

Request for Qualifications No. 15-007
PEACH COUNTY
GEORGIA
Southwest Sanitary Sewer Project – Phase 1
Private Septic Tank Abandonment and Sanitary Sewer Service
Connections
Fort Valley, GA

PURPOSE:

The PEACH COUNTY BOARD OF COMMISSIONERS is soliciting **Statements of Qualifications and Unit Prices** from Plumbing Utility Contracting firms and/or qualified Septic Contracting Firms with a strong record of plumbing and utility construction for the installation of sewer service connections and/or septic tank abandonment as part of the Southwest Peach County Sanitary Sewer Project – Phase 1. The list of pre-qualified contractors will be provided to residents in the project area. Residents will contract with contractors directly. Approximately 52 residences require sewer service connections in this area. Pre-qualification does not guarantee any contracts. Responding firms should be technically qualified, approved and licensed in the State of Georgia to provide these services.

Statement of Qualifications and Unit Prices will be received in the Peach County Board of Commissioners Office, 213 Person Street, Fort Valley, Georgia 30130, until August 6, 2015 at 2:30 P.M. local time.

RFQ No. 15-007 responses will be opened in public without discussion August 6, 2015 @ 3:00 p.m. at the Peach County Board of Commissioners meeting room, 213 Persons Street, Fort Valley, GA 31030. Unit Prices and Statement of Qualifications will not be released until the Board of Commissioners has approved qualified firm(s).

INTENT:

The Peach County Board of Commissioners intends to create a list of pre-qualified contractors with extensive experience in this field and a history of trustworthy, moral business practices. ***The list of pre-qualified contractors will be provided to residents in the project area. Residents will contract with contractors directly. Approximately 52 residences require sewer service connections in this area. Pre-qualification does not guarantee any contracts.***

ADDITIONAL INFORMATION / ADDENDA

The County reserves the right to amend this RFQ. Any changes to the RFQ will be communicated via Peach County web site (www.peachcounty.net). It is the contractor's responsibility to check for any addendum issued for this RFQ prior to submitting the statement of qualifications and unit prices.

In the event additional information is required, all inquiries must be submitted in writing to Paul Schwindler, Director of Public Works/County Engineer, Peach County Public Works Office, 410 Old Macon Road, Fort Valley, GA 31030, by fax at (478)825-2684, or via email at Paulschwindler@peachcounty.net.

Any questions must be received three (3) days prior to the RFQ closing to allow ample time to post any addendum or changes if necessary.

The County will recognize only communications which are in writing. The County shall not be responsible for oral interpretations given by any County employee, representative, or others. The issuance of an addendum is the only official method whereby interpretation, clarification, or additional information can be given.

STATEMENT OF QUALIFICATION AND UNIT PRICE SUBMITTAL

Statement of Qualifications shall clearly indicate the legal name, address, e-mail address, and business telephone number of the Contractor (company, firm, partnership, or individual). All expenses for responding to this RFQ are to be borne by the Contractor. Peach County reserves the right to retain all Statement of Qualifications and Unit Prices submitted, and to use any ideas in a RFQ response, regardless of whether that contractor is accepted as a qualified contractor.

One (1) original and Four (4) copies of your response to RFQ 15-007 shall be submitted in one sealed package, clearly marked on the outside "RFQ No. 15-007, Southwest Sanitary Sewer Project – Phase 1 Private Septic Tank Abandonment and Sanitary Sewer Service Connections, Fort Valley, GA" and addressed to:

Peach County Board of Commissioners
Purchasing Department
Attn: Clarice Davis
213 Person Street
Fort Valley, Georgia 31030

All terms quoted in this RFQ shall remain valid for a period of not less than One Hundred Twenty (120) days from the date of the RFQ opening.

Failure to submit any required data item or inaccurate responses may be cause for rejection.

