

**CITY OF BRUNSWICK, GEORGIA**

**March 2019**

**COMPACT TRACK LOADER**

**REQUEST FOR PROPOSALS**



## Compact Track Loader

### 1. Invitation to Equipment/Service Providers:

The City of Brunswick, Georgia (the City) will receive proposals for a Compact Track Loader until Monday, April 8, 2019 at 2:00 p.m. EST for the above referenced equipment which is described in the attached specifications. The City invites vendors to submit proposals responsive to the specific requirements set forth in this request for proposals (RFP). The envelopes containing the proposal **must be sealed**, and addressed to:

Garrow Alberson  
Director of Engineering & Public Works  
City of Brunswick  
601 Gloucester Street  
Brunswick, Georgia 31520  
[galberson@cityofbrunswick-ga.gov](mailto:galberson@cityofbrunswick-ga.gov)

All proposals must be marked **“Compact Track Loader” RFP**. The envelope must bear on the outside the name and address of the vendor. No proposal may be withdrawn or modified in any way after the deadline for proposal openings, and no faxed proposals will be accepted.

Questions regarding this request for proposals should be submitted in writing to Garrow Alberson, Director of Engineering & Public Works, at [galberson@cityofbrunswick-ga.gov](mailto:galberson@cityofbrunswick-ga.gov), prior to 12:00 noon on Wednesday, April 3, 2019. Responses to any questions will be posted to the City of Brunswick’s website by Friday, April 5, 2019.

Proposals may also be submitted electronically through the online vendor service “Vendor Registry” where they will remain sealed until the deadline has passed. Service providers can sign up with Vendor Registry by visiting the City of Brunswick’s website at [www.brunswickga.org](http://www.brunswickga.org) and click the provided link found under the “News and Announcements” section and follow the instructions provided.

Proposals will be reviewed and evaluated by an evaluation committee from the City of Brunswick Department of Engineering and Public Works. The committee will select a preferred vendor from the proposals submitted within 7 days of the proposal due date. Proposals must be valid for ninety (60) days following the opening date.

### 2. Project Description:

The City is interested in purchasing a compact track loader to assist in loading debris and materials along city streets and alleys which are not easily accessible by conventional large rubber tire loading equipment. The loader shall be equipped with rubber tracks, and shall include an enclosed operator’s cabin with air conditioning and roll-over protection system. The loader shall also be equipped with a bucket for loading soil or granular material, a grapple rake for loading limbs or vegetative debris, and a hydraulic coupler for attaching the accessory equipment.

### **3. Minimum Specifications:**

The following, at a minimum, will be included in the bid price:

- Turbocharged diesel engine, minimum 73 hP, meeting US EPA Tier 4 Final Emissions standards
- Engine cooling fan
- Roll over protection system
- Enclosed operator's cabin with air conditioning, top and rear windows, and polycarbonate door
- Cloth seat with air suspension and seat belt
- AM/FM Radio with Bluetooth
- Halogen lights
- Back up alarm
- Horn
- Heavy duty battery, 850 CCA
- Rubber tracks, 15 inch minimum width
- Hydraulic quick coupler accessory attachment
- Standard Flow Hydraulics with Electronic Self-Leveling
- Bucket, 74 inch width
- Grapple Rake, 72 inch width
- Factory Warranty – Two Year
- On-Site Training
- Shipping and Delivery

#### **Alternate Items**

Vendor may also choose to bid and price separately any add-ons for additional warranties, maintenance agreements or maintenance equipment that will be beneficial.

Vendor shall list and describe any variations or differences from minimum specifications listed above.

### **4. Addenda:**

If the City determines that an amendment is required to this RFP, the City Representative will post a written addendum on the City Website at <http://www.brunswickga.org> (the "City Website") and upon posting will be deemed to form part of this RFP. No amendment of any kind to the RFP is effective unless it is posted in a formal written addendum on the City Website. Upon submitting a Proposal, Proponents will be deemed to have received notice of all addenda that are posted on the City Website.

### **5. Proposal Requirements**

All proposals shall include vendor's full specifications and total costs including shipping and any applicable fees.

Vendor shall include service and maintenance schedule of equipment, as well as any vendor-provided service and maintenance options.

Proposals shall include the cost of the proposed equipment and any accessories or add-ons deemed important by the vendor. These shall all be itemized and listed separately. Proposals shall also include a tentative date of product delivery.

Submittals shall also include references of three previous customers who have purchased similar compact track loaders or equipment.

Proposals will be evaluated on:

- Conformance to minimum requirements listed in this RFP;
- References from previous customers;
- Cost of the equipment;
- Value added accessories, warranties, or other items in addition to the base equipment;
- Date of delivery.

#### **6. Conflict of Interest:**

Vendors shall disclose any potential conflicts of interest and existing business relationships they may have with the City. If requested by the City, vendors should provide all pertinent information regarding ownership of their company at the City's request.

#### **7. Negotiations and Contract award:**

The City is under no obligation to accept any Proposal submitted. The City reserves the right in its sole discretion to waive informalities in, or reject any or all Proposals, or to accept any Proposal deemed most favorable in the interest of the City, or cancel the competition at any time without award. Thereafter, the City may issue a new Invitation / Request, sole source or do nothing.

-End of This Section