

Date: June 3, 2020

Requisition No.: 198658

**PURCHASING DEPARTMENT
101 EAST 11TH STREET
CITY HALL
SUITE G13
CHATTANOOGA, TENNESSEE
37402**

Request for Bid (RFB) for the City of Chattanooga, Tennessee

*Proposals will be received at 101 East 11th Street, Suite G13,
Chattanooga, TN 37402 until 2:00 P.M., EST. on June 17, 2020*

Requisition / Bid No.: R198658 / 305895

Ordering Dept.: City Wide Services Division, Public Works

Buyer & E-mail: Mark McKeel mmckeel@chattanooga.gov

Items Being Purchased: Concrete Pipe

*****REQUEST FOR BIDS MUST BE RECEIVED*****

2:00 P.M., EST on June 17, 2020

Pre-bid will not be conducted due to the COVID-19 virus.

**All questions must be submitted to me at mmckeel@chattanooga.gov
by June 10, 2020 at 2:00 PM EST.**

**The City of Chattanooga reserves the right to reject any and/or all proposals,
waive any informality in the proposals received, and to accept any proposal
which in its opinion may be for the best interest of the City.**

**The City of Chattanooga will be non-discriminatory in the purchase of all goods
and services on the basis of race, color or national origin.**

**The City's Standard Terms and Conditions may be found on website:
<http://www.chattanooga.gov/purchasing/standard-terms-and-conditions>**

Note: ALL BIDS MUST BE SIGNED

All proposals received are subject to the terms and conditions contained herein and as listed in the above referenced website. The undersigned Offeror acknowledges having received, reviewed, and agrees to be bound to these terms and conditions, unless specific written exceptions are otherwise stated.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Company Name: _____

Mailing Address: _____

City & Zip Code: _____

Phone/Toll Free No.: _____

Fax No.: _____

E-Mail Address: _____

Contact Person: _____

Company Title: _____

Signature: _____

BID SOLICITATION



City of Chattanooga
101 East 11th Street, Suite G13
Chattanooga, TN 37402

SEALED BIDS

Mail or submit two (2) signed copies of bid form to this office in the enclosed envelope. Retain one copy for your file.

BID OPENING DATE AND TIME:

17-JUN-20 at 2:00 PM

BID NUMBER: 305895

BUYER:

PHONE #: (423) 643-7230

DELIVERY REQUIRED:

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City of Chattanooga
 101 East 11th Street, Suite G13
 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
Requisition / Bid No.: 198658 / 305895 Ordering Dept.: City Wide Service Division, Public Works Buyer: Mark McKeel Phone No.: 423-643-7236					
Items Being Purchased: Concrete Pipe					
ATTACHMENTS: 1. Boilerplate & Bid Lines (11 pages) 2. Specifications (2 pages) 2. Affirmative Action Plan (2 pages) 3. Iran Divestment Act Disclosure (1 page) 4. No Contact / No Advocacy Notice (1 page) City of Chattanooga (COC) Terms and Conditions posted on Website http://www.chattanooga.gov/purchasing/standard-terms-and-conditions If you can't download call buyer for a copy.					
NOTE: Pre-bid will not be conducted due to the COVID-19 virus. All questions must be submitted to me at mmckeel@chattanooga.gov by June 10, 2020 at 2:00 PM EST.					
PLEASE NOTE: Location and delivery time will be a factor in the award of this contract. This could be awarded to more than one (1) vendor.					
This Shall Be A Twelve (12) Month Blanket Contract To Supply Concrete Pipe for the City Wide Services Division and other Departments as needed.					
The Contract Term May Be Renewed For An Additional Two (2) Twelve (12) Month Terms Under The Same Terms And Conditions By Mutual Agreement, The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.					
QUANTITIES ARE ESTIMATES ONLY THE CITY OF CHATTANOOGA SHALL GUARANTEE NO MINIMUM OR MAXIMUM AMOUNT PURCHASED DURING THE LIFETIME OF THE CONTRACT.					
*** BID MUST BE RECEIVED NO LATER THAN *** *** 2:00 PM EST ON JUNE 17, 2020 ***					
PLEASE SUBMIT BIDS IN DUPLICATE INDICATING BID NUMBER (305895) ON OUTSIDE PACKAGING					
PLEASE DO NOT EMAIL BIDS					
**** Vendor Shall Hold Prices Firm for First (1st) Year of Contract ****					
Price Escalation Clause: If as a result of a general change in prices or discounts, the Contractor has changed prices to all of its customers, the price under this contract may be adjusted accordingly. Contractor may be requested to show proof of alleged price changes prior to approval of any price adjustments.					
NOTE:					

