



Robertson County Tennessee
Jody Stewart, Finance Director
Finance Department
523 South Brown Street, Springfield, TN 37172
(615) 384-0202 Fax (615) 384-0237

POST DATE: **11/20/2017**

HVAC Filter Services

Sealed bids must be received by: **12/14/2017 at 11:00 AM**

Robertson County Finance Office
523 South Brown Street
Springfield, TN 37172

THE OUTSIDE OF THE ENVELOPE MUST BE MARKED WITH THE BIDDER'S COMPANY NAME, ITEM BID, TIME OF BID OPENING, DATE OF BID OPENING, BID NO. 1374 AND MUST BE MARKED "SEALED BID, DO NOT OPEN."

Bids are opened and read aloud to the public at the Robertson County Finance Office, 523 S. Brown Street, Springfield, TN 37172 immediately after the bid receipt deadline. Each vendor may submit more than one bid provided each bid meets the stated specifications. Each bid must be submitted in a separate sealed envelope with the appropriate notation on the outside. All bids must be signed by an authorized agent and submitted on the prescribed forms. Submission of bids by telegraph, telephone, or other electronic means is strictly prohibited. Any brand name called for in the bid specifications is provided as a reference only. Alternate brand name items offered for bid must be equivalent as to function, basic design, type and quality of material, method of construction, and any required dimensions. Bidder must attach a letter of exception to specifications.

For assistance with technical / product information contact Jimmy Finch, Supervisor, Schools - Building & Grounds at (615)384-0213. For assistance with bid procedures contact Cheryl Moon, Robertson County Finance Office at (615) 384-0202 or by email: cmoon@robcofn.org.

Note: Robertson County reserves the right to reject any or all bids, to waive any technicalities or informalities, and to accept any bid deemed in the best interest of the County. All bids will be considered in accordance with Title VI and without regard to age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit the performance of duty.

BID SCHEDULE: #1374

Robertson County is accepting sealed bid proposals for the following:

HVAC Filter Services

Please submit a bid based on the attached specifications.

LUMP SUM Annual Contract Pricing \$_____
(Paid in equal quarterly installments upon completion of service.)

Non-Collusion Affidavit

The agent of the bidding firm hereby certifies to the best of his/her knowledge and belief that this bid proposal to Robertson County, Tennessee has not been prepared in collusion with any other seller of related products. The agent also certifies that the prices, terms and conditions of said bid proposal have not been communicated by the undersigned, nor by any employee or agent of the bidding firm, to any other seller of related products and will not be communicated to any such seller prior to the official opening of said bid. The agent further states that no official or employee of Robertson County Government has promised any personal financial or other beneficial interest, either directly or indirectly to influence award of this bid.

Authorized Signature, Title (Owner/ Corporate Officer) Date

Printed Name: _____

Company Name Mailing Address

Telephone No. Fax No.

Email Address: _____

BID SCHEDULE: #1374

I. INTENT

It is the intent and purpose of these specifications to describe the general conditions and requirements necessary for an agreement and contract for HVAC Filter Services as provided herein or as mutually, agreed upon during the period of the contract. The conditions and requirements are intended to be open and nonrestrictive for the sole purpose of obtaining adequate participation of interested vendors, uniformity in the submission of bids and selection of the most responsible contractor. The contract shall be for one (1) year, beginning February 1, 2018 and continuing through January 31, 2019 with the option to renew the contract annually for up to four (4) additional years, but no more than five (5) consecutive years. All contracts and renewals are subject to the availability and appropriation of funding. Price bid shall remain constant for each consecutive renewal period.

2. PRE-BID MEETING and SITE INSPECTION

A Pre-Bid meeting for all potential Bidders will be held at 10:00 AM on December 5, 2017 at the Robertson County Teacher's Center, 3468 Highway 41 South, Springfield, TN 37172. **Attendance is mandatory.**

All bidders are encouraged to visit the sites based on the schedule offered at the Pre-Bid meeting to familiarize themselves with conditions affecting performance and bid prices. Submission of a bid will serve as proof that the Bidder is aware of all conditions affecting performance and bid prices. Modifications for errors and/or omissions are not permitted.

