

Date Issued: April 3<sup>rd</sup>, 2023

Bid No.: 23-012RR

The City of Decatur will accept sealed bids for the following material, equipment or services for:

Description: **Vehicles**

**Sealed and marked bids must be received before April 19th, 2023 at 2:00pm.**

**Include 1 original and 1 copy of your sealed and marked bid submission.**

**Bid opening will be held on 3<sup>rd</sup> floor, Purchasing Department, Decatur City Hall 402 Lee Street at 2:00pm on April 19th, 2023**

Return sealed bid to:

Regular Mail

City of Decatur  
Purchasing Department  
P.O. Box 488  
Decatur, AL 35602

Courier

City of Decatur  
Purchasing Department  
Third Floor  
402 Lee St., NE  
Decatur, AL 35601

I/We agree to furnish at the prices shown and guarantee that each item offered will meet or exceed all specifications, terms and conditions, and requirements listed. I herein affirm I have not been in any agreement or collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding or otherwise. I have read and understand all terms and conditions of this bid.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Typed/Printed Authorized Name

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email

\_\_\_\_\_  
Telephone

PRICE SHEET

Opening Date: April 19<sup>th</sup>, 2023

Invitation to Bid No.: 23-012RR

Opening Time: 2:00pm

**Prices quoted in all bids for personal property shall be total delivered price.**

Description	Units	Unit Price	Total Price
F-150 4 Wheel Drive Supercrew Short Bed (Specs on page 9)	7		
F-250 4 Wheel Drive Supercrew Short Bed (Specs on page 10)	1		
Ford Transit Connect Cargo Van Short Wheel Base (Specs on page 10)	1		
F-350 Regular Cab with Dump Bed (Specs on page 11)	1		

**All vehicles shall be 2023 Model Year**

**All vehicles shall be White in Color**

- A bid bond **is not** required for this bid.
- Delivery can be made \_\_\_\_\_ days or \_\_\_\_\_ weeks after receipt of order.
- Terms: \_\_\_\_\_ (Discounts will be considered in the bid evaluation and will be taken without regard to date of payment.)
- Prices valid for acceptance within \_\_\_\_\_ days (not to be less than 30 days)
- Contracts for services are let for a period of one year and may be renewed for up to two additional years, provided the terms of the contract do not materially change.

**NOTE: FOR THIS BID TO BE CONSIDERED RESPONSIVE, ALL INFORMATION REQUESTED SHOULD BE SUPPLIED, AS APPROPRIATE OR THE ENTIRE BID MAY BE DISQUALIFIED. BID RESPONSE MUST BE IN INK OR TYPED WITH THE ORIGINAL SIGNATURE INCLUDED.**

\_\_\_\_\_  
Bidder Signature

\_\_\_\_\_  
Company

**By signing this contract, (Insert Company Name) \_\_\_\_\_ represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.**

## STANDARD TERMS AND CONDITIONS

**IN ORDER TO SUBMIT A RESPONSIVE BID, IT IS VERY IMPORTANT THAT ALL TERMS AND CONDITIONS, SPECIFICATIONS AND INSTRUCTIONS ARE READ THOROUGHLY.**

Bid response envelopes shall be properly identified on the front with the invitation to bid number, opening date and time. Each individual invitation to bid shall be submitted in a separate sealed envelope. Multiple bid responses submitted in the same envelope/courier package (that are not in separate envelopes properly identified) shall be rejected. The Purchasing Department assumes no responsibility for late bid responses that occur due to the U.S. Postal Service or private courier service.

Bid responses and signature page must be submitted on this form in ink or typewritten or the bid will be rejected. Submit this **original and (1) copy** of the original with your response.

For a “no-bid” response, return the signature page signed and marked “no bid”. Non-response may result in removal from active bidders list.

The attached specifications are being provided to potential bidders as guidelines that describe the type and quality of equipment, supply, and/or service the City of Decatur is seeking to purchase. The bidder must indicate compliance or list exceptions to each specification item for consideration. Failure to comply with this provision could be cause for rejection of the bid.

Bid responses must be received in the office of the Purchasing Department not later than the date and time specified.

The Purchasing Department will not accept facsimile (fax) nor email transmissions of bids.

Changes or modifications of this Invitation to Bid are allowed only by written authority of the Purchasing Agent.

**Non Appropriation of Funds:** Continuation of any agreement between the City of Decatur and a bidder beyond a fiscal year is contingent upon continued legislative appropriation of funds for the purpose of this bid and any resulting agreement. Non availability of funds at any time shall cause any agreement to become void and unenforceable and no liquidated damages shall accrue to the City as a result. The City will not incur liability beyond the payment of accrued agreement payment.

