

 <p><b>Williamsburg County School District</b></p>	<h2>Invitation for Bid</h2>	<b>Solicitation Number:</b> <b>Date Issued:</b> <b>Director:</b> <b>Phone:</b> <b>E-Mail Address:</b>	WCSD202223-6 December 16, 2022 Micheal R. Barrineau 843-355-5571 Ext 6133 mbarrineau@wcsd.k12.sc.us
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**DESCRIPTION:** Williamsburg County School District will receive sealed bids for the grounds maintenance at all District facilities.

The Term "Offer" Means Your "Bid" or "Proposal". All offers must be submitted in a sealed package. BIDS must be submitted in sealed envelopes with the bid number clearly marked "Bid No. WCSD202223-6" on the outside of the envelope for easy identification by the Procurement Officer.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:	
<b>MAILING ADDRESS:</b> Micheal R. Barrineau Williamsburg County School District 500 N. Academy Street, Building D Kingstree, SC 29556	<b>PHYSICAL ADDRESS:</b> Micheal R. Barrineau Williamsburg County School District 500 N. Academy Street, Building D Kingstree, SC 29556

BIDS MUST BE RECEIVED NO LATER THAN 11:00 am on February 23, 2023

NUMBER OF COPIES TO BE SUBMITTED: **One (1) original & One (1) copy**

CONTRACT PERIOD: EFFECTIVE July 1, 2023 – June 30, 2024

<b>CONFERENCE TYPE: Mandatory Site Visit Is Required</b> DATE & TIME: February 2, 2023 at 11am	LOCATION: District Office Building A-PD room, 500 N.Academy Street, Kingstree, SC 29556
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<b>AWARD &amp; AMENDMENTS</b>	Intent to award will be posted no later than March 6, 2023. The award, this solicitation and any amendments may be posted at the following web address: <a href="https://vrapp.vendorregistry.com/Bids/Manager/BidsList?MenuItem=Solicitations">https://vrapp.vendorregistry.com/Bids/Manager/BidsList?MenuItem=Solicitations</a>
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You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date.

NAME OF OFFEROR  (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.	
AUTHORIZED SIGNATURE  (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	TAXPAYER IDENTIFICATION NO.  (See "Taxpayer Identification Number" provision)	
TITLE  (business title of person signing above)		
PRINTED NAME  (printed name of person signing above)	DATE SIGNED	STATE OF INCORPORATION  (If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership		(See "Signing Your Offer" provision.) <input type="checkbox"/> Other _____
<input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Corporation (tax-exempt)		<input type="checkbox"/> Government entity (federal, state, or local)

**(Return Page Two with Your Offer)**

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	Area Code - Number - Extension                      Facsimile
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
___ Payment Address same as Home Office Address ___ Payment Address same as Notice Address <b>(check only one)</b>	___ Order Address same as Home Office Address ___ Order Address same as Notice Address <b>(check only one)</b>

ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

**Mandatory Site Visit Is Required!** Pre-bid meeting and site visits scheduled for **11:00am, February 2, 2023** at Williamsburg County School District, Building A – Professional Development Room, 500 N. Academy St., Kingtree, SC 29556.

Sealed BIDS will be received by 11:00am on February 23, 2023, and will be opened at 12:00 noon in the Offices of the Williamsburg County School District at 500 N. Academy Street (Maintenance Office), Kingtree, South Carolina 29556.

Bids shall be opened promptly at the stated time and date and their contents will be made public for the information of the bidder and others properly interested. The bid will not be awarded until the Procurement Officer and the applicable Department Director have had ample time to review each bid.

BIDS must be submitted in sealed envelopes with the bid number clearly marked “**Bid No. WCSD202223-6**” on the outside of the envelope for easy identification by the Procurement Officer. **Williamsburg County School District Sealed Bids** may be hand delivered to the address noted above. Any bids received later than the specified time will not be accepted/considered. The District will not be responsible for late submission caused by the postal service, other carriers, or any other delivery problems regardless of the reason. Bids submitted by mail, Federal Express, United Parcel Service, etc. must meet these same requirements and shall be addressed to:

**Williamsburg County School District**  
**Attn: Mr. Michael R. Barrineau**  
**500 N. Academy Street**  
**Kingtree, SC 29556**

**Williamsburg County School District** reserves the right to engage in discussions with any or all responsible persons who submit bids which appear to be eligible for award, for the purpose of clarification to assure full understanding of and responsiveness to the invitation to sealed bids requirements herein.

