



## **ADDENDUM**

**SOLICITATION NO.:** RFP 2018-14 – Pest Control Services

**ADDENDUM NO.** 1

**DATE:** 08/10/18

To All Prospective Proposers:

This addendum is issued to modify the previously issued solicitation documents and/or given for informational purposes, and is hereby made a part of the solicitation documents. Please attach this addendum to the documents in your possession. ***Per the RFP, the proposer shall acknowledge receipt of any and all addenda, if any, listing the Addenda by number(s) and date(s) in their RFP documents.***

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**Deadline for Proposals:**

No Change in proposal due date

**Specification Changes/Corrections:**

N/A

**Drawing Changes:**

N/A

**Clarifications:**

On page 49 of the RFP Bid document, a checklist was provided. Please disregard Item #4 “Acknowledgement of Business Type and #5 “Certification Page” from the checklist as the information will be captured on page 41 (Proposers Information Form)

**Questions and Answers:**

The following question(s) (shown in italicized text) were submitted by prospective proposer(s). The City’s responses are presented here (shown in bold text).The submitters’ names and email addresses have been removed due to privacy requirements.

1. *Sub-terrain termite infestation clarification on pricing. The City is asking for a price proposal / quote on these services and then that would be presented, if needed and approved at that time?*

**Correct. This is listed under “Other Services”. The scoring will be based from the Total Year Cost under the Fee Proposal.**

2. *Parkland Dog Park – Is the City expecting the 1.8 acres all sprayed for fleas and ticks?*

**Yes. The City is expecting the 1.8 acres to be sprayed on a quarterly basis.**

3. *Animal Control, is that included in “Other Services” as well?*

**No. Animal Control is not included in “Other Services.” Please refer to Attachment A-Fee Proposal “Other Services.”**

4. *The scope includes rats and mice, does the city of Parkland expect rodent bait stations to be installed to the exterior at each location? Is the amount of rodent stations installed per proposer’s recommendation? Does the city expect traps to be placed on the interior of buildings upon initial service? Or only place traps if rodent activity is suspected/observed on the interior of buildings?*

**The awarded vendor will install traps if rodent activity is suspected/observed or if requested by the City.**

5. *Are we required to bid all line items? For instance, are we required to bid for the “Other Services as needed” for Raccoons, for example? Will our bid be considered if we chose not to bid for raccoon control?*

**Although the preference is to obtain pricing on all “Other Services as needed”, proposals without raccoon control will still be considered.**

6. *The description of termite services describes the treatment cost of subterranean termites. Would you also like to receive quotation for drywood termites, per unit of measurement (ft<sup>3</sup>)?*

**Please see question #10 for answer.**

7. *For the Barkland Dog Park, does the city expect the entire 1.8 Acre turf to be applied with liquid product against fleas and ticks completed quarterly, or just spot treated in a localized area if an issue is reported or discovered upon inspection?*

**The City requires the entire dog park (1.8 acres) to be treated quarterly.**

8. *For the described parks, is the routine pest control expected only for the described structures, such as concessions, or throughout the park in entirety? In the non-structure areas of the parks, are we only providing service for Fire ants on a per mound basis?*

**Routine pest control services is required for the described structures, not the fields, except for the Barkland Dog Park. Fire Ants are required on an as-needed basis as directed by the City. Please use the Fee Proposal sheet, "Other Services", to provide pricing on a per mound basis.**

9. *Is the city expecting interior and exterior treatments to structures every service? Or only preventative applications made to the exterior, and interior applications only when required?*

**The City requires interior and exterior treatments/applications to structures during regular scheduled service. Please refer to Attachment A, "Fee Proposal", for locations and service frequency.**

10. *Upon bid reward, does the city wish to have treatment to the structures for subterranean termite? Or treatment is only completed if an infestation is detected by the city, or by the proposer during regular scheduled service? Does the city wish to receive a quote for both treatment methods for subterranean termites, 1) installed bait stations and 2) liquid product to the soil? The bid mentions a monitoring program. Does the city wish to have bait stations filled with pine only, with no active ingredient, to monitor termite presence, followed by a treatment if termites are discovered? Or does monitoring consist of inspection only during scheduled services?*

**The monitoring consist of inspection only during regular scheduled services. However, the City is open to recommendations from the awarded vendor for the best monitoring program and/or treatment solution. Because termite services will be on an as-needed basis, quotations will be requested if an infestation is detected. Quotations will be in accordance with the pricing and unit of measurement listed on the awarded vendor's proposal. Please use the Fee Proposal sheet, "Other Services", to provide pricing for general termite services. Feel free to use additional sheets for different pricing options like installation of bait stations, liquid product to the soil, drywood termites treatment, subterranean termites treatment and more.**

11. *Please clarify what is required in the Background checks section. Do we provide a list of employees who may service the account, and if requested by the city, complete a background check? A background check is completed on all employees upon hire. For these employees that have already passed a background check, it is the expectation that they be run on an annual basis after bid reward, or only upon request by the city?*

**Background checks are required for each employee, contractor, or subcontractor or subconsultant having access to city property. Background checks are required prior to the beginning of the work and on an annual basis after the initial two-year term of the contract.**

Please refer to page 46 through 48, "Background Check Affidavit", for background check requirements.

12. *If bidding all line items, such as raccoon control, is required in order to be the successful bidder, are we required to provide subcontractor information at the time of the proposal, or is this something that can be arranged after the award, if raccoon control is required?*

**As per Section 2.19, "Sub-Contractors", "if the Proposer proposes to use subcontractors in the course of providing these services to the CITY, this information shall be a part of the RFP response".**

13. *Are the treatments completed just to the extent of preventing infestation on the interior of structures and the immediate perimeter of the structures? Or does the city expect treatment of pests (Ants, crickets, earwigs, etc.) outside of the immediate perimeter of the structures?*

**Treatments shall be completed to the extent of preventing infestation on the interior of structures and the immediate perimeter of the structures.**

14. *What is the amount of the current contract? Or, how much did the City spend in pest, rodent, or termite control services in the previous year?*

**It is the first time the City is seeking to secure a long-term contract for comprehensive pest control services. The City has used pest control services in the past but the scope of work was significantly different and did not include termite control services or treatment at the Barkland Dog Park; however, to answer the question, the City previously spent approximately \$6,000.00 per year.**

15. *Is there prior pricing available for this contract? If yes, I would like to formally request a copy please.*

**Please see question #14 for answer.**

NAME OF COMPANY: \_\_\_\_\_