

# FRANKLIN COUNTY PURCHASING DEPARTMENT REQUEST FOR BID (RFB) COVER PAGE

RFB NO: 201903

TITLE: Bituminous Plant Mix Materials

Solicitation Schedule & Deadlines:

October 24, 2018

Solicitation Release Date

October 24, 31, November 7, 2018

**Advertising Period** 

November 8, 2018, 2:00 pm

**Deadline for Submitting Questions** 

November 9, 2018, 4:30 pm

Deadline to post Addendum

November 16, 2018 at 9:00 AM

Deadline to Submit Response

November 16, 2018 at 10:00 AM

Opening Date I Time

Responses must be received no later than "Deadline to Submit Response"

November 16, 2018 at 9 am

\*Awarding is good for one year, January 1, 2019 through December 31, 2019. \*

Kathy Hardeman, Purchasing Agent

Ann Struttmann, Assistant Purchasing Agent

Phone: 636-584-6274

Email: purchasing@franklinmo.net

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED RESPONSE LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

# **SUBMISSION CHECKLIST**

I have reviewed the bid schedule and deadlines, located on the solicitation cover page
I have read ALL Terms and Conditions and Bid documents closely
(Located at www.franklinmo.org)
THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE
USE THESE FORMS ONLY
Solicitation Cover page
Contractual Terms and Conditions Acknowledgement (page 5)
Affidavit for Work Authorization is completed and Notarized (page 6&7)
If you have already submitted E-Verify information through Vendor Registry, you do not have to resubmit with response. Just reference Vendor Registry.
Current, signed W-9 is included in solicitation packet (page 8)
If you have already submitted E-Verify information through Vendor Registry, you do not have to resubmit with response. Just reference Vendor Registry.
Completed Affidavit of Paid Property Taxes and Notarized (page 9)
Completed Vendor Information Form (page 10)
Pricing Form completed and signed (page 11)
I have one original and two copies that are labeled accordingly
Envelope is sealed and label attached (page 12)

### **SPECIFIC REQUIREMENTS**

- 1. Contractor must be able to provide Bituminous Plant Mix Materials to the requesting departments, which meet or exceed the specifications contained in this document.
- 2. Delivery charge shall include material cost and all costs associated with loading, hauling and unloading. Delivery charge will start at the plant address and end at the closest point to the worksite. Delivery charge will be for a one-way trip. Mapquest.com will be used to determine delivery distance. Delivery charge shall be included in the bid per ton of material delivered.
- 3. Materials shall meet the requirements of Section 401.1 through 401.5 of the latest version of the Missouri Standard Specifications for Highway Construction.
- 4. County Mix Specifications: 3/8 Aggregate (53%), Mansand (23%), Screenings (17%), riversand (7%), RAP (15%), Virgin AC (4.1%) and Total AC (4.9%).
- 5. Franklin County, at its own expense, reserves the right to sample any material, for the purpose of having an independent laboratory test of the material for conformance to specifications. Product that does not meet the specifications listed will cause all of the shipments to be returned at the bidder's expense.
- 6. Contractor is responsible for adjusting asphalt prices according to MoDOT's Asphalt Cement Price Index prior to submitting invoice. Contractor may request to not use MoDOT's Asphalt Cement Price Index by submitting a letter stating same with bid documents.
- 7. Adjustments will be made to the payments due the Contractor for any plant mix bituminous base, plant mix bituminous pavement, plant mix bituminous surface leveling, asphaltic concrete pavement and ultrathin bonded asphalt wearing surface that contains PG64-22, PG70-22 or PG76-22 when it has been determined that the monthly average price for the midpoint of the published prices of PG64-22 for St. Louis, Missouri area and Kansas City area has fluctuated from the monthly average price of the month of the project was bid. The St. Louis, Missouri area and Kansas City area prices will be obtained from the Asphalt Weekly Monitor® published by Poten & Partners Inc. The monthly bas price will be the price from the last published Asphalt Weekly Monitor® prior to the bid opening. The monthly base price, established prior to the monthly bid opening, shall apply to payment estimates for the following month.
- 8. The adjusted contract unit price will be applied to the actual amount of asphalt binder. The percentage of virgin asphalt, as shown in the job mix formula, will be the basis for adjustments for any asphalt mix purchased during the monthly index period. The

### **SPECIFIC REQUIREMENTS - CONTINUED**

effective asphalt obtained from the use of Recycled Asphalt Pavement (RAP) and/or Recycled Asphalt Shingles (RAS) will not be eligible for adjustment. The base price index for PG64-22 will be applied to the asphalt mix for mixes using PG64-22, PG70-22 or PG76-22

9. To determine the adjustment for any material specified in this provision the following formula will be used.

$$A = (B \times C) \times (D-E)$$

Where:

A = Adjustment for mix placed during monthly average index

period

B = Tons of Mix Placed during the monthly average index period

C = % of virgin asphalt binder as listed in the job mix formula in use

D = monthly average price at time mix placement

E = monthly average price at time of bid

10. Tickets must show the percent of asphalt. If percent of asphalt is not shown then the tickets will be returned unpaid.