STATEMENT OF QUALIFICATIONS MUST INCLUDE:

1. The name, title, address, telephone No., e-mail address, and fax number of the individual(s) responsible for responding to this RFQ.
2. Qualifications of project manager, superintendent, and subcontractors who will be involved with the project.
3. A list of at least three (3) current professional references for which comparable work has been performed. This list shall include company name, person to contact, address, and telephone number.
4. A list of at least three (3) current references from individuals with no financial affiliation or family relationships with company officers for which comparable work has been completed within the last 3-years. This list shall include person to contact, address, and telephone number.
5. An estimated length of time to complete a typical service connection and/or septic tank abandonment.
6. Proof of financial stability and solvency such as a recent credit report, bank letter of credit, financial statement or other document(s) that shows financial condition of the individual or firm.
7. List of court judgments against the individual or firm in the past 3-years

Failure to include any information may be ample cause for rejection of the RFQ response as non-responsive

SCOPE OF SERVICES

The work will include the following:

1. Acquisition of all required permits. Note the fee for the Peach County plumbing permit will be waived for this project, but the permit must still be secured From Peach County Department of Planning and Zoning prior to beginning plumbing work
2. Locate connection point and install 4" Sch. 40 PVC sanitary sewer service from stub-out/clean-out to house connection
3. Install required cleanouts and all ancillary items per local plumbing code
4. Locate and abandon septic tank in accordance with Peach County Health Department requirements; *Note: Septage for this project will be accepted by the Fort Valley Utility Commission at no cost.*
5. Restore landscaping and grass to pre-construction condition. Cost for hardscape such as fence and walls, and other restoration required will be negotiated on a case by case basis with the resident.

The work shall meet all requirements set forth in the specifications section of this RFQ.

INSURANCE REQUIREMENTS

The Contractor shall be responsible for their work and every part thereof, and for all materials, tools, equipment, appliances, and properties of any and all description used in connection therewith. The Contractor assumes all risks of direct and indirect damage or injury to the property of persons used or employed on or in connection with the work contracted for, and of all damage or injury to any person or property wherever located, resulting from any action, omission, commission or operation, or in connection in any way whatsoever with the contracted work. The Contractor shall, during the continuance of all work under the Contract, provide the following:

A. Maintain statutory Worker's Compensation and Employer's Liability insurance in an amount of not less than \$500,000.00 each accident, each disease to protect the Contractor from any liability or damages for any injuries (including death and disability) to any of its employees, volunteers, or subcontractor, including any and all liability or damage which may arise by virtue of any statute or law in force within the State of Georgia, or which may be herein after enacted.

B. The Contractor agrees to maintain Comprehensive General Liability insurance in an amount of not less than \$1,000,000.00 per occurrence, \$2,000,000.00 Policy Limit to protect the Contractor, its subcontractors, and the interest of the residential property owner, against any and all injuries to third parties, including bodily injury and personal injury, wherever located, resulting from any action or operation under the Contract or in connection with the contracted work. The General Liability insurance shall also include the Broad Form Property Damage Liability endorsement, in addition to coverage for explosion, collapse, and underground hazards, where required.

C. The Contractor agrees to maintain Business Auto Liability insurance in an amount of not less than \$1,000,000.00 per occurrence, \$2,000,000.00 Policy Limit to protect the Contractor, its subcontractors, and the interest of the residential property owner, against any and all injuries to third parties, including bodily injury and personal injury, wherever located, resulting from any action or operation of automobiles or vehicles.

Contractor shall notify the County and any residential property owners which have contracted with the contractor for work covered by this RFQ, in writing, thirty (30) days prior to any change in insurance coverage, including cancellation, non-renewal, etc. The Contractor shall furnish a new certificate prior to any change or cancellation date. The failure of the Contractor to deliver a

new and valid certificate shall result in removal from the pre-qualified contractors list until the new certificate is furnished.

Insurance coverage required in these specifications shall be in force throughout the project term. Should the Contractor fail to provide acceptable evidence of current insurance within five (5) days of written notice at any time during the project term, the County shall have the absolute right to remove the contractor from the pre-qualified contractors list.

The Contractor and all subcontractors shall comply with the Occupational Safety and Health Act of 1970, and amendments, as it may apply to work associated with this project.

