

City of
SHELBYVILLE
Tennessee

November 30, 2018

REQUEST FOR PROPOSALS

The City of Shelbyville is requesting proposals for **Cabinets, Countertop and Sink for Recreation Center Kitchen at Shelbyville Recreation Center** located at 220 Tulip Tree Road, Shelbyville, TN as specifications included in this document.

Proposals will be accepted by the City of Shelbyville Purchasing Office, 201 N. Spring St., Shelbyville, TN 37160 or may be mailed to P.O. Box 185, Shelbyville, TN 37162 **until 2:00 P.M., December 20, 2018.** Proposals should be submitted in sealed envelopes marked "**Cabinets, Countertop and Sink for Recreation Center Kitchen at Shelbyville Recreation Center**". Any proposals received after the scheduled closing time for receipt of proposals will be returned to the bidder unopened.

Proposals will be opened at public meeting of council appointed bid committee on Thursday, December 20, 2018 at 2:00 P.M. at the Shelbyville City Hall, 201 N. Spring Street. Award of the proposal will be made at the next scheduled City Council Meeting (January 10, 2018) at the Shelbyville City Hall Annex.

MINIMUM SPECIFICATIONS:

Installation of new cabinetry, countertop and sink as diagram attached.

Cabinets:

- *Demolition of old cabinets will be taken care of by City staff prior to installation date*
- *Cabinets to be made of a solid hard wood (oak, maple, hickory)*

- Cabinets to be brown/dark brown in color. Specify options available.
- Cabinet doors to be standard or "half"
- NO cabinet hardware
- Color choice to be approved by Parks and Recreation Director, Mike Alsup

Countertop:

- Granite countertops to be installed according to diagram
- Countertops to be pre-sealed or sealed by installer
- All design options to be included in submission - finish, edges, backsplash, etc.
- Color choice and design options to be approved by Parks and Recreation Director, Mike Alsup

Sink:

- Include new sink and installation of sink specified during countertop install. Eagle Group SR16-19-13.5-3 or equal

This installation does not involve any plumbing or electrical work, but requires installer to work with existing and future plumbing and electrical. Appliance information is provided in this document for measurement purposes only.

Any insulation work should be included as needed.

Site survey is highly recommended.

Appliances for measurement purposes only:

- Stove - KitchenAid Electric Range KFEG500ESS
- Hood - 30" common hood
- Double oven - KitchenAid 30" Double Wall oven
KODE300ESS
- Refrigerator - LG 27.9 CU FT FD LFXS28968S

Contractor shall furnish all materials and labor necessary for turnkey installation of cabinetry, countertop and sink.

Submittal requirements:
(to be included in the proposal)

- Each proposal shall be in a sealed envelope which is plainly marked "**Sealed Proposal for Cabinets, Countertop and Sink for Recreation Center Kitchen at Shelbyville Recreation Center**".
- Complete detail of installation and any other details relevant to project
- Proposed price
- Proof of liability insurance
- Proof of Workers Compensation insurance
- Warranty
- Estimate of completion date

Interested parties may turn in more than one proposal.

Any reference to name brands in this Request for Proposal is for example only. An approved equal will be accepted.

Any bidders wishing to do a site survey or ask questions may contact Mike Alsup, Parks and Recreation Director, 931/684-9780 or Lori Saddler, Purchasing/IT Director, 931/684-2691.

Please note any variations to these requirements on submitted proposal.

Vendor selection will be based upon the best offer deemed acceptable by the City of Shelbyville's council appointed bid committee and City Council. Proposal to all or part of the RFP indicates a willingness to supply part or all of the proposal. The City of Shelbyville reserves the right to reject any and all proposals.

Successful bidder must carry commercial liability insurance and worker's compensation insurance. A current business license is

also required.

All bidders must comply with A.D.A. guidelines if required.

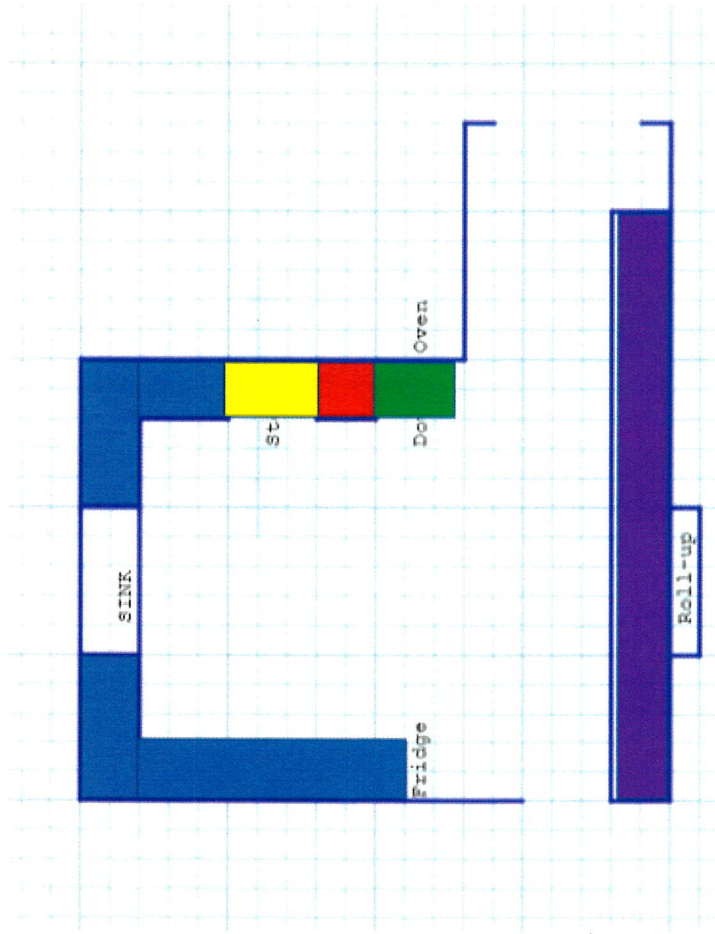
All bidders must be in compliance with Title VI, Civil Rights Act of 1964, which specifies that: No person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance from the Department of Transportation or the U. S. Department of Justice.

The City of Shelbyville is subject to the Open Records Act, TCA 10-7-501, et. Seq. Bidders are advised that all documents submitted on behalf of this invitation to bid shall be open to the public for viewing and inspection.

The City of Shelbyville will fulfill Public Records Requests in compliance with Tennessee Open Records Act.

Failure on the part of the bidder to comply with all instructions herein may result in bid rejection.

Lori Saddler
Purchasing/IT Director



- BLUE- Lower Cabinets only, Single Shelf, no doors, no drawers
- YELLOW- Upper Cabinet Only (stove location) a hood will be mounted below cabinet- Doors
- GREEN- Cabinet for Double Wall Oven w/cabinet above
- RED- Lower Cabinet with three drawers; Upper Cabinet with one door
- PURPLE- Lower Cabinets with doors and one drawer each