

# BID SOLICITATION



**City of Chattanooga**  
**101 East 11th Street, Suite G13**  
**Chattanooga, TN 37402**

**BID OPENING DATE AND TIME:**  
 06-SEP-18 at 2:00 PM

**BID NUMBER: 305199**

**BUYER:**  
**PHONE #: (423) 643-7230**  
**DELIVERY REQUIRED:**

**SEALED BIDS**

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

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City of Chattanooga  
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Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition No: 175257 Ordering Dept: Fire Department Buyer: William Tucker Fax: 423-643-7244 Email: wtucker@chattanooga.gov ***** Items Being Purchased: Hazardous Materials Detection Equipment ***** ATTACHMENTS: Instructions to Bidders (3 pages) ***** ***BIDS MUST BE RECEIVED NO LATER THAN ** *** 02:00 PM EST on SEPTEMBER 6, 2018*** ***** SEALED BID: All Bids must be delivered to the Purchasing Office in a sealed envelope on or before the time and date specified above. DO NOT email or fax your Bid; such Bids cannot be considered. ***** This shall be a twelve-month blanket contract to supply Hazardous Materials Detection Equipment as needed by agencies of the City of Chattanooga. The contract terms may be renewed for two (2) additional twelve (12)-month terms under the same terms and conditions by mutual agreement. The City of Chattanooga and the Contractor may extend the contract by providing written confirmation of agreement by both parties at least 30 days prior to the contract's current expiration date. ***** Items being purchased are to be delivered to:  Fire Administration 910 Wisdom Street Chattanooga, TN 37406  Delivery Contact: Vanessa Meyer, Tel. 423-643-5688  ***** ALL ITEMS MUST BE QUOTED F.O.B DESTINATION ***** The City of Chattanooga Standard Terms and Conditions are incorporated herein by reference, and are available for review on the City's website at <a href="http://www.chattanooga.gov/purchasing/standard-terms-and-conditions">http://www.chattanooga.gov/purchasing/standard-terms-and-conditions</a> . If you cannot access the document online, contact the Purchasing Office for a copy. Any requests for modification of the City's terms and Conditions MUST be submitted with your Bid. ***** NOTE: ALL BIDS MUST BE SIGNED All bids received are subject to the terms and conditions contained herein and as listed in the above-referenced website. By submission of a Bid, the bidder acknowledges having reviewed the Standard Terms and Conditions, and agrees to be bound by such terms. ***** NO SUBSTITUTIONS OR EQUIVALENTS WILL BE ACCEPTED. *****					

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<p>The City of Chattanooga reserves the right to reject any and/or all Bids, waive any informalities in the Bids received, and to accept any Bid which in its opinion may be for the best interest of the City.</p> <p>The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.                      .....</p> <p>Vendor Contact Information:</p> <p>Vendor Name _____</p> <p>Contact Person _____</p> <p>Tel.: _____</p> <p>Fax: _____</p> <p>Email: _____</p> <p>Mailing Address: _____</p> <p>City, State, Zip: _____                      .....</p>					

**NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS**

The City is Exempt from all Federal and State Tax.  
 Bids will be received at the above mentioned address.

TERMS OF PAYMENT: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

ALL BIDS MUST BE SIGNED – The undersigned offers the above quoted prices under the conditions contained herein.

COMPANY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME AND TITLE: \_\_\_\_\_

