



FRANKLIN COUNTY PURCHASING DEPARTMENT REQUEST FOR BID (RFB) COVER PAGE

RFB NO: 201902

TITLE: Culvert Materials

Solicitation Schedule & Deadlines:

October 24, 2018	Solicitation Release Date
October 24, 31, November 7, 2018	Advertising Period
November 8, 2018, 2:00 pm	Deadline for Submitting Questions
November 9, 2018, 4:30 pm	Deadline to post Addendum
November 16, 2018 at 9:00 AM	Deadline to Submit Response
November 16, 2018 at 10:00 AM	Opening Date Time

Responses must be received no later than "Deadline to Submit Response"

November 16, 2018 at 9 am

**Awarding is good for one year, January 1, 2019 through December 31, 2019. **

Kathy Hardeman, Purchasing Agent

Ann Struttmann, Assistant Purchasing Agent

Phone: 636-584-6274 Email: purchasing@franklinmo.net

Submittal Instructions: Print this Packet in its entirety and complete all pages per instructions. Print the SEALED RESPONSE LABEL found in Attachment 1 of this packet and attach to the front of your envelope.

SUBMISSION CHECKLIST

_____ I have reviewed the bid schedule and deadlines, located on the solicitation cover page

_____ I have read ALL Terms and Conditions and Bid documents closely

(Located at www.franklinmo.org)

THE ITEMS LISTED BELOW ARE THE REQUIRED DOCUMENTATION FOR SUBMITTING A RESPONSE

USE THESE FORMS ONLY

_____ Solicitation Cover page

_____ Contractual Terms and Conditions Acknowledgement (page 4)

_____ Affidavit for Work Authorization is completed and Notarized (page 5&6)

If you have already submitted E-Verify information through Vendor Registry, you do not have to resubmit with response. Just reference Vendor Registry.

_____ Current, signed W-9 is included in solicitation packet (page 7)

If you have already submitted E-Verify information through Vendor Registry, you do not have to resubmit with response. Just reference Vendor Registry.

_____ Completed Affidavit of Paid Property Taxes and Notarized (page 8)

_____ Completed Vendor Information Form (page 9)

_____ Pricing Form completed and signed (page 10, 11, 12)

_____ I have one original and two copies that are labeled accordingly

_____ Envelope is sealed and label attached (page 13)

SPECIFIC REQUIREMENTS

1. Franklin County will purchase culvert materials throughout the year in varying quantities and of varying materials such as Metal, Polyvinyl Chloride, Reinforced Concrete and Polyethylene pipe as needed. Quantities shown are estimates of what will be purchased.
2. Unit Prices shall include all costs associated with loading, hauling and unloading at locations within Franklin County. Two known locations for delivery shall be 1360 Riverview Dr. Union Mo 63084 and 4987 Highway ZZ, Gerald Mo 63037. Other locations will be requested on an as needed basis with Franklin County. Each culvert pipe order will be no less than a tractor trailer flatbed load of pipe. Nested pipe deliveries are not allowed.
3. Materials must meet specifications as described in Section 1020, 1026, 1027 and 1047 respectively, latest version of the Missouri Standard Specifications for Highway Construction. Awarded contractor must maintain qualification with MoDOT and be on the MoDOT Qualified List.
4. Culverts must be received within 1 calendar month of order. Liquidated damages of \$100.00 per working day will be applied for shipments received after that time period.
5. Franklin County, at its own expense, reserves the right to sample any material, for the purpose of having an independent laboratory test of the material for conformance to specifications. Product that does not meet specifications will cause all of the shipments to be returned at the bidder's expense.
6. Franklin County is searching for the best possible pricing. Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the bidder's expertise and experience in order to award a bid. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.
7. Connecting bands shall have continuous angle iron brackets on both sides of the band opening. Connecting bands and hardware for pipe diameters 12 inch to 60 inches shall be invoiced at the same price as 1 ½ foot of the pipe size it is adjoining. Connecting bands and hardware for pipe diameters 72 inch to 120 inches shall be invoiced at the same price as 2 foot of the pipe size it is adjoining.

The contents of this section include mandatory requirements that will be required of the successful bidder and subsequent contractor. The offeror is requested to provide responses to the requirements/desired attributes in this section pursuant to the directions identified herein. The offeror's response, whether responding to a mandatory requirement or a desired attribute, shall be binding in the event the bid is accepted by Franklin County. The offeror must provide all costs necessary to meet the mandatory requirements and the fulfillment of any desirable attributes in the appropriate section titled Pricing.

