



# County of Georgetown, South Carolina

129 Screven Street, Suite 239 · Georgetown, SC 29440-3641  
Post Office Box 421270, Georgetown, SC 29442-1270  
(843)545-3083 · Fax (843)545-3500 · [purch@gtcounty.org](mailto:purch@gtcounty.org)

## INVITATION FOR BIDS

**BID NUMBER:** 24-049

**ISSUE DATE:** Wednesday, July 3, 2024

**OPENING DATE:** Wednesday, July 24, 2024

**OPENING TIME:** 3:00 PM (ET)

Bid Opening Location: Hybrid-By Virtual Meeting Link & Georgetown County Courthouse, 129 Screven St., Suite #239, Georgetown, SC 29440 (Purchasing Conference Room)

Site Inspections: VOLUNTARY-BY APPOINTMENT-Wednesday, July 10, 2024 & Thursday, July 11, 2024  
(By pre-scheduled appointments only)

**PROCUREMENT FOR:** Professional Exterminating and Pest Control Services, Term Agreement

All bids must be submitted electronically through the Purchasing Department's Vendor Registry webpage. Please click on the following link <https://www.gtcounty.org/172/Purchasing> for instructions on how to submit bids electronically through this system. As always, emailed/faxed bids will not be accepted. Your bid must be submitted electronically through Georgetown County's Purchasing Vendor Registry page to ensure it remains sealed until the scheduled bid opening date and time.

Any scheduled bid openings will still be opened at the designated date and time as listed in the bid document or related addendum. However, at the time of this bid issuance, these bid openings may be conducted virtually, in-person, or by a hybrid method (both virtually and in person). See the timeline on page 3 for location and method specified. As always, bid openings will be accompanied by at least one witness and bid tabulation results will be posted online for the public's viewing after the bid opening.

<b>Purchasing Contacts:</b>	<b>Nancy Silver</b>
Phone	(843)545-3076
Fax:	(843)545-3500
E-mail:	<a href="mailto:nsilver@gtcounty.org">nsilver@gtcounty.org</a>

This solicitation does not commit Georgetown County to award a contract, to pay any cost incurred in the preparation of the bid, or to procure or contract for goods or services. It is the responsibility of each bidder to see that they submit their bids on or before, the date and time specified for the bid opening. No bid will be accepted thereafter. Georgetown County reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.



# Intent to Respond

**REF: BID #24-049, Professional Exterminating and Pest Control Services, Term Agreement**

If your company intends to respond to this solicitation, please complete and return this form to be included on the email list to receive addenda regarding this solicitation. We also encourage you to visit our website at [County of Georgetown Current Solicitations | Vendor Registry](#) and register as a new vendor. If you are an existing vendor, please make sure your profile is up-to-date with a valid contact name and email address on file.

It is not necessary to return any other portion of the bid documents if you are not bidding.

Failure to return the Intent to Respond shall not be sufficient cause to rule a submittal as non-responsive; nor does the return of the form obligate an interested party to submit a response. Georgetown County's efforts to directly provide interested parties with addenda or additional information are provided as a courtesy only, and do not alleviate the respondent from their obligation to verify they have received and considered all addenda. All addenda are published and available on the county website at [www.gtcounty.org](http://www.gtcounty.org), then select "Bid Opportunities" under Quick Links at the bottom of the page to be redirected to the County's e-procurement system.

Our firm **does** intend on responding to this solicitation.

Our firm **does not** intend on responding to this solicitation.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

FAX: \_\_\_\_\_

E-Mail: \_\_\_\_\_

How did you hear about this opportunity? \_\_\_\_\_

Reason if **not** responding: \_\_\_\_\_

**Please return this completed form to Nancy Silver, Purchasing Officer**

- by e-mail to [purch@gtcounty.org](mailto:purch@gtcounty.org)
- or by FAX to (843)545-3500.

[End of Intent to Respond]

**Time Line: Invitation for Bid #24-049**

<b>Item</b>	<b>Date</b>	<b>Time</b>	<b>Location*</b>
<b>Advertised Date of Issue:</b>	Wednesday, July 3, 2024	n/a	n/a
<b>Site Inspections (VOLUNTARY-By appointment)</b>	Wednesday, July 10, 2024 & Thursday, July 11, 2024	8:30AM-4:00PM ET	See Attachment A for locations
<b>Deadline for Questions:</b>	Wednesday, July 17, 2024	3:00PM ET	n/a
<b>Bids Must be Received on/or Before:</b>	Wednesday, July 24, 2024	3:00PM ET	Electronic
<b>Public Bid Opening &amp; Tabulation:</b>	Wednesday, July 24, 2024	3:00PM ET	Hybrid

\*At the time of this posting, bid openings may be performed virtually, in-person, or by a hybrid method, see above location for method specified. A virtual meeting link will be posted under the bid number before the bid opening time so that members of the public may attend the meeting virtually. Vendors may also now attend the meeting in person at the Georgetown County Historic Courthouse, Purchasing Conference Room, 129 Screven St., Suite 239, 29440.

**BID #24-049**  
**Professional Exterminating and Pest Control Services, Term Agreement**

1. Georgetown County, South Carolina is soliciting bids for exterminating/pest control services for approximately ninety (90) locations around the county. Locations may be added or deleted as necessary during the contract period. The Contractor shall furnish all labor, tools, materials, and equipment necessary to accomplish the full treatment pest control services for all areas and buildings specified herein including all rooms, closets, toilets, kitchens, hallways, stairwells, attics, elevators, plus any other building portion or part not specifically described herein. There is one location exception, see special requirements regarding the Litchfield Exchange Mall/Leasable Units.

Full treatment pest control services will include inspection and treatments for **rats, mice, cockroaches, ants, moths, and silverfish plus any other pests not specifically excluded from the contract**. Rat and mouse infestations located in burrows in the ground adjacent to buildings are included. If any pests are discovered by County personnel, the Contractor will respond within 24 hours after notification to correct the situation. **This contract will include termite control services, on a selected case-by-case basis.**

When necessary to install rodent bait boxes, the Contractor will supply a written report to the County, which indicates the box location, date of installation, and removal. All insecticides, rodenticides, and bait stations will be removed from the premises at the conclusion of the Agreement. Written certification of such removals will be submitted to the Purchasing Officer.

2. At least three (3) references for projects of similar size and scope of services must accompany each bid.

3. SITE INSPECTIONS-(VOLUNTARY-ON OWN):

The County has set aside two days, Wednesday, July 10<sup>th</sup> & Thursday, July 11<sup>th</sup>, 2024 to allow for inspections of the sites by bidders on an as needed basis. Interested bidders must reach out to Mr. Donny Cummings, Facilities Services Manager, at phone number 843-833-9349 before the 10<sup>th</sup> to schedule their site visits. By signing the mandatory bid submittal page, each offeror is indicating the following:

- a) The bidder is expected to have become familiar with and take into consideration, site conditions which may affect the work and to check all dimensions at the site.
- b) Each bidder shall acquaint themselves thoroughly as to the character and nature of the work to be done. Each bidder furthermore shall make a careful examination of the site

of the work and inform themselves fully as to the difficulties to be encountered in performance of the work, the facilities for delivering, storing and placing materials and equipment and other conditions relating to construction and labor.

- c) The bidder shall examine the premises and the site and compare them with any applicable drawings and specifications. He/she shall familiarize themselves with the existing conditions such as obstructive area levels and any problems related to erecting the required systems.
  - d) No plea of ignorance of conditions that exist or may hereafter exist on the site of the work, or difficulties that may be encountered in the execution of the work, as a result of failure to make necessary investigations and examinations, will be accepted as an excuse for any failure or omission on the part of the Contractor to fulfill in every detail all the requirements of the contract documents and to complete the work for the consideration set forth therein, or as a basis for any claim whatsoever.
  - e) Insofar as possible, the Contractor, in carrying out his/her work, must employ such methods or means as will not cause interruption of or interference with the work of any other Contractor, or County personnel at the site.
4. Service. The Contractor is responsible for the implementation of the pest control programs required by this contract. The Contractor is responsible for providing pesticide applicators who have been trained and certified by a properly designated State lead agency as competent to handle and apply the classes of pesticide products necessary to implement the pest control programs required by this contract.

The Contractor is further responsible for the pest control programs required under this contract fully complying with the applicable Federal, State, and local pesticide laws, regulations and ordinances within the legal jurisdiction that the premises covered by this contract are located.

5. All bidders are required to have an adequate service organization with local service representative for the geographical area for which the bid is applicable. The service representative should be employed by the bidder or designated by him as his authorized representative on a full time basis and not as a subcontractor.
6. Term/Option to Extend. Initial contract period is expected to begin immediately upon award for an initial one (1) year period. This contract will automatically extend on each anniversary date unless either party elects otherwise as allowed in the contract. The County has the right to extend this agreement for four (4) additional one-year periods for a maximum possible contract period of five (5) years. If the contractor elects not to extend on the anniversary date, the contractor must notify the Purchasing Office of its intention in writing 90 days prior to the anniversary date to allow time for rebid of the contract.
7. Service Schedule. Pest Control service shall be provided bi-monthly/monthly as indicated on the attached listing. An established monthly schedule must be provided to the Purchasing Office at the beginning of the contract period. If required, treatments performed after hours will be at no additional charge.
8. **An individual bid cost must be submitted for each site listed on the mandatory bid submittal form provided.** Failure to provide individual prices as requested on the provided mandatory bid submittal form may cause your bid to be marked “non-responsive”.
9. Pest and Rodents. Pest Control shall be provided for the following general class of pests and rodents:

- Ants
- Bees
- Hornets
- Wasps
- Spiders
- Roaches
- Mice
- Silver Fish
- Rats
- Fleas
- Water Bugs

The County reserves the right to negotiate with the Contractor for the purchase of related pest control services such as extermination of wood bores, bats, birds, etc. not specifically covered herein.

