

Request for Proposals

The Town of Summerville S.C. is accepting proposals for the installation of a flexible, transparent, hurricane protection system at two of its existing fire stations. These facilities are located at 300 W. 2nd N. St. and 110 Luden Dr. Summerville, SC 29483. The proposal shall be based on criteria issued by the Owner to any qualified interested party. All interested parties wishing to receive an electronic proposal package should visit the Town of Summerville Website, www.summervillesc.gov no later than August 11, 2017. A mandatory pre-proposal meeting will take place August 11, 2017 at 10:00 a.m. at the fire department headquarters located at 300 W. 2nd N. St.

Proposal Package Information

This proposal package is provided by the Owner and includes basic proposal non-binding specifications, in an effort to meet the best needs of the Summerville Fire Department. The proposal submittal shall include a list with, as many_as possible, anticipated sub-contractors along with their business addresses and contact information.

There will be a mandatory pre-bid site meeting, with question and answer period, conducted on August 11, 2017 at 10:00 a.m. at 300 W. 2nd N. St., Summerville S.C. prior to submittal or acceptance of any proposal. All proposals shall include all addendums. The most complete proposal that clearly illustrate, and define the scope of work will be considered. This project will require a bid bond with the proposals, and a performance and payment bond for the project. Partial or unclear proposals will be deemed unacceptable and will not be reviewed. Proposals that are not complete with the necessary requested information, or the respondent did not attend the mandatory pre-bid meeting will not be considered for the project. See the timeline of events located below.

All questions pertaining to proposals or addendums must be done at time of the pre-proposal meeting or through e-mail only. No information will be dispersed over the telephone. All respondents shall be given the same information on all questions or addendums as they arise through e-mails. No Information will be dispersed 3 days prior to the required proposal submittal date. The contact person for the project proposal questions is Fire Chief Richard Waring by e-mail at: rwaring4@summervillesc.gov

All proposals shall be sealed and hand delivered to Ms. Michelle Beltz (**only**) at the Summerville Municipal Complex located at 200 South Main Street, Summerville S.C. before August 18, 2017 at 10:00 a.m. At this time the proposals will be publically opened in the second floor training room of the Town Hall Annex Building. A mandatory sign in sheet will be used requiring the respondent's signature, business name, address, phone # and e-mail address for the submitted proposal. All proposals are final and no additional information may be added upon receipt of the proposal by the owner. No proposals shall be opened until the proposal deadline has passed.

All respondents submitting proposals shall be notified via e-mail of the selection. The selection will be based on the proposal that meets the specifications and is deemed to be in the best interest of the Town of Summerville. The Town of Summerville reserves the right to reject any or all proposals, to waive all formalities and award the contract, as it appears in the best interest of the Town of Summerville. The Town of Summerville also reserves the right to hold any and all proposals for a period of sixty (60) days from the required submittal date.