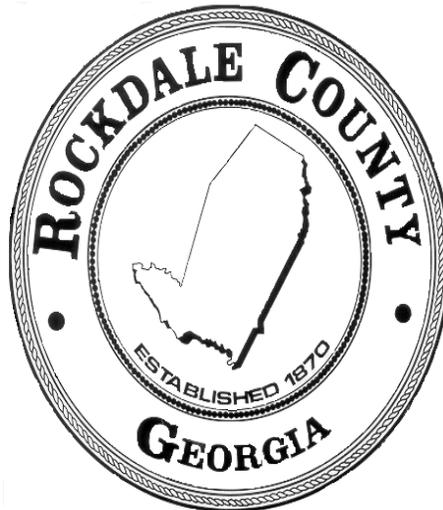


ROCKDALE COUNTY, GEORGIA

January 14, 2015

SEWER JETTER

**INVITATION TO BID
15-02**



**ROCKDALE COUNTY FINANCE DEPARTMENT
PROCUREMENT OFFICE
958 MILSTEAD AVENUE
CONYERS, GA 30012
770-278-7553**

INTRODUCTION:

This is an Invitation to Bid for the purchase of **ITB# 15-02: Sewer Jetter in Rockdale County**. Instructions for preparation and submission of a bid are contained in this packet. Bids must be typed or printed in ink.

Rockdale County provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, and handicap or veterans status. This policy ensures all segments of the business community have access to supplying the goods and services needed by Rockdale County.

PURCHASING CONTACT FOR THIS REQUEST:

All questions concerning this invitation and all questions arising subsequent to award are to be addressed to the Procurement Officer at the following address:

Rockdale County Finance Department
Attn: Ara White, CPPB
958 Milstead Avenue
Conyers, GA 30012
Phone: (770) 278-7553, Fax (770) 278-8910
E-mail: ara.white@rockdalecounty.org

To maintain a "level playing field", and to assure that all bidders receive the same information, bidders are requested **NOT** to contact anyone other than the contact above until after the award of the contract. Doing so could result in disqualification of the bidder.

NOTE: Once awarded: Sue Roberts, Deputy Director, Fleet Maintenance Division, Rockdale County Recreation & Maintenance Department, or her delegate representative, is the designated and authorized agent for performing the supervision, acceptance of work detail, and other operation features for Rockdale County.

BID COPIES FOR EVALUATION:

Three (3) hard copies and one (1) original hard copy and one (1) CD's in Adobe PDF format will be required for review purposes **format** (*With the original clearly marked "Original" and the Copies clearly marked "Copies."*). CD's that are blank or have incorrect information on them will not be acceptable and may be justification for disqualification. Check your disk(s) to ensure that they have the appropriate material on it before submitting.

CONTRACT TERM:

180 Days upon Notice to Proceed.

DUE DATE:

Sealed bids will be received at the Rockdale County Finance Department, Procurement Division, 958 Milstead Avenue, Conyers, GA 30012 no later than **2:00 P.M., local time, Thursday, February, 5, 2015**. Bids received after this time will not be accepted.

QUESTIONS AND CLARIFICATIONS:

You should submit your questions and/or requests for clarifications about this Bid Request no later than **5:00 P.M., local time, Thursday, January 29, 2015**. Written responses from the County to the questions it receives will be issued in an addendum. Any questions and/or misunderstandings that may arise from this RFP must be submitted in writing and forwarded to the Purchasing Department at the above address or by email. It shall be the Bidders responsibility to seek clarification as early as possible prior to the due date and time. Any contractor who intends to submit a Bid is required to attend this meeting.

Answers to questions submitted that materially change the conditions and specifications of this Bid Request will be addressed in an addendum. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

ADDENDA:

Answers to questions submitted that materially change the conditions and specifications of this RFP/ bid will be issued as an addendum. Any discussions or documents will be considered non-binding unless incorporated and issued in an addendum.

Bidders should check with the Procurement Office frequently during the bidding process to verify that they have received all issued addenda. Bidders have the responsibility of making sure that they have received all issued addendums. Addenda are posted on the website at www.rockdalecounty.org, Bid Announcements, Current Bids.