10. Insecticide Products. All insecticide products used shall be properly registered and labeled for the control of the pests against which the product(s) are being applied. Insecticide products may be applied as surface sprays, following the crack and crevice criteria, as dust or baits applied to areas inaccessible to sprays, or as space applications using dry fog methods for flying insect control. No insecticide shall be used in any manner inconsistent with its labeling.
11. Emergency Treatment. Contractor shall respond within twenty-four (24) hours of notice to service requests for emergency treatment, which may arise between scheduled visits. The Contractor for emergency calls will not charge additional fees if requests are for control or extermination of pest or rodents listed in the contract.
12. Addition/Deletion of Buildings. Additions and/or deletions of buildings may be made to this contract, depending upon requirements. This will be done by negotiation on an individual building basis at the same price bid based on comparable sized buildings.
13. Pesticide Registration. All pesticides offered for sale and use in the State of South Carolina must be registered in accordance with Title 46, Chapter 13 of the South Carolina Pesticide Control Act.
14. Specimen Labels & Safety Data Sheets. Safety Data Sheet (SDS) for each pesticide, rodenticide and chemical proposed to be used in or around County buildings shall be submitted to the County before any work is performed on County property. The preferable method shall be to provide PDF format files to Purchasing via email for distribution to personnel at each location.  
  
No pesticide shall be used in any pesticide program required by this contract in any manner inconsistent with its labeling. All pesticides used in the pest control programs covered by this contract shall be properly labeled for the control of the target pests against which they are being used and label instructions shall be strictly adhered to.
15. Poison Control Telephone Number. The County shall be furnished a poison control center telephone number to call in the event of suspected poisoning.

16. Certification. The Contractor shall be licensed by the State of South Carolina to provide pest control in the categories specified in this contract. All works shall be done under the superintendence of a State of South Carolina certified, responsible individual, in accordance with Federal, State and local laws and requirements. All pesticides shall be procured, processed, handled, and applied in strict accordance with the manufacturer's label, which shall be registered with the Environmental Protection Agency and applicable State Lead Agency for enforcement of the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA).
17. Warranty. The Contractor warrants to the County that all services performed as a result of this bid and specifications will be performed in a professional manner consistent with industry practice.
18. Delivery and Payment. Payment for services rendered shall be made bi-monthly (every other month) for both bi-monthly and monthly services based upon valid and approved invoice submitted to the County Purchasing Department for payment. Contractor shall be responsible for obtaining a proof of service signature from each location serviced. One copy of the signed proof of service form shall be retained by the Contractor and a 2<sup>nd</sup> signed copy shall be left with the County Representative of that departmental location. All invoices shall be verified against actual services rendered. A signed service ticket verifying the charges shall be submitted along with the final invoice to the Purchasing Department to act as the department's approval of the services. Signed service tickets must also be turned in for any emergency service requests.
19. Special Requirements-Litchfield Exchange. The Litchfield Exchange building consists of several leased/leasable units, a Magistrate's office, and a Sheriff's office location. Billing shall be split among these 3 locations as indicated on Attachment A and the Bid Form. Services shall include all interior components as indicated in the bid for both the Magistrate, Waccamaw Neck office and GC Sheriff's Office/Litchfield location. For the remainder of the mall, herein entitled "Litchfield Exchange Mall/Leasable Units", services shall include spraying the inside perimeter of the mall and the inside and outside of exterior doorways only. Additional services for the Litchfield Exchange Mall/Leasable Units may be added as additional costs per leasable unit only if and when requested by the County in writing. See item number 12. Addition/Deletion of Buildings.
20. Qualifications. The successful offeror will agree to the following terms with Georgetown County:
  - a) Must be certified and licensed by the State of South Carolina for the application of controlled insecticides.
  - b) Must be certified in structural application by Clemson Extension.
  - c) Must provide a copy of license to accompany this bid.
  - d) Must utilize insecticides approved by EPA.
  - e) Must list each chemical/pesticide, which Bidder proposes to use, and specify each task required in the Specifications for which that chemical/pesticide is to be used. Pursuant to the OSHA Hazard Communication Standard (HCS) and Globally Harmonized System of Classification and Labeling of Chemicals (GHS), attach a separate Safety Data Sheet (SDS) form for each such chemical/pesticide.
  - f) Must certify that the insecticide is effective in the killing and controlling of roaches, water bugs, ants, fleas, mice and rats on a bi-monthly/monthly basis.
  - g) Must certify that the insecticide is non-odoriferous in the areas to be inhabited
  - h) Must certify that the insecticide will not pose a health problem to people in areas sprayed.

21. Selected contractor shall have an organization predominantly and regularly engaged in the performance of the majority of work prescribed in this bid.

22. See Attachment A for a listing of facilities that will be serviced for **Pest Control** on a regular basis with a frequency as noted. Bi-Monthly shall be defined as once every other month and a minimum of 6 visits annually. Monthly shall be defined as once a month and a minimum of 12 visits annually.

23. TERMITE CONTROL.

- a) As facilities may be added or determined to need termite control, a treatment plan shall be negotiated based on Advance “brand name or equal” bait station prices and Termidor “brand name or equal” termiticide treatments as priced herein and shall be approved in writing by negotiated task orders. See Task Order Procedures below.
- b) The general scope of work required shall include, but not limited to, the initial inspection of accessible areas of each structure; preparation and submission of a Termite Treatment plan for each structure containing active termite colonies and/or damages.
- c) If requested by the County, the awarded vendor may be asked to provide a proposal for a Termite plan for preventative measures of new or existing structures and locations under this agreement as well.
- d) Subterranean termite treatment and control as required herein shall consist of chemically treating the soil and base of the structure in a manner that prevents any termites existing within the structure.

24. The use of a “brand name or equal“ specification is for the purpose of describing the standard of quality, performance and characteristics desired and is not intended to limit or restrict competition. An item shall be considered to be substantially equivalent, or “equal” to the specified brand in the opinion of the Purchasing Officer, the County can reasonably anticipate sufficiently similar quality, capacity, durability, performance, utility and productivity as provided by the specified brand.

25. Task Order Procedures.

- a) The Contractor shall perform work assigned under this agreement as directed in task orders issued by the COUNTY Contracting Officer in accordance with the terms and conditions of the task order or as specified elsewhere in the Contract. Task orders will be executed in writing through a bilateral agreement between the Contractor and COUNTY. Upon execution of task orders, the Contractor shall provide the personnel, facilities, equipment, and other materials and services necessary to perform the work set forth in the task order.
- b) Task orders shall be subject to the terms and conditions of the Contract. In the event of conflict between a task order and Contract, the Contract shall control.
- c) Task Orders shall be subject to appropriation and availability of funds as described in clause no. 7, “Non-Appropriation” in the General Terms and Conditions included in the Contract. In no event, shall the Contractor be authorized to incur costs under an individual task

order in excess of the total amount of funds obligated against that task order. The Contractor shall not exceed the ceiling price approved for each individual task order unless authorized by the COUNTY Contracting Officer in writing by an approved Change Order.

- d) Task orders shall be negotiated. Task orders may be issued from the effective date of the Contract through completion or termination of the Contract. Any task order issued during the effective period of the Contract and not completed within that time shall be completed by the Contractor within the time specified in the task order. The task order and the Contract shall govern the Contractor's and COUNTY's rights and obligations with respect to that task order to the same extent as if the task order were completed during the Contract's effective period.
- e) There is no limit on the number of task orders that may be issued against the Contract, if and when needed.
- f) In the event that fewer direct labor hours or estimated total costs are used by the Contractor accomplishing the prescribed work under individual task orders than were obligated by the executed task orders, the Contractor shall generate a letter addressed to the Department Director requesting the closure of the task order. The Contracting Officer and Accounts Payable shall be copied. Unused funds shall be restored to the unassigned funds for the Contract. The parties agree that any downward price/cost adjustment shall reflect actual work performed.