Please contact Jimmy Finch at the Department of Buildings and Grounds (615) 384-0213 if there are any questions.

3. SCOPE

Contractor shall furnish and change all HVAC filter materials in twenty-four (24) building sites in the Robertson County School System. The bid must include the complete cost of changing all filters, cleaning/replacing washable filters, cleaning the immediate area around the return grill and filter area satisfactory to the County during the contract period. Cleaning in the filter area includes, but is not limited to, removing dust and foreign material collected in that area during normal operation of the unit, foreign material between the filter and the unit, removing dirt, dust and debris from the return grills and surrounding areas, and the proper disposal of dirt, foreign materials and used filter materials. Every new filter or washed filter must be marked using bold ink, or tagged, indicating the date of service and initialed by the contractor's employee.

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4. FILTER MATERIALS

All filter materials shall be of commercial grade quality designed specifically to provide (90) ninety day service without loss of performance or reduction of air flow. Bidder must include a sample of every filter material intended for use in fulfillment of this contract with the bid response along with a Material Rating Sheet.

5. SCHEDULE

Filters require changing on a (90) ninety day schedule unless otherwise specified by representative of the Department of Buildings and Grounds. All work must be coordinated with the Department of Building and Grounds.

6. PERFORMANCE OF CONTRACT

Upon arrival at a facility, all service personnel must report to and Sign-In with the Principal's Office or facility supervisor prior to performing any work. An employee of the Building and Grounds Department will accompany the contractor's personnel unless otherwise specified by a representative of the Department of Buildings and Grounds. All service personnel are required to Sign-Out with the Principal's office upon completion of duties and exit the facility.

7. PURCHASE ORDER & PAYMENT

7.1 A duly authorized Purchase Order is required prior to any commencement of work.

7.2 Submit a copy of the Contractor's Work Order to the School Building and Grounds Department for each facility upon completion of services. Hand deliver or mail Work Orders to Attn: Jimmy Finch, Building and Grounds, 3470 Highway 41 South, Springfield, TN 37172.

7.3 Each invoice submitted for payment shall contain the following information; the building serviced, date of service, material/filters provided and installed price per each. Contractor must provide a separate, monthly invoice for each location serviced. Submit completed invoices to Robertson County Finance Department, Attn: School Accountant, 523 South Brown Street, Springfield, TN 37172. Robertson County's payment terms are: 30 days from receipt of invoice. Note: Payments may be delayed by school closings and holidays.

8. RELATED SERVICES

The County reserves the right to negotiate with the contractor for the purpose of additional filter services in existing facilities covered under this contract and for new facilities in addition to this contract.

BID SCHEDULE: #1374

9. CONTRACTOR RESPONSIBILITIES

9.1 LICENSING

Bidder shall have all current licensing from the State of Tennessee, a Robertson County Business License, and shall submit copies with this bid response. If needed, obtain a Robertson County Business License Application from the Robertson County Clerk's Office or by following the County Clerk's link on the Robertson County website www.robertsoncountyttn.org

9.2 CRIMINAL HISTORY AND DRUG SCREEN

Successful bidder must comply and remain in compliance throughout the contract period by providing a Letter of Compliance (Exhibit A). Amendments to the Tennessee Code Annotated § 49-5-413 require employers doing business with the Robertson County Board of Education to have their employee's criminal history records checked. No employer or employee shall enter the grounds of a school or childcare center operated by the Robertson County Board of Education without a Letter of Compliance on file.

9.3 IDENTIFICATION

The contractor shall provide each employee with a Photo Identification badge clearly stating the company name, employee name and clear photo of the employee's face. This identification must be clearly displayed on their person at all times when on County property. The contractor's employee may be required to show additional identification or refused entry if the ID Badge photo does not match.