This solicitation does not commit the **Williamsburg County School District** to award a contract/purchase order, to pay any costs incurred in the preparation of a proposal, or to procure or contract for services. The **Williamsburg County School District** reserves the right to reject any and all responses to cancel this solicitation, and to make an award deemed in its own best interest.

## **INSTRUCTION TO BIDDERS**

Bids must be signed by an individual legally authorized to offer the pricing and response to this invitation. Any bid that is not signed will not be accepted. All persons must follow the specifications outlined in this sealed bid document. Any bidder who finds discrepancy in or omission from the specifications, or is in doubt as to their meaning, or feels that the specifications are discriminatory, shall notify the Williamsburg County School District Procurement Officer in writing not later than 5 days prior to the scheduled opening of bids.

The Williamsburg County School District will assume no responsibility for oral instructions or suggestions. All official correspondence in regard to the specifications should be directed to and will be issued by the Williamsburg County School District Procurement Officer.

**DEFINITIONS:** Responsible person means a person/persons who has the capability in all respects to fully perform contract requirements, and the integrity and reliability which will assure good faith performance.

Responsive person means a person who has submitted a bid which conforms in all material respects to the invitation to the bid.

**PROTEST:** Any actual or prospective vendor, bidder, or contractor who is aggrieved in connection with the solicitation or award of a contract may formally protest to the Chief Financial Officer. The protest shall be submitted in writing within seven (7) days after such aggrieved person or party knows or should have known of the facts giving rise thereto.

**DISPUTES:** In cases of disputes as to whether or not an item or service quoted or delivered meets the specifications, the decision of the Williamsburg County School District shall be final and binding on all parties. The Procurement Officer may request in writing, the recommendation of the head of the Williamsburg County School District using the item or other objective sources.

**EXCEPTIONS:** Exceptions taken do not obligate the District to change the specifications. The Williamsburg County School District Procurement Officer will notify all bidders in writing, by addendum duly issued, of any interpretations made of specifications or instructions.

**DEVIATIONS:** Any deviations from specifications contained herein must be noted in detail on the bidder's bid response for the Williamsburg County School District's consideration. Failure to submit documentation of deviations shall be grounds for rejection of the item offered to the Williamsburg County School District.

**CHANGES:** Any changes in this Invitation to Bid/Quote after the purchase order/contract agreement has been awarded must be with the written consent of the Procurement Officer otherwise, the responsibility for such changes lies with the vendor.

**INQUIRIES:** All technical questions concerning this invitation to bid and/or process shall be directed to Mr. Michael R. Barrineau, Executive Director of Operations and Facilities, Williamsburg County School District, 500 N. Academy Street, Kingstree, South Carolina 29556. The e-mail address of Mr. Barrineau is [mbarrineau@wcsd.k12.sc.us](mailto:mbarrineau@wcsd.k12.sc.us).

**A complete copy of the Williamsburg County School District Purchasing Policies is available at:**

**Williamsburg County School District  
Department of Finance  
500 N Academy Street, Building D  
Kingstree, South Carolina 29556**

## **TAXES**

The Williamsburg County School District pays SC Sales Taxes in the amount of 8%. However, the Williamsburg County School District is exempt from Federal Excise Taxes and will issue exemption certificates if requested.

## **BID AWARD**

Bids will be received until 11:00 am and will be opened at 12:00 noon on Thursday, February 23, 2023. Include bid invitation sheet and vendor bid sheet.

