 <p>CLAYTON COUNTY <b>Water</b> AUTHORITY</p> <p>1600 Battle Creek Road, Morrow, GA 30260</p>	<b>Sewer System Evaluation Surveys</b>	
	<b>ADDENDUM # 2</b>	
	DATE	2/15/2024
	PROPOSAL NUMBER	2024-PME-06
	PROPOSAL OPENING DATE	2/20/2024
PRE-PROPOSAL MEETING DATE	2/8/2024	
<b>ADDENDUM MUST BE SIGNED AND INCLUDED IN YOUR RESPONSE TO THE RFP.</b>		

**REVISIONS:**

1. Replace page 1-2.1 of Division 1 Section 2 – General Overview, 2.1 – Project Background. The revised version includes corrections to the renewal language. Revisions are highlighted in yellow. and provided with this addendum.
2. Replace pages 1-2.2 – 1-2.3 of Division 1 Section 2 – General Overview, 2.3 Proposal Format, Section 1 – Project Understanding and Experience. The revised version includes extraction and deleting the mentioning of “*relevant work items not shown on the proposal form...*”. Revisions are highlighted in yellow and provided with this addendum.
3. Replace pages 2-4.4 – 2-4.5 of Division 2 Section 2 – Cost Proposal Form – Pay Item Schedule. The revised version includes correcting an error in wording in line items 38 through 41. Revisions are highlighted in yellow and provided with this addendum.

**QUESTIONS:**

1. We noticed CCWA revised the SLBE preference points to only apply to SLBE Primes. Would CCWA consider allowing for at least partial points to be given if a non-SLBE Prime includes an SLBE subconsultant on their team, and commits to providing at least 15% of the work to the SLBE (similar to the existing SSES contract currently in place)? We have an existing contract with CCWA and consider our SLBE subconsultant a key part of our team. This new revision does not provide an incentive to non-SLBE primes to utilize any SLBE subs under the contract. Would you please consider revising this scoring requirement?


**Answer:**

**SLBE Preference Points shall be assessed to SLBEs as Prime Contractors.**

2. Section 2.3 Proposal Format – Cover Letter. Please confirm that the 30-page maximum limit should be for Sections 1-3, and does not include the 4 page maximum for the Cover Letter or the Cost Proposal.

**Answer:**

**The 30-page maximum refers to Sections 1-4 (not including resumes, brochures, and preprinted information).**

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- Under Section 2.3, Section 1 "Project Understanding and Experience", 3rd paragraph, the statement is made "provide additional information to describe Supplemental Services work items, pricing, measurement, and payment descriptions as noted in Item 6 below". Would you like us to include language for possible Supplemental Services in this part of the proposal (ie. in Section 1), but NOT include pricing? There is no area on the pricing form to provide pricing for Supplemental Services, and we assume you do not want pricing information included in the proposal outside of the Cost Proposal (Section 4). Please clarify.

**Answer:**

**See revision number 2.**

- For the Cleanout Cap repairs, will CCWA be providing assistance in getting homeowners' permission to perform the work? If not, do you have a preference on how this permission be obtained?

**Answer:**

**CCWA intends to provide a letter for Contractor use. The letter will ask for written permission from the residence to perform the work.**

- On the Cost Proposal Form, Items 38 - 41, we believe a correction needs to be made under the description for these items. Where the statement is made "up to 15 reports, 16 to 30 reports, etc", we think it should say "meters" not "reports". For instance - up to 15 meters, 16 - 30 meters, etc. Please clarify.


**Answer:**

**See revision number 3.**

- Do we include the Cost Proposal Form in the .pdf upload of the Required Submittals (Forms)?

**Answer:**

**The Cost Proposal Form should always be a separate submittal/file, including in PDF format.**

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7. Will water be provided at no cost to the contractor?

**Answer:**

**CCWA will provide water at no cost to the contractor.**

8. Will the material removed from the sewers be disposed of at a location provided by CCWA at no cost to the contractor?

**Answer:**

**Please refer to Division 4 Section 3 General Requirements, section 3.7.2 – Cleaning.**

9. Will work orders be released consistently to minimize the mobilization?

**Answer:**

**The work to be performed under this contract will be determined and assigned by CCWA on an “as-needed”, “when-needed” basis, however work has been historically issued on a consistent basis.**

10. Will manholes that are unlocatable be exposed in a timely manner if access is required to complete the scope?


**Answer:**

**Upon notification of an unlocatable manhole, CCWA will make every attempt to expose the manhole in a timely manner.**

11. Is a bid bond required with this submittal?

**Answer:**

**No.**

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12. Division 4, Section 3.7.1.A states “CCTV inspections may be performed without flow bypass pumping or flow through plugs if the flow level in the line is 25% or less of the pipe diameter for lines up to 15 inches in diameter.” Is it expected that lines greater than 15 inches in diameter will required flow bypass pumping or flow through plugs regardless of the flow level?