9.4 SAFETY

The contractor shall be responsible for the safety of their employees. Employees will wear protective clothing and use equipment according to OSHA safety standards. No exceptions.

9.5 COMPLAINTS

Complaints will be presented in writing to the Contractor's designee by a representative of the Department of Building and Grounds. All complaints and extra services must be handled within the 24-hour period after written notification has been made and cost negotiations, if any, are concluded between the Contractor and the Building and Grounds Supervisor.

9.6 CHANGES

The contractor shall provide services at required times as requested by the County. Any changes must be approved by a representative of Robertson County Board of Education. Requested service times may be changed to meet the Building and Grounds Supervisor's schedule.

BID SCHEDULE: #1374

9.7 DAMAGE/INJURY

The contractor shall be responsible for any charges for damages and/or personal injury incurred during the execution of the job.

10.INSURANCE

Each bidder is required to submit a Certificate of Insurance as proof of the minimum insurance requirements listed below.

The Contractor's liability insurance coverage shall be considered as primary and not as excess insurance. The carrier(s) shall provide thirty day written notice to the County by registered mail prior to any modifications, cancellation/ non-renewal or other changes in coverage.

Policies must be effective prior to the commencement of work and must remain in force until termination of work under this contract. In the event of interruption of coverage for any reason, all work under the contract shall cease and shall not resume until coverage has been restored.

If at any time during the term of this contract or any extension thereof, any required policies of insurance should expire, or are cancelled, it will be the responsibility of the contractor to furnish the County with a current Certificate of Insurance indicating renewal or an acceptable replacement of the expiring policy prior to the expiration or cancellation date so that there will no lapse in coverage.

The minimum coverage required:

Worker's Compensation: Statutory limits.

General Liability: In a comprehensive form with a minimum limit of \$100,000.00 C.S.L. and \$500,000.00 aggregate. Motor Vehicle Liability: In a comprehensive form with a minimum limit of \$100, 000.00 C.S.L.

**Robertson County, Tennessee
Letter of Compliance**

Successful bidder must comply with and provide this Letter of Compliance.

Amendments to the Tennessee Code Annotated Section 49-5-413 may require employers doing business with the Robertson County Board of Education to have their employees' criminal history records checked. The law provides that no employer or their employee(s):

1. Shall come in direct contact with school children, children in a childcare program; AND/OR
2. Shall enter the grounds of a school or childcare center operated by the Robertson County Board of Education when children are present without this compliance letter on file.

Your signature below indicates that you are fully aware of these requirements and that if applicable to your business relationship with the Robertson County Board of Education: (1) you have fully complied with the investigation required; and (2) you and any of your employees to which this applies are qualified to be in contact with the children and/or on school grounds as set forth by the Statute.

Further, you agree to hold Robertson County and/or its Board of Education harmless in all respects from any failure on your part to follow these requirements.

Authorized Signature (Owner/ Corporate Officer)

Date

Printed Name _____

Company Name _____

Mailing Address _____

Telephone No. _____ **Fax No.** _____

Email Address: _____

Submit with bid.

