

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: Laurinburg North Fire Station
 - 1. Project Location: 17501 Aberdeen Road, Laurinburg, NC 28352.
- C. Owner: City of Laurinburg, 303 W. Church Street, Laurinburg, NC 28352
 - 1. Owner's Representative: Mr. Harold Haywood, General Services Director
- D. Architect: Creech & Associates, 1000 W. Morehead St., Suite 120, Charlotte, NC 28208.
- E. Project Description: The Project consists of building a new fire station for the City of Laurinburg. This is to replace the existing North Fire Station that has been damaged by flooding. The new fire station will be a pre-engineered building with metal siding and a metal roof. The building will have 3 apparatus bays, a kitchen, bathrooms, a day room, a tool room and a training room. There are several alternatives that takes the apparatus bays from 3 to 5 and finishes some of the interior space into separate spaces verses a large common space.
- F. Construction Contract: Bids will be received for the following Work:
 - 1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Last Day for Bid Questions: Wednesday, December 8, 2021
 - 2. Last Addendum: Monday, December 13, 2021
 - 3. Bid Opening Date: Tuesday, December 21, 2021
 - 4. Bid Time: 2:00 p.m., local time.
 - 5. Location: Hard copies of complete bids are to be **delivered** to the City of Laurinburg Attn: Mr. Harold Haywood, General Services Director, 303 W. Church Street (Room 242), Laurinburg, NC 28352.
- B. Bids will be thereafter **publicly opened in the Council Chambers of City Hall (Room 221), 303 W Church Street, Laurinburg, NC 28352.** Precautions for COVID-19 will be in place and based upon the current direction from state officials at the time of bid openings.
- C. The City of Laurinburg reserves the right to reject any and all bids and to waive irregularities and informalities in any bids submitted.

DOCUMENT 001116 - INVITATION TO BID

1.3 PREBID CONFERENCE

- A. A **mandatory** Pre-Bid Conference for all bidders will be held at the Laurinburg City Hall on Thursday, December 2, 2021, at 10:00 AM, local time. Prospective bidders are **required** to attend. Please adhere to current COVID-19 protocols at time of conference. After the pre-bid meeting, the owner and architect will drive to the project site where bidders can review the site conditions. The project site is at 17501 Aberdeen Rd., Laurinburg, NC

1.4 DOCUMENTS

- A. ELECTRONIC Procurement and Contracting Documents: Obtain on/after November 18, 2021 by downloadable link on the City of Laurinburg website at - <https://www.laurinburg.org/business/#purchasing-rfps>
Bid questions should be directed to Creech & Associates,
Attn: John Crawford, AIA – jcrawford@creech-design.com
Any verbal questions

1.5 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work that is not completed by the established completion date, plus approved extensions, is subject to liquidated damages as follows:
- 1st week = \$0/day.
 - Weeks 2 & 3 = \$300/day (based on 5 days per week).
 - Weeks 4 & above = \$1,000/day (based on 5 days per week).

1.6 BIDDER'S QUALIFICATIONS

- A. Bidders shall meet all North Carolina state and federal requirements for MWBE (HUB) participation.
- B. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A 5% bid bond is required with the submittal of bids. A Performance Bond, Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

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