## 26. EVALUATION & AWARD.

In determining the lowest responsive and responsible bidder, in addition to cost, the following shall also be considered: the number of days for mobilization of contract, the number of days for completion of services at all locations, chemicals to be used, ability to comply with all bid & legal requirements, and customer references showing satisfactory past record of performance with other clients including the quality of work, reliability, capability of staffing, and experience of Offeror to render prompt and satisfactory service of the volume called for under this contract. The Georgetown County Purchasing Officer shall have the sole and final authority as to whether a vendor is considered responsive and/or responsible.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]



## ATTACHMENT A

BI-MONTHLY					
DEPT GL ACCT #	ACCOUNT DESCRIPTION	ADDRESS	FREQUENCY	Contact Person	Contact's Phone #
010.121 50437	MAGISTRATE, ANDREWS	110 N. Morgan Ave., Andrews	BI MONTHLY	Mariette Wineglass	843-545-3631
010.121 50437	MAGISTRATE, WACCAMAW NECK	Litchfield Exchange, 14361 Ocean Hwy., Pawleys Island	BI MONTHLY	Candy Lilly	843-545-3633
010.121 50437	MAGISTRATE, PLEASANT HILL/HEMINGWAY	9174 Pleasant Hill Dr., Hemingway	BI MONTHLY	Robert Linen	843-545-3637
010.121 50437	MAGISTRATE/TRAFFIC COURT	333 Cleland St., Georgetown	BI MONTHLY	Sheila Gardner	843-545-3379
010.139 50437	PARDON & PAROLE	136 Screven St., Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.139 50437	HISTORIC COURTHOUSE	129 Screven St., Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.139 50437	DEPT. OF YOUTH SERVICES	120 Screven St., Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.139 50437	FACILITY SERVICES	1918 Church Street, Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.139 50437	RED CROSS	104 Screven St., Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.139 50437	ADMINISTRATION	716 Prince St., Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.139 50437	PUBLIC SERVICES ADMIN	108 Screven St., Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.139 50437	JUDICIAL CENTER	401 Cleland St., Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.139 50437	VETERAN'S ADMINISTRATION	537 Lafayette Circle, Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.301 50437	PUBLIC WORKS/BROWNS FERRY	2236 Browns Ferry Rd., Georgetown	BI MONTHLY	Sharon Moultrie	843-545-3437
010.151 50437	FIRST VEHICLE SERVICES OFFICE	2210 Browns Ferry Rd., Georgetown	BI MONTHLY	Derrick Aliff	843-546-5708
010.401 50437	DSS/DOZIER ST.	330 Dozier St., Georgetown	BI MONTHLY	Sadie Gibson	843-904-9191
010.403 50437	DHEC COMPLEX	531 Lafayette Circle, Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.135 50437	BOARD OF REGISTRATION	303 N. Hazard St., Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.501 50437	LIBRARY/ANDREWS	105 N. Morgan Ave., Andrews	BI MONTHLY	Haley B. Davis	843-545-3346
010.501 50437	LIBRARY/GEORGETOWN	405 Cleland St., Georgetown	BI MONTHLY	Trudy Bazemore	843-545-3303
010.501 50437	LIBRARY/CARVERS BAY	13048 Choppee Rd., Georgetown	BI MONTHLY	Marilynn Robb	843-545-3515
010.501 50437	LIBRARY/WACCAMAW	41 St. Paul Place, Pawleys Island	BI MONTHLY	Tamara McIntyre	843-545-3626
010.501 50437	LIBRARY/SOUTHERN	4187 Powell Rd., Georgetown	BI MONTHLY	Sharea Drayton	843-545-3313
010.20299	MEDICAL CLINIC	1745 N. Fraser, Georgetown	BI MONTHLY	Walt Ackerman	843-545-3075
010.579 50437	STABLES TENNIS FACILITY	302 Gilman Road, Pawleys Island	BI MONTHLY	Renee Michau Church	843-545-3532
010.579 50437	WACCAMAW REGIONAL REC CTR	83 Duncan Ave, Pawleys Island	BI MONTHLY	Renee Michau Church	843-545-3532
010.579 50437	HOWARD CENTER	1610 Hawkins St., Georgetown	BI MONTHLY	Renee Michau Church	843-545-3532
010.579 50437	ANDREWS RECREATION CENTER	220 S. Cedar Ave., Andrews	BI MONTHLY	Renee Michau Church	843-545-3532
010.579 50437	BECK RECREATION CENTER	2030 Church St., Georgetown	BI MONTHLY	Renee Michau Church	843-545-3532
010.579 50437	MURRELLS INLET COMM. CTR	4462 Murrells Inlet Rd., Murrells Inlet	BI MONTHLY	Renee Michau Church	843-545-3532
010.579 50437	NORTHWEST REGIONAL REC CENTER	8259 Choppee Rd., Georgetown	BI MONTHLY	Renee Michau Church	843-545-3532
010.609 50437	AIRPORT HANGER #1	Hwy. 17 S., Georgetown	BI MONTHLY	James Taylor	843-545-3638
010.609 50437	AIRPORT HANGER #2	Hwy. 17 S., Georgetown	BI MONTHLY	James Taylor	843-545-3638
010.609 50437	AIRPORT HANGER #3	Hwy. 17 S., Georgetown	BI MONTHLY	James Taylor	843-545-3638
010.609 50437	INMAN HANGER	Hwy. 17 S., Georgetown	BI MONTHLY	James Taylor	843-545-3638
010.609 50437	TERMINAL BUILDING	129 Airport Rd, Georgetown	BI MONTHLY	James Taylor	843-545-3638
010.611 50437	CLEMSON EXT./PRINCE ST.	731 Prince St., Georgetown	BI MONTHLY	Rob Burriss	843-458-6239
010.901 50478	LITCHFIELD EXCHANGE MALL/LEASABLE UNITS	Litchfield Exchange, 14361 Ocean Hwy., Pawleys Island	BI MONTHLY	Maya Morant	843-545-3161

060.205 50437	GC SHERIFF'S OFFICE/LITCHFIELD	Litchfield Exchange, 14361 Ocean Hwy., Pawleys Island	BI MONTHLY	Sheriff's Main Office	843-546-5102
068.715 50437	CHOPPEE/ST. JAMES MED CTR	8189 Choppee Road, Georgetown	BI MONTHLY	Renee Michau Church	843-545-3532
068.715 50437	CHOPPEE/AUDITORIUM	8189 Choppee Road, Georgetown	BI MONTHLY	Renee Michau Church	843-545-3532
068.715 50437	CHOPPEE/CRISIS CENTER	8189 Choppee Road, Georgetown	BI MONTHLY	Renee Michau Church	843-545-3532
502.305 50437	LANDFILL BREAKROOM	363 Landfill Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.305 50437	LANDFILL OFFICE/CLASS	201 Landfill Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.305 50437	LANDFILL/ENVIRONMENTAL CTR	203 Landfill Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.305 50437	LANDFILL COMPOST OFFICE	698 Landfill Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.307 50437	LANDFILL/SCALE HOUSE	206 Landfill Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.307 50437	LANDFILL/MURF, 250 LANDFILL RD.	250 Landfill Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	LANDFILL/E-WASTE SHELTER	698 Landfill Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	ANDREWS RECYCLING	201 Carberry St., Andrews	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	BIG DAM SWAMP RECYCLING CENTER	17 Big Dam Swamp Dr., Andrews	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	BLACK RIVER RECYCLING	8829 N. Fraser St., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	BROWNS FERRY RECYCLING	11547 Browns Ferry Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	DUNBAR RECYCLING	1946 Dunbar Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	JOHNSON RD. RECYCLING	720 Johnson Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	LANDFILL RECYCLING	201 Landfill Rd., Hwy 51, Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	MARYVILLE RECYCLING	3555 S Fraser St., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	MURRELLS INLET RECYCLING	5455 Wesley Rd., Murrells Inlet	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	N. SANTEE RECYCLING	135 Veronica Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	OLD PEE DEE RECYCLING	8208 Old Pee Dee Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	PAWLEYS ISLAND RECYCLING	596 Grate Ave., Pawleys Island	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	PLEASANT HILL RECYCLING	11987 Pleasant Hill Dr., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	SAMPIT RECYCLING	2656 Saints Delight Rd., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
502.308 50437	YAUHANNAH RECYCLING	18900 N. Fraser St., Georgetown	BI MONTHLY	Gina Speight	843-545-3463
046.603-50437	PORT OF GEORGETOWN	1324 Dock St., Georgetown	BI MONTHLY	Donny Cummings	843-833-9349

MONTHLY					
DEPT GL ACCT #	ACCOUNT DESCRIPTION	ADDRESS	FREQUENCY	Contact Person	Contact's Phone #
020.999 50437	FIRE STA. #2	10391 Powell Rd., Georgetown	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE STA. #3	1960 Dunbar Rd., Georgetown	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE STA. #4	11309 Pleasant Hill Dr, Hemingway	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE/EMS #5	303 Georgetown Hwy., Georgetown	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE/EMS #7	290 Windum Dr., Andrews	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE STA. #8	14296 N. Fraser St., Georgetown	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE/EMS #9	32 Aviation Blvd., Georgetown	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE/EMS #10	3605 Highmarket St., Georgetown	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE STA. #11	614 Pringle Ferry Rd., Georgetown	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE STA. #12	444 Postfoot Circle, Georgetown	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE STA. #13	11525 Browns Ferry Rd., Georgetown	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE STA. #14	10287 Carvers Bay Rd., Hemingway	MONTHLY	Aaron Bostic	843-545-3139
020.999 50437	FIRE STA. #16	15 Big Dam Swamp Rd., Andrews	MONTHLY	Aaron Bostic	843-545-3139
022.903 50437	MIDWAY FIRE (DEBORDIEU)	56 Firehouse Rd., Pawleys Island	MONTHLY	Melissa Grooms	843-545-3607
022.903 50437	MIDWAY FIRE (TRUE BLUE)	112 Beaumont Dr., Pawleys Island	MONTHLY	Melissa Grooms	843-545-3607
022.903 50437	MIDWAY FIRE HEADQUARTERS	67 St. Pauls Place, Pawleys Island	MONTHLY	Melissa Grooms	843-545-3607
030.997 50437	BOAS Center (Serving Food) - ST. LUKE	245 Ritch Rd., Georgetown	MONTHLY	Vanessa Brown	843-545-3197
030.997 50437	BOAS Center (Serving Food) - PLANTERSVILLE	1458 Exodus Dr., Georgetown	MONTHLY	Vanessa Brown	843-545-3197
030.997 50437	BOAS Center (Serving Food) - NORTH SANTEE	1484 Mt. Zion Church Rd., Georgetown	MONTHLY	Vanessa Brown	843-545-3197
060.205 50437	GEORGETOWN COUNTY SHERIFF'S OFFICE	430 N. Fraser St., Georgetown	MONTHLY	Sabrina Player	843-436-6035
060.205 50437	SHERIFF'S STORAGE BUILDING	430 N. Fraser St., Georgetown	MONTHLY	Sabrina Player	843-436-6035
060.207 50437	GCDC TRAINING CLASSROOM	2394 Browns Ferry Rd., Georgetown	MONTHLY	Myra McGirt	843-545-3422
060.207 50437	GC DETENTION CENTER (Inside & Out)	2394 Browns Ferry Rd., Georgetown	MONTHLY	Myra McGirt	843-545-3422

[END OF ATTACHMENT A]



**Instructions for Providers**  
**Bid #24-049**  
**Professional Exterminating and Pest Control Services, Term Agreement**

**These are general instructions and conditions that accompany each bid package. If more specific instructions are given in the individual bid package, those instructions should prevail.**

**1. Submission of Questions**

Questions must be submitted in writing via electronic mail, facsimile or postal mail to the Issuing Officer no later than the “Deadline for Questions” cutoff identified in the Bid Timeline on page three (3) in order to generate an official answer. All written questions will receive an official written response from the Georgetown County Purchasing Office (GCPO) and will become addenda to the solicitation.