SPECIFICATIONS:

1.0 GENERAL:

All quotes must make provision to meet or exceed the requirements contained herein for:

2.0 SCOPE OF WORK:

2.1 The Scope of Work will include, but not be limited to, all field layouts, furnishing all equipment, labor, and materials to:

1. Acquisition of all required permits. Note the fee for the Peach County plumbing permit will be waived for this project, but the permit must still be secured from Peach County Department of Planning and Zoning prior to beginning plumbing work
2. Locate connection point and install 4" Sch. 40 PVC sanitary sewer service from stub-out/clean-out to house connection
3. Install required cleanouts and all ancillary items per local plumbing code
4. Locate and abandon septic tank in accordance with Peach County Health Department requirements; *Note: Septage for this project will be accepted by the Fort Valley Utility Commission at no cost.*
5. Restore landscaping and grass to pre-construction condition. Cost for hardscape such as fence and walls, and other restoration required will be negotiated on a case by case basis with the resident

Work will include all plumbing required to connect residential home owners to the new sanitary sewer and to disconnect and abandon the existing septic tank, and restoring the disturbed landscaping and grass caused by the work.

2.2 All work, methods, equipment, materials, submittals and testing will conform to exhibits

4.0 SPECIAL PROVISIONS:

4.1 Contractors must certify that they do not and will not maintain or provide for their employees any facilities that are segregated on a basis of race, color, creed, or national origin.

4.4 The contractor's attention is directed to the fact that all applicable state laws, county municipal ordinances, orders, rules and regulations of all authorities having jurisdiction over project shall apply throughout the project.

4.5 Qualified contractors shall protect all work areas necessary to prevent accidents and insure safe working conditions for employees, work related personnel, and the general public.

4.6 Qualified contractors shall be responsible for any damages to existing utilities, concrete, asphalt, buildings, or grounds, etc.

4.7 Right to Waive and Reject

A. The Board of Commissioners (Board), in its absolute discretion, may refuse to qualify a contractor that has failed, in the opinion of the Board, to complete or perform a contracted project in a timely fashion or has failed in any other way, in the opinion of the Board, to perform a prior contract in a satisfactory manner.

B. The Board reserves the right to waive any informalities or reject any and all Statements of Qualifications, and to qualify contractors that in its judgment will best serve the interest of County residential property owners.

4.8 Peach County may make such investigations deemed necessary to determine the ability of the contractor to perform the work and ensure there is no conflict of interest as it relates to the project. The contractor shall furnish to the County any additional information and financial data for the purpose as the County may request. The data may include a detailed and up-to-date list of plant equipment and materials which contractor proposes to use, indicating which portions he already possesses and a detailed description of the method and program or work to be done.

4.9 Unit Prices must be submitted upon the prescribed forms provided herein. All blank spaces must be filled in as noted in ink or typed. No changes shall be made in the form or in the items mentioned therein. Any RFQ response may be rejected which contains any omissions, erasures, alterations, additions, irregularities of any kind, or items not called for or which shall in any manner fail to conform to the conditions of published request for qualifications.

4.12 To the fullest extent permitted by law, Contractor shall indemnify and hold harmless COUNTY, its officers and employees from liabilities, damages, losses, and costs including but not limited to reasonable attorney fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of the Contractor and other persons employed or utilized by the Contractor in the performance of this project work.

AGREEMENT:

Contractors that submit responses to this RFQ, and are pre-qualified by the Board of Commissioners, agree to complete the work outlined in this RFQ for residential customers that contract with them for such work in accordance with the Unit Prices in their response and specifications outlined in this RFQ.

Pre-qualified contractors also agree to contract work directly with residential property owners. The property owners shall bear all financial responsibility for the work agreed upon with the pre-qualified contractor. Peach County shall not be responsible for any financial reimbursement to contractors or settle disputes between contractors and residential property owners.

Contractors submitting responses to this RFQ agree to the release of all information contained in the RFQ response to the public.

INSTRUCTIONS FOR SUBMITTING STATEMENT OF QUALIFICATIONS AND UNIT PRICES

Submission of Statement of Qualifications and Unit Prices – Sealed Statement of Qualifications and Unit Prices must be received by the Board of Commissioners Office Purchasing Department **BEFORE** 2:30 p.m. August 6, 2015. RFQ responses may be mailed or hand delivered to the Peach County Board of Commissioners Office, Purchasing Department, Attn. Clarice Davis, 213 Person Street, Fort Valley, Georgia 31030.