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Item	Class-Item	Quantity	Unit	Unit Price	Total
1	AreaRAE Pro Kit-Kit incudes (2) AreaRAE Pro configured for O2, LEL, CL2, NH3/VOC/Gamma and RAEMET Sensor. Includes an extra battery for each unit stored in two-unit kit where the RAEMET Sensor can remain engaged.	2	Each	_____	_____
2	ProRAE Guardian License for 6 Tier 3 instruments. Download PRG Program off web-no charge. Requires license to function-	6	Each	_____	_____
3	Quad mix cal gas for RAE systems meters in 66L reusable cylinder	1	Each	_____	_____
4	10 ppm Isobutylene cal gas in 66L reusable cylinder	1	Each	_____	_____
5	Chlorine cal gas in 66L reusable cylinder	1	Each	_____	_____
6	Ammonia cal gas in 66L reusable cylinder	1	Each	_____	_____
7	Demand Flow Regulator for Pumped Instruments	4	Each	_____	_____
8	Two Cylinder Carrying Case	2	Each	_____	_____
9	Long Range RAE Link 3 Mesh Modem Kit with Accessories	1	Each	_____	_____
10	Gas Detection Kit with incase Calibration for RAE systems MultiRAE-Cal gas needs to match monitor	2	Each	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
11	Wireless MultiRAE Lite configured for O2/LEL/CO/H2S/VOC with sampling probe 2/coiled Teflon tubing-	7	Each	_____	_____
12	Truckmount/Desktop Charging Cradle combo for MultiRAE Lite	10	Each	_____	_____
13	On -site Train-the Trainer, Including all aspects of daily use, maintenance and wireless connectivity. hours-1 8-hour day training-ASI Training	1	Each	_____	_____

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COMPANY: \_\_\_\_\_

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SIGNATURE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

NAME AND TITLE: \_\_\_\_\_

## Instructions to Bidders

(1) Bid documents can be downloaded from the City's website at [www.chattanooga.gov](http://www.chattanooga.gov). At the left side of that page is a link labeled "Bid Solicitations." Click that link, and a page will open with a list of the City's current Bid Solicitations, with links that will display a PDF version of the bid documents suitable for printing.

(2) Any Addenda will be published in the list of Bid Solicitations mentioned above. Bidders should check this list before submitting their bids, to see whether any Addendum has been issued.

(3) Bid documents should be submitted to the following address:

Purchasing Office, Suite G-13  
City Hall  
101 East 11th Street  
Chattanooga, TN 37401

(4) Sealed Bids should be submitted in a sealed envelope. No particular envelope is required, but the Bid Solicitation number should be marked on the outside of the envelope. This is a six-digit number starting with a "3".

(5) Any questions regarding the specifications or bidding process should be directed to the Buyer, preferably by email, to the following address: [wtucker@chattanooga.gov](mailto:wtucker@chattanooga.gov).

The Buyer will, if possible find answers to the submitted questions and will issue an Addendum so that all potential bidders will have access to the answers.

(6) Tennessee law prohibits municipalities from contracting with business entities which engage in investment activities in Iran. A list of such prohibited entities can be viewed at

[https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List\\_of\\_persons\\_pursuant\\_to\\_Tenn.\\_Code\\_Ann.\\_12-12106\\_Iran\\_Divestment\\_Act\\_updated\\_7.7.17.pdf](https://www.tn.gov/content/dam/tn/generalservices/documents/cpo/cpo-library/public-information-library/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12106_Iran_Divestment_Act_updated_7.7.17.pdf)

A form entitled "Vendor Disclosure and Acknowledgement" is attached, which asks the Bidder to affirm that it is not on the list of prohibited entities. This form should be completed and submitted with your Bid.

(7) A Form titled "No Contact/No Advocacy" is attached, regarding contact with City representatives during the evaluation of Bids. Bidders are required to submit this completed Form with their Bids.

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.  
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) \_\_\_\_\_

(PRINTED NAME) \_\_\_\_\_

(BUSINESS NAME) \_\_\_\_\_

(DATE) \_\_\_\_\_

**No Contact/No Advocacy**

**Notice Receipt**

City of Chattanooga  
Purchasing Division

**For Submission with Sealed Bid Solicitation Responses:**

\_\_\_\_\_ (Vendor Agent name), states that:

(1) He/She is the owner, partner, officer, representative, or agent of \_\_\_\_\_

\_\_\_\_\_ (Business name), the Submitter of the

attached sealed solicitation response to Solicitation # \_\_\_\_\_, and said

Business has taken notice, and will abide by the following No Contact and No Advocacy clauses:

**NO CONTACT POLICY:** After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

**NO ADVOCATING POLICY:** To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

**Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.**

Submitter Signature:

Printed Name:

\_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_