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Item	Class-Item	Quantity	Unit	Unit Price	Total
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Any manufacturer's names, trade names, brand names, or catalog numbers used in the specifications are for the purpose of describing and establishing general quality levels. Such references are not intended to be restrictive. Bids will be considered for any brand which meets or exceeds the quality of the specifications listed for any item.

The City of Chattanooga reserves the right to reject any and/or all bids, waive any informalities in the bids received, and to accept any bid which in its opinion may be for the best interest of the city.

The City of Chattanooga will be non-discriminatory in the purchase of all goods and services on the basis of race, color, or national origin.

**** NOTE ****
 PLEASE PROVIDE US WITH THE FOLLOWING INFORMATION:

Company Name _____

Address _____

Phone/Toll-Free No. _____

Fax No. _____

eMail Address _____

Contact Person's Name _____

Estimated Delivery _____

Minority-Owned Business _____ Small Business _____ Veteran _____

Minority Woman-Owned Business _____ Disabled Veteran _____

Woman-Owned Business _____

**** ALL ITEMS MUST BE QUOTED F.O.B. DESTINATION ****

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The City is Exempt from all Federal and State Tax.
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COMPANY: _____

TERMS OF PAYMENT: _____

SIGNATURE: _____

TELEPHONE NUMBER: _____

NAME AND TITLE: _____

BID SOLICITATION



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City of Chattanooga
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 Chattanooga, TN 37402

Item	Class-Item	Quantity	Unit	Unit Price	Total
1	Concrete Pipe, 12" Diameter, Reinforced T&G, Class 3	12	Foot	_____	_____
2	Concrete Pipe, 15" Diameter, Reinforced T&G, Class 3	12	Foot	_____	_____
3	Concrete Pipe, 18" Diameter, Reinforced T&G, Class 3	12	Foot	_____	_____
4	Concrete Pipe, 24" Diameter, Reinforced T&G, Class 3	12	Foot	_____	_____
5	Concrete Pipe, 30" Diameter, Reinforced T&G, Class 3	12	Foot	_____	_____
6	Concrete Pipe, 36" Diameter, Reinforced T&G, Class 3	12	Foot	_____	_____
7	Concrete Pipe, 42" Diameter, Reinforced T&G, Class 3	12	Foot	_____	_____
8	Concrete Pipe, 48" Diameter, Reinforced T&G, Class 3	7	Foot	_____	_____
9	Concrete Pipe, 54" Diameter, Reinforced T&G, Class 3	7	Foot	_____	_____
10	Concrete Pipe, 60" Diameter, Reinforced T&G, Class 3	7	Foot	_____	_____

