

SECTION 00-1113

INVITATION TO BID - REQUIREMENTS

Owner: City of Boaz
Owner's representative: Sonja Hard, Director of Parks and Recreation
Phone (256) 593-7862

Architect: Emmett D. Smith & Associates, Architect, P.C
Architect's representative: Emmett Smith
Phone: (205) 531-3749
Email: emmettsmitharchitect@yahoo.com

Project Name: Boaz Parks and Recreation Sportsplex Project

City of Boaz Bid Number: 2024-07-123

The City of Boaz (Owner) invites qualified bidders to submit proposals for the renovation of an existing Softball Sportsplex Tower and construction of a new Restroom Building located at 225 Collier Street, and construction of a new Chemical Storage Building at 400 Elizabeth Steet for the Boaz Parks and Recreation Department, Boaz, Alabama.

All material, equipment, vehicles, services, and labor, whether specifically set forth in bid documents or not, which are necessary for the completion of all work, protection of adjacent property and buildings, removal of debris to legal landfill and remediation of the building and site, shall be included in the bid, including providing temporary electrical service for construction activities and potable water service and portable toilet facilities for the contractor's employees.

Bidder(s) must be Alabama licensed general contractors per Alabama Licensing Law: Chapter 8 of title 34, Code of Alabama, and must hold a current license. If subcontractor(s) are used, they must also comply with requirements of all Alabama Licensing Laws.

Electronic copies of the Bid Documents will be made available online, via Dropbox, beginning **July 17, 2024**. Directions for accessing bid documents, and contractors getting on the bidder's list, shall be provided by contacting the architect by email: emmettsmitharchitect@yahoo.com. All drawings and specifications, and any subsequent pre-bid meeting minutes, addendums, etc., shall be maintained in the Dropbox account. Contractors on the bidder's list will be notified when changes or additions are made via email. The bidders, and the successful contractor, shall be responsible for making their own hard copies of documents utilizing the electronic files in the Dropbox.

A pre-bid meeting will be held at the Boaz Parks & Recreation Softball Field (225 Collier St., Boaz, AL) on Thursday, **July 25, 2024**, at **2:00 P.M.** (**Attendance of the pre-bid meeting is strongly recommended, but not required to bid the work.**)

Each bidder shall submit two hard copies of sealed bids that will be received within the Boaz Parks & Recreation Building at 400 Elizabeth Street, Boaz, AL., Conference Room Number 1, on or before **2:00 P.M.**, on Thursday, **August 22, 2024**. Valid bids delivered personally, or by mail will be accepted, but no bids received after the designated time and date will be considered. Sealed envelopes containing the bids shall bear the following endorsement: "Boaz Parks and Recreation Sportsplex Project, Boaz, AL. The envelope must also contain the name of the bidding organization and his/her current Alabama contractor's license number. Bids must be on the Proposal Form included with the bid documents and must contain the following to be considered:

1. Signature(s) of company representative(s) qualified to bind contract.
2. The contractor's Alabama General Contractor license number.
3. A bid bond executed by a qualified surety company or a cashier's check, made payable to the City of Boaz, in the amount of five percent (5%) of the bid, but in no event more than \$10,000, must accompany the bidder's proposal. Performance and Payment Bonds and evidence of insurance required in the bid documents will be required at the signing of the Contract.

Unsolicited alternates will not be considered in the bid evaluation for low bidder on this project, but they may be included as separate attachments to the Proposal Form.

Bids shall be opened and read aloud publicly by the Architect. The Owner reserves the right to hold the bids for ten (10) days after the bid opening date to evaluate the bids and determine the lowest qualified bidder before making a verbal award. The Owner also reserves the right to reject any or all bids, or portion thereof, and to waive any defect or technicality if, in the Owner's judgment, the best interest of the Owner will thereby be served. The Owner assumes no responsibility to compensate or indemnify the bidders for any expense incurred in the preparation of their bid. Bids must be valid for thirty (30) days after the bid opening. Within three (3) days after a contract is executed, the successful contractor shall be required to provide a Performance and Payment Bond, executed by a qualified surety company, in the amount of 100 % of the contract.

The construction start date shall be no later than **August 30, 2024**. The work on the Softball Tower and Restroom Building must be fully completed, operational and made available to the Owner no later than **February 28, 2025**, and the Chemical Storage Building will be completed on **April 30, 2025**. The successful contractor will be allowed to work 7 days a week, nights, and weekends, if required, to complete the work on the above schedule. This project includes Liquidated Damages in the amount of \$300.00 per calendar day for failure to complete work by schedule listed above. Failure to adequately staff the work, failure to pursue the work in a timely manner or failure to meet milestones of contractor's construction schedule can be grounds for terminating this contract.

The successful contractor is expected to order materials between the award and construction start date to have materials available before construction begins. The contractor will be allowed to store materials onsite prior to construction. If required, the successful contractor shall have the option of building, at the contractor's expense, a temporary exterior secured storage area onsite. All materials, subject to deterioration or damage if exposed to the elements, shall be stored in a weatherproof structure(s) or container(s). All exterior storage area(s), and/or container(s), shall be removed from the site by the contractor when construction is complete.

All work shall be performed in strict conformance with applicable State, local, and Federal laws, and regulations, including the Occupational Safety and Health Regulations (OSHA).

END OF SECTION