- All bids received will be examined promptly after opening and award will be made by 5:00pm, Monday March 6, 2022.
- The bid of the lowest responsive/responsible bidder(s) shall mean the bidder(s) who make(s) the lowest bid, to provide the services set forth in the agreement and who is known to be fit and capable to perform the services bid upon.
- Each designated area will be bid separately. The District reserves the right to award the contracts to one or multiple successful bidders.
- The Williamsburg County School District specifically reserves the right to reject any and all bids, to accept any or all parts of a bid, to increase or decrease the quantity for required services to meet additional or reduced requirements or to re-solicit bids on the required services, or to reject any and all bids and formally advertise for bids on the required services or portions thereof.
- All prospective bidders are to take special notice that performing the work per specifications as well as cost will be an important factor in determining selection of the contractor. Only contractors with a demonstrated ability to render mowing services will be awarded this contract.
- The successful bidder(s) shall procure and maintain during the life of the contract the following insurance coverage's:

**Worker's Compensation:** Coverage to apply for all employees for statutory limits in compliance with the applicable state and federal laws. The policy must include employer's liability with a limit of \$100,000 for each accident, \$100,000 bodily injury by disease each employee and \$500,000 bodily injury by disease policy limit.

**Comprehensive General Liability:** Shall have minimum limits of \$1,000,000 per occurrence combined single limit for bodily injury liability and property damage liability. This shall include premises and/or operations, independent contractors, products and/or completed operations, broad form property damage and explosion, collapse and underground damage coverage, sudden and accidental pollution losses, and a contractual liability endorsement.

**Business Auto Policy:** Shall have minimum limits of \$1,000,000 per occurrence combined single limit for bodily injury liability and property damage liability. This shall include: owned vehicles, hired and non-owned vehicles and employee non-ownership.

**Special Requirements:** Current, valid insurance policies meeting the above requirements shall be maintained for the duration of the project. Renewal certificates shall be sent to the Williamsburg County School District thirty (30) days prior to any expiration date. There shall also be a 30-day notification to the District in the event of cancellation or modification of any stipulated insurance coverage. Certificates of Insurance on an Acord 25 (8/84) or similar form meeting the required insurance provisions shall be forwarded to the Williamsburg County School District. Wording on the Certificate of Insurance which states that no liability shall be imposed upon the company for failure to provide such notice is not acceptable. Original policies or certified copies of policies may be required by the District at any time.

**Hold Harmless:** The Contractor agrees to indemnify and hold harmless the Williamsburg County School District from all loss, liability, claims or expense (including reasonable attorneys' fees) arising from bodily injury, including death or property damage to any person or persons caused in whole or in part by the negligence or willful misconduct of the Contractor except to the extent same are caused by the negligence or misconduct of the District.

# INFORMATION FOR BIDDERS

## I. GENERAL CONDITIONS

### CONTRACT PERIOD

The initial term of performance of this maintenance contract will be for a period of twelve (12) months beginning on July 1, 2023 and ending on June 30, 2024. Upon mutual agreement between the District and the Contractor, the contract may be extended for additional periods of one (1) year. All changes in the terms and conditions of this contract must be confirmed in the form of a written amendment, which is to be approved by the Procurement Officer.

### SCOPE OF CONTRACT

The contractor will provide grounds maintenance including all reasonable and necessary labor, supervision, equipment and supplies to keep the contracted area properly maintained.

The Contracted areas shall be:

A. Greeleyville Area: Greeleyville Primary School and C.E. Murray Elementary/Middle School.

B. Kingstree Area: Kingstree High School East and West Campus, Kingstree Middle Magnet School of the Arts, Kenneth Gardner Elementary School, W.M. Anderson Primary School, WCSD Office and Annex, Kennedy Park, and Maintenance Warehouse.

C. Hemingway Area: Hemingway Elementary School, Hemingway Career and Technology Center, and Hemingway High/M.B. Lee Middle School.

The Contractor shall inspect the areas involved and become aware of the existing conditions and the extent of the work to be performed. The areas are listed above and on the Contractor Bid Form for mowing maintenance services.

### CHANGES IN SCOPE OF WORK

The District may at any time change the scope of work in the contract by written notice to the Contractor, giving therein a date upon which the change shall become effective. On such effective date the Contractor shall make the required changes in operations. Upon receipt of a change notice, the Contractor shall submit to the Contract Coordinator an estimate of the change in working hours or increase in cost resulting from said change. The District shall then provide notice to the Contractor that it consents to the change in scope and increase in costs or that it has determined not to change the scope of work whereby the contract price would remain the same or the parties may negotiate any such changes.