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BID NUMBER: 305895

BUYER:
PHONE #: (423) 643-7230
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City of Chattanooga
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Item	Class-Item	Quantity	Unit	Unit Price	Total
11	Concrete Pipe, 72" Diameter, Reinforced T&G, Class 3	7	Foot	_____	_____
12	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 12" ASTM-C443	12	Foot	_____	_____
13	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 15" ASTM-C443	12	Foot	_____	_____
14	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 18" ASTM-C443	12	Foot	_____	_____
15	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 24" ASTM-C443	12	Foot	_____	_____
16	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 30" ASTM-C443	12	Foot	_____	_____
17	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 36" ASTM-C443	12	Foot	_____	_____
18	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 42" ASTM-C443	12	Foot	_____	_____
19	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 48" ASTM-C443	12	Foot	_____	_____
20	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 54" ASTM-C443	7	Foot	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
21	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 60" ASTM-C443	7	Foot	_____	_____
22	C-3 O'Ring Gasketed Reinforced Concrete Pipe, 72" ASTM-C443	7	Foot	_____	_____
23	C-3 Reinforced Concrete Elliptical Pipe, 23" x 14" ASTM-C-507	12	Foot	_____	_____
24	C-3 Reinforced Concrete Elliptical Pipe, 30" x 19" ASTM-C-507	12	Foot	_____	_____
25	C-3 Reinforced Concrete Elliptical Pipe, 38" x 24" ASTM-C-507	12	Foot	_____	_____
26	C-3 Reinforced Concrete Elliptical Pipe, 45" x 29" ASTM-C-507	12	Foot	_____	_____
27	C-3 Reinforced Concrete Elliptical Pipe, 53" x 43" ASTM-C-507	12	Foot	_____	_____
28	C-3 Reinforced Concrete Elliptical Pipe, 60" x 38" ASTM-C-507	7	Foot	_____	_____
29	C-3 Reinforced Concrete Elliptical Pipe, 68" x 43" ASTM-C-507	7	Foot	_____	_____
30	C-3 Reinforced Concrete Elliptical Pipe, 76" x 48" ASTM-C-507	7	Foot	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
31	C-4 Reinforced Concrete Elliptical Pipe, 23" x 14" ASTM-C507	12	Foot	_____	_____
32	C-4 Reinforced Concrete Elliptical Pipe, 23" x 19" ASTM-C507	12	Foot	_____	_____
33	C-4 Reinforced Concrete Elliptical Pipe, 38" x 24" ASTM-C507	12	Foot	_____	_____
34	C-4 Reinforced Concrete Elliptical Pipe, 45" x 29" ASTM-C507	12	Foot	_____	_____
35	C-4 Reinforced Concrete Elliptical Pipe, 53" x 34" ASTM-C507	12	Foot	_____	_____
36	C-4 Reinforced Concrete Elliptical Pipe, 60" x 38" ASTM-C507	7	Foot	_____	_____
37	C-4 Reinforced Concrete Elliptical Pipe, 68" x 43" ASTM-C507	7	Foot	_____	_____
38	C-4 Reinforced Concrete Elliptical Pipe, 76" x 48" ASTM-C507	7	Foot	_____	_____
39	Precast Concrete Box Culvert Section, 6 Span x 4 Rise, ASTM-C789	12	Foot	_____	_____
40	Precast Concrete Box Culvert Section, 6 Span x 6 Rise, ASTM-C789	12	Foot	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
41	Precast Concrete Box Culvert Section, 8 Span x 4 Rise, ASTM-C789	7	Foot	_____	_____
42	Precast Concrete Box Culvert Section, 8 Span x 6 Rise, ASTM-C789	7	Foot	_____	_____
43	Precast Concrete Box Culvert Section, 8 Span x 8 Rise, ASTM-C789	7	Foot	_____	_____
44	Precast Concrete Box Culvert Section, 10 Span x 4 Rise, ASTM-C789	12	Foot	_____	_____
45	Precast Concrete Box Culvert Section, 10 Span x 6 Rise, ASTM-C789	12	Foot	_____	_____
46	Precast Concrete Box Culvert Section, 10 Span x 8 Rise, ASTM-C789	12	Foot	_____	_____
47	Precast Concrete Box Culvert Section, 10 Span x 10 Rise, ASTM-C789	12	Foot	_____	_____
48	Precast Concrete Box Culvert Section, 12 Span x 4 Rise, ASTM-C789	12	Foot	_____	_____
49	Precast Concrete Box Culvert Section, 12 Span x 6 Rise, ASTM-C789	12	Foot	_____	_____
50	Precast Concrete Box Culvert Section, 12 Span x 8 Rise, ASTM-C789	12	Foot	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
51	Precast Concrete Box Culvert Section, 12 Span x 10 Rise, ASTM-C789	12	Foot	_____	_____
52	Precast Concrete Box Culvert Section, 12 Span x 12 Rise, ASTM-C789	12	Foot	_____	_____
53	Precast Concrete Box Culvert Section, 6 Span x 4 Rise, ASTM-C850	12	Foot	_____	_____
54	Precast Concrete Box Culvert Section, 6 Span x 6 Rise, ASTM-C850	12	Foot	_____	_____
55	Precast Concrete Box Culvert Section, 8 Span x 4 Rise, ASTM-C850	12	Foot	_____	_____
56	Precast Concrete Box Culvert Section, 8 Span x 6 Rise, ASTM-C850	12	Foot	_____	_____
57	Precast Concrete Box Culvert Section, 8 Span x 8 Rise, ASTM-C850	12	Foot	_____	_____
58	Precast Concrete Box Culvert Section, 10 Span x 4 Rise, ASTM-C850	12	Foot	_____	_____
59	Precast Concrete Box Culvert Section, 10 Span x 6 Rise, ASTM-C850	12	Foot	_____	_____
60	Precast Concrete Box Culvert Section, 10 Span x 8 Rise, ASTM-C850	12	Foot	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
61	Precast Concrete Box Culvert Section, 10 Span x 10 Rise, ASTM-C850	12	Foot	_____	_____
62	Precast Concrete Box Culvert Section, 12 Span x 4 Rise, ASTM-C850	12	Foot	_____	_____
63	Precast Concrete Box Culvert Section, 12 Span x 6 Rise, ASTM-C850	12	Foot	_____	_____
64	Precast Concrete Box Culvert Section, 12 Span x 8 Rise, ASTM-C850	12	Foot	_____	_____
65	Precast Concrete Box Culvert Section, 12 Span x 10 Rise, ASTM-C850	12	Foot	_____	_____
66	Precast Concrete Box Culvert Section, 12 Span x 12 Rise, ASTM-C850	12	Foot	_____	_____
67	C-3 Reinforced Concrete Pipe, "B" Wall, 36" x 8'	12	Foot	_____	_____
68	C-3 Reinforced Concrete Pipe, "C" Wall, 84" x 8'	12	Foot	_____	_____
69	Skimmer Baffle, 24" x 27"	7	Each	_____	_____
70	Butyl Joint sealant, 3/4" - Priced Per Box	12	Box	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
71	Butyl Joint sealant, 1" - Priced Per Box	12	Box	_____	_____
72	Butyl Joint sealant, 1-1/4" - Priced Per Box	12	Box	_____	_____
73	Butyl Joint sealant, 1-1/2" - Priced Per Box	12	Box	_____	_____
74	Percentage Markup or Discount for Items not Listed; _____ %	1	Each	_____	_____
75	Delivery Charge	1	Each	_____	_____

