

City of
SHELBYVILLE
Tennessee

April 12, 2016

REQUEST FOR PROPOSALS

The City of Shelbyville is requesting proposals for **NORTH HANGAR DOOR REPAIRS (BIRD PROOFING)** located at Shelbyville Municipal Airport, 2828 Hwy. 231 North, Shelbyville, TN.

Proposals will be accepted by the City of Shelbyville Purchasing Office, 201 N. Spring St., Shelbyville, TN 37160 or may be mailed to P.O. Box 185, Shelbyville, TN 37162 **until 11:00 A.M., April 28, 2016**. Proposals should be submitted in sealed envelopes marked "**NORTH HANGAR DOOR REPAIRS (BIRD PROOFING)**". Any proposals received after the scheduled closing time for receipt of proposals will be returned to the bidder unopened.

Proposals will be opened at public meeting of council appointed bid committee on Thursday, April 28, 2016 at 11:00 A.M. at the Shelbyville City Hall, 201 N. Spring Street. Award of the proposal will be made at the next scheduled City Council Meeting (May 12, 2016) at the Shelbyville City Hall Annex.

MINIMUM SPECIFICATIONS:

Scope: *To replace and repair what is needed to bird proof the North Hangar*

- ***To remove and replace all door brush seals on four large airplane hangar doors.***
- ***Describe brush seals in detail and/or provide sample***
- ***Fabricate and install new metal trim piece to close off all areas where birds are entering building.***
- ***Repair two holes at top of doors where birds are entering building.***
- ***Replace rusted metal angle iron at floor of left side of door.***

- **Caulk all areas as needed.**
- **Work to be done on hangar door end only.**

Submittal requirements:
(to be included in the proposal)

- Each bid shall be in a sealed envelope which is plainly marked "Sealed proposal for North Hangar Door Repairs (bird proofing) at Shelbyville Municipal Airport"
- Proof of liability insurance
- Proof of Workers Compensation insurance
- Base bid and any deduct alternates or options must be listed
- Drug Free Work Place Affidavit
- Warranty statement
- Estimate of completion date (completion and payment by June 24, 2016 is desired)

Building codes:

Repair will meet the requirements of all federal, state and local code bodies having jurisdiction, and shall be the responsibility of the successful bidder to comply. Including permits, inspections, and licenses if required.

Proposal to include all materials and labor necessary to complete for a turnkey project.

Interested parties may turn in more than one proposal.

Any bidders wishing to do a site survey or ask questions may contact Lori Saddler, Purchasing Agent, 931/684-2691 or Justin Heid, Airport Manager, 931-684-1669.

Please note any variations to these requirements on submitted

proposal.

Vendor selection will be based upon the best offer deemed acceptable by the City of Shelbyville's council appointed bid committee and City Council. Proposal to all or part of the RFP indicates a willingness to supply part or all of the proposal. The City of Shelbyville reserves the right to reject any and all proposals.

Successful bidder must carry commercial liability insurance and worker's compensation insurance. A current business license is also required.

All bidders must comply with A.D.A. guidelines if required.

All bidders must be in compliance with Title VI, Civil Rights Act of 1964, which specifies that: No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance from the Department of Transportation or the U. S. Department of Justice.

The City of Shelbyville is subject to the Open Records Act, TCA 10-7-501, et. Seq. Bidders are advised that all documents submitted on behalf of this invitation to bid shall be open to the public for viewing and inspection.

The City of Shelbyville will fulfill Public Records Requests in compliance with Tennessee Opens Records Act.

Failure on the part of the bidder to comply with all instructions herein may result in bid rejection.

Lori Saddler
Purchasing Agent