



Accelerate Progress for Students

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Executive Director

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Superintendent

DATE: 12/15/2021

RFP NUMBER: 22-032RR

RFP TITLE: Psychological Services for the Special Education Department

ADDENDUM NUMBER: 1

See Question and Answers

Question: In regards to Albuquerque Public Schools' recently released RFP for Psychological Services for Special Education Department, is there any chance the district would consider proposals from companies that ONLY provide tele-therapy?

Response: No, Albuquerque Public Schools will not consider proposals from companies that only provide Tele-therapy.

Question: Who are the current vendors providing services?

Response: Ardor Health Solutions, Scott Blackwell, Joseph Cardillo PhD, Easi Therapy & Diagnostic Services, EBS-Educational Based Services, EDU Healthcare, Emily Driver Moore, PhD, My Therapy Company & Riddle Price Associates.

Question: Are your current vendors meeting your needs?

Response: Yes

Question: What is the anticipated award date?

Response: February 2022

Question: How will vendors be notified of award?

Response: Vendors will be notified with an Award Letter.

Question: What are the currently hourly bill rates by vendor?

Response: The pricing varies from \$63.00 to \$120.00 hourly.

Question: How many billable hours are in a school day?

Response: 6.5 Hours

Question: What is the anticipated # of full-time or # of part-time positions?

Response: At this time, 11 full or part time positions.

Question: Is the vendor expected to have a clinic or local office?

Response: Preferred, but not necessary.

Question: Will assigned candidates have access to materials, supplies, equipment, evaluation kits, and protocols provided by your schools?

Response: No

Question: Will assigned candidates have access to computers/laptops and printers provided by your schools?

Response: No

Question: Can pricing increase during the term of the contract?

Response: Yes, a price escalation can be requested annually.

Question: Do you require resumes of potential contracted candidates to be included in our submission?

Response: Yes

Question: Do you require the candidate license verification to be included in our submission?

Response: Yes

Question: Is it the school's expectation to hire the candidates we will include in our proposal response if we are awarded?

Response: If they are interviewed and are selected.

Question: How many candidates/resumes will you need per discipline?

Response: As many as we can currently interview.

Question: What is the length of the contract term?

Response: The contract term is four years.

Question: Does the district reimburse for mileage for travel between schools?

Response: No

Question: Does the District plan to issue RFPs for other related services?

Response: Yes

Question: Do you have a preference for how we bind our bids, i.e. 3-ring binder, binder clip, stapled, etc?

Response: Please refer to the Request for Proposal.

Question: Will this be a single or multi-vendor award?

Response: Multi-Vendor Award.

Question: What would be the estimated weekly hours of service for each School Psychologist?

Response: 32.5 hours.

Question: How many School Psychologists do you foresee needing?

Response: Currently 11.

Question: What would be the average student caseload and number of schools served by the School Psychologists?

Response: They would be evaluators who would serve the entire District.

Question: How many working days will contractors work during the school year?

Response: 194 Days.

Question: Can the vendor incur any monetary penalties or be liable for any damages for not having a contracted provider available in a timely manner?

Response: No monetary penalties, but could impact future assignments.

Question: Will your District provide laptops/computers, testing/evaluation materials, required equipment, and an email account to the contracted providers during their assignment?

Response: No

Question: Can you provide the incumbent vendor(s) names and rates providing the School Psychology services? Has your current vendor(s) been able to meet your service needs?

Response: Yes

Question: Will Albuquerque Public Schools consider an hourly rate *range* depending on the candidates' level of experience **or** does the district only want a fixed hourly rate for service?

Response: Fixed Hourly Rate.

Question: What is the annual expenditure available or projected for this contract?

Response: Depends on how many candidates are hired.

ACKNOWLEDGE ADDENDUM WITH SUBMITTED PROPOSAL:

Addenda not signed and returned may consider the RFP non-responsive and may be rejected.

COMPANY/FIRM NAME

SIGNATURE

DATE