Robertson County Schools Properties

Facility	Address		Phone
Alternative School	800 M.S. Coutts Blvd.	Springfield, TN 37172	(615)382-2328
Board of Education, Central Office	800 M.S. Coutts Blvd	Springfield, TN 37172	(615)384-5588
Bransford Elementary School	700 Bransford Drive	Springfield, TN 37172	(615)384-4313
Building & Grounds	3470 Hwy 41 South	Springfield, TN 37172	(615)384-0213
Bus Garage & Transportation Office	1015 Josephine St	Springfield, TN 37172	(615)384-4555
Cheatham Park Elem School	301 Locust Street	Springfield, TN 37172	(615)384-0232
Coopertown Elem School	3746 Highway 49 West	Springfield, TN 37172	(615)384-7642
Coopertown Middle School	3820 Highway 49 West	Springfield, TN 37172	(615)382-4166
Crestview Elementary School	1160 Jaden Gavin Drive	Springfield, TN 37172	(615)382-2222
East Robertson Elem School	5177 East Robertson Rd	Cross Plains, TN 37049	(615)654-3874
East Robertson High School	158 Kilgore Trace	Cross Plains, TN 37049	(615)654-2191
Greenbrier Elementary School	2658 Highway 41 South	Greenbrier, TN 37073	(615)643-4529
Greenbrier High School	126 Cuniff Drive	Greenbrier, TN 37073	(615)643-4526
Greenbrier Middle School	2450 Highway 41 South	Greenbrier, TN 37073	(615)643-7823
Jo Byrns Elementary	6399 Hwy 41 North	Cedar Hill, TN 37032	(615)696-0533
Jo Byrns Middle/High School	7025 Highway 41 North	Cedar Hill, TN 37032	(615)696-2251
Krisle Elementary School	6712 Highway 49 East 300	Springfield, TN 37172	(615)384-2596
Robert Woodall Primary School	Eden Way	White House, TN 37188	(615)672-7772
Springfield High School	5240 Highway 76 East 715	Springfield, TN 37172	(615)384-3516
Springfield Middle School	5th Avenue West 3468	Springfield, TN 37172	(615)384-4821
Teacher Center	Hwy 41 South	Springfield, TN 37172	(615)384-0238
Watauga Elementary School	1755 Lake Road	Ridgetop, TN 37152	(615)859-5252
Westside Elementary School	309 Alsup Drive	Springfield, TN 37172	(615)384-8495
White House Heritage Elementary	220 West Drive	White House, TN 37188	(615)672-4595
White House Heritage High School	7744 Hwy 76 East	White House, TN 37188	(615)672-0311

FILTER QUANTITY, SIZE AND TYPE BY LOCATION

<u>SCHOOL:</u> BUILDINGS AND GROUNDS SHOP		
<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
1)	16X25X2	PLEAT MV8
4)	20X20X1	PLEAT MV8
8)	20X25X2	PLEAT MV8

<u>SCHOOL:</u> ALTERNATIVE SCHOOL		
<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
9)	16X16X2	PLEAT MV8
15)	16X20X2	PLEAT MV8
3)	16X25X1	PLEAT MV8
6)	20X24X2	PLEAT MV8
19)	WASH OUT FILTER	

<u>SCHOOL:</u> BRANSFORD ELEMENTARY		
<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
2)	14X25X1	PLEAT MV8
1)	14X30X1	PLEAT MV8
1)	18X25X1	PLEAT MV8
2)	20X25X1	PLEAT MV8
9)	25X25X1	PLEAT MV8
35)	WASH OUT FILTER	

<u>SCHOOL:</u> CENTRAL OFFICE		
<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
5)	14X25X1	PLEAT MV8
6)	20X25X1	PLEAT MV8
4)	20X30X2	PLEAT MV8
4)	24X24X1	PLEAT MV8

<u>SCHOOL:</u> CHEATHAM PARK ELEMENTARY		
<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
1)	12X20X1	PLEAT MV8
4)	14X22X1	PLEAT MV8
1)	14X30X1	PLEAT MV8
33)	16X16X2	PLEAT MV8
6)	16X20X1	PLEAT MV8
23)	16X20X2	PLEAT MV8
2)	16X25X1	PLEAT MV8

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10)	16X25X2	PLEAT MV8
2)	16X30X1	PLEAT MV8
1)	20X20X1	PLEAT MV8
8)	20X20X2	PLEAT MV8
1)	20X22X1	PLEAT MV8
8)	20X25X2	PLEAT MV8
43)	WASH OUT FILTER	