WARRANTY AND / OR GUARANTY:

The bidder will state below or will furnish a separate letter attachment which fully explains the condition of Warranty and/or Guaranty. If no Warranty and/or Guaranty is applicable, it must be so stated. NOTE: Failure to respond to the requirement of this paragraph may result in the bid being unconsidered.

FOREIGN PRODUCTS:

Rockdale County prefers to buy items produced and/or manufactured in the United States of America; however, foreign products may be considered provided it is so stated. Bidder certifies that item(s) offered on this bid is/are manufactured/produced in the United States.

Yes _____ No _____

If "No" state place: _____

Bidder must check applicable blank below:

Bidder affirms that specifications are exactly met:

Yes _____ No _____

ANY DEVIATION FROM SPECIFICATIONS MUST BE COMPLETELY EXPLAINED BY BIDDER. Bidder will explain exact particulars where bid does not meet exactly the specification if A No is checked above.

DELIVERY

Delivery is required with 180 calendar day(s) after receipt of order. However, alternate delivery time may be considered provided it is so stated. Do not use words such as: "Immediate," "As soon as Possible," etc.: state the exact earliest date or the minimum number of calendar days required after receipt of order. (If calendar days are used then Saturday, Sunday and holidays are included). Delivery address is: 2570 Old Covington HWY., Conyers, Georgia 30012

(Bidder state number of days for delivery)

AWARD OF CONTRACT:

The Rockdale County Procurement Office and/or Evaluation Committee make a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Procurement Office and/or Evaluation Committee.

Rockdale County reserves the right to make no awards, multiple awards, one award for all items; or whatever the County deems to be in its best interest.

The unit(s) to be purchased is/are for the exclusive use of Rockdale County, Georgia. Only the following must be shown on the "Manufacturer's Statement of Origin for First Assignment and Application for Title – Form MV-1 (MV-2)":

Rockdale County BOC
958 Milstead Avenue
Conyers, GA 30012

POSSIBLE FUTURE PURCHASES:

In the event Rockdale County determines to purchase additional Sewer Jetters, bidder shall indicate below if the County may purchase these units at the same price, terms, and conditions stated in this bid:

Yes _____ No _____

If "Yes," state below date to which such an option could be exercised: _____

DATA SHEET:

At delivery provide a single sheet of paper with all Component Model and Serial Numbers. List to include: Engine, Transmission, Axles, PTOs, Pumps, Motors, Tires, battery, Alternator, Belts, Hoses, Filters and any other major items.

WARRANTY AND EXTENDED WARRANTY – ITEM NO. 1:

A. **WARRANTY AND/OR GUARANTY:** The bidder will state below or will furnish a separate letter attachment which fully explains the conditions of Warranty and/or Guaranty. If no Warranty and/or Guaranty is applicable, it must be so stated. **NOTE: FAILURE TO RESPOND TO THE REQUIREMENTS OF THIS PARAGRAPH MAY RESULT IN THE BID BEING UNCONSIDERED.**

B. Bidder will indicate below items included in the STANDARD WARRANTY:

<u>ITEM</u>	<u>TIME</u>	<u>MILES</u>	<u>COST, IF APPLICABLE</u>
1. Engine	_____	_____	_____
2. Electronic Hydraulic Clutch Engage	_____	_____	_____
3. Brake System	_____	_____	_____
4. Frame	_____	_____	_____
5. Axle & Suspension	_____	_____	_____
6. Exhaust System	_____	_____	_____
7. Lighting & Electrical Systems	_____	_____	_____
8. Wheels & Tires	_____	_____	_____
9. Other (Bidder State):	_____	_____	_____

C. Bidder will indicate below items included in the EXTENDED WARRANTY:

<u>ITEM</u>	<u>TIME</u>	<u>MILES</u>	<u>COST, IF APPLICABLE</u>
1. Engine	_____	_____	_____
2. Electronic Hydraulic Clutch Engage	_____	_____	_____
3. Brake System	_____	_____	_____
4. Frame	_____	_____	_____
5. Axle & Suspension	_____	_____	_____
6. Exhaust System	_____	_____	_____
7. Lighting & Electrical Systems	_____	_____	_____
8. Wheels & Tires	_____	_____	_____
9. Other (Bidder State):	_____	_____	_____

D. Bidder will indicate below any Extended Warranty beyond that listed above:

E. **NOTE:** Any omission of items in the above listings does not, in any way, relieve the bidder of any requirements in these Standard or Extended Warranties.