### SUBCONTRACTING

Subcontracting any part or the entire contract is not permitted.

### INSPECTION AND WORK CONFERENCE

The Contractor shall accompany an appointed representative of the District on special inspections of the work at any time during business hours of the District. The District reserves the right to make determinations as to

whether service is being performed satisfactorily. The Contractor will meet with the appointed District representatives for a conference and tour to evaluate the performance of the contract as needed.

### COMPLAINTS AND RESPONSES

The Contractor shall correct all complaints and supply requests for services within a 24-hour time period, or sooner as deemed necessary by the District representative. All complaints, both major and minor, shall be investigated by the Contractor during the same working day, when feasible. Any complaint which cannot be corrected during the same working day or which cannot be dealt with because of reasons beyond the Contractor's control shall be specifically reported to the District representative.

The District reserves the right to deduct fees from the monthly payment for deficient work, work not performed, and work which is not satisfactorily corrected within a reasonable period. Should the District choose to deduct part of the monthly fee; the Contractor will be notified of the reason for, and the amount of the deduction in writing. Written notice of any deduction will be faxed, emailed or mailed to the Contractor within three days of the incident.

Deductions for poor service or services which have been omitted will be determined by the District representative and will be based on the impact the omission or poor quality service has on the area and the frequency of such. Upon written notice, uncorrected complaints, if considered reasonable by the District representative, shall be cause for any and all of the following actions by the Contract Coordinator:

- A. To obtain the services from within its own staff or from another source without prior notice to the Contractor. Costs for these services will be charged to the Contractor and deducted from its next pay request.
- B. To cancel the contract as outlined in this contract.

### BILLING AND PAYMENT

The Contractor shall submit a bill to the District for work performed under this contract. The Contractor shall bill and the District shall pay the rates set forth therein. Payment will be made by the District within forty-five (45) days of receipt of an accurate invoice, approved by the Contract Coordinator.

### TERMINATION

The District may terminate this contract at any time by reason of unsatisfactory performance or other default of the Contractor upon thirty (30) days prior written notice by the Contract Coordinator. Unsatisfactory performance by the contractor shall be defined as, frequent and systematic violations of the terms of the contract, such as failure to perform all tasks as described, and failure to resolve deficiencies in a timely manner after notification.

Such cancellation notice shall be made by email to the Contractor. Upon cancellation, the Contractor's payment for services performed shall be held for a period not to exceed sixty (60) days. During this period, the Contract Coordinator will assess any costs or damages due the District. The Contractor will be liable for any damages due and for excess costs of obtaining the services for the balance of the original contract period.

The District may suspend or terminate the contract without notice for serious safety and/or security violations.



The Contractor may terminate this contract with thirty (30) days written prior notice. Such cancellation notice shall be made by email to the Contract Coordinator. In the event the Contractor terminates this Agreement, the expenses, which the District incurs as a result of securing a new contract, shall be deducted from any payments owed to the Contractor by the Town.

The Contractor will be required to provide to the District, upon termination, an executed release of lien before final payment is processed.

### LIABILITY

The Contractor shall assume liability of damage or loss resulting from the wrongful act(s) and/or negligence of its employees while they are on District-owned premises. The Contractor or his insurer shall reimburse the District for any such damage or loss within thirty (30) days after a claim is submitted.