Questions and Inquiries – Written questions and inquiries will be accepted from any and all contractors or firms planning on submitting a RFQ response. Inquires pertaining to the RFQ must give firm or contractor name, RFQ number, title, and acceptance date. Material questions will be answered in writing and will be distributed to all firms who receive the RFQ, provided that all questions are received at least three (3) days in advance of the RFQ closing date.

Addendum and Supplement to Request - If it becomes necessary to revise any part of this RFQ, or if additional data are necessary to enable an exact interpretation of provisions of this RFQ, an addendum will be issued. It is the responsibility of the party submitting the RFQ response to ensure that they have received all addendums prior to submitting a response. **All addendums must be initialed and attached to the RFQ response.** Failure to include addendums may be ample cause for rejection of the Statement of Qualifications and Unit Prices as non-responsive.

Required Copies - Each firm shall submit one (1) original and four (4) copies of their quote to the County's Purchasing Department as indicated in this RFQ. The original must be marked "Original" in red ink, the copies must be marked "Copy" in blue ink.

Late RFQ Response Submittals - Late RFQ response submittals will be returned to party submitting the response unopened if the RFQ number, acceptance date, and Contractor's return address is shown on the container.

Rights of County - The County reserves the right to accept or reject all or any part of any RFQ response.

Miscellaneous Requirements - The County will not be responsible for any expenses incurred by the Contractor in preparing and submitting a RFQ response. All responses shall provide a straightforward, concise delineation of the Contractor's capabilities to satisfy the requirements of this RFQ. Emphasis should be on completeness and clarity of content.

QUALIFICATION AND UNIT PRICE SELECTION PROCESS

All responses to this RFQ will be evaluated according to the following factors:

- Contractor Experience And Work History
- Company Trustworthiness and Moral History
- Company Financial Status
- Warranties on Labor and Materials/Equipment

The following completed documents will be required to be submitted by contractors responding to this RFQ. Failure to submit the following completed may be considered "non-responsive" resulting in the contractor not being pre-qualified by the Board.

- Statement of Qualifications as described in this RFQ
- Schedule of Unit Item Prices Form signed and dated
- Certification by Contractor, Non-Segregated Facilities (Signed and Dated)
- Certification by Contractor, Drug-Free Workplace Act (Signed and Dated)
- Non-Collusion Affidavit or Prime Contractor (Signed, notarized, and dated)
- Conflict of Interest Certification (Signed and Dated)
- Addendum initialed by Contractor if applicable
- Insurance Certificate(s) verifying required insurance:
 - Certificate of Liability Insurance
 - Certificate of Workers Compensation Insurance
 - Certificate of Automobile Liability Insurance

Schedule of Unit Prices Page 1 of 2

Contractor may fill out Schedule of Unit Prices – A (Plumbing) or Schedule of Unit Prices – B (Septic Abandonment) or Schedule of Unit Prices – A and B (Plumbing and Septic Abandonment) respective of the type of work they propose to be qualified to complete.

**Schedule of Unit Item Prices – A (Plumbing)
Southwest Peach County Sanitary Sewer Extension
Sewer Service Connection Single Typical Installation***

Item No	Description	Approximate Quantity	Unit	Unit Price	Extended Price (Quantity x Unit Price)
1	4" Service Connections @ R/W Cleanout	1	EA		
2	4" Sch 40 PVC Service Piping and Ancillaries from R/W to House***	100**	LF		
3	4" Service Connections @ House	1	EA		
4	4" Cleanout	3	EA		

**Schedule of Unit Item Prices – B (Septic Abandonment)
Southwest Peach County Sanitary Sewer Extension
Septic Tank Abandonment***

Item No	Description	Approximate Quantity	Unit	Unit Price	Extended Price (Quantity x Unit Price)
1	Septic Tank Abandonment as Specified in the Plans and Specifications	1	EA		

* Contractor should provide unit prices assuming only one installation (not multiple).