QUALIFICATIONS OF OFFERORS:

Bidders must have a current business license from their home office jurisdiction and provide a copy of that license with the submittal of their bid response. Rockdale County vendors doing business in Rockdale County must have a current Rockdale County Business License.

Bids from any offeror that is in default on the payment of any taxes, license fees, or other monies due to Rockdale County will not be accepted.

SILENCE OF SPECIFICATIONS

The apparent silence of these specifications and any supplemental specifications as to any details, or the omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement, with County interpretation to prevail.

OPTION TO AUDIT

Successful bidder will be required to maintain complete records during the life of the contract and for a period of one year after completion of the contract. Such records are to be made available to the County if officially requested, to be audited by a designated County auditing staff. In such audits reveal overcharges and/or undercharges, such will be adjusted and compensation made by either party to correct charges.

TORT IMMUNITY:

No officer, employee, or agent of the County acting within the scope of his/her employment or function shall be held personally liable in tort or named as a defendant in any action for injury or damage suffered because of any act, event, or failure to act.

PROPRIETARY INFORMATION:

Careful consideration should be given before submitting confidential information to Rockdale County. The Georgia Open Records Act permits public scrutiny of most materials collected as part of this process. Please clearly mark any information that is considered a trade secret, as defined by the Georgia Trade Secrets Act of 1990, O.C.G.A. §10-1-760 et seq., as trade secrets are exempt from disclosure under the Open Records Act. Rockdale County does not guarantee the confidentiality of any information not clearly marked as a trade secret.

QUANTITIES:

The quantities listed in the Bidders Response Schedule are provided as an estimate for bid purposes. The County will not be obligated to quantities beyond actual needs.

SELECTION PROCESS:

The Rockdale County Procurement Office and/or Evaluation Committee makes a recommendation for award. The Board of Commissioners will make the actual award of the contract and has the authority to award the contract to a company different than the company recommended by the Purchasing Department and/or Evaluation Committee.

This is a past performance/quality/price trade-off source selection in which competing offeror's past and present performance history and product quality will be evaluated on a basis approximately equal to price. Award will be made to the responsible offeror whose bid represents the best value after evaluation in accordance with the factors listed below. Rockdale County Board of Commissioners may reject any or all bids if such action is in the county's interest.

Rockdale County may evaluate bids and award a contract without discussions with offerors. Therefore, the offeror's initial bid should contain the offeror's best terms from a price and technical standpoint. The County reserves the right to conduct discussions if the County later determines them to be necessary.

INSURANCE:

The Company shall maintain in full force and effect the following insurance during the term of the Agreement.

Coverage	Limits of Liability
Workers' Compensation	Statutory
Employers' Liability	\$1,000,000.00
Bodily Injury Liability	\$1,000,000.00 each occurrence
except Automobile	\$1,000,000.00 aggregate
Property Damage Liability	\$1,000,000.00 each occurrence
except Automobile	\$1,000,000.00 aggregate
Personal & Advertising Injury Limit	\$1,000,000.00
Products / Completed Ops.	\$2,000,000.00 aggregate
Automobile Bodily Injury	\$1,000,000.00 each person
Liability	\$1,000,000.00 each occurrence
Automobile Property Damage	\$1,000,000.00 each occurrence
Liability	
Excess Umbrella Liability	\$1,000,000.00

All insurance shall be provided by an insurer(s) acceptable to the County, and shall provide for thirty (30) days prior notice of cancellation to the County. Upon contract award, Contractor shall deliver to the County a certificate or policy of insurance evidencing Contractor's compliance with this paragraph. Contractor shall abide by all terms and conditions of the insurance and shall do nothing to impair or invalidate the coverage.

Rockdale, GA shall be named as Additional Insured under any General Liability, Business Auto and Umbrella Policies using ISO Additional Insured Endorsement forms CG 2010 or its equivalent. Coverage shall apply as Primary and non-contributory with Waiver of Subrogation in favor of Rockdale County, Georgia.

The insurance carrier must have a minimum rating of A or higher as determined by the rating firm A.M. Best.

Certificates to contain policy number, policy limits and policy expiration date of all policies issued in accordance with this contract.