### GENERAL CONDITIONS

- A. This agreement embodies all representatives, rights, duties, and obligations of the parties. Any prior oral or written agreements not embodied herein shall not be binding upon or endure to the benefit of any of the parties.
- B. The Contractor shall be properly licensed and shall have been established in the landscape maintenance service contracting business for a minimum of three (3) years in South Carolina.
- C. The Contractor shall furnish all supplies and equipment necessary to perform the services required by this contract.
- D. The Contractor agrees not to use any materials or equipment for the work under this agreement that does not meet the necessary requirements for the public safety and the safety of the Williamsburg County School District employees and Students.
- E. The Contractor shall adhere to all local, state and federal ordinance regulations applicable to leaf blowers and other motorized agriculture and landscape maintenance equipment.
- F. The work shall be performed so as to minimize inconvenience to the District. Throughout the duration of the agreement, the Contractor shall maintain access to the work areas as required by the District, unless prior written approval is otherwise obtained in advance. The Contractor shall provide signs, and warning devices to ensure safe passage for pedestrian and vehicular traffic at all times.
- G. The Contractor shall make necessary provision to protect all work areas and shall be responsible for full restoration of any damages and costs of restoration to the work areas.
- H. All damages to the work areas, incidental to the performance of the work described in the entire documents shall be repaired or replaced by the Contractor.
- I. The Contractor shall make necessary provision to protect structures and property from any and all damage arising out of, relating to, or resulting from this work.

J. The Contractor shall at all times, keep the premises free from accumulations of waste materials or rubbish caused by his/her employees at work, and at the completion of the Agreement. Contractor shall remove all supplies and/or materials belonging to Contractor from and about the work area and all tools, leaving the premises clean.

K. The Contractor, upon completion of this Agreement, and before final payment is authorized by the District or its Contract Coordinator, may be required to furnish the District (at the District's option) an affidavit certifying that all charges for labor, materials and any other expenses incurred by the Contractor pertaining to the execution of this Agreement have been paid in full, to the end and that no liens of any kind or character may be affixed against the above properties. Final payment on the Agreement amount will be made only after final inspection and acceptance of all work to be performed by the Contractor, and the Contractor submits (at the District's option) satisfactory releases of liens or claims for liens by the Contractor, laborers, and materials suppliers under his control.

### SECURITY

Any problems occurring on the premises which are reported to the police are also to be reported to the contract coordinator.

Only the Contractor's employees (no friends, family members, etc.) are permitted on site when services are performed.

### CONTRACTOR'S PERSONNEL

A. Upon request, Contractor must supply the District with a list of employees and/or supervisors to be used in performing services in the areas maintained. Also phone numbers for contract persons including all supervisors and owners.

B. Contractor staff shall be in uniform at all times during performance of this contract.

- a. Shirts shall be uniform in appearance.
- b. Shirts shall have business identification such as logo or business name.
- c. Pants shall be uniform in appearance in both color and style.
- d. Tattered cut-offs for shirts or pants shall be unacceptable.
- e. Hats shall be at the discretion of the contractor.

C. Contractor shall provide visible business identification on contractor's vehicles.

### GENERAL SUPERVISION OF EMPLOYEES

The Contractor agrees to be responsible for and shall provide general supervision of all of its employees working under this contract. The Contractor shall ascertain that all of its employees abide by the following rules:

- A. They shall be of good integrity and character.
- B. They will not be employees of the Williamsburg County School District, or former employees of Williamsburg County School District who were terminated for cause.
- C. They will have no convictions for violent crimes (homicide, rape, robbery, assault, sexual offense, etc.) or property crimes (burglary, larceny, shoplifting, etc.) for the last ten years.

D. They shall report any property loss or damage to their Supervisor immediately. The Supervisor shall report in writing, such damage to the Contract Coordinator within 24 hours. Written notice of the incident will be faxed, emailed or provided in hardcopy, specifying the location and extent of the damage. Failure to report such damage, as required, may be construed as default of the contract.

E. They shall not engage in idle or unnecessary conversation with District employees or Students.

F. Upon written request of the Contract Coordinator to the Contractor, any Contractor's employees who fail to abide by these or other rules established by the Coordinator will be immediately pulled off the job and replaced.

## EQUIPMENT AND SUPPLIES

The Contractor shall provide all equipment and supplies (adequate in kind, quantity and quality) for professionally performing these services in a manner that is satisfactory to the District's Contract Coordinator.

All products (chemicals) shall be kept in a properly labeled container and a Material Safety Data Sheet (MSDS) kept on each item, in a clearly marked MSDS notebook by the contractor. The contractor shall also supply a copy of all MSDS sheets to the Contract Coordinator. No chemicals will be used by the contractor with a signal word on the label greater than "Caution".