SCHOOL: COOPERTOWN ELEMENTARY

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
14)	10X36X1	PLEAT MV8
5)	10X60X1	PLEAT MV8
2)	14X30X1	PLEAT MV8
1)	15X78X1	RING PANEL
8)	16X20X2	PLEAT MV8
2)	16X24X2	PLEAT MV8
4)	16X25X1	PLEAT MV8
2)	18X24X2	PLEAT MV8
2)	20X20X1	PLEAT MV8
1)	24X36X1	PLEAT MV8
17)	25X30X1	PLEAT MV8
20)	WASH OUT FILTER	

SCHOOL: COOPERTOWN MIDDLE

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
74)	16X20X1	PLEAT MV8
12)	20X20X2	PLEAT MV8
17)	20X20X4	PLEAT MV8
2)	20X24X4	PLEAT MV8
30)	20X25X1	PLEAT MV8
8)	20X25X4	PLEAT MV8
12)	20X30X1	PLEAT MV8
4)	20X30X2	PLEAT MV8
17)	24X24X4	PLEAT MV8
3)	25X25X4	PLEAT MV8

SCHOOL: CRESTVIEW ELEMENTARY

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
4)	12X20X2	PLEAT MV8
50)	16X16X2	PLEAT MV8
56)	16X20X2	PLEAT MV8
14)	16X25X2	PLEAT MV8
9)	18X24X2	PLEAT MV8

BID SCHEDULE: #1374

14)	20X20X2	PLEAT MV8
48)	20X25X2	PLEAT MV8
20)	20X30X2	PLEAT MV8
100)	WASH OUT FILTER	

SCHOOL: EAST ROBERTSON ELEMENTARY

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
39)	16X16X2	PLEAT MV8
39)	16X20X2	PLEAT MV8
1)	18X25X1	PLEAT MV8
4)	18X25X2	PLEAT MV8
2)	20X20X1	PLEAT MV8
10)	20X20X2	PLEAT MV8
6)	20X25X1	PLEAT MV8
32)	20X25X2	PLEAT MV8
1)	20X30X2	PLEAT MV8
96)	WASH OUT FILTER	

SCHOOL: EAST ROBERTSON HIGH SCHOOL

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
5)	10X20X1	PLEAT MV8
2)	16X16X2	PLEAT MV8
8)	16X20X2	PLEAT MV8
4)	16X20X4	PLEAT MV8
6)	16X25X1	PLEAT MV8
4)	16X30X1	PLEAT MV8
6)	18X20X1	PLEAT MV8
6)	18X24X1	PLEAT MV8
4)	18X25X1	PLEAT MV8
2)	18X30X1	PLEAT MV8
2)	20X20X1	PLEAT MV8
2)	20X20X1	PLEAT MV8
4)	20X20X2	PLEAT MV8
37)	20X25X1	PLEAT MV8
6)	20X25X2	PLEAT MV8
2)	22X36X1	PLEAT MV8
20)	24X24X1	PLEAT MV8
17)	24X30X1	PLEAT MV8
1)	28X30X2	PLEAT MV8
4)	WASH OUT FILTER	

SCHOOL: GREENBRIER ELEMENTARY

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
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BID SCHEDULE: #1374

35)	16X16X2	PLEAT MV8
4)	16X20X1	PLEAT MV8
39)	16X20X2	PLEAT MV8
1)	16X24X1	PLEAT MV8
12)	16X24X2	PLEAT MV8
4)	16X25X1	PLEAT MV8
16)	16X25X2	PLEAT MV8
2)	16X25X2	FIBERGLASS T/W
1)	16X30X2	PLEAT MV8
3)	18X24X1	PLEAT MV8
1)	18X25X1	PLEAT MV8
9)	20X20X1	PLEAT MV8
4)	20X20X1	FIBERGLASS T/W
12)	20X20X2	PLEAT MV8
2)	20X22X1	PLEAT MV8
2)	20X24X1	PLEAT MV8
5)	20X25X1	PLEAT MV8
8)	20X25X2	PLEAT MV8
1)	20X30X2	PLEAT MV8
1)	20X84X1	RING PANEL
6)	24X24X2	PLEAT MV8
2)	24X28X1	POLYSTRAND
9)	25X25X1	RING PANEL
70)	WASH OUT FILTER	