BONDS:

N/A

PERMITS:

The awarded contractor will be responsible for acquiring any permits that are required for this project/purchase. Rockdale County will waive fees on all permits issued by Rockdale County.

ILLEGAL IMMIGRATION REFORM AND ENFORCEMENT ACT OF 2011

Vendors submitting a Qualification package in response to this RFP must complete the Contractor Affidavit under O.C.G.A. §13-10-91(b)(1) which is provided with the RFP package to verify compliance with the Illegal Immigration Reform and Enforcement Act of 2011.

- A. The form must be signed by an authorized officer of the contractor or their authorized agent.
- B. The form must be notarized.
- C. The contractor will be required to have all subcontractors and sub-subcontractors who are engaged to complete physical performance of services under the final contract executed between the County and the contractor complete the appropriate subcontractor and sub-subcontractor affidavits and return them to the County a minimum of five (5) days prior to any work being accomplished by said subcontractor or sub-subcontractor. Format for this affidavit can be provided to the contractor if necessary.

LOCAL VENDOR PREFERENCE POLICY

The Rockdale County Board of Commissioners adopted a Local Vendor Preference Policy on March 26, 2013. The policy will apply to all qualified Invitations to Bids and Request for Proposals after May 1, 2013. The Local Vendor Preference Policy allows Rockdale County vendors to get an extra 5 points on the evaluation criteria scoring for Request for Proposal. The Policy will give the local bidder the opportunity to match the price of a non-local vendor's bid price if they are low and within 5% of the low bidder's price on Invitation to Bids. A copy of the Policy may be downloaded from the County website at www.rockdalecounty.org, Under Finance/Purchasing.

The Local Vendor Preference Policy: **will** / will not - apply to this ITB.

GENERAL INFORMATION:**RECEIPT OF BID:**

No bids received after said time or at any place other than the time and place as stated in the notice shall be considered. No responsibility shall attach to Rockdale County for the premature opening of a bid not properly addressed and identified.

WITHDRAWAL OF BID:

A bidder may withdraw his bid before the bid due date, without prejudice to the bidder, by submitting a written request of withdrawal to the Rockdale County Procurement Office.

REJECTION OF BID:

Rockdale County may reject any and all bids and must reject a bid of any party who has been delinquent or unfaithful in any formal contract with Rockdale County. Also, the right is reserved to waive any irregularities or informalities in any bid in the proposing procedure. Rockdale County shall be the sole judge as to which bid is best, and in ascertaining this, will take into consideration the business integrity, financial resources, facilities for performing the work, and experience in similar operations of the various bidders.

STATEMENT OF EXPERIENCE AND QUALIFICATIONS:

The bidder may be required, upon request, to prove to the satisfaction of Rockdale County that he/she has the skill, experience, necessary facilities and ample financial resources to perform the contract(s) in a satisfactory manner and within the required time. If the available evidence of competency of any bidder is not satisfactory, the bid of such bidder may be rejected. The successful bidder is required to comply with and abide by all applicable federal and state laws in effect at the time the contract is awarded.

NON-COLLUSION AFFIDAVIT:

By submitting a bid, the bidder represents and warrants that such bid is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named, that the bidder has not directly or indirectly induced or solicited any other bidder to put in a sham bid, or any other person, firm or corporation to refrain from proposing and that the bidder has not in any manner sought by collusion to secure to that bidder any advantage over any other bidder.

INTEREST OF:

By submitting a bid, the bidder represents and warrants that a Commissioner, Administrator, employee, nor any other person employed by Rockdale County has, in any manner, an interest, directly or indirectly, in the bid or in the contract which may be made under it, or in any expected profits to arise therefrom.

DOCUMENTS DEEMED PART OF THE CONTRACT:

The notice, invitation to bidders, general conditions, and instructions for bidders, special conditions, specifications, bid, and addenda, if any, will be deemed part of the contract.

GOVERNING LAWS:

This contract is made under and shall be governed and construed in accordance with the laws of the State of Georgia.

ERRORS AND OMISSIONS:

The vendor shall not take advantage of any errors or omissions in this Bid Request, and shall promptly notify Rockdale County of any omissions or errors found in this document.

