



REQUEST FOR QUALIFICATIONS

The Board of Education of the Beaufort County School District (“Board”) is inviting your firm to submit information to perform a forensic audit. The Board expressly reserves the right to select a firm that in their opinion will best serve the needs and interests of the Beaufort County School District (“District”).

Scope of Services

The Beaufort County (SC) Board of Education is seeking a Request for Qualifications/Information and soliciting bids for a forensic audit that the Board approved by vote on June 23, 2020. The Board approved the following motion:

“The Board seeks a forensic audit using a Certified Forensics Accountant (CFE) or a Certified Financial Forensics Accountant to investigate unaccounted funds per the Beaufort County Auditor’s presentation [on June 23, 2020 at the Board of Education business meeting]. The audit should include a review of all debt service revenue and expense accounts for the district and accounting for all tax revenue and all state reimbursements for FY 2019-2020, FY 2018-2019, and FY 2017-2018, for an audit cost not to exceed \$15,000.”

The approved motion serves as a description of the goods/services being solicited and outlines the general scope of work. Potential bidders must have the certification described in the motion to be considered qualified bidders.

Prospective bidders may apply for consideration by providing the following:

1. Submit information, credentials, qualifications, experience and evidence that shows the ability to perform the requirements of the work being solicited.
2. Submit three references for whom the bidder provided work similar to the work being solicited.
3. Ability to complete the required work within a 30-day period and issue a report of findings to the Board of Education.
4. All application materials must be submitted in writing to the Executive Assistant to the Board of Education, Robyn Cushingberry, at robyn.cushingberry@beaufort.k12.sc.us no later than Monday, August 17, 2020 at 12 noon EST. Materials received after the deadline will not be considered.
5. Any questions may be directed to Robyn Cushingberry (see contact information in #4 above). The questions and answers will be posted on the Beaufort County School District website: www.beaufortschools.net. The deadline for submission of questions is Monday, August 10, 2020 at 12 noon EST.

Beaufort County School District observes federal, state and local laws and regulations in regard to equity and equal opportunity.