The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The offeror is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The offeror's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Franklin County. The offeror must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes in the appropriate section titled Pricing.

# CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Franklin County Official Website located at:

http://www.franklinmo.org

All terms and conditions as stated shall be adhered to of contract. Vendor/Contractor enters into this agree its effect.	
Vendor/Contractor Signature	Date
Vendor/Contractor Na	me and Title

### AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now		(Name of Business Ent	ity Authorized Representative)
as			on/Title)
first being duly sworn on my oath, affirm			(Business Entity Name) is
enrolled and will continue to participate	·		
employees hired after enrollment in the			
related to	Bid/Grant/Subgr	ant/Contract/Subcont	ract) for the duration of the grant,
subgrant, contractor, or subcontractor, if			
also affirm that			(Business Entity Name)
does not and will not knowingly employ a contracted services related to		49.44.44.44.44.44.44.44.44.44.44.44.44.4	
(Bid/Grant/Subgrant/Contract/Subcontract) for awarded.	the duration o	f the grant, subgra	nt, contract, or subcontract, if
In Affirmation thereof, the facts stated all statements made in this filing are subject			
Authorized Representative's Signature	Prir	nted Name	
	D-1		A District Control of the Control of
Title	Dat		
Subscribed and sworn to before me this	of		I am
	Day	Month, Year	
commissioned as a notary public within the	he County of _		, State of
and my commi			
C. A. F.N. I			
Signature of Notary	Date	e	

### AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

#### CURRENT BUSINESS ENTITY STATUS

I certify that (Business Entity Name) MEETS the definition of a business entit defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.								
Authorized Business Entity Representative's Name (Please Print)	Authorized Business Entity Representative's Signature							
Business Entity Name	Date							
As a business entity, the grantee, sub grantee, contractor, following. The grantee, sub grantee, contractor, or subconcompletion/submission:								

Enroll and participate in the E-Verify Federal Work Authorization Program
 (Website: <a href="http://www.dhs.gov/e-verify">http://www.dhs.gov/e-verify</a>; Phone: 888-464-4218

 Email: <a href="mailto:e-verify@dhs.gov">e-verify@dhs.gov</a>) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

O Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's. or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