## PERFORMANCE OF EXTRA SERVICES

The Contractor shall, upon written or oral request from the District, perform extra services. The Contractor shall be entitled to charge for such services an hourly rate, per employee. Requests for payment for additional services shall be submitted no later than the next regular monthly invoice and should be specifically identified as services rendered over and above contract provisions.

### I. MAINTENANCE STANDARDS

The contractor will provide complete landscape and grounds maintenance including litter and debris removal; sidewalk and curb edging; trimming around signs, poles, guardrails and other in-ground objects; herbicide applications to control weeds in perennial beds, around mulched areas of trees and shrubs, joints in hard surfaces; mulching designated areas, and mowing of turf grass.

### LITTER AND DEBRIS REMOVAL

- A. Litter and any other debris should be removed by the contractor on an as needed basis. Litter and debris is defined as objects that are unsightly or present obstacles to mowing and other grounds maintenance operations including but not limited to, rocks in turf areas, wind and storm damage items; paper, glass, trash, or debris deposited or blown onto the sites, metal, auto parts, tires, parts of tires and any material illegally dumped on the roadways; and tree limbs; are to be removed within the extent of right of way and including concrete medians. The Contractor is responsible for all dump fees associated with debris removal.
- B. Litter and debris removal frequencies: **At each mowing.**

### TRIMMING AND EDGING

- A. Trimming: Grass shall be trimmed during or as an immediate operation following mowing. Trimming may be accomplished by hand-held powered shears or rotary nylon "string" cutting machines. Grass will be trimmed at the same height as adjacent turf is mowed, and as needed to remove all grass

blades from around all obstacles and vertical surfaces in the turf such as sign posts, light poles, trees, walls, cement curbs and medians. Contractor shall use special care when trimming around trees to avoid damage to bark surface and/or the living cambium layer beneath.

- B. Edging: Mechanical edging of all turf edges abutting sidewalks, and flush paved surfaces, including all road curbs, drives, exits and entry lanes onto highways. This may be accomplished by string trimmers, push blade edging machines or tractor mounted edging equipment.

### WEED CONTROL

Weeds emerging or existing in all plant bed areas, mulched areas, sidewalks and concrete medians will be controlled by the Contractor so areas are weed-free. The Contractor should incorporate Integrated Pest Management strategies to minimize weed issues.

- A. The use of products with the active ingredient Glyphosate is the only post-emergent herbicide pre-approved by the District.
- B. Pre-emergent herbicide will be applied by the contractor in perennial beds to prevent the germination of annual weeds.
- C. Weeds may be sprayed with a herbicide containing glyphosate or a herbicide that has been pre-approved by the District's designee.
- D. Weeds may be sprayed with a herbicide containing glyphosate or a herbicide that has been pre-approved by the District's designee.

### MOWING

- A. Before each mowing the Contractor shall remove all debris and litter from the maintained areas.
- B. Mowing shall be performed in a manner consistent with landscape maintenance industry standards that ensures smooth surface appearance without scalping or leaving any missed uncut grass.
- C. Excess grass clippings should be evenly distributed over the turf.
- D. All mowing equipment shall be adjusted to proper height and blades shall be adequately sharpened.
- E. Mowing will be done carefully so as not to damage bark of trees, shrubs or other desirable plants.
- F. Mowing shall be done at a safe speed as not to rut turf areas. Sharp turns should be limited to need only situations and never at speeds that result in rutting of soil to prevent erosion. Ruts made by contractor deemed excessive shall be repaired by contractor at contractor expense.
- G. Mowing will not be done when weather or conditions will result in damaged turf, uneven cutting, or rutting grounds.
- H. Grass clippings or debris caused by mowing, weed eating or trimming will be removed from adjacent walks, drives, gutters, and curbs or surfaces on the same day as mowed or trimmed. Nothing shall be allowed to stay in the vicinity of a storm water inlet/catch basin(s) nor be allowed to enter into any body of water. Failure to follow these requirements may result in termination of the contract.
- I. Mowing Schedule: Mowing should occur based on the District's schedule. Once awarded contract coordinator will issue a schedule.

