



February 01, 2018

FROM: Michael Madrid, CPPB, Purchasing Agent
RE: RFP No. 2018-009-FAC – On-Call Architectural Service

This letter is your notification that the Rio Rancho Public Schools (RRPS) has a current bid or RFP in an area you identified in your vendor registration packet. This bid or RFP, and any applicable addenda, can be accessed through the RRPS Procurement Website. To access the website, navigate to <http://www.rmps.net>. Any current bid or RFP for RRPS can be accessed from this webpage by clicking on the appropriate bid or RFP Number.

RFP Number: 2018-009-FAC
RFP Name: On-call Architectural Service
Due Date/Time: February 20, 2018 @ 2:00 PM
Contact: Michael Madrid, CPPB – Purchasing Agent
michael.madrid@rmps.net (505) 962-1143
Location: Rio Rancho Public Schools
Purchasing Department
500 Laser Road NE
Rio Rancho, NM 87124

The Rio Rancho Public Schools is no longer mailing complete bids/RFP to vendors. The current process is notification with this letter, for the vendor to access and view the bid/RFP on our website (as per the directions listed below), print the bid/RFP if you intend to respond, complete the bid/RFP response as you normally would, and return sealed to RRPS by the date and time requirement listed on the front of or in the bid/RFP.

All future BIDs/RFPs notifications will utilize this process. RRPS will continue to advertise all bids in the Albuquerque Journal. RRPS does not provide BIDs or RFPs in Word format. It is the responsibility of every bidder or offeror to ensure they have downloaded the latest version of each solicitation, including any addendum(s) which may have been issued, by revisiting this website prior to the due date before submitting their response to the Rio Rancho Public Schools. All addendums must be acknowledged in the response.

Any listed solicitation does not obligate the Rio Rancho Public School District for any cost(s) associated with any response preparation, the return of a response, and is not to be considered a contract for any purchase of goods, services, or construction. Please note that all bids/RFPs must be submitted by the due date and time as stated in the bid/RFP documents. The Rio Rancho Public Schools does not accept responses electronically, by fax or email as a hardcopy with original signature must be submitted. Responses arriving after the due date or time will be returned unopened.