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SPECIFICATIONS REINFORCED CONCRETE PIPE

All reinforced concrete pipes shall be manufactured in accordance with ASTM-C-76. It shall be minimum B-Wall and furnished in minimum of 8-foot lengths.

All O-Ring gasketed concrete pipe shall be manufactured in accordance with ASTM-C76 and ASTM-C443. It shall be minimum B-Wall and be furnished in minimum of 8-foot lengths. Price should include gasket and necessary gasket lubricant.

All reinforced concrete elliptical pipe shall be manufactured in accordance with ASTM-C507.

All Precast Concrete Box Culvert Sections shall be manufactured in accordance with ASTM-C789 or ASTM-C850.

BILLING CONSIDERATIONS

The City will make payment to the Vendor according to the City's Purchase Order Standard Terms and Conditions, [https://chattanooga.gov/images/City_of_Chattanooga - Standard Terms and Conditions Revised 7.18.2018.pdf](https://chattanooga.gov/images/City_of_Chattanooga_-_Standard_Terms_and_Conditions_Revised_7.18.2018.pdf).

Before an order can be placed for routine transactions, City will request a Quote from Vendor with detailed breakdown. City may require breakdown on its own form. Once City has approved the quoted price and submits Requisition for same, it will advise Vendor of the Release Number in order to place the order. Invoices that do not reference the Release Number will not be considered complete or valid.

1. Vendor's Invoice must list a valid E-Mail Address for billing questions and inquiries.
2. Invoice Date is critical and Invoices must be sent to the City on the Invoice Date in order for the City's tracking system to accurately reflect the record. The Invoice Date must not precede the Ship Date or Service Date.
3. Invoice descriptions on transaction lines must match the wording of the Purchase Order transaction lines, and reference the corresponding transaction line number of the Purchase Order. The vendor shall not invoice the City for any item that does not correspond to a line on the Purchase Order.
4. Vendor will be responsible for collection signature and legible name of City employee when delivering goods/or services and must be able to produce said Proof of Delivery ("POD") upon request. The POD must contain an itemized list of goods and/or services. The POD must accompany each Department's payment packet before presenting the Invoice with all necessary backup to City's Accounts Payable Division. Including copy of POD with Invoice is encouraged and speeds payment processing time.
5. Vendor's Invoices that are billed inaccurately, incompletely, or otherwise unprocessable are not considered valid.
6. When sending City a Revised Invoice, it must be clearly marked "Revised." When sending City a replacement Invoice, it must reference the Invoice Number it is replacing.