# Form W-9 (Rev. December 2014) Department of the Treasury

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Interna	Revenue Service									~ <u>~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~</u>			
	1 Name (as shown	on your income tax return). Name is required on this line; d	lo not leave this line blank.										
Б	2 Business name/c	lisregarded entity name, if different from above											
Print or type See Specific Instructions on page	Individual/sole single-member Limited llability Note. For a sir the tax classifi	LLC company. Enter the tax classification (C=C corporation, Sagle-member LLC that is disregarded, do not check LLC; classified of the single-member owner.		n entitle ctions o pt payed ption fro (if any)	otions (codes apply only to ntities, not individuals; see ons on page 3): bayee code (if any) on from FATCA reporting any)								
Fic.	Other (see Inst 5 Address (number	ructions) > , street, and apt. or suite no.)		Requester's	name :					0.0.7			
pec	8 g												
See S	6 City, state, and ZIP code												
	7 List account num	ber(s) here (optional)						·					
Par	Taxpay	er Identification Number (TIN)											
backu resider entitle: TIN on <b>Note.</b>	p withholding. For nt alien, sole propi s, It is your employ page 3.	propriate box. The TIN provided must match the nan individuals, this is generally your social security nun jetor, or disregarded entity, see the Part I instruction yer identification number (EIN). If you do not have a re- more than one name, see the instructions for line 1 inber to enter.	nber (SSN). However, for ns on page 3. For other number, see How to get a	a or	nployer	]-[	cation i	numbe	er .				
Part	II Certific	ation						1	L	1			
	penalties of perjur						-						
2. I an Ser	n not subject to ba vice (IRS) that I am	n this form is my correct taxpayer Identification num ackup withholding because: (a) I am exempt from ba n subject to backup withholding as a result of a fallu ackup withholding; and	ckup withholding, or (b) i	have not	been r	otified	l by the	Inter	nal Re d me t	venue hat I am			
		other U.S. person (defined below); and											
		tered on this form (if any) indicating that I am exemp											
becaus interes genera	se you have failed	s. You must cross out item 2 above if you have bee to report all interest and dividends on your tax return or abandonment of secured property, cancellation or than interest and dividends, you are not required to	n. For real estate transac of debt. contributions to	tions, iten an individu	n 2 doe ual retii	s not a	apply. I	or mo emen	ortgag t (IRA)	e , and			
Sign Here	Signature of U.S. person ►		Date	· <b>&gt;</b>			<u>.</u>	_					
Gen	eral Instruc	tions	Form 1098 (name mortg (tuition)	jage interes	a <b>t)</b> , 1098	-E (stu	dent loa	n intere	st), 109	98-T			
		Internal Revenue Code unless otherwise noted.	Form 1099-G (canceled	debt)									
		mation about developments affecting Form W-9 (auch re release it) is at www.irs.gov/fw9.	Form 1099-A (acquisitio						l milional	to.			
Purp	ose of Form		Use Form W-9 only if ye provide your carrect TIN.	ou are a U.S	s. perso	n (inciu	aing a re	esideni	e anen),	£D			
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:			If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.  By signing the filled-out form, you:  1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),  2. Certify that you are not subject to backup withholding, or										
	1099-INT (Interest ea	· · · · · · · · · · · · · · · · · · ·	3, Claim exemption from										
• Form	1099-DIV (dividends,	including those from stocks or mutual funds)	applicable, you are also co any partnership income fro	om a U.S. t	rade or	busines	s is not	subjec	t to the	<b>:</b>			
	•	ypes of income, prizes, awards, or gross proceeds)	withholding tax on foreign	partners' s	hare of	effectiv	ely con	rected	income	e, and			
brokers)	•	ual fund eales and certain other transactions by	4. Certify that FATCA co	eporting, is									
	-	m real estate transactions) rd and third party network transactions)	page 2 for further informat	uon.									

Form W-9 (Rev. 12-2014)

# **AFFIDAVIT OF PAID PROPERTY TAXES**

I certify that any unpaid personal or real estate prior years.			_(Business name) does not owe either the current tax year or
Authorized Representative's Signature		Printed Name	
Title		Date	
Subscribed and sworn to before me this	of_		I am
	Day	Month, Year	
commissioned as a notary public within t and my commi			_, State of
Signature of Notary		Date	

# **VENDOR INFORMATION**

Company Name	-
Mailing Address	-
Phone number	
Contact Name	
Contact Name Title	
Email Address	
Preferred method to place order	

### **PRICING FORM**

# 201903 Bituminous Plant Mix Material

### **REQUIRED PRICING**

The bidder shall complete the following pricing table and provide firm, fixed pricing necessary to meet the mandatory requirements of the solicitation.

All invoices must reflect discounts applied to final order.

				Price Per	r Ton					
		Picked		Delivere	d					
Materials	Virgin Asphalt %	Up At Plant	0 to 5 Miles	5 to 10 Miles	10 to 15 Miles	15 to 20 Miles	20 to 25 Miles	25 to 30 Miles	30 to 35 Miles	35 to 40 Mile
BP-1										
BP-2			**********							
BP-3										
County Mix										
Bituminous Base										
Cold Mix (per MODOT specifications)										
UPM				***************************************						
Required lead							hour	s/days/w	eeks.	

Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the offeror's expertise and experience in order to award a contract. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.

Authorized Signature\_\_\_\_\_

Printed name and title

### **ATTACHMENT 1**

#### **SEALED RESPONSE LABEL**

PH	FASE	ATTA	CH	LABFL	TO	OUTSIDE	OF	PACKAGE
LE	ニヘンヒ	$\sim$ 1 $\sim$		ヒヘレヒに	$\cdot$	OUIDE	$\sim$	1,101,105

### **SEALED BID RESPONSE ENCLOSED**

**DELIVER TO:** 

Purchasing Department 400 East Locust St, Rm 004 Union, MO 63084

SOLICITATION # 2019-03 DATE: 11/16/2018

**DESCRIPTION: Bituminous Plant Mix Materials** 

vendor Name:		 	 
	•		
Vendor Address:		 	