SCHOOL: GREENBRIER HIGH SCHOOL

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
60)	16X16X2	PLEAT MV8
75)	16X20X2	PLEAT MV8
4)	16X25X1	PLEAT MV8
6)	16X30X1	PLEAT MV8
133)	18X20X1	PLEAT MV8
8)	20X20X1	PLEAT MV8
12)	20X25X1	PLEAT MV8
6)	20X25X2	PLEAT MV8
5)	24X24X1	PLEAT MV8
15)	24X30X1	PLEAT MV8
120)	WASH OUT FILTER	

SCHOOL: GREENBRIER MIDDLE SCHOOL

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
3)	6X8X1	HOG HAIR
4)	8X8X1	HOG HAIR
2)	8X10X1	HOG HAIR

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1)	8X12X1	PLEAT MV8
2)	8X14X1	HOG HAIR
4)	8X25X1	PLEAT MV8
3)	10X14X1	HOG HAIR
2)	10X18X1	HOG HAIR
1)	10X24X1	PLEAT MV8
38)	10X36X1	RING PANEL
8)	10X48X1	RING PANEL
2)	12X24X2	PLEAT MV8
2)	16X16X1	PLEAT MV8
2)	16X24X2	PLEAT MV8
4)	16X25X1	PLEAT MV8
5)	18X24X2	PLEAT MV8
6)	20X20X1	PLEAT MV8
18)	20X25X2	PLEAT MV8
1)	24X24X1	PLEAT MV8
29)	WASH OUT FILTER	

SCHOOL: JO BYRNS ELEMENTARY

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
6)	16X20X2	PLEAT MV8
12)	18X24X4	PLEAT MV8
7)	20X20X1	PLEAT MV8
100)	20X25X2	PLEAT MV8
12)	20X30X2	PLEAT MV8
8)	28X28X4	PLEAT MV8
10)	WASH OUT FILTER	

SCHOOL: JO BYRNS MIDDLE

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
36)	16X16X2	PLEAT MV8
36)	16X20X2	PLEAT MV8
1)	16X24X1	PLEAT MV8
4)	16X25X1	PLEAT MV8
4)	16X25X2	PLEAT MV8
16)	18X24X2	PLEAT MV8
9)	18X25X1	PLEAT MV8
4)	18X25X2	PLEAT MV8
18)	20X20X2	PLEAT MV8
1)	20X22X1	PLEAT MV8
13)	20X25X1	PLEAT MV8
20)	20X25X2	PLEAT MV8
2)	20X30X1	PLEAT MV8
3)	24X30X1	PLEAT MV8

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1)	28X30X1	PLEAT MV8
72)	WASH OUT FITLER	

SCHOOL: KRISLE ELEMENTARY

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
30)	10X36X1	PLEAT MV8
1)	10X48X1	PLEAT MV8
2)	14X30X1	PLEAT MV8
2)	16X25X1	PLEAT MV8
9)	16X25X2	PLEAT MV8
3)	20X20X1	PLEAT MV8
8)	20X20X2	PLEAT MV8
8)	20X25X2	PLEAT MV8
4)	24X30X1	PLEAT MV8
40)	WASH OUT FITLER	

SCHOOL: ROBERT WOODALL PRIMARY

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
10)	10X20X1	PLEAT MV8
36)	10X72X1	PLEAT MV8
1)	14X30X1	PLEAT MV8
12)	16X25X2	PLEAT MV8
1)	16X32X2	PLEAT MV8
1)	20X20X2	PLEAT MV8
1)	20X24X2	PLEAT MV8
4)	20X25X2	PLEAT MV8
1)	22X22X1	PLEAT MV8
6)	25X25X2	PLEAT MV8
36)	WASH OUT FILTER	