GCPO reserves the right to reject or deny any requests made by the Consultant.

Impromptu, unwritten questions are permitted and verbal answers may be provided, but are only intended as general direction and will not represent the official GCPO position. The only official position of GCPO is that which is stated in writing and issued in the solicitation as addenda thereto.

No other means of communication, whether oral or written, shall be construed as a formal or official response/statement and may not be relied upon. SEND QUESTIONS TO:

Nancy Silver, Purchasing Officer  
Post Office Box 421270, Georgetown, SC 29442-4200  
Fax: (843) 545-3500  
Email: [nsilver@gtcounty.org](mailto:nsilver@gtcounty.org)

Sealed bids to provide **Professional Exterminating and Pest Control Services, Term Agreement** shall be received electronically through the County’s Vendor Registry webpage until the cut-off time shown in the bid timeline on page three (3) of this document. Bids will then be promptly opened at the designated time by the Buyer. Bids that are not received prior to the stated opening date and time will be considered **NON RESPONSIVE**. An official authorized to bind the offer must sign all bid submitted.

**2. Inclement Weather/Closure of County Courthouse**

At the time of this posting, bid openings may be performed virtually, in-person, or by a hybrid method, see bid timeline for details concerning location(s) and method. A virtual meeting link will be posted under the bid number before the bid opening time so that members of the public may attend the meeting virtually. Vendors may also attend the meeting in person at the Georgetown County Historic Courthouse, Purchasing Conference Room, 129 Screven St., Suite 239, 29440. If the County Courthouse is closed, the bid may still be conducted virtually from an alternate location or the bid date & time may be postponed via an issued addendum.

**3. This solicitation does not commit Georgetown County to award a contract, to pay any cost incurred in the preparation of the bid, or to procure or contract for goods or services. It is the responsibility of each bidder to see that the Georgetown County Purchasing Office receives bids on, or before, the date and time specified for the bid opening. No bid will be accepted thereafter. The County**

assumes no responsibility for delivery of bids that are mailed. Georgetown County reserves the right to reject any or all bids and to waive any informalities and technicalities in the bid process.

4. NON-EXCLUSIVITY

Nothing herein is intended nor shall be construed as creating any exclusive arrangement with Contractor. Any resulting contract shall not restrict the County from acquiring similar, equal or like goods and/or services from other entities or sources, when Staff determines internally that this resulting action is in the best interest of Georgetown County.

5. No Bidder may submit more than one bid. Multiple bids for different manufacturers but represented by the same firm will not be accepted. Bids offered directly from manufacturers shall indicate if a local dealer/representative will be involved.

6. Definitions:

- a) The terms “Company”, “Firm”, “Proposer”, “Offeror”, “Vendor” or “Bidder” refer to those parties who are submitting sealed responses for the work set forth in this document to the OWNER, as distinct from a sub-bidder who provides a bid to the Bidder.
- b) The term “exterminating”, “pest control”, or “Work” refers to the **complete set of services** as specified in this document, in every aspect.
- c) The terms “Owner” and “County” refer to the County of Georgetown, South Carolina.
- d) Where the words “shall” or “must” are used, it signifies an absolute minimum function or capacity that, if not satisfied, may result in disqualification.
- e) Where the words “should”, “may”, or “is desirable” are used, it signifies desirable, but not mandatory functions or capacities. Bidders who are able to provide these functions or capacities may be evaluated more favorably than those who cannot.

7. Correction or Withdrawal of Bids; Cancellation of Awards

An offeror must submit in writing a request to either correct or withdraw a bid to the Procurement Officer. Each written request must document the fact that the offeror’s mistake is clearly an error that will cause him substantial loss.

- a. Correction of awards : An offeror shall not be permitted to correct a bid mistake after bid opening that would cause such offeror to have the low bid unless the mistake in the judgment of the Procurement Officer is clearly evident from examining the bid document; for example, extension of unit prices or errors in addition.
- b. Cancellation of awards prior to performance: When it is determined after an award has been issued but before performance has begun that Georgetown County’s requirements for the goods or services have changed or have not been met, the award or contract may be canceled and either re-awarded or a new solicitation issued.

8. **Faxed or E-mailed bids will not be accepted by Georgetown County.** Electronic bid submissions must be submitted through the Georgetown County Purchasing Vendor Registry page to ensure they remain sealed until the scheduled bid opening date and time.
9. If you need any reasonable accommodation for any type of disability in order to participate in this procurement, please contact the purchasing office as soon as possible.
10. Title VI of the Civil Rights Act of 1964: Georgetown County hereby gives public notice that it is the policy of the agency to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, Executive Order 12898 on Environmental Justice, and related statutes and regulations in all programs and activities. Title VI requires that no person in the United States of America shall, on the grounds of race, color, or national origin, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which Georgetown County receives federal financial assistance. Any person who believes they have been aggrieved by an unlawful discriminatory practice under Title VI has a right to file a formal complaint with Georgetown County. Any such complaint must be in writing and filed with Georgetown County's Title VI Coordinator within one hundred and eighty (180) days following the date of the alleged discriminatory occurrence. For more information, or to obtain a Title VI Discriminatory Complaint Form, please see our website at <http://www.gtCounty.org/about/faqs.html>.
11. Any deviations from the specifications or modification of this bid and any extra or incidental work or reductions in work shall be set forth in writing and signed by both parties prior to making such change. Any increase or decrease in the bid price resulting from such change shall be included in writing.
12. Exceptions: The bidder shall list on a separate sheet of paper any variations from, or exceptions to, the conditions and specifications of this bid. This sheet shall be labeled "Exception(s) to Bid Conditions and Specifications," and shall be attached to the bid. When Proposers find instances where they must take exception with certain requirements or specifications of the bid, all exceptions shall be clearly identified. Written explanations shall include the scope of the exceptions, the ramifications of the exceptions for the County of Georgetown, and a description of the advantage to be gained or disadvantages to be incurred by the County as a result of these exceptions. If none, write "NONE".
13. Georgetown County reserves the right to reject any or all bids, and to waive as an informality any irregularities contained in any bid as may be deemed in the best interest of the County. Georgetown County further reserves the right to reject any bid submitted, at its sole option, that the vendor may not be able to meet the service requirements of the bid.
14. Publicity releases: contractor agrees not to refer to award of any resulting contract in commercial advertising in such a manner as to state or imply that the products or services provided are endorsed or preferred by the user.
15. Material Safety Data Sheets: The County of Georgetown will not receive any materials, products, or chemicals which may be hazardous to an employee's health unless accompanied by a Material Data Sheet when received.

16. Ownership of Copyright: All right, title and interest in all copyrightable materials which vendor shall create in the performance of its obligations hereunder shall be the property of the procurer. Vendor agrees to assign and hereby does assign any and all interest it has in and to such material to procurer. Vendor agrees, upon the request of procurer to execute all papers and perform all other such acts necessary to assist procurer to obtain and register copyrights on such materials. Where applicable, works of authorship created by the vendor in the performance of its obligations hereunder, shall be considered “works for hire” as defined in the U.S. Copyright Act.
17. Ownership of Documents: Any reports, studies, photographs, negatives or other documents prepared by vendor in the performance of its obligations shall be the exclusive property of the procurer and all such material shall be remitted to the procurer by the vendor upon completion, termination or cancellation of this order. Vendor shall not use, willingly allow or cause to have such material used for any purpose other than performance of its obligations under this order without the prior written consent of the procurer.
18. Affirmative Action: The contractor will take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, without regard or discrimination by reason of age, race, color, religion, sex, national origin or physical handicap. The following are incorporated herein by reference: 41 C.F.R. 60-1.4, 60-250.4 and 60-741.4.
19. Inclusion and participation of disadvantaged, small, and local business entities is strongly encouraged, but minimum participation standards are not in effect for this project.
20. Federally Funded Construction Contracts Over \$2,000:
- a) Davis-Bacon Requirements. These contracts need to include a provision for compliance with the Davis-Bacon Act (40 USC 276a to a—7) and the Department of Labor implementing regulations (29 CFR Part 5). Under this Act, Contractors are required to include the contract provisions in Section 5.5 (a) of 29 CFR Part 5, and to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in the wage determination made by the Secretary of Labor. In addition, Contractors shall be required to pay wages not less than the minimum wages specified in the wage determination made by the Secretary of Labor. In addition, Contractors shall be required to pay wages not less often than once a week. Current Wage Determination for Georgetown County in South Carolina is available on-line at: [https://beta.sam.gov/search?index=wd&keywords=Georgetown&sort=-relevance&wdType=dba&page=1&date\\_filter\\_index=0&inactive\\_filter\\_values=false](https://beta.sam.gov/search?index=wd&keywords=Georgetown&sort=-relevance&wdType=dba&page=1&date_filter_index=0&inactive_filter_values=false).
  - b) Contract Work Hours and Safety Standard Act Requirements. The contracts must include a provision for compliance with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 USC 327-330) as supplemented by the Department of Labor regulations (29 CFR Part 5). Under Section 103 of the Act, each Contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate not less than one times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to health and safety as determined under construction, safety and health standards promulgated by the Secretary of Labor. These

requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- c) Copeland "Anti-Kickback" Act Requirements. All construction contracts over \$2,000.00 must include a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR Part 3). This act provides that each Contractor shall be prohibited from inducing, by any means, persons employed in the construction, completion, or repaid of public work to give up any part of their compensation.

