

**PUBLIC NOTICE
INVITATION TO BID # 1075**

The Springfield Electric Department will be accepting sealed bids for a **Desktop Watthour Meter Test System**. Call Gary Noel at (615)384-6770 with questions. Bids must be received in the Office of the City Recorder, 405 North Main Street, Springfield, TN 37172 by **2:00 p.m. local time, Monday, September 17, 2018**. The City of Springfield reserves the right to reject any or all bids.

Lisa H. Crockett
City Recorder

**CITY OF SPRINGFIELD ELECTRIC DEPARTMENT
1000 CENTRAL AVENUE
SPRINGFIELD, TENNESSEE 37172**

PROPOSAL CONTRACT

DESKTOP WATTHOUR METER TEST SYSTEM

BID OPENING DATE: September 17, 2018

TIME: 2:00 p.m.

Contents:

- I. Proposal/Bid Preparation
- II. Base Bid
- III. Specifications
- IV. Non-Collusion Affidavit
- V. Business Relationships Affidavit
- VI. Iran Divestment Act Notice

I. PROPOSAL

A. Preparation

BIDDER shall submit two (2) copies of bid proposal in a sealed envelope addressed to:

Lisa Crockett
City Recorder
City of Springfield
405 North Main Street
Springfield, TN 37172

Bids will open **Monday, September 17, 2018 at 2:00 p.m.** No telephone or faxed bids will be considered.

B. Pricing

The BIDDER declares that this proposal is made without connection with any other person or persons bidding for the same work. Bids shall not contain any unbalanced prices, unauthorized additions, alterations, limitations, conditions, or provisions. Non-Collusion Affidavit and Business Relationships Affidavit must be returned with bid.

BIDDER shall use Section II Base Bid of this document to list all prices, terms, conditions, exceptions, and warranties.

Pricing shall include delivery and installation to 1000 Central Avenue West, Springfield, Tennessee 37172.

***** Springfield Electric reserves the right to reject any or all bids. *****

C. Inspections and Tests

Unless otherwise specified in the contract or purchase order, BIDDER shall be responsible for the performance of all inspection and test requirements necessary to insure compliance with this specification. This action does not preclude subsequent inspection and testing by OWNER to further determine conformance to specification requirements of quality standards of workmanship, material, and construction techniques.

D. Questions

Any questions concerning these specifications should be directed to:

Gary Noel
Technical Services Supervisor
Springfield Electric Department
1000 Central Avenue
Springfield, Tennessee 37172
(615) 384-6770 ext. 118
(615) 382-1642 (Fax)
gnoel@springfield-tn.org

II. BASE BID

Proposal of _____, herein called "BIDDER", to the City of Springfield Electric Department, herein called "OWNER":

That for and in consideration of the mutual agreements and covenants herein contained, the parties agree and bind themselves as set out below:

The BIDDER, in compliance with the invitation to bid for DESKTOP WATTHOUR METER TEST SYSTEM, having examined the plans and specifications with the related documents, and being familiar with all the conditions surrounding the proposed project including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to install the equipment in accordance with the contract documents, within the time set forth therein, at the price stated therein.

Bidder agrees to perform work in compliance with all codes applicable to this project. All work is to be performed in a neat and professional manner.

This project is to be bid by BIDDER as a LUMP SUM BID for all equipment and/or work described in this specification.

BIDDER hereby agrees to complete work under this contract within ninety (90) calendar days after receipt of order.

Prior to commencement of work, the successful bidder shall be required to provide OWNER the following:

- a. All executed documents related to this project returned to OWNER, and;
- b. Written guarantee of material and workmanship for all work to be performed under this contract including any terms and conditions of guarantee.

ANY EXCEPTIONS OR SUBSTITUTIONS FROM THESE SPECIFICATIONS ARE TO BE NOTED AND EXPLAINED WITH ALL DOCUMENTATION SUPPLIED.

DESKTOP WATTHOUR METER TEST SYSTEM

BID OPENING

Date: September 17, 2018 Time: 2:00 p.m.