CONTRACTUAL TERMS AND CONDITIONS ACKNOWLEDGEMENT

The undersigned Vendor/Contractor has read, understood, and accepted the Terms and Conditions as published on the Franklin County Official Website located at:

<http://www.franklinmo.org>

All terms and conditions as stated shall be adhered to by Vendor/Contractor upon acceptance of contract. Vendor/Contractor enters into this agreement voluntarily, with full knowledge of its effect.

Vendor/Contractor Signature

Date

Vendor/Contractor Name and Title

AFFIDAVIT OF WORK AUTHORIZATION

The grantee, sub grantee, contractor or subcontractor who meets the section 285.525, RSMo definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now _____ (Name of Business Entity Authorized Representative)
as _____ (Position/Title)

first being duly sworn on my oath, affirm _____ (Business Entity Name) is enrolled and will continue to participate in the E-Verify Federal Work Authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to _____ (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contractor, or subcontractor, if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that _____ (Business Entity Name)

does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services related to _____ (Bid/Grant/Subgrant/Contract/Subcontract) for the duration of the grant, subgrant, contract, or subcontract, if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Authorized Representative's Signature

Printed Name

Title

Date

Subscribed and sworn to before me this _____ of _____, I am
Day Month, Year

commissioned as a notary public within the County of _____, State of _____ and my commission expires on Date _____

Signature of Notary

Date

AFFIDAVIT OF WORK AUTHORIZATION

(Continued)

CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above.

Authorized Business Entity
Representative's Name
(Please Print)

Authorized Business Entity
Representative's Signature

Business Entity Name

Date

As a business entity, the grantee, sub grantee, contractor, or subcontractor must perform/provide the following. The grantee, sub grantee, contractor, or subcontractor shall check each to verify completion/submission:

- Enroll and participate in the E-Verify Federal Work Authorization Program (Website: <http://www.dhs.gov/e-verify>; Phone: 888-464-4218 Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify Federal Work Authorization Program. Documentation shall include a page from the E-Verify Memorandum of Understanding (MOU) listing the grantee's, subgrantee's, contractor's, or subcontractor's name and the MOU signature page completed and signed, at minimum, by the grantee, subgrantee, contractor, or subcontractor and the Department of Homeland Security – Verification Division; (if the signature page of the MOU lists the grantee's, subgrantee's, contractor's, or subcontractor's name, then no additional pages of the MOU must be submitted).

AFFIDAVIT OF PAID PROPERTY TAXES

I certify that _____ (Business name) does not owe any unpaid personal or real estate taxes to Franklin County for either the current tax year or prior years.

Authorized Representative's Signature

Printed Name

Title

Date

Subscribed and sworn to before me this _____ of _____. I am
Day Month, Year

commissioned as a notary public within the County of _____, State of _____ and my commission expires on Date _____

Signature of Notary

Date

VENDOR INFORMATION

Company Name _____

Mailing Address _____

Phone number _____

Contact Name _____

Contact Name Title _____

Email Address _____

Preferred method to place order

PRICING FORM
201902 CULVERT MATERIALS
REQUIRED PRICING

The offeror shall complete the following pricing table and provide firm, fixed pricing necessary to meet the mandatory requirements of the solicitation. All culverts must be of the annular revised type.

ALL CULVERTS MUST BE ANNULAR RIVETED GALVANIZED PIPE	UNITS	PER UNIT PRICE
2/23" x 1/2" Corrugated 15" Diameter 16 Gauge	Feet	
2/23" x 1/2" Corrugated 15" Arch Diameter 16 Gauge	Feet	
Connecting Bands- 15" Diameter 16 Gauge		
Connecting Bands- 15" Arch Diameter 16 Gauge		
2 2/3" x 1/2" Corrugated 18" Diameter 16 Gauge	Feet	
2 2/3" x 1/2" Corrugated 18" Arch Diameter 16 Gauge	Feet	
Connecting Bands - 18" Diameter 16 Gauge		
Connecting Bands - 18" Arch Diameter 16 Gauge		
2/23" x 1/2" Corrugated 24" Diameter 16 Gauge	Feet	
2/23" x 1/2" Corrugated 24" Arch Diameter 16 Gauge	Feet	
Connecting Bands - 24" Diameter 16 Gauge		
Connecting Bands - 24" Arch Diameter 16 Gauge		
2 2/3" x 1/2" Corrugated 36" Diameter 16 Gauge	Feet	
2 2/3" x 1/2" Corrugated 36" Arch Diameter 16 Gauge	Feet	
Connecting Bands - 36" Diameter 16 Gauge		
Connecting Bands - 36" Arch Diameter 16 Gauge		
2/2/3" x 1/2" Corrugated 36" Diameter 14 Gauge	Feet	
2/2/3" x 1/2" Corrugated 36" Arch Diameter 14 Gauge	Feet	
Connecting Bands - 36" Diameter 14 Gauge		
Connecting Bands - 36" Arch Diameter 14 Gauge		
3" x 1" Corrugated 48" Diameter 16 Gauge	Feet	
3" x 1" Corrugated 48" Arch Diameter 16 Gauge	Feet	
Connecting Bands - 48" Diameter 16 Gauge		
Connecting Bands - 48" Arch Diameter 16 Gauge		
3" x 1" Corrugated 48" Diameter 14 Gauge	Feet	
3" x 1" Corrugated 48" Arch Diameter 14 Gauge	Feet	
Connecting Bands - 48" Diameter 14 Gauge		