21. Bidders must clearly mark as "confidential" each part of their bid which they consider to be proprietary information that could be exempt from disclosure under section 30-4-40, Code of Laws of South Carolina 1976, as amended (Freedom of Information Act). If any part is designated as confidential, there must be attached to that part an explanation of how this information fits within one or more categories listed in section 30-4-40. The County reserves the right to determine whether this information should be exempt from disclosure and no legal action may be brought against the County or its agents for its determination in this regard.

22. CERTIFICATION REGARDING DRUG-FREE WORKPLACE:

The contractor certifies that the vendor(s) will provide a "drug-free workplace" as that term is defined in Section 44-107-30 of the Code of Laws of South Carolina, 1976, as amended, by the complying with the requirements set forth in title 44, Chapter 107.

23. Certification of Non-Segregated Facilities

The federally-assisted construction contractor certifies that he does not maintain or provide, for his employees, any segregated facilities at any of his establishments and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The federally-assisted construction contractor certifies that he will not maintain or provide, for his employees, segregated facilities at any of his establishments and that he will not permit his employees to perform their services at any location under his control where segregated facilities are maintained. The federally-assisted construction contractor agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this Contract.

As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms, and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated on the basis of race, color, religion, or national origin because of habit, local custom, or any other reason. The federally assisted construction contractor agrees that (except where he has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause and that he will retain such certifications in his files.

24. Nothing herein is intended to exclude any responsible vendor, his product or service or in any way restrain or restrict competition. On the contrary, all responsible vendors are encouraged to bid and their bids are solicited.

25. Acknowledgement of Addenda



Each contractor is responsible to verify the number of total addenda issued prior to bid. **Failure to acknowledge all addenda may disqualify the bidder.** All addenda are posted by the County at the website located at [www.georgetowncountysc.org](http://www.georgetowncountysc.org), select “Bid Opportunities” from the Quick Links box, then “View Current Bid Solicitations”. It is each proposer’s responsibility to verify that all addenda have been received and acknowledged.

26. This Invitation for Bid is intended to convey the estimated requirements to provide **Professional Exterminating and Pest Control Services, Term Agreement** for Georgetown County.

27. **TERMS OF AGREEMENT / RENEWAL**

The initial term of any resulting contract shall be for a period of one (1) calendar year from the effective date as listed on the contract. The County reserves the right to negotiate with the successful bidder, after contract award, for an additional discount should available funds permit the purchase of additional units within the fiscal year. The County reserves the right, at its sole option, to renew the contract for four (4) additional consecutive terms, contingent upon satisfactory performance in the prior period, not to exceed a maximum term of five (5) years total. Contracts will auto-renew annually at the current rates unless per the below price escalation/de-escalation, proper advance notice is provided to the County and approved in writing by both parties.

28. **PRICE ESCALATION/DE-ESCALATION:**

Prices are to remain firm for the first contract period. In subsequent terms, the contractor may request, in writing at least sixty (60) days in advance of the contract ending date, an increase/decrease. Should the County elect to exercise the option to renew the contract for additional year(s), the contract prices for the additional years shall not exceed the percentage increase/decrease of the "Services" category of the CPI-W SECTION OF THE COMSUMER PRICE INDEX of the United States Bureau of Labor Statistics for the latest twelve month for which statistics are available. Should the price change be granted and the County elects to renew the contract, the purchase order will reflect the changes.

29. Bids must be made on Proposal or Bid Form furnished or will be rejected. Proposals shall be typewritten or written in ink on the form prepared by the County. The person signing the bid shall initial all corrections or erasures.

30. **Insurance**

The successful bidder shall procure, maintain, and provide proof of, insurance coverage for injuries to persons and/or property damage as may arise from or in conjunction with, the work performed on behalf of the County by the bidder, his agents, representatives, employees or subcontractors. Proof of coverage as contained herein shall be submitted fifteen (15) days prior to the commencement of work and such coverage shall be maintained by the bidder for the duration of the contract period; for occurrence policies.

a. **General Liability**

Coverage shall be as broad as: Comprehensive General Liability endorsed to include Broad Form, Commercial General Liability form including Products/Completed Operations.

1. **Minimum Limits**

General Liability:  
\$1,000,000 General Aggregate Limit

\$1,000,000 Products & Completed Operations  
\$1,000,000 Personal and Advertising Injury  
\$1,000,000 Each Occurrence Limit  
\$50,000 Fire Damage Limit  
\$5,000 Medical Expense Limit

b. Automobile Liability

Coverage sufficient to cover all vehicles owned, used, or hired by the bidder, his agents, representatives, employees or subcontractors.

1. Minimum Limits

Automobile Liability:

\$1,000,000 Combined Single Limit  
\$1,000,000 Each Occurrence Limit  
\$5,000 Medical Expense Limit

c. Workers' Compensation

Limits as required by the Workers' Compensation Act of SC. Employers Liability, \$1,000,000.

d. Owners' & Contractors' Protective Liability

Policy will be in name of County. Minimum limits required are \$1,000,000.

e. Professional Liability (a/k/a Errors and Omissions)

Minimum limits are \$1,000,000 per occurrence.

f. Coverage Provisions

1. All deductibles or self-insured retention shall appear on the certificate(s).
2. The County of Georgetown, its officers/ officials, employees, agents and volunteers shall be added as "additional insured" as their interests may appear. This provision does not apply to Professional Liability or Workers' Compensation/Employers' Liability.
3. The offeror's insurance shall be primary over any applicable insurance or self-insurance maintained by the County.
4. Shall provide 30 days written notice to the County before any cancellation, suspension, or void of coverage in whole or part, where such provision is reasonable.
5. All coverage for subcontractors of the bidder shall be subject to all of the requirements stated herein.
6. All deductibles or self-insured retention shall appear on the certificate(s) and shall be subject to approval by the County. At the option of the County, either; the insurer shall reduce or eliminate such deductible or self-insured retention; or the bidder shall be required to procure a bond guaranteeing payment of losses and related claims expenses.
7. Failure to comply with any reporting provisions of the policy(s) shall not affect coverage provided the County, its officers/officials, agents, employees and volunteers.

8. The insurer shall agree to waive all rights of subrogation against the County, its' officers/officials, agents, employees or volunteers for any act, omission or condition of premises which the parties may be held liable by reason of negligence.
9. The bidder shall furnish the County certificates of insurance including endorsements affecting coverage. The certificates are to be signed by a person authorized by the insurance company(s) to bind coverage on its' behalf, if executed by a broker, notarized copy of authorization to bind, or certify coverage must be attached.
10. All insurance shall be placed with insurers maintaining an A.M. Best rating of no less than an A:VII. If A.M. Best rating is less than A:VII, approval must be received from County's Risk Officer.

31. Workman's Compensation Coverage

Georgetown County, SC will require each contractor and service Consultant to maintain on file with the purchasing officer, a current Certificate of Insurance showing limits as required by the Workers' Compensation Act of SC: Employers Liability, \$1,000,000.

The law also recognizes "statutory employees." These are employees who work for a subcontractor who may be working for a business or another contractor. Employers should inquire whether or not a subcontractor working for them has workers' compensation insurance, regardless of the number of employees employed by the subcontractor. If the subcontractor does not, the subcontractor's injured employees would be covered under the employer's workers' compensation insurance. If the subcontractor does not carry workers' compensation insurance, then the owner or the principal contractor would be liable just as if the subcontractor's employee was one of their employees.

For answers to additional questions, visit the SC Worker's Compensation Commission website, at:

<http://www.wcc.sc.gov/Pages/FrequentlyAskedQuestions.aspx#empl>

32. Hold Harmless Clause

The Contractor shall, during the term of the contract including any warranty period, indemnify, defend, and hold harmless the County, its officials, employees, agents, and representatives thereof from all suits, actions, or claims of any kind, including attorney's fees, brought on account of any personal injuries, damages, or violations of rights, sustained by any person or property in consequence of any neglect in safeguarding contract work or on account of any act or omission by the contractor or his employees, or from any claims or amounts arising from violation of any law, bylaw, ordinance, regulation or decree. The vendor agrees that this clause shall include claims involving infringement of patent or copyright.

33. Condition of Items

All items shall be new, in first class condition, including containers suitable for shipment and storage, unless otherwise indicated herein. Verbal agreements to the contrary will not be recognized.

34. Workmanship and Inspection

All work under this contract shall be performed in a skillful and workmanlike manner. The County may, in writing, require the Contractor to remove any employee from work that the County deems incompetent or careless.

Further, the County may, from time to time, make inspections of the work performed under this contract. Any inspection by the County does not relieve the Contractor from any responsibility regarding defects or other failures to meet the contract requirements.

