 Limited Slip
Power Package: Power Steering & Locks w/Keyless Entry, Tilt & Cruise, Windows
Power Brakes with 4-Wheel Anti-Lock Brake System
Bumpers: Chrome or Black Front and Rear
Mirrors: Full View Mirrors
Color: Exterior - White
Interior - Blue or Gray Cloth
Seating: Standard Cloth Split Bench 40 / 20 / 40
Flooring: Rubber Floor with Floor Mats

Additions:
Tinted Glass
Factory Air Conditioning
AM - FM Stereo.
Full Size Spare Tire
Spray In Bed Liner
Bluetooth pairing for mobile phone
Backup camera
Valid State Inspection Certificate

Spec Approved By:
Tommy Woolley:
Erik Metzger:

CITY OF CONROE

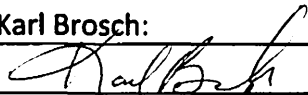

FLEET DEPARTMENT - MINIMUM SPECIFICATIONS

**ONE (1) LONG WHEEL BASE 1/2 TON TRUCK
FULL SIZE – REGULAR CAB – LIGHT DUTY SERVICE BED**

(For UB)

TRUCK SPECIFICATION – 2800-NEW

Typical : C-1500 with Trailer Towing Package w/ 7-Wire Harness
GVWR: 7,000 lbs. Min.
Wheel Base: 143.5" Min. – Long Wheel Base 8' Bed
Model: Typical Fleetside / Styleside
Engine: 5.3 Liter V-8 (*Low Emissions*) or Equivalent E.F.I. Axle Ratio:
Transmission: 6 Speed Automatic with Overdrive
Gauges: Fuel, Water, Temperature, Oil, Volt Meter, Tachometer
Fuel Tank: 30 gal.
Service Bed : Service Body Upfit – Light Duty Box - RKI Minimum Service Body Spec . 4" round tail
lights in service body
Spare Tire: Spare Tire Assembly
Power Steering with Tilt Steering Wheel
Power Brakes
Power Windows & Door Locks
Cruise Control
Intermittent Type Windshield Wiper / Washer
Heavy Duty Battery & Alternator (*Suppressant Package for Two-Way Radio Interference*)
Class III Receiver Hitch (*Trailer Towing Package i.e.: H.D. Engine Oil Cooler, Trans. Cooler, Radiator & Flashers*)
Chrome Front & Rear Bumpers (*Must Have Daytime Running Lights*)
Mirrors: Electric Low Mount – Folding Both Sides
Color: Exterior – White
Interior - Graphite / Gray Vinal Bench Seat
Flooring: Rubber / Vinyl With Floor Mats Front
Seating: Standard Vinal Bench Seat
Tinted Glass: STANDARD
Factor Air Conditioning
AM - FM Stereo Radio
Aluminum Wheels W/ All Terrain Tires including a Full Size Spare Tire
Valid State Inspection Certificate
Rear view camera - eye in rear bumper

Spec Approved By:
Karl Brosch:

Erik Metzger: 

CITY OF CONROE

FLEET SERVICES - MINIMUM SPECIFICATIONS

ONE (1) LONG WHEEL BASE ONE TON TRUCK DUAL REAR
WHEEL WITH FLAT BED/GOOSENECK HITCH
(For PW Water Department)

TRUCK SPECIFICATIONS 7- 2820-0317

Typical Model: F-550 with Trailer Towing Package and 7-Wire Harness
Engine: 6.7 Liter Diesel
Transmission: 5 Speed Heavy Duty Automatic with Transmission Oil Cooler
Gauges: Fuel, Water Temperature, Oil Pressure, Volt Meter, Hour Meter
Fuel Tank: 40 Gal.
Wheels/Tires: 225/70R19.5 ALL-SEASON
Wheelbase: 145" inch wheelbase
Axle: 4:30 limit slip
Brake Controller
CM Gooseneck Bed
Dual Rear Wheels
Power Steering
Power Brakes with 4-Wheel Anti-Lock Brake System
Front Bumper
Full View Mirrors
Color: Exterior – White
Interior – Blue or Gray Vinyl
Seating: Vinyl Bench Seat for Three People
Flooring: Heavy Duty Vinyl
Power Package Windows, locks
Factory Air Conditioning
AM/FM Stereo with Clock
Rear View Camera installed on back of cab for full view of
gooseneck trailer hookup
Full Size Spare Tire
Valid State Inspection Certificate

Factory Warranty: Years _____ Miles _____ (Bumper to Bumper)