BID PRICING FORM - CONTINUED

201902 CULVERT MATERIALS

ALL CULVERTS MUST BE ANNULAR RIVETED GALVANIZED PIPE	UNITS	PER UNIT PRICE
Connecting Bands - 48" Arch Diameter 14 Gauge		
3" x 1" Corrugated 60" Diameter 16 Gauge	Feet	
3" x 1" Corrugated 60" Arch Diameter 16 Gauge	Feet	
Connecting Bands - 60" Diameter 16 Gauge		
Connecting Bands - 60" Arch Diameter 16 Gauge		
3" x 1" Corrugated 60" Diameter 14 Gauge	Feet	
3" x 1" Corrugated 60" Arch Diameter 14 Gauge	Feet	
Connecting Bands - 60" Diameter 14 Gauge		
Connecting Bands - 60" Arch Diameter 14 Gauge		
3" x 1" Corrugated 72" Diameter 14 Gauge	Feet	
3" x 1" Corrugated 72" Arch Diameter 14 Gauge	Feet	
Connecting Bands - 72" Diameter 14 Gauge		
Connecting Bands - 72" Arch Diameter 14 Gauge		
3" x 1" Corrugated 84" Diameter 14 Gauge	Feet	
3" x 1" Corrugated 84" Arch Diameter 14 Gauge	Feet	
Connecting Bands - 84" Diameter 14 Gauge		
Connecting Bands - 84" Arch Diameter 14 Gauge		
3" x 1" Corrugated 96" Diameter 12 Gauge	Feet	
3" x 1" Corrugated 96" Arch Diameter 12 Gauge	Feet	
Connecting Bands - 96" Diameter 12 Gauge		
Connecting Bands - 96" Arch Diameter 12 Gauge		
3" x 1" Corrugated 108" Diameter 12 Gauge	Feet	
3" x 1" Corrugated 108" Arch Diameter 12 Gauge	Feet	
Connecting Bands - 108" Diameter 12 Gauge		
Connecting Bands - 108" Arch Diameter 12 Gauge		
3" x 1" Corrugated 120" Diameter 10 Gauge	Feet	
3" x 1" Corrugated 120" Arch Diameter 10 Gauge	Feet	
Connecting Bands - 120" Diameter 10 Gauge		
Connecting Bands - 120" Arch Diameter 10 Gauge		
Lift Handles/Lifting Lugs		
Polymer Coated Pipe - add percentage to above submitted pricing		

BID PRICING FORM - CONTINUED

201902 CULVERT MATERIALS

ALL CULVERTS MUST BE ANNULAR RIVETED GALVANIZED PIPE	UNITS	PER UNIT PRICE
For annular Pipe add () % to the above unit prices		
For aluminized Pipe add () % to the above unit prices		
Polymer Coated Pipe add () % to the above unit prices		

Company Name _____

Authorized Signature _____

Printed name and title _____

Franklin County reserves the right to request supporting documentation for the proposed pricing. In addition, it may be necessary to evaluate the offeror's expertise and experience in order to award a contract. Franklin County reserves the right to request reference information and/or proof of expertise if necessary.

ATTACHMENT 1
SEALED RESPONSE LABEL

PLEASE ATTACH LABEL TO OUTSIDE OF PACKAGE

SEALED BID RESPONSE ENCLOSED

DELIVER TO:
Purchasing Department
400 East Locust St, Rm 004
Union, MO 63084

SOLICITATION # 2019-02 DATE: 11/16/2018
DESCRIPTION: CULVERT MATERIALS

Vendor Name: _____

Vendor Address: _____