35. Invoicing and Payment

The Contractor shall submit invoices on a frequency to be determined, as agreed upon by the County, for each payment requested. Such invoice shall also include a detailed breakdown of all charges. All such invoices will be paid within thirty (30) days unless any items thereon are questioned, in which event payment will be withheld pending verification of the amount claimed and the validity of the claim. The firm shall provide complete cooperation during any such investigation. All invoices shall be forwarded to the following address:

County of Georgetown  
Accounts Payable, Finance Dept.  
P.O. Box 421270  
Georgetown, SC 29442-4200  
or  
emailed to [acctpayable@gtcounty.org](mailto:acctpayable@gtcounty.org)

An IRS W-9 form must be on file with the Purchasing Office before any payment will be issued.

36. South Carolina Sales Tax

The County of Georgetown, SC is not exempt and pays the appropriate SC sales tax on all applicable purchases.

37. Assignment of Contract

This contract may not be assigned in whole or part without the written consent of the Purchasing Officer.

38. Termination

Subject to the provisions below, the contract may be terminated by the County upon sixty (60) days advance written notice to the other party; but if any work or service hereunder is in progress, but not completed as of the date of termination, then this contract may be extended upon written approval of the County until said work or services are completed and accepted.

a. Termination for Convenience

In the event that this contract is terminated or canceled upon request and for the convenience of the County, without the required sixty (60) days advance written notice, then the County shall negotiate reasonable termination costs, if applicable.

b. Termination for Cause

Termination by the County for cause, default or negligence on the part of the contractor shall be excluded from the foregoing provision; termination costs, if any, shall not apply. The sixty (60) days advance notice requirement is waived in the event of Termination for Cause.

c. Non-Appropriation:

It is understood and agreed by the parties that in the event funds are not appropriated in the current fiscal year or any subsequent fiscal years, this contract will become null and void and the County will only be required to pay for services completed to the satisfaction of the County.

39. Default

In case of default by the contractor, for any reason whatsoever, the County may procure the goods or services from another source and hold the contractor responsible for any resulting excess cost and may seek other remedies under law

40. Severability

In the event that any provision shall be adjudged or decreed to be invalid, such ruling shall not invalidate the entire Agreement but shall pertain only to the provision in question and the remaining provisions shall continue to be valid, binding and in full force and effect.

41. Applicable Laws

This Agreement shall be governed by and construed in accordance with the laws of the State of South Carolina, U.S.A.

42. Claims and Disputes:

All claims, disputes and other matters in question between parties arising out of, or relating to, this Agreement, or the breach thereof, shall be decided in the Circuit Court of the Fifteenth Judicial circuit in Georgetown County, South Carolina. By executing this Agreement, all parties specifically consent to venue and jurisdiction in Georgetown County, South Carolina and waive any right to contest jurisdiction and venue in said Court.

43. Rights of County

The County reserves the right to reject all or any part of any bid, waive informalities and award the contract to the lowest responsive and responsible bidder to best serve the interest of the County.

44. Award of Bid

In determining the lowest responsive and responsible bidder, in addition to price, there shall be considered the following:

- (a) The ability, capacity and skill of the bidder to perform the contract.
- (b) Whether the bidder can perform the contract within the time specified, without delay of interference.
- (c) The character, integrity, reputation, judgment, experience and efficiency of the bidder.
- (d) The quality of performance on previous contracts.
- (e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract.
- (f) The sufficiency of the financial resources to perform the contract to provide the service.
- (g) The quality, availability and adaptability of the supplies or contractual services to the particular use required.
- (h) The ability of the bidder to provide future maintenance and service.
- (i) The discount terms and conditions of the bid.
- (j) Delivery time.

45. Notice of Award

Either a *Notice of Intent to Award* or *Notice of Award* will be posted to the County's e-procurement webpage at <https://vrapp.vendorregistry.com/Bids/View/ExpiredBidsList?buyerId=80b55190-4fef-4799-912d-3459328cf6f3> and notification sent to all respondents.

46. Protest

Bidders may refer to Sections 2-67, 2-73, and 2-74 of Ordinance #20-32, also known as the Georgetown County, South Carolina Purchasing Policy to determine their remedies concerning this competitive process. A copy of this ordinance can be found on the County website at: <https://www.gtcounty.org/172/Purchasing>. As stated in the ordinance, failure to be awarded a bid shall not be valid grounds for protest.

47. Debarment

By submitting a bid, the offeror certifies to the best of its knowledge and belief, that it and its principals, sub-contractors and assigns are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal, State or local department or agency. A copy of the County's debarment procedure in accordance with Section 2-68 of Ordinance #20-32, also known as the Georgetown County, South Carolina Purchasing Policy is available upon request.

48. Firm Pricing for County Acceptance

Unless otherwise stated, bid price must be firm for County acceptance for 90 days from bid opening date. "Discount from list," bids are not acceptable unless specifically requested.

49. Use of Brand Names (If Appropriate)

Unless otherwise stated in an Invitation for Bid, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer named; it conveys the general style, type, character, and quality of the article desired, and any article which the County in its sole discretion determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. Any catalog, brand name or manufacturer's reference used in bid invitation is descriptive - NOT restrictive - it is to indicate type and quality desired. Bids on brands of like nature and quality will be considered. If bidding on other than reference or specifications, bid must show manufacturer, brand or trade name, catalog number, etc. of article offered. If other than brand(s) specified is offered, illustrations and complete description must be submitted with bid. Samples may be required. If bidder makes no other bid and takes no exception to specifications or reference data, he will be required to furnish brand names, numbers, etc., as specified. Bidders must certify that item(s) bid upon meet and/or exceed specifications.

50. Delivery After Receipt of Order (ARO)

Bid must show the number of days required to place material in using agency's receiving room under normal conditions. Failure to state delivery time obligates bidder to complete delivery in fourteen (14) calendar days. Unrealistically short or long delivery promised may cause bid to be disregarded. Consistent failure to meet delivery promises without valid reason may cause removal from bid list. Delivery shall be made during normal working hours only, 9 to 5, unless prior approval has been obtained from the County.

51. Permits

The successful Offeror must be responsible for obtaining all necessary city, county, and state permits/licenses and must comply with all local codes and ordinances. Copies of such permits/licenses shall be made available to the County upon request. Building contractors working within Georgetown County must also secure a Contractor's License from the Building Department. Work within the Georgetown City Limits may require a City Business License. For additional information, please review the "Forms and Fees" section of the Building Department web page at the link below: <http://www.gtcounty.org/176/Building-Department>.

52. Environmental Management:

Vendor/Supplier/Contractor will be responsible for complying with all federal, state and local environmental regulations relating to transportation, handling, storage, spillage and any other aspect of providing the services specified herein, as applicable.

53. Bid Tabulation Results

Vendors wishing to view the bid tabulation results may visit the Georgetown County, SC web-site at: <http://www.georgetowncountysc.org>. Select “Bid Opportunities” from the Quick Links box, then click on the “Expired” tab and double click the link under the individual bid listing.

54. The Bidder hereby certifies that he or she has carefully examined all of the Documents for the project, has carefully and thoroughly reviewed this Request for Bid/Quotation, has inspected the location of the project (if applicable), and understands the nature and scope of the work to be done; and that this Bid is based upon the terms, specifications, requirements, and conditions of the Request for Bid/ Documents. The Bidder further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.

55. Any attempt by the vendor to influence the opinion of County Staff or County Council by discussion, promotion, advertising, misrepresentation of the submittal or purchasing process or any procedure to promote their offer will constitute a violation of the vendor submittal conditions and will cause the vendor’s submittal to be declared null and void.

56. Apparent omission of a detailed description concerning any point, shall be regarded as meaning the best commercial practice is to prevail and that only material and workmanship of the finest quality are to be used.

57. Response Clarification

Georgetown County reserves the right to request additional written or oral information from Bidders in order to obtain clarification of their Responses.

58. Georgetown County, SC has a Local Vendor Preference Option by ordinance. See the RESIDENCE CERTIFICATION FOR LOCAL PREFERENCE form attached for details.

59. The successful proposer will be required to provide a Certificate of Insurance naming Georgetown County, SC as an additional insured and a signed IRS Form W-9. This must be on file with the Purchasing Department prior to any services being performed and must be on file within fifteen (15) days of written notification of award.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]





**RESIDENCE CERTIFICATION  
FOR LOCAL PREFERENCE  
BID #24-049**

**Professional Exterminating and Pest Control Services, Term Agreement  
MANDATORY BID SUBMISSION FORM**

WHEREAS, Georgetown County Council desires to further its support of local businesses when awarding contracts for the provision of supplies and construction services to the County through its established procurement procedures.

THEREFOR pursuant to Georgetown County, SC Ordinance #20-32, §2-50 Local Preference, the Georgetown County Purchasing Officer requests each offeror provide Residence Certification. The Local Preference Option provides some restrictions on the awarding of governmental contracts; provisions of which are stated below:

**Sec 2-50. Local Preference**

1. A vendor shall be deemed a Local Georgetown County vendor for the purposes of this Section if such vendor is an individual, partnership, association or corporation that is authorized to transact business within the State, maintains an office in Georgetown County, and maintains a representative inventory or commodities within the County on which the bid is submitted, and has paid all taxes duly assessed.
2. This option allows the lowest local Bidder whose bid is within five-percent (5%) of the lowest non-local Bidder to match the bid submitted by the non-local Bidder and thereby be awarded the contract. This preference shall apply only when (a) the total dollar purchase is greater than \$30,000; (b) the vendor has a physical business address located and operating within the limits of Georgetown County and has been doing business in the County for a period of twelve (12) months or more; and (c) the vendor provides proof of payment of all applicable Georgetown County taxes and fees if so requested.
3. Should the lowest responsible and responsive Georgetown County bidder not exercise its right to match the bid as granted herein, the next lowest qualified Georgetown County bidder shall have that right and so on. The right to exercise the right to match the bid shall be exercised within 24 hours of notification of the right to match the non-Georgetown County bidder's bid.
4. In order to qualify for the local preference authorized by this Section, the vendor seeking same shall be required to submit with its bid a statement containing relevant information which demonstrates compliance with the provisions of this Section. This statement shall be on a form provided by the County purchasing department and shall be signed under penalty of perjury. Failure to provide such affidavit at the time the bidder submits its bid shall constitute a waiver of any claim for preference.
5. For all contracts for architecture, professional engineering, or other professional services governed by Section 2-56, Architect-Engineer and Land Surveying Services – Public Announcement and Selection Process, the county shall include the local business status of a firm among the factors considered when selecting which firms are “most highly qualified.”