Extended Warranty: Years _____ Miles _____ Extended Warranty Cost \$ _____

REPLACING UNIT #: 0317

DEPT # UNIT WILL BE IN: 2820

DATE SPEC. UPDATED: 9/30/2020

SPEC. APPROVED BY (DEPT): Daniel Roberts

SPEC. APPROVED BY (FLEET): *Eut...*

SPEC. APPROVED BY (DIRECTOR): *[Signature]*

Per DR over Phon

CITY OF CONROE

FLEET DEPARTMENT - MINIMUM SPECIFICATIONS

NEW FULL SIZE HALF TON TRUCK, 4 WHEEL DRIVE
(For PW Water Department)

TRUCK 4x4 SPECIFICATIONS 8-2820-1228

Typical Model:	C-1500 or F-150 with Trailer Towing Package w/ 7-Wire Harness
Cab:	Crew Cab (4 door)
Bed	Fleet Side
Engine:	5.3 Liter V-8 (<i>Low Emissions</i>) or equal
Transmission:	6 Speed Automatic Transmission With Overdrive
Battery:	Maintenance Free w/ Saver
Transfer Case:	2 Speed Manual
GVWR	7,100 LBS
Wheel Base	156 Minimum 6' Bed
Gauges:	Fuel, Water Temperature, Oil Pressure, Volt Meter, Hour Meter
Fuel Tank:	36 Gal. or manufacturers equal
Wheels/Tires:	17" Aluminum 255/70R17A/T Tires
Axle:	3.42 Ratio Limited Slip Front & Rear
Power Package	Power Steering, & Power Locks, Power Windows, W/ Keyless Entry Tilt & Cruise
Power Windows	Tinted
Power Brakes	4-Wheel Disc Anti-Lock Brake System
Bumpers	Chrome Front and Rear
Mirrors	Full View
Exterior Color:	White
Interior	Black or Grey
Seating:	Cloth Seats 40/20/40
Flooring:	Vinyl to Match with Floor Mats
Factory Air Conditioning	

AM/FM Stereo/ with CD and Clock, Bluetooth

Back up Camera

Spray in Bed Liner

Full Size Spare Tire

Step Rails

Strobe lights inside headlamps/taillamps

Valid State Inspection Certificate

Factory Warranty Years _____ Miles _____ (Bumper to Bumper)
Extended Warranty Years _____ Miles _____ Cost \$ _____

REPLACING UNIT #: 1228

DEPT # UNIT WILL BE IN: 2820

DATE SPEC. UPDATED: 9/30/20

SPEC. APPROVED BY (DEPT): Daniel Roberts

SPEC. APPROVED BY (FLEET): 

SPEC. APPROVED BY (DIRECTOR): 

*Per DR
over phone*

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 **Check this box if you are filing an update to a previously filed questionnaire.** (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed;
- or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

OFFICE USE ONLY

Complete Nos. 1 - 4 and 6 if there are interested parties.
 Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the goods or services to be provided under the contract.

4 Name of Interested Party	City, State, Country (place of business)	Nature of Interest (check applicable)	
		Controlling	Intermediary

5 Check only if there is NO Interested Party.

6 AFFIDAVIT I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

 Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20 _____, to certify which, witness my hand and seal of office.

 Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath

ADD ADDITIONAL PAGES AS NECESSARY

("Company or Business Name")
House Bill 89 Verification

I, _____ (Person name), the undersigned representative of _____ (Company or Business Name) hereafter referred to as "Company"; being an adult over the age of eighteen (18) years of age, after being duly sworn by the undersigned notary, do hereby depose and verify under oath that the company named-above, under the provisions of Subtitle F, Title 10, Government Code Chapter 2270:

1. Does not boycott Israel currently; and
2. Will not boycott Israel during the term of the contract.

Pursuant to Section 2270.001, Texas Government Code:

1. *"Boycott Israel" means refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations specifically with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes; and*
2. *"Company" means a for-profit sole proprietorship, organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, or any limited liability company, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate of those entities or business associations that exist to make a profit.*

DATE

SIGNATURE OF COMPANY REPRESENTATIVE

On this the ____ day of _____, 20____, personally appeared _____, the above-named person, who after by me being duly sworn, did swear and confirm that the above is true and correct.

NOTARY SEAL

NOTARY SIGNATURE

Date

**CITY OF CONROE
PURCHASING DEPARTMENT**

SENATE BILL 252 CERTIFICATION

On this day, I, _____, the Purchasing Representative for the City of Conroe, Texas, pursuant to Chapter 2252, Section 2252.152 of the Texas Government Code, certify that I did review the website list prepared, maintained, and made available to the City of Conroe by the Comptroller of the State of Texas of companies known to have contracts with or provide supplies or services to Iran, Sudan or any foreign terrorist organization. I have ascertained that the below-named company is not contained on said list of companies that do business with Iran, Sudan or any Foreign Terrorist Organization.

Company Name

RFP or Vendor number

CERTIFICATION CHECK PERFORMED BY:

Purchasing Representative

Date