**ATTACHMENTS TO SOLICITATION –**

Cut along the outer border and affix this label to your sealed bid envelope to identify it as a “Sealed Bid”. Be sure to include the name of the business submitting the offer.

**SEALED BID – DO NOT OPEN**  
**Solicitation No: WCSD202223-6**  
**WCSD GROUNDS**



**DELIVER TO: WILLIAMSBURG COUNTY SCHOOL DISTRICT**  
**OPERATIONS AND FACILITIES DEPARTMENT**  
**MICHAEL R. BARRINEAU**  
**500 N ACADEMY STREET, BUILDING D**  
**KINGSTREE, SC 29556**

**SUBMITTED BY:** \_\_\_\_\_

**NAME OF OFFEROR (FULL LEGAL NAME OF BUSINESS SUBMITTING THE OFFER)**



## Site Locations for WCSD

### Kingstree Area:

School:	Location:
W.M. Anderson Primary School	500 Lexington Avenue, Kingstree, SC 29556
Kenneth Gardner Elementary	1503 Woodland Dr., Kingstree, SC 29556
Kingstree Middle Magnet School	710 Third Avenue, Kingstree, SC 29556
Kingstree High School – EAST	615 Martin Luther King Avenue, Kingstree, SC 29556
Kingstree High School – WEST	616 Martin Luther King Avenue, Kingstree, SC 29556
District Office Annex	500 N. Academy St., Kingstree, SC 29556
District Office	423 School St., Kingstree, SC 29556
Kennedy Park	Second Avenue, Kingstree, SC 29556
Maintenance Warehouse	Lexington Avenue, Kingstree, SC 29556

### Hemingway Area:

School:	Location:
Hemingway Middle/High School	402 S. Main St., Hemingway, SC 29554
Hemingway Elementary School	160 Baxley Road, Hemingway, SC 29554
Hemingway Career Center	1593 Hemingway Hwy., Hemingway, SC 29554

### Greeleyville Area:

School:	Location:
C.E. Murray Elementary/Middle School	222 C.E. Murray Blvd., Greeleyville, SC 29056
Greeleyville Primary	7 Varner Av., Greeleyville, SC 29056

# VENDOR BID FORM BY LOCATION

WCSD GROUNDS

Solicitation No: WCSD202223-6

<b>I</b>	
<b><u>Kingstree Area 1:</u></b>	
School:	Cost Per Cut:
W. M. Anderson Primary School	\$
Kenneth Gardner Elementary	\$
Kingstree Middle Magnet School	\$
Kennedy Park	\$
Maintenance Warehouse	\$
Total for Location:	\$
Special Projects (\$ per hour)	\$

**Vendor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

# VENDOR BID FORM BY LOCATION

WCSD GROUNDS

Solicitation No: WCSD202223-6

<b>2</b>	
<b><u>Kingstree Area 2:</u></b>	
School:	Cost Per Cut:
Kingstree High School - EAST	\$
Kingstree High School - WEST	\$
District Office and Annex	\$
<b>Total for Location:</b>	\$
<b>Special Projects (\$ per hour)</b>	\$

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone Number: \_\_\_\_\_



# VENDOR BID FORM BY LOCATION

WCSD GROUNDS

Solicitation No: WCSD202223-6

<b>3</b>	
<b><u>Hemingway Area:</u></b>	
School:	Cost Per Cut:
Hemingway Elementary	\$
Hemingway Middle/High	\$
Hemingway Career Center	\$
<b>Total for Location:</b>	\$
<b>Special Projects (\$ per hour)</b>	\$

**Vendor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

# VENDOR BID FORM BY LOCATION

WCSD GROUNDS

Solicitation No: WCSD202223-6

<b>4</b>	
<b><u>Greeleyville Area:</u></b>	
School:	Cost Per Cut:
Greeleyville Primary	\$
C.E. Murray Elementary/Middle	\$
Total for Location:	\$
Special Projects	\$

**Vendor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_