In determining which firm is the “most qualified” for purposes of negotiating a satisfactory contract, preference shall be given to a local business where all other relevant factors are equal.

6. Local preference shall not apply to the following categories of contracts:

- (a) Goods or services provided under a cooperative purchasing agreement or similar “piggyback” contract;
- (b) Contracts for professional services except as provided for in section five (§5) above;
- (c) Purchases or contracts which are funded, in whole or in part, by a governmental or other funding entity, where the terms and conditions of receipt of the funds prohibit the preference;
- (d) Purchases or contracts made pursuant to a noncompetitive award process, unless otherwise provided by this section; or
- (e) Any bid announcement which specifically provides that the general local preference policies set forth in this section are suspended due to the unique nature of the goods or services sought, the existence of an emergency as found by either the county council or county administrator, or where such suspension is, in the opinion of the county attorney, required by law.

I certify that [Company Name] \_\_\_\_\_ is a **Resident Bidder** of Georgetown County as defined in Ordinance #20-32, (see §1. above) and our local place of business within Georgetown County is: \_\_\_\_\_

I certify that [Company Name] \_\_\_\_\_ is a **Non-Resident Bidder** of Georgetown County as defined in Ordinance #20-32, and our principal place of business is \_\_\_\_\_ [City and State].

(X)  
\_\_\_\_\_  
**Signature of Company Officer**



**BID FORM  
Bid #24-049**

**Professional Exterminating and Pest Control Services, Term Agreement**  
**MANDATORY BID SUBMISSION FORM**

The undersigned, on behalf of the vendor, certifies that: (1) this bid is made without previous understanding, agreement or connection with any person, firm or corporation making a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the bid is entered; (4) they have read the complete Request for Bid and understand and accept all provisions; (5) if accepted by the County, this bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

1. Name of Company submitting bid \_\_\_\_\_

2. Are you certified and licensed by the State of South Carolina for the application of controlled insecticides. Yes \_\_\_ No \_\_\_

3. Have you included a copy of your license with your bid? Yes \_\_\_ No \_\_\_

4. Are you certified in structural application by Clemson Extension? Yes \_\_\_ No \_\_\_

5. Are your insecticides approved by EPA? Yes \_\_\_ No \_\_\_

6. List each chemical/pesticide, which Bidder proposes to use, and specify each task required in the Specifications for which that chemical/pesticide is to be used (attach additional sheets if needed). Pursuant to the OSHA Hazard Communication Standard (HCS) and Globally Harmonized System of Classification and Labeling of Chemicals (GHS), the awarded Contractor shall provide a Safety Data Sheet (SDS) for each such chemical/pesticide.

---

---

---

---

---

7. Is insecticide effective in the killing and controlling of roaches, water bugs, ants, fleas, mice and rats on a bi-monthly/monthly basis. Yes \_\_\_ No \_\_\_

8. Is insecticide non-odoriferous in the areas to be inhabited that will not pose a health problem to people in areas sprayed. Yes \_\_\_ No \_\_\_

9. Was inspection of each location made to determine the needs? Yes \_\_\_ No \_\_\_

10. ALL SPECIFICATIONS ABOVE MARKED "NO" ARE TO HAVE A DETAILED EXPLANATION OF THE EXCEPTION REFERENCED ON THE "EXCEPTION SHEET."

**BASE BID: Pest Control**, pricing by location. This format also represents the billing format preferred by Georgetown County, sorted by Department General Ledger account number for processing by Accounts Payable.

BI-MONTHLY					
DEPT GL ACCT #	ACCOUNT DESCRIPTION	FREQUENCY	\$ PER TREATMENT	QTY	ANNUAL \$ EXTENDED
010.121 50437	MAGISTRATE, ANDREWS	BI MONTHLY	\$	X 6	\$
010.121 50437	MAGISTRATE, WACCAMAW NECK	BI MONTHLY	\$	X 6	\$
010.121 50437	MAGISTRATE, PLEASANT HILL/HEMINGWAY	BI MONTHLY	\$	X 6	\$
010.121 50437	MAGISTRATE/TRAFFIC COURT	BI MONTHLY	\$	X 6	\$
010.139 50437	PARDON & PAROLE	BI MONTHLY	\$	X 6	\$
010.139 50437	HISTORIC COURTHOUSE	BI MONTHLY	\$	X 6	\$
010.139 50437	DEPT. OF YOUTH SERVICES	BI MONTHLY	\$	X 6	\$
010.139 50437	FACILITY SERVICES	BI MONTHLY	\$	X 6	\$
010.139 50437	RED CROSS	BI MONTHLY	\$	X 6	\$
010.139 50437	ADMINISTRATION	BI MONTHLY	\$	X 6	\$
010.139 50437	PUBLIC SERVICES ADMIN	BI MONTHLY	\$	X 6	\$
010.139 50437	JUDICIAL CENTER	BI MONTHLY	\$	X 6	\$
010.139 50437	VETERAN'S ADMINISTRATION	BI MONTHLY	\$	X 6	\$
010.301 50437	PUBLIC WORKS/BROWNS FERRY	BI MONTHLY	\$	X 6	\$
010.151 50437	FIRST VEHICLE SERVICES OFFICE	BI MONTHLY	\$	X 6	\$
010.401 50437	DSS/DOZIER ST.	BI MONTHLY	\$	X 6	\$
010.403 50437	DHEC COMPLEX	BI MONTHLY	\$	X 6	\$
010.135 50437	BOARD OF REGISTRATION	BI MONTHLY	\$	X 6	\$
010.501 50437	LIBRARY/ANDREWS	BI MONTHLY	\$	X 6	\$
010.501 50437	LIBRARY/GEORGETOWN	BI MONTHLY	\$	X 6	\$
010.501 50437	LIBRARY/CARVERS BAY	BI MONTHLY	\$	X 6	\$
010.501 50437	LIBRARY/WACCAMAW	BI MONTHLY	\$	X 6	\$
010.501 50437	LIBRARY/SOUTHERN	BI MONTHLY	\$	X 6	\$
010.20299	MEDICAL CLINIC	BI MONTHLY	\$	X 6	\$
010.579 50437	STABLES TENNIS FACILITY	BI MONTHLY	\$	X 6	\$
010.579 50437	WACCAMAW REGIONAL REC CTR	BI MONTHLY	\$	X 6	\$
010.579 50437	HOWARD CENTER	BI MONTHLY	\$	X 6	\$
010.579 50437	ANDREWS RECREATION CENTER	BI MONTHLY	\$	X 6	\$
010.579 50437	BECK RECREATION CENTER	BI MONTHLY	\$	X 6	\$
010.579 50437	MURRELLS INLET COMM. CTR	BI MONTHLY	\$	X 6	\$
010.579 50437	NORTHWEST REGIONAL REC CENTER	BI MONTHLY	\$	X 6	\$
010.609 50437	AIRPORT HANGER #1	BI MONTHLY	\$	X 6	\$
010.609 50437	AIRPORT HANGER #2	BI MONTHLY	\$	X 6	\$
010.609 50437	AIRPORT HANGER #3	BI MONTHLY	\$	X 6	\$
010.609 50437	INMAN HANGER	BI MONTHLY	\$	X 6	\$

010.609 50437	TERMINAL BUILDING	BI MONTHLY	\$	X 6	\$
010.611 50437	CLEMSON EXT./PRINCE ST.	BI MONTHLY	\$	X 6	\$
010.901 50478	LITCHFIELD EXCHANGE MALL/LEASABLE UNITS	BI MONTHLY	\$	X 6	\$
060.205 50437	GC SHERIFF'S OFFICE/LITCHFIELD	BI MONTHLY	\$	X 6	\$
068.715 50437	CHOPPEE/ST. JAMES MED CTR	BI MONTHLY	\$	X 6	\$
068.715 50437	CHOPPEE/AUDITORIUM	BI MONTHLY	\$	X 6	\$
068.715 50437	CHOPPEE/CRISIS CENTER	BI MONTHLY	\$	X 6	\$
502.305 50437	LANDFILL BREAKROOM	BI MONTHLY	\$	X 6	\$
502.305 50437	LANDFILL OFFICE/CLASS	BI MONTHLY	\$	X 6	\$
502.305 50437	LANDFILL/ENVIRONMENTAL CTR	BI MONTHLY	\$	X 6	\$
502.305 50437	LANDFILL COMPOST OFFICE	BI MONTHLY	\$	X 6	\$
502.307 50437	LANDFILL/SCALE HOUSE	BI MONTHLY	\$	X 6	\$
502.307 50437	LANDFILL/MURF, 250 LANDFILL RD.	BI MONTHLY	\$	X 6	\$
502.308 50437	LANDFILL/E-WASTE SHELTER	BI MONTHLY	\$	X 6	\$
502.308 50437	ANDREWS RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	BIG DAM SWAMP RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	BLACK RIVER RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	BROWNS FERRY RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	DUNBAR RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	JOHNSON RD. RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	LANDFILL RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	MARYVILLE RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	MURRELLS INLET RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	N. SANTEE RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	OLD PEE DEE RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	PAWLEYS ISLAND RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	PLEASANT HILL RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	SAMPIT RECYCLING	BI MONTHLY	\$	X 6	\$
502.308 50437	YAUHANNAH RECYCLING	BI MONTHLY	\$	X 6	\$
046.603-50437	PORT OF GEORGETOWN	BI MONTHLY	\$	X 6	\$
<b>BI-MONTHLY TOTALS</b>					\$