**Answer:**

**CCWA will review flow depths in pipes with the Contractor on a case-by-case basis.**

<i>Acknowledgment of receipt of this addendum must be signed and included in your bid response.</i>	
COMPANY NAME	
SIGNATURE	
DATE	

## Division 1

## General Information

### Section 2: General Overview - REVISED

#### 2.1 Project Background

As a part of an ongoing program to locate, prioritize and remove infiltration and inflow (I/I) from our collection system, the Clayton County Water Authority (CCWA) intends to contract for the annual services of an experienced contractor to complete sewer system evaluation surveys (SSES) for the period **June 1, 2024 to May 31, 2025**.

CCWA reserves the right to award a backup contractor to ensure our requests can be performed as needed, to meet quality, schedule, and other requirements. A combination of temporary flow monitoring studies, sewer capacity models, risk assessment, and other data drive the decisions for where to perform SSES.

All work will be issued in the form of a Project Work Order. A Project Work Order may include a single work item or may include several work items. All work items of a Project Work Order do not necessarily have to be adjacent to each other; however, it is the intent that each Project Work Order will be authorized as part of a mobilization to a common geographic location.

The contract may be extended for a second and third twelve (12) month period by mutual written consent by both parties **with renewal adjustments as described in Division 3, Section 1, point 4: Renewal Adjustments.** ~~with no changes in the terms, conditions, or prices.~~

The work to be performed under this contract will be determined and assigned by CCWA on an “as-needed”, “when-needed” basis. CCWA does not guarantee any minimum or maximum work quantities under this contract and reserves the right to bid any similar type of work of this contract as a separate procurement at its sole discretion. While this can vary, in a typical year, CCWA spends roughly \$1 million per year on SSES activities.

#### 2.2 Proposal Submission

One (1) original, four (4) bound copies and one (1) electronic submission in pdf format of the Proposal (**excluding the Cost Proposal Form** <sup>(1)</sup>) of the proposal shall be submitted in a sealed, opaque container and delivered by hand, courier service, or mailed via the United States Postal Service to *Clayton County Water Authority, 1600 Battle Creek Road, Morrow, Georgia, 30260*. Emailed proposals will not be accepted.

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<sup>(1)</sup> One original paper copy of the Cost Proposal Form must be submitted in a separate sealed envelope and placed within the sealed submittal package. Please use the provided “Cost Proposal Label” to affix to the envelope. The Cost Proposal envelopes will NOT be opened until all evaluations and references are completed for all proposers.

## **Division 1**

## **General Information**

### **Section 2: General Overview - REVISED**

**Please affix the label provided with this section to your sealed container.** The sealed containers shall be publicly opened, and the names of the firms shall be read aloud at said date and time.

#### **2.3 Proposal Format**

Each Proposal Response should include a Cover Letter with the information outlined below:

##### Cover Letter.

A letter (4 pages maximum) of introduction and interest on letterhead. Provide the full legal name, the firm's principal business office with address and satellite offices, if any, and indicate the location from which these services for the CCWA would be conducted. Specifically, offer the location of the client and project manager. Include telephone number, point of contact and official signature of an authorized company representative. Indicate whether you operate as a single proprietorship, partnership, or corporation. Include the state(s) in which you are incorporated and/or licensed to operate.

In addition to the Cover Letter, each proposal must include Sections 1 through 4 below, completed as outlined below, for the proposal to be considered responsive. Response to Sections 1-4 shall be limited to a maximum length of 30 pages (not including resumes, brochures, and preprinted information).

##### Section 1 – Project Understanding and Experience.

Present your understanding of the project, requirements, and technical experience for providing the required services outlined in the Specifications (manhole inspections, trunk line manhole inspections, smoke testing, CCTV, flow bypassing, heavy cleaning, grease/root removal, dye flood testing, flow monitoring, electroscan, SL Rat, manhole flow surcharge monitoring). Highlight any innovative or standard processes, approaches or technology that illustrate your ability to identify and prioritize I/I and pipeline defects.

Address your understanding of the geodatabase deliverable requirements, data collection methodology and demonstrate your ability to meet those requirements. Address your understanding of flow meter data analysis relative to the data processing, analysis and reporting requirements outlined in Division 4, Section 3: General Requirements, 3.6 Temporary Wastewater Flow Monitoring Performance Requirements F and G.

Include a quality assurance/quality control (QA/QC) plan, description of field procedures, testing schedules, etc. as well as documentation that are used to maintain equipment and data quality. **For relevant work items not shown on the proposal form, provide additional**

## Division 1

## General Information

### Section 2: General Overview - REVISED

~~information to describe Supplemental Services work items, pricing, measurement, and payment descriptions as noted in Item 6 below and the Submittals section and note overlap or coordination with pay items shown (i.e. flow isolations would be supplemented with Flow Bypassing pay item) to define the scope of work/payment if authorized.~~

Provide a table/matrix to identify company experience (projects) against the services required in the Specifications, as well as any Supplemental Services provided.

