

CITY OF DUBLIN  
MLK, JR MONUMENT GATEWAY SIGNAGE  
REQUEST FOR PROPOSAL  
RFP #16-10-002  
October 27, 2016

The City of Dublin is soliciting sealed proposals for furnishing all materials and labor for the MLK, Jr. Monument Gateway Sign located at the monument plaza at the corner of Telfair St. and Church St. in Dublin, GA. Lettering is to be mounted on a masonry and plaster curved wall measuring 34 ft. 9.5 in. x 8 ft., with lettering centered on the wall.

Proposals are to be returned, sealed and marked "RFP #16-10-002" by 2:00 p.m. on Thursday, November 17, 2016 to:

Courier:	City of Dublin Purchasing Dept. 215 Truxton St. Dublin, GA 31021	Mail:	City of Dublin Purchasing Dept. PO Box 690 Dublin, GA 31040
----------	------------------------------------------------------------------------	-------	-------------------------------------------------------------------

- Proposals received after the specified date and time will not be considered. All proposals submitted must be FOB Dublin, Georgia.
- The City reserves the right to accept or reject any or all proposals, to waive formalities and technicalities, and to make an award in the best interest of the City.
- Factors to be considered in making this award, if awarded, will be job completion time, price, warranty and references. The City will be the sole judge of the weights given these factors.
- Proposals will be opened in the conference room in the Purchasing Department, 215 Truxton St., Dublin, Georgia, on the hour and date specified above, local time prevailing. No proposals will be accepted after the opening time. No faxed or e-mailed proposals will be accepted. Only the name of the proposer will be read aloud at the opening. No pricing information will be disclosed until award.
- Prices quoted shall be firm prices and remain firm until delivery is made. If awarded, the City will place an order with the successful bidder within sixty (60) days after opening.
- Payment terms are N30 unless otherwise stated in the proposal.
- RFP may be withdrawn by written request only, if the request is received prior to the time and date set for the opening of bids. Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after bid has been opened.
- When applicable, bidders should inspect the site to ascertain the nature and location of work and the general conditions which could affect the cost of the

work. The City will assume no responsibility for representations or understandings made by its officers or employees unless included in this Request for Proposal. While site inspections are not a mandatory requirement to submit a proposal, vendors are urged to visit the site to ascertain all the requirements of this invitation.

- By submitting a response to this RFP, Offeror agrees to an understanding of and compliance with the specifications and requirements described in this RFP.
- Please call Kris Harden, Purchasing Director, at 478-277-5047 should you have any questions.

### **SPECIFICATIONS**

These specifications are the **minimum** acceptable and must be met or exceeded in order to be considered. Bidders must list any exceptions to the specifications. Warranty information must be provided. It is the responsibility of the proposer to ensure that the materials being bid are suitable for the intended purpose. Proposal costs must include all materials and labor for the proper mounting of the letters.

#### COMPLY/SPECIFY

**WORDING:** Downtown Dublin  
Where the Dream Began  
Martin Luther King, Jr.'s First Speech  
First African Baptist Church, 1944  
  
\*\*see drawing \_\_\_\_\_

**LETTER SIZE:** Line 1: 14 each – 24 inch letters  
Line 2: 18 each – 20 inch letters  
Line 3: 33 each – 12 inch letters  
Line 4: 30 each – 12 inch letters \_\_\_\_\_

**LETTER FONT:** Line 1: Concourse C2  
Line 2: Concourse T2  
Line 3: Concourse C2  
Line 4: Concourse C2 \_\_\_\_\_

**COLOR:** Ecrú \_\_\_\_\_

**LETTER**

**MATERIAL:** Acrylic laser cut 1" thick \_\_\_\_\_

**MOUNTING:** Stud/Pad 1" standoff for masonry and plaster installation by vendor \_\_\_\_\_

**WARRANTY:** List warranty information \_\_\_\_\_

**PROJECT COST: \$** \_\_\_\_\_

**JOB COMPLETION TIME:** \_\_\_\_\_

**BIDDER:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_ **FAX NUMBER:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**Vendor Experience:**

- List at least three (3) previous sales, with contact information, by vendor for similar projects.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