** 100 L.F. of 4" Sch 40 PVC is assumed as a typical installation. Individual sites will vary.

*** Site restoration should be included in the unit price bid per foot of 4" service.

Schedule of Unit Prices Page 2 of 2

Contractor (Print)

(Signature)

Name of Signer (Print)

Title of Signer (Print)

Date

CERTIFICATION BY CONTRACTOR

Regarding: NON-SEGREGATED FACILITIES

The **Contractor** certifies that he does not, and will not, provide and maintain segregated facilities for his employees at his establishments and, further that he does not, and will not, permit his employees to perform their services at those locations, under his control, where segregated facilities are provided and maintained. Segregated facilities include, but are not necessarily limited to, drinking fountains, transportation, parking, entertainment, recreation, and housing facilities; waiting, rest, wash, dressing, and locker rooms, and time clock, **Work**, storage, restaurant, and other eating areas which are set apart in fact, or by explicit directive, habit, local custom, or otherwise, on the basis of color, creed, national origin, and race. The **Contractor** agrees that, except where he has obtained identical certifications from proposed subcontractor for specific time periods, he will obtain identical certifications from proposed subcontractor prior to the award of subcontracts exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that he will retain such certifications in his files.

Contractor (Print)

(Signature)

Name of Signer (Print)

Title of Signer

Date

CERTIFICATION BY CONTRACTOR

Regarding: Drug-Free Workplace Act

The Contractor certifies that provisions of Sections 50-24-1 through 50-24-6 of the Official Code of Georgia annotated, relating to the “Drug-Free Workplace Act” have been, and will be, complied with in full. Including compliance by sub-contractors performing work under this agreement.

Contractor (Print)

(Signature)

Name of Signer (Print)

Title of Signer

Date

EXHIBIT 1

SEWER SERVICE CONNECTION SPECIFICATION

SECTION 02700 - SEWER SERVICE CONNECTIONS

PART 1 GENERAL

1.01 SCOPE

- A. The work covered by this Section includes furnishing all materials and equipment not furnished by the Owner, providing all required labor and installing sewer service connections, meters, and all appurtenant work according to these Specifications and/or to the Sewer Service Details as shown schematically on the Drawings.
- B. Sewer meters for 4-inch services shall be furnished by the Owner and installed by the Contractor in a meter box assembly provided by the Contractor. The sewer meter connections must be compatible with the sewer meters currently used by the Owner.

1.02 LOCATIONS

Locations are shown on the Drawings along the route of the sewer mains. The Contractor shall be responsible for locating all existing services and completing all service changeovers regardless of whether or not the existing meter is shown on the Drawings.

1.03 QUALITY CONTROL

- A. All materials installed under this Section shall have the approval of the NSF for sewer services. All work covered by this Section performed on private property shall be done under the direct supervision of a licensed plumber.
- B. At least ten (10) feet of horizontal separation must be maintained between parallel water and wastewater services. At locations where water and wastewater services cross, the water service shall be located at least eighteen (18) inches above the Wastewater Service. Approval must be granted by the Fort Valley Utility Commission for a wastewater service to cross under or over a water main.

1.04 REFERENCES

All work covered by this Section shall comply with the International Residential Code for One- and Two-Family Dwellings, 2012 edition.

PART 2 PRODUCTS

2.01 PIPE MATERIAL AND DEPTH OF BURY

The wastewater service piping shall be four (4) inch or greater in diameter SCH 40 sewer service PVC pipe with gasketed joints. If at least ten (10) feet of horizontal separation cannot be maintained between parallel water and wastewater services the wastewater service must be constructed of C900 PVC pipe with integral bell and spigot joints or, SDR 21 Certa-Lok Yelomine PVC pipe with gasketed joints. Authorization must be obtained from the Fort Valley Utility Commission to install water and wastewater services with less than ten (10) feet of horizontal separation. Wastewater services shall be installed at a constant grade of not less than one quarter ($\frac{1}{4}$) inch per foot, with a minimum of bends and no glue joints. Clean outs should be installed every 100 feet and a maximum of three (3) feet from the face of the

EXHIBIT 1

building. Wastewater service piping shall be buried a minimum of five (5) feet below the ground surface. A depth of bury greater than fifteen (15) feet requires the approval of the Fort Valley Utility Commission.

2.02 UNDERGROUND WARNING TAPE

Underground warning tape shall be installed two (2) feet above all buried portions of the wastewater service. The tape shall meet the following requirements:

- Four (4) mil thick polyethylene tape
- Solid green color with black lettering
- Six (6) inches in width.

