



INVITATION TO BIDDERS

The City of Gatlinburg is accepting sealed bids on the installation of insulated glass at the Gatlinburg Community Center.

Bids shall be received at Gatlinburg City Hall until 2:30 p.m., January 21, 2016, at which time they will be publicly opened and read aloud. Bids must be sealed with the bidder's name, address, bid opening time and date and the quotation "Bid Gatlinburg Community Center Glass" stated plainly on the outside.

For questions concerning the Bid Documents, Bidders may contact City of Gatlinburg, Delea Patterson, AP/Purchasing, 1230 Parkway East, Suite 2, P.O. Box 5, Gatlinburg, Tennessee 37738 at 865-436-1409 or Fax 865-436-6464 or deleap@gatlinburgtn.gov. Technical questions should be referred to Sally Worden, Community Center Manager, Telephone Number (865) 436-4990.

Bid specifications will also be available on the City of Gatlinburg website at www.gatlinburgtn.gov under "Out for Bids" tab. This bid tab is located under Gatlinburg Government, and then Purchasing. Bid results are posted in the same area as shortly after bid opening as possible.

No bid may be withdrawn for thirty (30) days.

The City reserves the right to qualify bidders, to waive any informalities, to reject any and/or all bids, and to accept the bid deemed most favorable and in the best interest of the City.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

GENERAL PROVISIONS

Prices quoted shall not include Federal or State taxes, if any are applicable. The successful bidder shall furnish tax exemption forms, if required, with their invoices.

The prices quoted are that for which the materials or services will be delivered F.O.B. Gatlinburg, Tennessee.

Any additions, deletions, or variations from the following specifications must be noted.

Inspection of the materials or equipment will be made by an agent of the City of Gatlinburg, and if found defective or fails in any way to meet the terms of this agreement, it will be rejected. Rejected materials or equipment will be replaced at the expense of the bidder.

All technical specifications must accompany bid.

The City of Gatlinburg reserves the right to extend this agreement for one (1) additional year after the completion of the first year agreement.

The City of Gatlinburg reserves the right to defer payment for thirty (30) days after delivery. The City of Gatlinburg also reserves the right to reject any and/or all bids.

The bidder agrees to indemnify the City of Gatlinburg from any and all liability, loss or damage the City may suffer as a result of claims, demands, costs, or judgments against it arising from any and all work under this agreement.

The bidder agrees to notify the City, in writing, within thirty (30) days, by registered mail, at the City's address as stated in this agreement, of any claim against the bidder on the obligations indemnified against.

It is the policy of the City of Gatlinburg not to discriminate on the basis of race, color, national origin, age, sex, or disability in its hiring and employment practices, or in admission to, access to, or operation of its programs, services and activities. With regard to all aspects of this contract, contractor certifies and warrants it will comply with this policy.

Vendor shall possess all of the necessary insurances and licenses required to perform this type and size of project.

Certain projects with a total cost of \$25,000 or more require a TN Contractors license. This License #, Classification and Expiration date MUST be listed on the bid envelope. Bidders cannot use license of another to bid on any City of Gatlinburg project.

SPECIFICATIONS

Work to be performed at the Gatlinburg Community Center

1. Replace failed clear insulated glass unit with new clear tempered insulated glass unit at 72"x48"x5/8".
2. Fabricate, furnish, and install new custom blue (to match) storefront frame with clear tempered and insulated glass. Six sections at 72"x48"x1". All necessary sills, stops, shallow pockets, and jambs to be included.
3. Installation to be coordinated with Bud Trentham at the Gatlinburg Community Center. Any open spaces to be covered overnight.

Any interested parties must contact Sally Worden at (865) 436-4990 to view project areas.

Delea Patterson, AP/Purchasing
City of Gatlinburg
1230 Parkway East, P.O. Box 5
Gatlinburg, Tennessee 37738

RE: Installation of Insulated Glass at Gatlinburg Community Center.

The specifications for the above-mentioned items have been reviewed and the following is offered for purchase, delivery, and installation of the following insulated glass (total to include all necessary hardware and labor) for the Gatlinburg Community Center per the specifications:

\$ _____

Any deviations from the specifications are noted below. We understand that this bid may not be withdrawn for thirty (30) days.

Any deviations from these specifications are listed below (use back if necessary).

DEVIATIONS YES _____ NO _____

Signed/ _____

Name (Print)

Date

Company Name

Phone Number

Address

Fax

City, State, Zip

Email

EACH BIDDER SHALL SUBMIT THIS STATEMENT OF COMPLIANCE WITH THEIR BID.

For Title VI and IX compliance, we ask for voluntary disclosure of the following information:

Gender: Male _____

Female _____

Race: Caucasian _____

African-American _____

Other (specify) _____

BIDDER'S LIST

Mountain Glass
7261 Brickey Lane
Knoxville, TN 37918

Tri-County Glass & Doors
720 Old Knoxville Hwy.
Sevierville, TN 37862

Allied Glass
810 E. Gov. John Sevier Hwy.
Knoxville, TN 37920