

REQUEST FOR PROPOSAL

The City of Portales is requesting competitive sealed proposals from qualified individuals interested in performing the duties and tasks of a Grant Project Coordinator (PFS 15) for Portales/Roosevelt County DWI according to the Grant through the OSAP (Office of Substance Abuse and Prevention). Sealed Proposals will be received by the **City of Portales, 100 West 1st Street, Portales, NM 88130** for **RFP #2019-05-05 OPT** until **3:00 p.m. (MST) Thursday, May 23, 2019**.

Copies of the Request for Proposal can be obtained from the Chief Procurement Officer in person at the office of the Purchasing Department at 100 West 1st Street, Portales New México 88130. Copies of the Request for Proposal will be mailed upon written request, e-mail request or telephone request to Carla Weems, Chief Procurement Officer, at 575-359-4852. Email address is: cweems@portalesnm.gov.

Carla Weems
City of Portales
Chief Procurement Officer

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| Newspaper | <u>The Eastern New Mexico News</u> | Publish Date | <u>5/05/2019</u> |
| Newspaper | _____ | Publish Date | _____ |

Note: This Notice is issued pursuant to the requirements of §13-1-104 NMSA 1978 and must be published not less than 10 calendar days prior to the date set for the receipt of bids/proposals (§13-1-113 NMSA 1978) and published in a newspaper of general circulation in the area.