2.03 BEDDING MATERIAL

Bedding material shall consist of uniformly graded granular material, 3/8-inch or 3/4-inch minus screened rock material, installed six (6) inches below and twelve (12) inches above the service pipe.

PART 3 EXECUTION

3.01 SERVICE CONNECTION TO MAIN

The connection of the wastewater service to the wastewater main shall be made using a saddle. The saddle connection shall be located no closer than ten (10) feet from a manhole. The flow line of the service pipe shall enter the main above the spring line of the main. Connections into manholes are prohibited.

3.02 STUB OUTS

If a stub out pre-exists on a property and will not be used by the Customer, the Customer must cap the stub out and shall not bury it prior to inspection by Peach County. The use of a stub out for connection to the wastewater main must be approved by the Fort Valley Utility Commission.

3.03 CONNECTIONS, TESTING, AND REQUIREMENTS FOR INSPECTION

No services shall be covered with bedding material or backfill without Peach County's approval. All portions of the wastewater service must be visible to the Peach County inspector for an inspection to be completed.

3.04 RESTORATION

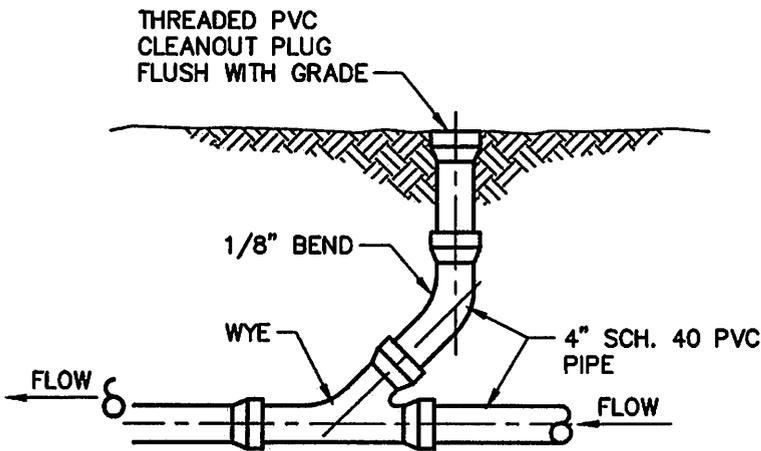
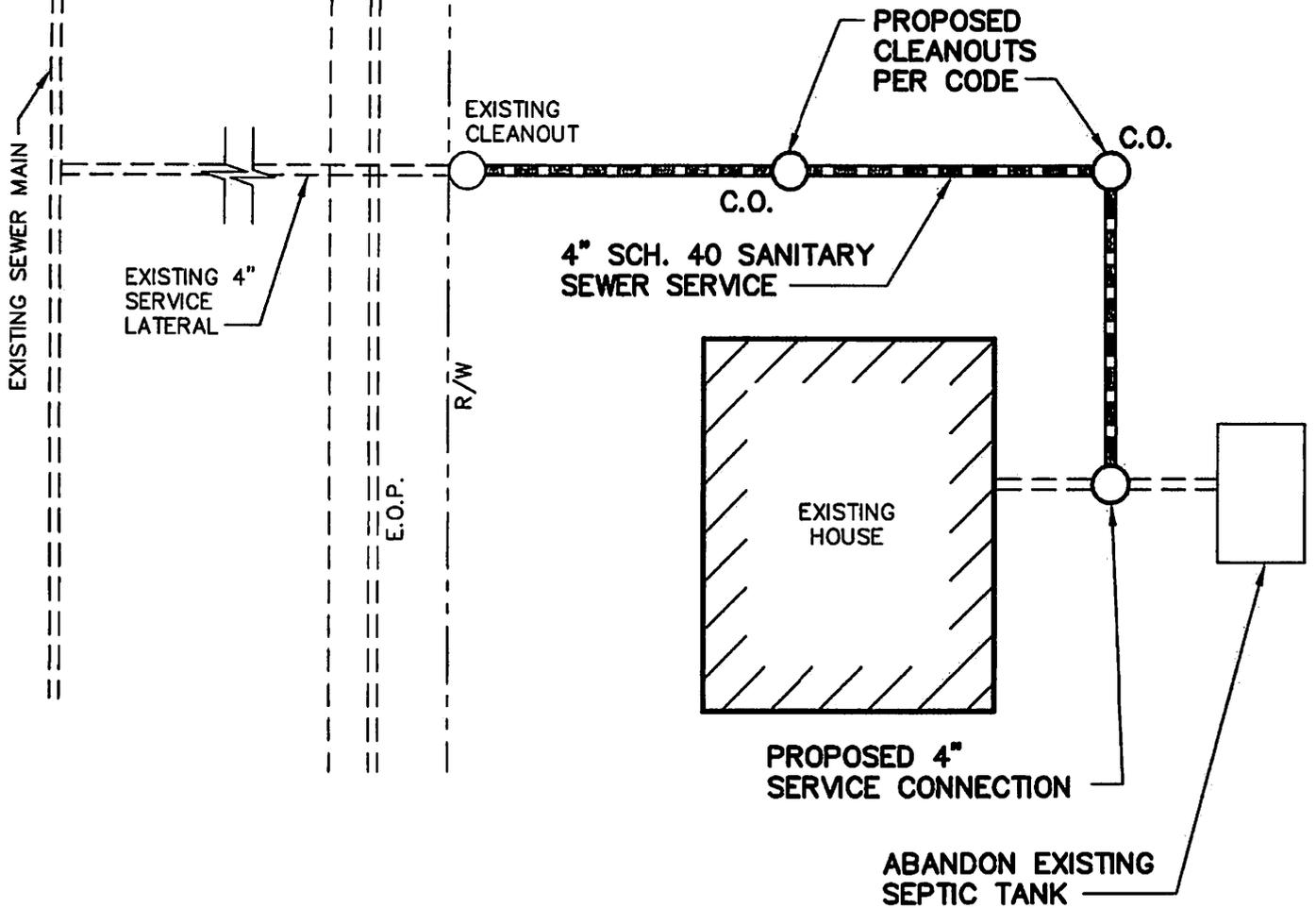
Contractor shall take reasonable steps to maintain and/or restore any existing grass or landscaping disturbed during construction activities. At a minimum, contractor shall seed and mulch using similar grass as the disturbed area. In situations that are questionable, contractor shall seed with Bermuda according to the attached schedule.