<b>MONTHLY</b>					
<b>DEPT GL ACCT #</b>	<b>ACCOUNT DESCRIPTION</b>	<b>FREQUENCY</b>	<b>\$ PER TREATMENT</b>	<b>QTY</b>	<b>ANNUAL \$ EXTENDED</b>
020.999 50437	FIRE STA. #2	MONTHLY	\$	X 12	\$
020.999 50437	FIRE STA. #3	MONTHLY	\$	X 12	\$
020.999 50437	FIRE STA. #4	MONTHLY	\$	X 12	\$
020.999 50437	FIRE/EMS #5	MONTHLY	\$	X 12	\$
020.999 50437	FIRE/EMS #7	MONTHLY	\$	X 12	\$
020.999 50437	FIRE STA. #8	MONTHLY	\$	X 12	\$
020.999 50437	FIRE/EMS #9	MONTHLY	\$	X 12	\$
020.999 50437	FIRE/EMS #10	MONTHLY	\$	X 12	\$

020.999 50437	FIRE STA. #11	MONTHLY	\$	X 12	\$
020.999 50437	FIRE STA. #12	MONTHLY	\$	X 12	\$
020.999 50437	FIRE STA. #13	MONTHLY	\$	X 12	\$
020.999 50437	FIRE STA. #14	MONTHLY	\$	X 12	\$
020.999 50437	FIRE STA. #16	MONTHLY	\$	X 12	\$
022.903 50437	MIDWAY FIRE (DEBORDIEU)	MONTHLY	\$	X 12	\$
022.903 50437	MIDWAY FIRE (TRUE BLUE)	MONTHLY	\$	X 12	\$
022.903 50437	MIDWAY FIRE HEADQUARTERS	MONTHLY	\$	X 12	\$
030.997 50437	BOAS Center (Serving Food) - ST. LUKE	MONTHLY	\$	X 12	\$
030.997 50437	BOAS Center (Serving Food) - PLANTERSVILLE	MONTHLY	\$	X 12	\$
030.997 50437	BOAS Center (Serving Food) - NORTH SANTEE	MONTHLY	\$	X 12	\$
060.205 50437	GEORGETOWN COUNTY SHERIFF'S OFFICE	MONTHLY	\$	X 12	\$
060.205 50437	SHERIFF'S STORAGE BUILDING	MONTHLY	\$	X 12	\$
060.207 50437	GCDC TRAINING CLASSROOM	MONTHLY	\$	X 12	\$
060.207 50437	GC DETENTION CENTER (Inside & Out)	MONTHLY	\$	X 12	\$
<b>MONTHLY TOTALS</b>					\$

**11. TOTAL ANNUAL PEST CONTROL COST (Part of Base Bid):**

(Annual Extended Bi-Monthly Total + Annual Extended Monthly Total):

In case of errors in extensions, unit prices shall govern.

\$ \_\_\_\_\_

**12. Termite Control (Part of Base Bid):** Below pricing shall be used to determine termite control on an as needed basis for the life of the contract. Any task order proposals requested shall be based on the rates & brands as listed below.

**Termidor “brand name or equal”. List Brand:** \_\_\_\_\_

\$ \_\_\_\_\_ per Linear Foot (LF).

**Advance “brand name or equal”. List Brand:** \_\_\_\_\_

\$ \_\_\_\_\_ per bait station.

**List Any Included Termite Warranties:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

---

**List Any Optional Termite Warranties & Corresponding Pricing:**

---

---

---

---

13. Bid costs must remain valid for ninety (90) days from bid opening date.

14. Number of days for mobilization upon award of contract: \_\_\_\_\_

15. Number of days for completion of services at all locations: \_\_\_\_\_

16. **VENDOR CHECKLIST**

Except as otherwise indicated in Procurement Ordinance #20-32, the following items below **must be** returned as part of the Bid Submission package. The Georgetown County Purchasing Officer shall be the sole and final authority in determining responsiveness.

- Residence Certificate for Local Preference**
- Bid Form**
- Exceptions Page**
- Any & All Addendum Acknowledgement Forms (if applicable)**

17. Contact Address: \_\_\_\_\_  
\_\_\_\_\_

18. Contact Person \_\_\_\_\_

19. Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

20. E-Mail address \_\_\_\_\_

21. Remittance Address: \_\_\_\_\_  
\_\_\_\_\_

22. Accounting Contact \_\_\_\_\_

23. Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

24. E-Mail address \_\_\_\_\_

25. List a minimum of three (3) Customer References in the fields below, preferably Municipalities/Commercial. Please note that Georgetown County should not be listed as a reference.

Entity Name:	
Contact:	
Title:	
Street:	
City, State & Zip:	
Primary Telephone:	
Primary FAX:	
E-Mail Address:	
Brief Explanation of Relationship:	

Entity Name:	
Contact:	
Title:	
Street:	
City, State & Zip:	
Primary Telephone:	
Primary FAX:	
E-Mail Address:	
Brief Explanation of Relationship:	

Entity Name:	
Contact:	

Title:	
Street:	
City, State & Zip:	
Primary Telephone:	
Primary FAX:	
E-Mail Address:	
Brief Explanation of Relationship:	

26. Suspension and Debarment

Federal guidelines require grant recipients to obtain sufficient assurance that vendors are not suspended or debarred from participating in federal programs when contracts exceed \$25,000. By signing below you verify that no party to this agreement is excluded from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment. [See <https://www.epls.gov/> for additional information.]

27. If the bid is accepted, the required Contract must be executed within fifteen (15) days after receipt of written notice of formal award of Contract.

28. Will you honor the submitted prices and terms for purchase by other departments within Georgetown County and/or by other government entities who participate in cooperative purchasing with Georgetown County, South Carolina?

Yes       No

29. Acceptance of Invitation for Bid Content: The contents of the successful IFB/BID are included as if fully reproduced herein. Therefore, the selected contractor must be prepared to be bound by his/her proposal as submitted.

30. RENEWAL OF CONTRACT

The continuation of the terms, conditions, and provisions of any resulting contract beyond the fiscal year is subject to approval and ratification by the Georgetown County Council and appropriation by them of the necessary money to fund said contract for each succeeding year.

31. CERTIFICATION REGARDING DRUG-FREE WORKPLACE:

The undersigned certifies that the vendor listed below will provide a “drug-free workplace” as that term is defined in Section 44-107-30 of the Code of Laws of South Carolina, 1976, as amended, by the complying with the requirements set forth in title 44, Chapter 107.



Yes       No

32. Any attempt by the vendor to influence the opinion of County Staff or County Council by discussion, promotion, advertising, misrepresentation of the submittal or purchasing process or any procedure to promote their offer will constitute a violation of the vendor submittal conditions and will cause the vendor's submittal to be declared null and void.
33. The lowest or any proposal will not necessarily be accepted and the County reserves the right to award any portion thereof. I/We, the undersigned, hereby confirm that all the above noted documents for Bid/Invitation for Bid No. 24-049 were received.
34. **ILLEGAL IMMIGRATION: Non-Construction (NOV. 2008):** (An overview is available at [www.procurement.sc.gov](http://www.procurement.sc.gov)) By signing your offer, you certify that you will comply with the applicable requirements of Title 8, Chapter 14 of the South Carolina Code of Laws and agree to provide to the State upon request any documentation required to establish either: (a) that Title 8, Chapter 14 is inapplicable to you and your subcontractors or sub-subcontractors; or (b) that you and your subcontractors or sub-subcontractors are in compliance with Title 8, Chapter 14. Pursuant to Section 8-14-60, "A person who knowingly makes or files any false, fictitious, or fraudulent document, statement, or report pursuant to this chapter is guilty of a felony, and, upon conviction, must be fined within the discretion of the court or imprisoned for not more than five years, or both." You agree to include in any contracts with your subcontractors language requiring your subcontractors to (a) comply with the applicable requirements of Title 8, Chapter 14, and (b) include in their contracts with the sub-subcontractors language requiring the sub-subcontractors to comply with the applicable requirements of Title 8, Chapter 14. [07-7B097-1]

35. **INFORMATION ONLY:**
- Our company accepts VISA government procurement cards.  
If yes, list any upcharge for P-Card Payment? \_\_\_\_\_
- Our company does not accept VISA government procurement cards.

36. Printed Name of person binding bid \_\_\_\_\_

37. Signature (X) \_\_\_\_\_

38. Date \_\_\_\_\_

**NOTE: THE ENTIRE BID PACKET NEED NOT BE RETURNED. Thank you.**



# **EXCEPTIONS PAGE**

## **Bid #24-049, Professional Exterminating and Pest Control Services, Term Agreement** **MANDATORY BID SUBMISSION FORM**

List any areas where you cannot or will not comply with the specifications or terms contained within the bid documentation. If none, write "NONE".