



August 13, 2020

The City of LaGrange is accepting applications for maintenance of eleven (11) different generators across city properties. These will be listed below. In addition, The City is requesting some additional information on this RFQ including the trip charge and your hourly rate listed as a separate line item. Some of these generators do include and Automatic Transfer Switch that will be listed as well.

Additionally, the City is asking that all filters be dated either with permanent marker, or tagged. Also, generator/ engine housings should be cleaned of any wasp (dirt dauber / Mud dauber) nests. Automatic transfer switches should be tested/ cycled during one of the maintenance visits. Technicians need to call 706-883-2008 before beginning any work and when the work is complete unless a City of LaGrange technician is available to approve completion of work. All reports will be delivered within five business days of completion via email or hard copy. These reports should be extremely detailed including exactly what was done to the machines.

There will be a non-mandatory pre-bid meeting on Friday, August 21 at 2 pm at 201 Smith Street, LaGrange GA, 30240. The bids will be opened on Friday, August 28 at 2 pm. The winning bid should be able to perform maintenance, if needed, by September 1st.

If you have any questions, you can reach me at 706-883-2046 or via email at jmandrews@lagrangega.org.

Thank you so much for your time and consideration of the City of LaGrange.

Sincerely,

A handwritten signature in black ink that reads "Jeremy Andrews". The signature is written in a cursive, flowing style.

Jeremy Andrews

Procurement Officer

Generator Maintenance List

Public Works

Generac Model #GT990, Serial # 76465436

- Semi-Annual Generator Maintenance during regular business hours
- Annual Oil Analysis
- Annual Air Filter Replacement

Data Center

Cummins Model # KTA19-G4, Serial # 37197549

- Semi-Annual Generator Maintenance during regular business hours
- Annual Fuel, Coolant, & Oil Analysis
- Annual Air Filter Replacement

City Hall

Kohler Model # CSG-649I-6005A, Serial # 6917-1-04-00

- Semi-Annual Generator Maintenance during regular business hours
- Annual Coolant & Oil Analysis
- Annual Air Filter Replacement

Waste Water/Long Cane Plant

Caterpillar Model # 3306DI, Serial # 85Z01701

- Semi-Annual Generator Maintenance during regular business hours
- Annual Oil Analysis
- Annual Air Filter Replacement

Cummins Model # KTA50GS2, Serial # 33116270

- Semi-Annual Generator Maintenance during regular business hours
- Annual Oil Analysis
- Annual Air Filter Replacement

Cummins Model # KTA50GS2, Serial # 33116443

- Semi-Annual Generator Maintenance during regular business hours
- Annual Oil Analysis
- Annual Air Filter Replacement

Cummins Model # QSK60-G6, Serial # 33198530

- Semi-Annual Generator Maintenance during regular business hours
- Annual Coolant and Oil Analysis
- Annual Air Filter Replacement

Tower Site

Cummins Model # LSG-8751-6005-A, Serial # 05363 L-11-RK

- Semi-Annual Generator Maintenance during regular business hours
- Annual Oil Analysis
- Annual Air Filter Replacement
- Automatic Transfer Switch Annual Maintenance Inspection during regular business hours

Utility Building

Dayton Model # 4W166H, Serial # 1556854

- Semi-Annual Generator Maintenance during regular business hours
- Annual Coolant and Oil Analysis
- Annual Air Filter Replacement

Generac Model # OE6219, Serial # 7598355

- Semi-Annual Generator Maintenance during regular business hours
- Annual Coolant and Oil Analysis
- Annual Air Filter Replacement
- Automatic Transfer Switch Annual Maintenance Inspection during regular business hours

Water Filter Plant

Caterpillar Model # 3516 STD, Serial # 25Z01933

- Semi-Annual Generator Maintenance during regular business hours
- Annual Oil Analysis
- Annual Air Filter Replacement
- Automatic Transfer Switch Annual Maintenance Inspection during regular business hours