END OF SECTION

EXHIBIT 2

SEWER SERVICE INSTALLATION SCHEMATIC

EXHIBIT 2



NOTE: ALL CONSTRUCTION, LABOR, & MATERIAL TO MEET OR EXCEED LOCAL, STATE, & FEDERAL REQUIREMENTS. REFER TO INTERNATIONAL RESIDENTIAL CODE FOR ONE AND TWO FAMILY DWELLINGS, 2012 EDITION.

DETAIL - CLEANOUT TO GRADE
N.T.S.

TRIPLE POINT
ENGINEERING

5223 Riverside Drive
Suite 101
Macon, Georgia 31210

phone • 478.476.0700
fax • 478.476.0776
www.tpointeng.com

SANITARY SEWER SERVICE INSTALLATION SCHEMATIC

**S.W. PEACH COUNTY
SANITARY SEWER EXTENSION
FOR THE
PEACH COUNTY BOARD OF
COMMISSIONERS
PEACH COUNTY, GEORGIA**

EXHIBIT 3

SEPTIC TANK ABANDONMENT PROCEDURES

EXHIBIT 3

PROCEDURE FOR ABANDONING A SEPTIC TANK

1. Contractor shall contact the Peach County Department of Environmental Health and obtain a permit
2. No work shall be completed without a permit
3. Septic tank must be pumped clean of all septage by a septic tank pumping company listed on the Georgia Department of Public Health Environmental Health Section Certified Tank Pumpers list. Septage generated from this project may be disposed of for no cost. Contact the Fort Valley Utility Commission for Details.
4. Septic tank lid must be broken; pieces may be dropped into tank.
5. Perforate bottom of tank in at least six places.
6. Fill tank with pea gravel, drain rock, or sand. If tank is located under a future building site, Contact Peach County Planning and Zoning Department for requirements.
7. Leach lines normally do not have to be removed.
8. Contact the Peach County Environmental Health Department at least 2 business days in advance to arrange for an inspection before covering.