



COVINA-VALLEY

UNIFIED SCHOOL DISTRICT

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February 4, 2022

To Whom it may concern:

You are invited to attend a mandatory job walk for a roofing project at Ben Lomond, Grovecenter and Rowland Elementary, Sierra Vista Middle and South Hills High Schools for the Covina-Valley Unified School District.

The mandatory job walk will begin on **Tuesday, February 15, 2022** sharply at **8:30 AM** at Ben Lomond Elementary School, 621 E. Covina Blvd., Covina, CA 91722. Contractors MUST be on time, sign-in and attend the entire job walk to be eligible to submit a bid on this project.

Bid #21-22-108 Roofing Project at Ben Lomond, Grovecenter and Rowland Elementary, Sierra Vista Middle and South Hills High Schools.

The bid, Plans and specifications and all contract documents, as defined in the Agreement (“Contract Documents”) will be available on the District’s website on **Friday, February 11, 2022** at <https://www.c-vusd.org/Page/758>. Click on the Covina-valley Bid portal and choose the appropriate bid.

In accordance with the provisions of California Public Code Section 3300, the District requires that the bidder possess the following classification of contractor’s license at the time that the Contract is awarded: **Class C-39 Roofing Contractor License**.

Prequalification of bidders is required as a condition of bidding for this Project, and in accordance with California Public Contract Code section 20111.5, prospective bidders are required to complete and submit prequalification documents. The District uses Quality Bidders for prequalification. The link to prequalify is at <https://www.c-vusd.org/Page/760>. A contractor that has **NOT** been prequalified will be deemed a non-responsive bidder and bid will be returned unopened.

Prequalification documents must be submitted by **Tuesday, February 22, 2022**. Contractors will be notified by email of their prequalification rating within a reasonable period of time after submission of their prequalification documents, but not less than five days prior to the bid opening date.

If this Project includes work that will be performed by mechanical, electrical or plumbing

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("MEP") subcontractors (contractors that **hold** C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, **C-43** or C-46 licenses), such MEP subcontractors must also be prequalified. A list of prequalified MEP subcontractors will be made available by the District to all bidders at least five business days prior to the bid opening date. It is the responsibility of the bidder to ensure that all MEP subcontractors **holding** any of the licenses listed above are properly prequalified before submitting a bid. This prequalification requirement applies even if the subcontractor will perform, or is designated to perform, work that does not require one of the licenses listed above, but the subcontractor **holds** one of the licenses listed above.

The bid opening date for this project is **Monday, March 14, 2022 at 1:00 PM.**

The District requires the use of only **Tremco approved materials** on this Project. The bidder must be a **Tremco-certified installer**. The bidder shall provide, with its bid, a letter from Tremco attesting to its being a certified installer.

Per California Labor Code Section 1773.3, contractors must be registered with the DIR prior to bidding on any public works projects. This project will be registered with DIR and assigned a DIR Project ID number. The submittal of certified payroll is required.

Only those attending the job walk will be allowed to bid.

Thank you,

Robin Harbert
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