

OWNER:	Rochelle P. McCall	JOB #:	NED S-R-2020-18
ADDRESS:	204 Tower Drive	DATE PREPARED:	07/20/20
	Pensacola, Florida 32534	OPENING DATE:	07/31/20
PHONE:	850-288-7455	CLOSING DATE:	08/14/20
		CLOSING TIME:	12:00 noon

\$ _____ TOTAL JOB COST	_____ CONTRACTOR'S SIGNATURE
BID OPENING DATE: _____ <input type="checkbox"/> ACCEPTED <input type="checkbox"/> REJECTED	_____ TITLE
_____ BID COMMITTEE REPRESENTATIVE	_____ FIRM
	_____ FIRM PHONE NUMBER

Mandatory on Site Pre-Bid Conference: Friday, August 07, 2020 at 8:30 a.m.

INSTRUCTIONS TO BIDDERS

Complete and submit COVER SHEET AND ALL NUMBERED PAGES OF SPECIFICATIONS with signature of Contractor, bid price, and itemized pricing. Bid submissions will be accepted online via Vendor Registry or Hand-delivery. Hand-delivery of sealed bids may be accepted by appointment only and must be in a sealed envelope and delivered to Neighborhood Enterprise Division Office, 221 Palafox Place (Ernie Lee Magaha Government Building), Suite 200, Pensacola, FL 32502. NO email or fax submissions will be accepted. All bids must be received by the published deadline.

The bids will be opened by the Bid Committee and bid will be awarded based upon the lowest eligible bidder with the most reasonable combined bid for the work specified. Bids \$25,000 or over must be approved by the Board of County Commissioners prior to award of contract. Itemized pricing may be used for negotiation in the event of a change in the scope of work as described within the Specifications.

Labor, overhead, permits, insurance, and profit must be included into each itemized price and not listed as a separate itemized price or listed under "miscellaneous." Non-compliance will result in rejection of bid.

All repair work performed must be inspected (rough and final) and conform to County Ordinances, State Laws, and Florida Building Code.

The Contractor is responsible for proper reattachment/hook-up of any/all of the following that apply: appliances, existing coaxial cable, telephone and interface, electric, water, and sewage.

HOMEOWNER'S RESPONSIBILITIES AND OBLIGATIONS

The Homeowner is responsible for maintaining existing utilities for the Contractor's use during the rehabilitation period.

The Homeowner is responsible for the removal of all belongings/furnishings from the designated work areas prior to the start date. The Contractor is not responsible for removal of Homeowner's trash and/or discarded belongings or furnishings.

PAYMENT SCHEDULE

Payment will be lump sum at project completion for bids \$15,000.00 and under. For bids over \$15,000.00, contractor will be eligible for a 40% draw once all required permit applications are in place and 50% of the work is completed as determined by the itemized costs for the job.

The Contractor will be eligible for Final Payment after the following conditions have been fulfilled:

- Completion of Write-Up
- Inspection/Sign-off by Building Inspections and/or Health Department
- Acceptance by the Homeowner (Homeowner's Release & Warranty)
- Warranty Paper provided to the Homeowner
- Premises free from all construction debris
- Submission of RRP Checklist Form & Contractor's Final Affidavit
- Original Invoice from Contractor
- Surety's Consent to Final Payment if applicable

COMPLETION DATE

There is a THIRTY (30) day time limit on each rehabilitation job. For every day worked in excess of the THIR day contract period, a FIFTY DOLLAR (\$50.00) per day penalty will be assessed.

ESCAMBIA COUNTY NEIGHBORHOOD ENTERPRISE DIVISION HOUSING REPAIR PROGRAMS CONTRACTOR REQUIREMENTS

If your firm is awarded the bid for housing repair (SHIP or HUD programs), the following items must be current and on file in order to issue a Purchase Order.

- *Current W9 (less than one year old).
- *County Vendor Information sheet (less than one year old).
- *Worker's Compensation as required by State Law **OR** exemption form.
- *Commercial General Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.
- *Automobile Liability (\$1,000,000 coverage) listing Escambia County as Certificate Holder and additional insured.

GL and Auto Liability Certificates must state the following under the Additional Interest:
Escambia County
C/O Neighborhood Enterprise Division
221 Palafox Place
Suite 200
Pensacola, FL 32502-5844

All correspondence should be directed to Neighborhood Enterprise Division, 221 Palafox Place, Suite 200, Pensacola, FL 32502 for review.

***For jobs valued at \$25,000 or higher, 100% Performance and Payment Bonds will be required.** Performance and Payment Bond format will be provided.

*Refer to BCC Office of Purchasing Risk Management Guidelines Procedure No: PP-180 (Performance and Payment Bonds) and PP-185 (Risk Management Guidelines) for further details.
[<http://www.myesccambia.com/business/purchasing-policies-and-procedures>]*

Additionally, Neighborhood Enterprise Division will maintain the following info in the Contractor's file:

- *Contractor may not be federally debarred from participating in programs as per www.sam.gov
- *State registered or State Certified Contractor License
- *Escambia County Competency Board License
- *Escambia County Business/Occupational License
- *EPA RRP Renovator and Firm Certifications

Firms bidding on Lead Based Paint Abatement jobs must also submit proof of Lead Abatement firm certification.