**Descriptive Literature:** Reference to brand names and numbers is not restrictive, unless otherwise specified. Bids on equivalent items meeting the standards of quality indicated will be considered, providing the bid clearly describes the item offered and indicates how it differs from the referenced brands.

Descriptive literature on any supplemental information necessary for comparison purposes shall be submitted with the bid or the Purchasing Agent may reject the bid for that item. Reference to literature submitted with a previous bid, or on file with the Purchasing Department will not satisfy this requirement.

The City of Decatur reserves the right to modify all or any portion of this Invitation to Bid when the best interest of the City is involved. The City reserves the right to award this bid to a single vendor or multiple vendors when in the best interest of the City.

The City of Decatur reserves the right to seek clarification of bid responses from vendors submitting responses.

The City of Decatur is exempt from all Federal, sales and use taxes.

All bidders shall maintain such insurance as will protect bidder and the City of Decatur from claims under Workman's Compensation Acts and from claims for damage and or personal injury, including death, which may arise from the operation and/or fulfillment of the resulting contract of this Invitation to Bid. Insurance shall be written by companies authorized to do business in Decatur, Alabama. Evidence of insurance shall be furnished to the City of Decatur Purchasing Department with submitted bids when requested.

Any individual, company, or corporation doing business with the City of Decatur must possess and show proof thereof all proper licenses and/or proper certifications required by Federal, state and local statutes and regulations prior to award when requested.

The City of Decatur reserves the right to terminate any contract resulting from this bid for just and reasonable cause whereby it appears to be in the best interest of the City.

The successful bidder agrees, by entering into this contract, to defend, indemnify, and hold the City of Decatur harmless from any and all causes of action or claims of damages arising out of or related to bidder's performance under this contract.

The successful bidder shall abide by all Federal, State, and Local Statutes, laws, regulations, and ordinances. Including but not limited to a current business license and remittance of sales tax owed to the City.

An electronic version of this bid is available on the City's website at [www.decalab.com](http://www.decalab.com) or by emailing [purchasing@decalab.com](mailto:purchasing@decalab.com). In order to decrease the evaluation time and insure award by the award date please enter your responses in the electronic version if possible, and return it with a hard copy with your bid response package.

The hard copy of the invitation to bid on file in the City of Decatur Purchasing office shall serve as the master document. Any alterations, deletions, additions or other changes that materially change the intent of the bid could be considered grounds for rejection of the bid response.

Exclusion of the electronic files in a bid response is not a basis for rejection.

**A BID RESPONSE MAY BE REJECTED IF:**

- Bids improperly submitted or identified
- Bid not signed or not original signature
- Requested information, or documentation not submitted with bid
- Failure to acknowledge receipt of addendum with bid
- Material alteration of the master document
- Invitation to bid number not on face of envelope
- Received late
- Bid response not on original form
- Bid not in ink or typed
- Proper licensing not included/provided as required by law

Notice: As a condition of contract, grant or incentive performance with the City of Decatur, compliance with the requirements of the Beason-Hammon Alabama Taxpayer and Citizen Protection Act must be provided. Please enter the name of your company and your name and complete the affidavit below. Your signature must be notarized.

BUSINESS NAME: \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

### **E-VERIFY AFFIDAVIT**

I am the applicant listed above. In my capacity as \_\_\_\_\_ of the business entity listed above, I do hereby execute this affidavit on behalf of the business listed above and, by executing this affidavit, I verify that business' compliance with Section 31-13-9 of the Code of Alabama, 1975, stating affirmatively that it does not knowingly employ, hire for employment or continue to employ an unauthorized alien. Further, the business has registered with and is participating and will participate during the performance of any contract with the City in the federal work authorization program known as "E-verify" web address <https://e-verify.uscis.gov/enroll> , operated by the United States Citizenship and Immigration Service Bureau of the United States Department of Homeland Security to verify information of newly hired employees pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P. L. 99-603, in accordance with the applicable provisions of Alabama's Immigration law.

The undersigned further represents that, should the business employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City, it will secure from such subcontractor(s) verification of compliance with Section 31-13-9 of the Code of Alabama, 1975, in a form substantially similar to this affidavit. The Business further agrees to maintain records of such compliance and provide a copy of each said verification on request of the City.