<u>Quantity</u>	<u>Part Number</u>	<u>Description</u>	<u>Price Each</u>	<u>Total</u>
1	_____	Meter Test System	\$ _____	\$ _____
1	_____	Options/Add-Ons	\$ _____	\$ _____
1	Labor	Setup/Installation	\$ _____	\$ _____

TOTAL BID: \$ _____

Delivery/Installation Date: _____

Terms and Length of Warranty/Guarantee: _____

Other Terms and Conditions: _____

Exceptions/Substitutions:

1. _____

2. _____

3. _____

4. _____

Notes:

1. Bidder must submit with bid proposal complete specifications, pictures, and literature describing and illustrating the proposed equipment.
2. Include all shipping charges with bid proposal. Pricing shall include delivery to Springfield Electric Department, 1000 Central Ave., Springfield, TN 37172.
3. Sales tax is not to be included. We are a tax-exempt local government agency.
4. Final payment shall be made to successful BIDDER by OWNER within thirty (30) days after:
 - a. Delivery of product, and assembly if applicable, and;
 - b. The approval by the OWNER of all work performed under the proposal;
5. BIDDER agrees to be bound by the bid price in this proposal for a period of sixty (60) days from the date of the opening of the bid.
6. The OWNER reserves the right to reject any or all bids, to waive any informality in bids, and to accept in whole or part such bid or bids as may be deemed in the best interest of OWNER.

Signature – BIDDER

Date

Company Name

Address

Telephone No.

_____ SPECIFICATIONS FOLLOW THIS PAGE _____

General Specifications

Desktop Watthour Meter Test System

1. Closed link testing for all single phase and polyphase meters
2. Test Voltage 120/240V,277/480V, auto ranging
3. Test Current 0 to 50 amps
4. Test Frequency 60 Hz
5. Internal Radian Standard
6. System Accuracy 0.04 or better
7. Support Meter forms: 1S,2S,3S,4S,5S,6S,8S,9S,10S,12S,13S,14S,15S,16S,45S
8. Includes bottom connected A-base adapter
9. Infra-red pickup for solid state meter and disk Sensor for electro-mechanical meters
10. Visual and audible pulse indication for aligning sensors
11. Internal battery backup for time, date and memory
12. KWH testing
13. Demand testing
14. Creep testing
15. KYZ pulse testing: form A and C
16. Data management software and all cables and test leads included
17. Internal storage up to 100 test records
18. Communicate with personal computer via USB, serial port, Bluetooth
19. Ability to view test results and export to a computer
20. Two Year limited warranty on labor and parts
21. Provide on-site training

IRAN DIVESTMENT ACT NOTICE

Tenn. Code Ann. § 12-12-106 requires the chief procurement officer to publish, using credible information freely available to the public, a list of persons it determines engage in investment activities in Iran, as described in § 12-12-105.

For these purposes, the State intends to use the attached list of “Entities determined to be non-responsive bidders/offerers pursuant to the New York State Iran Divestment Act of 2012.”

While inclusion on this list would make a person ineligible to contract with the state of Tennessee, if a person ceases its engagement in investment activities in Iran, it may be removed from the list.

If you feel as though you have been erroneously included on this list please contact the Central Procurement Office at CPO.Website@tn.gov.

List Date: July 27, 2018

Source: <https://www.ogs.ny.gov/about/regs/docs/ListofEntities.pdf>

1. Ak Makina, Ltd.
2. Amona
3. Bank Markazi Iran (Central Bank of Iran)
4. Bank Mellat
5. Bank Mellī Iran
6. Bank Saderat Iran
7. Bank Sepah
8. Bank Tejarat
9. China Precision Machinery Import- Export Corporation (CPMIEC)
10. ChinaOil (China National United Oil Corporation)
11. China National Offshore Oil Corporation (CNOOC)
12. China National Petroleum Corporation (CNPC)
13. Daelim (Daelim Industrial Co.)
14. Indian Oil Corporation
15. Kingdream PLC
16. Naftiran Intertrade Co. (NICO)
17. National Iranian Tanker Co. (NITC)
18. Oil and Natural Gas Corporation (ONGC)
19. Oil India, Ltd.
20. Persia International Bank
21. Petroleos de Venezuela (PDVSA Petróleo, SA)
22. PetroChina Co., Ltd.
23. Petronet LNG, Ltd.
24. Sameh Afzar Tajak Co. (SATCO)
25. Shandong FIN CNC Machine Co., Ltd.
26. Sinohydro Co., Ltd.
27. Sinopec Corp. (China Petroleum & Chemical Corporation)
28. SKS Ventures
29. SK Energy Co., Ltd.
30. Som Petrol AS
31. Unipec (China International United Petroleum & Chemicals Co., Ltd.)
32. Zhuhai Zhenrong Co.

IRAN DIVESTMENT ACT

“By the submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not a person included within the list created pursuant to § 12-12-106.”

Signature: _____

Date: _____

Title: _____