All information must be current at time of award. IF INFORMATION CANNOT BE PRODUCED IN A TIMELY MANNER, THE COUNTY RESERVES THE RIGHT TO AWARD THE BID TO THE NEXT MOST RESPONSIVE BIDDER.

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GENERAL:

- The subject Housing Unit was built prior to 1978 and therefore is a “targeted property” under the EPA’s RRP Rule, as some painted surfaces may be disturbed. Therefore, the implementation of “safe work practices” is required along with submittal by the RRP Contractor of “Renovation Recordkeeping Checklist” form.
- There is no Federal Funding on this project.

DEN: 12’4”X11’X8’

Detach and re-install paneling and trim as required to perform code upgrades.

Den total \$ _____

LIVING ROOM: 15’X11’X8’

KITCHEN/DINING ROOM: 18’X12’6”X8’

Replace entry door unit with hurricane rated metal clad insulated 6 panel colonial door unit with no rot jambs, threshold, weather stripping and trim.

Install new dead bolt and lock set that is keyed alike on new exterior door.

Install new storm door matching existing as close as possible with like, kind and quality.

Paint exterior of new door unit and any new exterior trim work.

Kitchen/dining room total \$ _____

LAUNDRY/STORAGE ROOM: 11’X12’X8’

Replace entry door unit with hurricane rated metal clad insulated 6 panel colonial door unit with no rot jambs, threshold, weather stripping and trim.

Install new dead bolt and lock set that is keyed alike on new exterior door.

Detach and reset storm door.

Paint exterior of new door unit and any new exterior trim work.

Laundry/storage total \$ _____

HALL: 13’4”x3’x8’

HALL BATH: 5’x9’x8’

FRONT CENTER BEDROOM: 10’X11’X8’

FRONT CORNER BEDROOM: 11’X10’X8’

REAR CORNER BEDROOM: 11’X11’X8’

BACK BATH: 4'X6'X8'

Remove existing lighted medicine cabinet and prep for new wall mounted light.
Install style Selections medicine cabinet model #12024-1 or equivalent.

Back bath total \$ _____

PLUMBING:

Install a new 40 gallon gas water heater in existing location as per Escambia County Code.
Install new washer box as per Escambia County Code.

Install 2 new Delta vanity sink faucets with pop up drains model 520-SSMPU-DST or equivalent.

Install 1 new Delta shower faucet with valve model T13220-SS or equivalent with retro fit plate.

Install 2 new comfort height American Standard 1.28-GPF toilet model Champion 4 in white or Delta 1.28-GPF toilet model Riosa in white or equivalent with a new seats or equivalent.

Install a new Delta kitchen faucet with sprayer model 400-SS-DST-A or equivalent.

Install all new ¼ turn brass valves on fixtures as required.

Install all new drain assemblies from fixtures to waste.

Install new braided supply lines to toilets, vanities and kitchen sink.

Plumbing total \$ _____

ELECTRICAL:

Remove existing electrical wiring and metal boxes. Re-wire total house as required to conform to the national electrical code as per Escambia County Electrical Inspection Department. This may require additional switches and outlets to be added if existing space does not meet code requirements.

A new meter base/power pack and riser may be required. A new breaker panel will be required.

Install disconnects at equipment and appliances where required by Escambia County Code.

All smoke/co2 detectors shall be hardwired with battery back-up as required per Escambia County Code.

All receptacles, switches and cover plates shall be new devices.

All existing and new appliances will have new pigtails installed to match new receptacles.

Unit shall have 2 exterior receptacles, one on front and one on the back, consult homeowner for location.

Lighting Schedule:

Living room and bedrooms, Hampton Bay Glendale ceiling fan model AM212O or equivalent.

Kitchen, Lithonia Lighting model FMFL30840SATLBZ or equivalent.

Dining, Hampton Bay Glendale ceiling fan model AM212O, Hampton Bay Pendant model 16658 or equivalent.

Storage, Hampton Bay model FZP8012A or equivalent.

Hallway, Hampton Bay model FZP8012A or equivalent.

Bathrooms, Volume Lighting model V1124-79 or equivalent.

Exterior entries, Newport Coastal model 7974-01B or equivalent.

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In each light fixture install 60-watt equivalent led light bulbs.

Blocking for ceiling fans will be required and a separate switch is required to operate the fan and light kit at all locations where there are fans. If there are not any existing fans, the above-mentioned blocking and switches are to be installed in all bedrooms and living room.

Install a new doorbell with a new button at front door.

Electrical total \$_____

MECHANICAL:

Install new gas fired HVAC system with air handler using existing duct work, registers and grills.

Return air grill is to be removable filter type with filter installed.

Existing air handler space may need to be modified to meet Escambia County Code.

Gas line is to meet current Escambia County Code.

Install new Broan 4000 series 36" vented range hood or equivalent, vented to atmosphere as per Escambia County Code.

Mechanical total \$_____

INTERIOR WALLS AND CEILINGS:

Repair all surfaces that are damaged due to code up-grades and existing surfaces that are damaged or incomplete. Repaired areas are to match as close as possible to existing surrounding area.

Interior walls and ceilings total \$_____

TOTAL JOB COST \$_____
(TO FRONT COVER)