7. Invoices to the City shall reference the City Department, Release Number, Work Order Number, and the first and last name of the City employee placing order.
8. Accurate Invoices, with all appropriate backup documentation, shall be sent to:

City of Chattanooga
Attn: Accounts Payable Division
101 East 11th Street, Suite 101
Chattanooga, TN 37402
acctspayable@chattanooga.gov

and a copy sent to:

City of Chattanooga
Attn: Marie Janeway
900 East 11th Street
Chattanooga, TN 37403
PWCWS-Payables@chattanooga.gov

Affirmative Action Plan

The City of Chattanooga is an equal opportunity employer and during the performance of this Contract, the Contractor agrees to abide by the equal opportunity goals of the City of Chattanooga as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or handicap. The Contractor will take affirmative action to ensure that applicants are employed, and the employees are treated during employment without regard to their race, color, religion, sex, national origin, or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation, and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or handicap.
3. The Contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. In all construction contracts or subcontracts in excess of \$10,000 to be performed for the City of Chattanooga, any contractor and/or subcontractor is further required to file in duplicate within ten (10) days of being notified that it is the lowest responsible bidder, an affirmative action plan with the EEO Director of the City of Chattanooga. This plan shall state the Contractor's goals for minority and women utilization as a percentage of the work force on this project.
5. This Plan or any attachments thereto shall further provide a list of all employees annotated by job function, race, and sex who are expected to be utilized on this project. This plan or attachment thereto shall further describe the methods by which the Contractor or Subcontractor will utilize to make good faith efforts at providing employment opportunities for minorities and women.

During the term of this contract, the Contractor upon request of the City, will make available for inspection by the City of Chattanooga copies of payroll records, personnel documents and similar records or documents that may be used to verify the Contractor's compliance with these Equal Opportunity provisions.

6. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 6 in every subcontract so that such provisions will be requested of each subcontractor. The Contractor agrees to notify the City of Chattanooga of any subcontractor who refuses or fails to comply with these equal opportunity provisions. Any failure or refusal to comply with these provisions the Contractor and/or Subcontractor shall be a breach of this contract.

(Signature of Contractor)

(Title and Name of Construction Company)

(Date)

Chapter No. 817 (HB0261/SB0377). "Iran Divestment Act" enacted.
Vendor Disclosure and Acknowledgement

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.

(SIGNED) _____
(PRINTED NAME) _____
(BUSINESS NAME) _____
(DATE) _____

For further information, please see website:

https://www.tn.gov/assets/entities/generalservices/cpo/attachments/List_of_persons_pursuant_to_Tenn._Code_Ann._12-12-106,_Iran_Divestment_Act-July.pdf

No Contact/No Advocacy

Notice Receipt

City of Chattanooga
Purchasing Division

For Submission with Sealed Bid Solicitation Responses:

_____ (Vendor Agent name), states that:

(1) He/She is the owner, partner, officer, representative, or agent of _____

_____ (Business name), the Submitter of the

attached sealed solicitation response to Solicitation # _____, and said

Business has taken notice, and will abide by the following No Contact and No Advocacy clauses:

NO CONTACT POLICY: After the posting of this solicitation, a potential submitter is prohibited from directly or indirectly contacting any City of Chattanooga representative concerning the subject matter of this solicitation, unless such contact is made with the Purchasing Division.

NO ADVOCATING POLICY: To ensure the integrity of the review and evaluation process, companies and/or individuals submitting sealed solicitation responses, as well as those persons and/or companies formally/informally representing such submitters, may not directly or indirectly lobby or advocate to any City of Chattanooga representative.

Any business entity and/or individual that does not comply with the No Contact and No Advocating policies may be subject to the rejection or disqualification of its solicitation response from consideration.

Submitter Signature:

Printed Name:

Title: _____

Date: _____