

**NOTICE REGARDING PREQUALIFICATION OF BIDDERS
PUBLIC WORKS BID FOR WILSON ELEMENTARY SCHOOL PROJECT
New 8 Classroom Building
TULARE CITY SCHOOL DISTRICT**

Notice is hereby given by Tulare City School District (“District”) that general contractors and mechanical, electrical and plumbing subcontractors planning to submit a bid or proposal for the District’s Wilson Elementary School Classroom Building project (“Project”); will be required to prequalify pursuant to Public Contract Code § 20111.6 prior to bidding or submitting a proposal. Prequalification application packages are available on the District’s website [tcsdk8.org]. Prequalification application packets must be completed and returned to the District’s main office located at: 600 N. Cherry St., Tulare, CA 93274 **no later than 4:00 p.m., Thursday, December 19, 2019.**

It is mandatory that all Contractors who intend to submit a bid for the Wilson 8 Classroom Building, fully complete the pre-qualification questionnaire, provide all materials requested herein, and be approved by Tulare City School District to be on the final qualified Bidders list. No bid will be accepted from a Contractor that has failed to comply with these requirements. If two or more business entities submit a bid as part of a Joint Venture, or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified to bid.

This prequalification packet includes a questionnaire and financial statement, to be verified under oath. The District will use the information and documentation required by the packet to prequalify general contractors and mechanical, electrical and plumbing subcontractors in accordance with applicable law.

PREQUALIFICATION PROCEDURES

Questionnaire

All questions in the questionnaire must be answered. If a question is not applicable, then indicate a response of “N/A”. “You” or “Yours” as used herein refers to the prospective bidders’ firm and any of its owners, officers, principals and qualifying individuals. If two or more business entities submit a bid or proposal on a project as a Joint Venture, or expect to submit a bid or proposal as part of a Joint Venture, each entity within the Joint Venture must be separately prequalified.

Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the contractor on whose behalf that person is signing. If any information provided by a contractor becomes inaccurate, the contractor must immediately notify the District and provide updated accurate information in writing, under penalty of perjury. Each applicant shall have a duly authorized owner, officer or principal complete the questionnaire and verify the truth of the information provided therein and in the financial statement.

Financial Statement

In addition to completing the attached questionnaire, each applicant must submit its most current reviewed or audited year-end financial statement, which must have been prepared by a certified public accountant within twelve (12) months of each applicant’s submission of the prequalification package. Each applicant must also provide its most current financial statement, which must have been prepared within three (3) months of each applicant’s submission of the prequalification package. Finally, each prospective bidder must submit a notarized statement from an admitted surety insurer (approved by the California Department of Insurance and authorized to issue bonds in the State of California) which states the applicant’s current bonding capacity.

Financial statements submitted with this prequalification package shall not be prepared by any individual who is in the regular employ of the firm submitting the statement, nor by any individual or entity who has more than a ten percent (10%) financial interest in the firm's business. If the individual or entity that prepared a financial statement submitted with this prequalification package has any financial interest in the firm's business, the firm shall notify the District of such financial interest in a separate signed statement accompanying this prequalification package.

Submission

Applicants are encouraged to submit prequalification packages as soon as possible, so that they may be notified of prequalification status well in advance of the bid process or any applicable proposal deadline. The prequalification packages should be sealed, marked "**CONFIDENTIAL PREQUALIFICATION**," and mailed to the following:

Tulare City Elementary School District
Attention: ASSISTANT SUPERINTENDENT OF BUSINESS/JOYCE NUNES
600 North Cherry Street
Tulare, CA 93274

The questionnaire answers and financial statements included in the prequalification packages submitted by contractors are not public records and are not open to public inspection. All such information provided will be kept confidential to the extent permitted by law, although the contents may be disclosed to third parties for the purpose of verification, investigation of substantial allegations, and in the process of any subsequent proceedings. State law requires that the names of contractors applying for prequalification status shall be public records subject to disclosure, and the first page of the questionnaire will be used for that purpose.

Evaluation by the District

The District will evaluate the information provided and issue each submitting contractor a rating of "Prequalified" or "Not Prequalified". The District's decision will be based on the information provided, references, and such additional outside information as the District in its discretion deems reasonable and necessary to obtain. The District may, but is not obligated to, investigate the truth of any statements or information provided by a prospective bidder in response hereto.

Contractors who submit a complete pre-qualification package will be notified of their qualification status no later than January 31, 2020. A list of eligible pre-qualified bidders for general contractors and mechanical, electrical and plumbing subcontractors will be posted on the District's website and be available prior to the forthcoming bid for the project.

Appeal

A contractor who has timely submitted a completed application form, and who receives a rating of "Not Prequalified" from the District may appeal that determination. There is no appeal from a finding that a contractor is not prequalified because of a late application or a failure to submit required information. A contractor may appeal the District's decision with respect to its request for prequalification, by giving notice to the District no later than five (5) business days after receipt of notice of its qualification status. Notice shall be sent to the address listed above. Unless a contractor files a timely appeal, the contractor waives any and all rights to challenge the qualification decision of the District, whether by administrative process, judicial process or any other legal process or proceeding. The District reserves the right to resolve appeals before or after the opening of bids or proposals or award of any contract. The date for submission and opening of bids or proposals for a specific project and any subsequent contract award will not be delayed or postponed to allow for completion of an appeal process.