#### Section 2 - Project Team.

Specifically offer the location of the client and project manager. Provide an organizational chart and summary resumes of key personnel and any subcontractors (including their title) proposed for the project and their roles and responsibilities with respect to the Proposal Cost Form. Include information on the firm's history, business activities, size, and employees (per office). Specify the office/location for each person (specifically the project manager), subcontractor identified and the level of effort of involvement anticipated including subcontractors. Identify current project assignments, completion dates, and percentage availability to support this project work. Note any productivity capabilities and/or your ability to respond to the issuance of a Project Work Order. Full resumes may be included in an Appendix and will not be included in the page limit.

Provide a summary of company-wide resources. Note the total employees and resources of the company, number of offices/locations/local staff and office breakdowns by operating business units. Provide an equipment list showing the model and number of units available to be used on the project. Indicate whether the equipment is owned (by prime or subcontractor), leased or rented.

Provide a summary of professional liability (E&O) claims and lawsuits for the last 5 years. This summary should include any judgments, claims, arbitration proceedings or suits pending or outstanding against the Contractor, proposed partners, and any proposed subcontractors. Additionally, provide a summary of your safety program and your quality control and quality assurance program.

Provide a table/matrix to identify all members of the proposed project team with respect to the reference projects included in Section 3 work as well as the project categories listed above.

#### Section 3 - Project Descriptions/References.

Provide up to (5) one-page project descriptions that are of a similar nature and scale that demonstrate the experience and capabilities of the project team's ability to successfully complete the work. Provide name of client, a brief description of the work, performance,

## Division 2 Proposal Requirements

### Section 4: Cost Proposal Form – Pay Item Schedule

NO.	WORK ITEMS	UNIT	Estimated Quantity	UNIT COST	EXTENDED COST
20	Flow Bypassing - larger than 36-inch to 48-inch diameter	Day	2		
21	Heavy Cleaning - up to 12-inch diameter	LF	30,000		
22	Heavy Cleaning - larger than 12-inch to 18-inch diameter	LF	10,000		
23	Heavy Cleaning - larger than 18-inch to 24-inch diameter	LF	3,000		
24	Heavy Cleaning - larger than 24-inch to 36-inch diameter	LF	1,500		
25	Heavy Cleaning - larger than 36-inch to 48-inch diameter	LF	750		
26	Grease / Root Removal - up to 12-inch diameter	LF	30,000		
27	Grease / Root Removal - larger than 12-inch to 18-inch diameter	LF	6,000		
28	Grease / Root Removal - larger than 18-inch to 24-inch diameter	LF	2,000		
29	Grease / Root Removal - larger than 24-inch to 36-inch diameter	LF	1,000		
30	Grease / Root Removal - larger than 36-inch to 48-inch diameter	LF	500		
31	Dye Flood Testing	EA	20		
32	Sewer Cleanout Cap Replace	EA	75		
33	Sewer Cleanout Repair	EA	25		
34	Flow Meter Inspection and Installation/Removal	EA	15		
35	Flow Meter Monthly Maintenance	EA	90		
36	Rain Gauge Inspection and Installation/Removal	EA	5		
37	Rain Gauge Monthly Maintenance	EA	30		
38	Data Processing Summary and I&I Analysis Reports – Up to 15 Reports <span style="background-color: yellow;">Meters</span>	EA	5		



**Division 2 Proposal Requirements**

**Section 4: Cost Proposal Form – Pay Item Schedule**

NO.	WORK ITEMS	UNIT	Estimated Quantity	UNIT COST	EXTENDED COST
39	Data Processing Summary and I&I Analysis Reports - 16 to 30 <del>Reports</del> <b>Meters</b>	EA	5		
40	Data Processing Summary and I&I Analysis Reports - 31 to 45 <del>Reports</del> <b>Meters</b>	EA	5		
41	Data Processing Summary and I&I Analysis Reports - 46 and More <del>Reports</del> <b>Meters</b>	EA	5		
42	Line Plugging instead of By-Passing for CCTV (each location)	EA	60		
43	Equipment Rental	EA	NA	10%	NA
44	Specialty Services	EA	NA	10%	NA
<b>TOTAL PROPOSED AMOUNT</b>					

N/A = Non-applicable; LF = Linear Foot; EA = Each;

Submitted

by:

\_\_\_\_\_

(COMPANY NAME OF PROPOSER)

CCWA Certified SLBE Yes  County \_\_\_\_\_ No

If Yes, submit a copy of your current CCWA SLBE Certification.