\_\_\_\_\_  
E-verify Employment Eligibility Verification User Identification Number

\_\_\_\_\_  
Applicant

Sworn to and subscribed before me on this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

## Bid Document Checklist

Items Required with Bid	Submission Requirements Check List X = REQUIRED; BLANK=NOT REQUIRED	Items Submitted (Bidders Initials)
X	Envelope Sealed and Marked w/bid # on front	
X	Original Signatures on front page (in ink)	
	Bid Bond or Check	
	Addendum	
X	E-Verify form	
	Proof of Insurance	
X	Price Sheet Information Included	
	References	
	Catalog	
X	Send in on or before given time	
	Business License	

If you have questions concerning the bid submission requirements, please call the Purchasing Department 256-341-4521 or email [purchasing@decatur-al.gov](mailto:purchasing@decatur-al.gov).

## **SPECIFICATIONS FOR 2023 F-150 XL**

Paint color	Oxford White
Powertrain	5.0L V8 w auto-start technology and flex-fuel capability 4x4 Electronic 10-speed automatic transmission 3.31 Non-Limited Slip Axle Ratio
Packages	XL High XL High (102A) Discount STX Appearance Package STX Appearance Package Discount Ford Co-Pilot360 2.0
Exterior	18” Six-Spoke Machined-Faced Aluminum Wheels with Gloss Black Painted Pocket Wheels 275-65R 18 BSW All-Terrain Tires Bedliner – Plastic Drop-In Rear-window with Fixed Glass and Solar Tint Hooks – Front Tow 4x4, two (2) Wipers – Intermittent Speed Steering Wheel – Heat Removal Reverse Sensing System Headlamps – Halogen Dual Power Adjustable Mirror with BLIS Black Platform Running Boards
Interior	Black Unique Sport Cloth 40/Console/40 Front Seats Privacy Glass Vinyl Floor Covering – Black Rearview Mirror, Day/Night Multicontour Seats with Active Motion Removal 4x4 Electronic Shift-on-the-Fly with Neutral Towing Capability Steering Wheel – Manual Tilt/Telescoping and Manual Locking Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking Cruise Control 4” Productivity Screen in Instrument Center Perimeter Alarm SiriusXM with 360L SiriusXM Traffic and Travel Link SYNC 4 with Enhanced Voice Recognition



## **SPECIFICATION FOR 2023 F-250 XLT**

Paint Color	Oxford White
Power Train	7.3L Valve DECV NA PFI V8 Gas Engine 4x4 TorqShift Ten-Speed Automatic with Selectable Drive Modes 3.73 Non-Limited Slip Axle Ratio
Exterior	18” Sparkle Silver Painted Cast Aluminum Wheels with Bright Hub Cover/Center Ornaments LT275/65Rx18E BSW A/S Tires Trailer Tow Mirrors – Manually Telescoping and Folding with Power and Heated Glass Platform Running Boards Privacy Glass – Fixed Rear Chrome Front and Rear Step Bumper Pre-Collision Assist with Automatic Emergency Braking (AEB and Forward Collision Warning Alternator – 250 Amp
Interior	Medium Dark Slate Cloth 40/Console/40 Seats Floor Mats – Color Coordinated Carpet Cruise Control 120-Volt/400 Watt AC Outlet AM/FM Stereo with MP3 Player SYNC 4

## **SPECIFICATIONS FOR 2023 TRANSIT CONNECT XL CARGO VAN**

Paint Color	Frozen White
Power Train	2.0L GDI I-4 Gas Engine 8-speed Select-Shift Automatic Transmission
Exterior	16” Sparkle Silver-Painted Steel Wheels with Full Wheel Covers
Interior	Ebony Ebony Cloth Seats Vinyl Floor Cover – Front Row AM/FM Radio with Bluetooth and 4.2” LCD Multi-Function Display Screen

## **SPECIFICATIONS FOR 2023 F350 XL CHASSIS CAB**

Paint Color	Oxford White
Power Train	7.3L 2V DECVT NA PFI V8 Gas Engine 4x4 Ten-Speed Automatic with Selectable Drive Modes 4.30Non Limited Slip Axle
Packages	Power Equipment Group
Exterior	18” Argent Painted Steel with Painted Hub Cover/ Center Ornaments LT275/65Rx18E BSW A/S PLU Tires Trailer Tow Mirrors – Manually Telescoping/Folding with Power/Heated Glass, Heated Convex Spotter Mirror, Integrated Clearance Lamps/Turn Signals Transmission Power Take-Off Provision Spare Tire, Wheel, and Jack
Interior	Medium Dark Slate Cloth 40/20/40 Split Bench Carpet Delete Ford Pro Upfit Integration System AM/FM Stereo MP3 Player