SCHOOL: SPRINGFIELD HIGH SCHOOL

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
2)	12X12X1	PLEAT MV8
65)	16X16X2	PLEAT MV8
66)	16X20X2	PLEAT MV8
13)	16X25X2	PLEAT MV8
11)	18X25X1	PLEAT MV8
11)	18X25X2	PLEAT MV8
1)	20X20X1	PLEAT MV8
13)	20X20X2	PLEAT MV8
1)	20X25X1	PLEAT MV8
91)	20X25X2	PLEAT MV8
8)	20X30X1	PLEAT MV8

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5)	20X30X2	PLEAT MV8
2)	28X30X2	FIBERGLASS T/W
130)	WASH OUT FILTER	

SCHOOL: SPRINGFIELD MIDDLE

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
2)	12X24X2	PLEAT MV8
5)	14X25X1	PLEAT MV8
1)	14X30X1	PLEAT MV8
10)	15X20X1	PLEAT MV8
10)	16X16X2	PLEAT MV8
13)	16X20X2	PLEAT MV8
4)	16X24X1	PLEAT MV8
4)	16X24X2	PLEAT MV8
4)	16X25X1	PLEAT MV8
13)	16X25X2	PLEAT MV8
4)	16X25X2	POLYSTRAND
1)	16X30X1	PLEAT MV8
2)	18X24X2	PLEAT MV8
12)	20X20X1	PLEAT MV8
16)	20X20X2	PLEAT MV8
10)	20X24X2	PLEAT MV8
3)	20X30X2	PLEAT MV8
25)	WASH OUT FILTER	

SCHOOL: WATAUGA ELEMENTARY

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
4)	12X20X2	PLEAT MV8
28)	16X16X2	PLEAT MV8
30)	16X20X2	PLEAT MV8
4)	16X25X1	PLEAT MV8
12)	16X25X2	PLEAT MV8
4)	16X30X1	PLEAT MV8
6)	18X20X1	PLEAT MV8
2)	18X24X2	PLEAT MV8
6)	20X20X1	PLEAT MV8
2)	20X20X2	PLEAT MV8
31)	20X25X2	PLEAT MV8
21)	20X30X2	PLEAT MV8
56)	WASH OUT FILTER	

SCHOOL: WESTSIDE ELEMENTARY

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
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6)	6X24X1	RING PANEL
24)	8X43X1	RING PANEL
4)	9X33X1	RING PANEL
24)	20X20X2	PLEAT MV8
12)	20X25X1	PLEAT MV8
1)	24X30X1	PLEAT MV8
50)	WASH OUT FILTER	

SCHOOL: WHITE HOUSE HERITAGE ELEMENTARY

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
2)	14X30X1	PLEAT MV8
33)	16X16X2	PLEAT MV8
1)	16X20X1	PLEAT MV8
25)	16X20X2	PLEAT MV8
9)	16X25X1	PLEAT MV8
13)	16X25X2	PLEAT MV8
2)	20X20X1	PLEAT MV8
18)	24X24X4	PLEAT MV8
75)	WASH OUT FILTER	

SCHOOL: WHITE HOUSE HERITAGE HIGH SCHOOL

<u>QTY:</u>	<u>SIZE:</u>	<u>TYPE:</u>
6)	12X24X2	PLEAT MV8
28)	16X20X2	PLEAT MV8
42)	16X25X2	PLEAT MV8
1)	18X25X1	PLEAT MV8
12)	20X20X2	PLEAT MV8
56)	20X24X2	PLEAT MV8
166)	20X25X2	PLEAT MV8
2)	20X30X2	PLEAT MV8
10)	28X30X2	PLEAT MV8
10)	WASH OUT FILTER	