

**CITY OF CRESTVIEW**  
**REQUEST FOR PROPOSALS**

**RFP 24-04-16 - WASTEWATER TREATMENT PLANT MANAGEMENT SERVICES**  
**Revised RFQ 24-04-03**

Notice is hereby given that the City of Crestview is soliciting proposals for Wastewater Treatment Plant operations, maintenance, and Management Services.

Proposals will be accepted in the City Clerk's Office, Crestview City Hall, 198 North Wilson Street, Crestview, Florida 32536 until **2:00 P.M. on April 16, 2024**, which may be amended by addendum issued by the City. All untimely proposals will not be considered and will be returned to the Proposer unopened. All proposals will be evaluated to ensure they contain all required forms to deem the Proposer responsive or non-responsive.

**Proposals will be opened, and Proposer's Names read aloud at 2:00 P.M. in the Council Chambers located in City Hall, 198 North Wilson Street, Crestview Florida, 32536.**

There will be a Non-Mandatory Pre-Proposal Meeting for the project at **10:00 A.M.** (Central time) on March 19, 2024, at **the Crestview Wastewater Treatment Plant at 5101 Arena Road**, Crestview, Florida 32536. All attendees of the Pre-Proposal Meeting shall sign in. The representative of each Proposer shall be an authorized employee of the Proposer and shall sign in accordingly. **Proposers are encouraged to attend the Non-Mandatory Pre-Proposal Meeting and are urged to obtain RFP documents and familiarize themselves with the documents prior to the meeting.**

***DESCRIPTION:** The City of Crestview is soliciting sealed Proposals to perform services for **Wastewater Treatment Plant Management.***

All Requests for Proposals are solicited and will be evaluated on the criteria outlined in the RFP. An evaluation committee will be composed of five individuals.

Shortlisted Proposers may be required to make a presentation before the evaluation committee and or the City Council.

Copies of the Proposal documents, requirements, scope of service and all other pertinent information necessary to submit a complete package may be obtained electronically from the City of Crestview website at [www.cityofcrestview.org](http://www.cityofcrestview.org). All questions shall be directed **in writing** to the purchasing specialist, Heather Sutton, [HeatherSutton@cityofcrestview.org](mailto:HeatherSutton@cityofcrestview.org), reference **"Questions on RFP #24-04-16 - Wastewater Treatment Plant Management Services"** in the subject line. The last day for questions will be **March 26, 2024, at 4:00 P.M. CST.**

Direct all questions to:

**City of Crestview - City Hall**

**Attn: Heather Sutton**

**PO Box 1209**

**198 N Wilson Street**

**Crestview, FL 32536**

**Ph. (850) 682-1560**

**Fax: (850) 682-8077**

**Email: [heathersutton@cityofcrestview.org](mailto:heathersutton@cityofcrestview.org)**

++ END OF ADVERTISEMENT FOR RFQ++

