



Maplewood Richmond Heights School District

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Elementary School  
High School  
Middle School

Interactive Projector RFP

## **CONTACT**

Maplewood Richmond Heights School District  
Director of Technology & Business Services –Chris Hoelzer  
7539 Manchester Rd.  
Maplewood, MO 63143  
Phone: 314-446-3823

## **PROJECT TITLE**

Elementary School, Middle School, High School Interactive Projectors

## **BIDS WILL BE RECEIVED**

All bids should be submitted through Vendor Registry.

<u>Pre-Bid Walkthrough:</u>	<b>June 19, 2018 @ 9:00 am</b>
<u>Bid Submission Deadline:</u>	<b>July 6, 2018 @ 10:30 am</b>
<u>Public Opening:</u>	<b>July 9, 2018 @ 9:00 am</b>

## **DESCRIPTION**

The Maplewood Richmond Heights School District will be adding interactive projectors and external speakers to existing marker boards in classrooms at the High School, Middle School and Elementary School. Associated installation costs should be included.

## **GENERAL INFORMATION**

The District reserves the right to reject any and all bids and to waive all informalities in bids. The contractor shall not pay less than the prevailing hourly rate of wages as determined by the Missouri Department of Labor as set out in the current wage order for St. Louis County, Missouri.

## **BIDS AND BIDDING PROCEDURE**

All bidders shall utilize the bid form supplied for this project. All bids shall be uploaded via the Vendor Registry system.

## **SEALED BID**

Each bidder must submit the following with a bid proposal:

1. Completed and signed bid proposal form.
2. Three (3) School District References
3. Bids
4. Required Items with spec sheets for projectors
5. Installation Cost
6. Bid bond

All the above information will be evaluated by the Director of Technology and Business Services.

All work at ECC must be completed and fully tested prior to August 6, 2018.

### **EVALUATION METHODOLOGY**

Maplewood Richmond Heights School District will award a contract based on the vendor submission that best meets the needs of the school system with regard to the current infrastructure, future growth, RFP specifications, and not necessarily the lowest price. Together with price, the promise of an August 6, 2018 completion date will be the most heavily weighted factor. Preference will be given to Missouri based vendors if all other factors are equal.

### **HARDWARE TERMS**

The Maplewood Richmond Heights School District Interactive Projector prices shall be effective on the date that the District issues the first Purchase Order. The prices shall remain in the effect for 270 days with options by mutual agreement to renew for three (3) additional one (1) school year periods at the agreed upon price changes by both parties. The district also reserves right to send back all hardware with full refund within 30 days of install if the system does not meet expectations.

**PROPOSAL FORM**

To furnish all equipment, labor and materials and to do all the work in connection with the Maplewood Richmond Heights School District Interactive Projectors Installation Project as specified in the bid package documents.

Name of Bidder:

\_\_\_\_\_

\_\_\_\_\_  
Printed Name of Authorized Agent

\_\_\_\_\_  
Signature

Address of Bidder: \_\_\_\_\_

TO: MAPLEWOOD RICHMOND HEIGHTS SCHOOL DISTRICT  
ATTN: Chris Hoelzer, Director of Technology & Business Services  
7539 Manchester Rd.  
Maplewood, MO 63143

Ladies and Gentlemen:

Pursuant to and in compliance with the Invitation to Bidders, the undersigned declares that he/she has carefully examined the work site and has acquainted himself with all local conditions, affecting the proposed work and has determined the amounts of labor, equipment, materials, tools, and supplies needed to complete the work and agrees, if this proposal is accepted, to furnish the necessary labor, equipment, materials, tools, and supplies.

Manufacturer/Model of projector: \_\_\_\_\_

**Required Items Cost**

ELE: \_\_\_\_\_

MS: \_\_\_\_\_

HS: \_\_\_\_\_

**Installation Cost**

ELE: \_\_\_\_\_

MS: \_\_\_\_\_

HS: \_\_\_\_\_

# BID SCOPE

## REQUIRED ITEMS

### PROJECTOR

- Interactive LCD or DLP Projector with a minimum 3000 ANSI lumens, XGA resolution or higher.
- Remote control system capable of controlling source, power on, and power off.
- Network capable for the purposes of management.
- Wall plate or Control Center for inputs wired to projector. Wall plate to be attached with screws. Jacks to include: VGA, HDMI, 3mm Audio from computer, USB.
- Touch (hand) and/or pen interactivity.
- Associated Installation
- Pen extension when applicable

### EXTERNAL SPEAKERS

- Speakers should be powered, and mountable and capable of providing adequate sound to the classroom space in which they are installed.

### WALL PLATE/CONTROL CENTER

- All units should be installed with a wall plate or

### QUANTITY

- Elementary (12)
- High School/Middle School (11)

### CLASSROOM SETUP

- Projectors to be installed above existing markerboard (4x6)
- Speakers to be installed near whiteboard.
- Wall plate or Control Center to be installed along side of whiteboard.
- All cables should be covered with wire mold or routed through walls where permitted.