STANDARD INSTRUCTIONS:

1. The instructions contained herein shall be construed as a part of any bid invitation and/or specifications issued by Rockdale County and must be followed by each bidder.
2. The written specifications contained in this bid shall not be changed or superseded except by written addendum from Rockdale County. Failure to comply with the written specifications for this bid may result in disqualification by Rockdale County.
3. All goods and materials shall be F.O.B. Destination Conyers, Georgia and no freight or postage charges will be paid by Rockdale County unless such charges are included in the bid price.
4. The following ITB# 15-02 must be written clearly on the outside of each bid envelope in order to avoid prior opening in error.
5. All bids must be received and in-hand at bid due date and time. Each bidder assumes the responsibility for having his/her bid received at the designated time and place of bid due date. Bids received after the stated time and date may be subject to rejection without consideration, regardless of postmark. Rockdale County accepts no responsibility for mail delivery.
6. Unless otherwise stated, all bids submitted shall be valid and may not be withdrawn for a period of 120 days from the due date.
7. Each bid form submitted must include the name of the business, mailing address, the name, title and signature of the person submitting the bid. When submitting a bid to Rockdale County the first page of your bid package should be the bid form listing the price, delivery date, etc., unless the bid form is requested to be in a separate envelope.
8. Rockdale County reserves the right to accept a bid that is not the lowest price if, in the County's judgment, such bid is in the best interest of the County and the public. The County reserves the right to reject any and all bids.
9. Telephone, Telegraphic or Facsimile bids will not be accepted.
10. 1No sales tax will be charged on any orders except for contracts that include construction materials being purchased through a third party.

Federal I.D. #58-6000882
Sales Tax Exempt #58-800068K
11. If applicable, completed questionnaires must be signed manually. Rockdale County reserves the right to accept or reject any bid on the basis of incomplete or inaccurate answers to the questionnaire.
12. If applicable, warranty information shall be provided.
13. Bidders shall state delivery time after receiving order.
14. Bidders shall identify any subcontractors, and include an explanation of the service or product that they may provide.

BID SPECIFICATIONS:

The specifications are as follows and on the attached pages:

GENERAL

Purchase Price shall include delivery, F.O.B. Rockdale County, Conyers, GA 30012.

Include any brochures and specifications that pertain to the equipment that you are proposing.

List any options and the cost for the options separately.

Warranty information must be provided with the submittal of bid.

All manuals associated with the equipment must be delivered with the equipment at no additional charge to Rockdale County. Manuals included but not limited to: Electrical, Pump, Wiring, Mechanical, Operational, Parts, Service, etc. Two (2) copies of each manual: i.e.: Parts and Operators Manual.

Training for all operators and fleet staff to take place at Fleet Services, 2570 Old Covington HWY., Conyers, Georgia 30012

The High Pressure Water Sewer Jetter will be used to clean laterals, sanitary sewer lines and draining lines. An additional water supply shall be provided on the trailer as a water source for the operations of the jet rodding equipment.

Machine shall be manufacturer's standard. It shall be equipped with the manufacturer's equipment and accessories which are included as standard in the advertised and published literature for the unit. No such item of equipment or accessories shall be removed or omitted for the reason that it was not specified in the bid. Standard product items may be removed only where it is necessary to install other items in lieu thereof in order to comply with these specifications.

The unit, including all necessary equipment, shall be furnished complete and ready for use. All parts not specifically mentioned which are required for the complete unit shall conform in design, strength, quality of material and workmanship to the highest standards of engineering practice.

SCOPE OF WORK:

This machine must comply with Federal, State and local laws and regulations as applicable on date of delivery and will be complete with standard equipment and all extra equipment as specified. The machine must meet Federal, State, County, and City pollution, noise and environmental laws; such as, silencer of compressor, etc. to meet 85 decibel reading and filters to keep dust from entering the atmosphere for air pollution, etc. This machine is to be ready for operation.

DESIGN

The equipment must be designed, and all components selected and used, according to sound engineering principles. When requested, bidder must provide engineering data to justify the design or application. Rated components must have their ratings certified in writing by their manufacturer. Their certifications must accompany the bid. Rated components include the hydraulic pump and motor, water pump, air compressor and engine as described in the bid. Components, which exceed the specifications, are acceptable only if it can be proven that they do not adversely affect performance of such components.

TECHNICAL:

The attached specifications that are listed are “desired” specifications based on the current product knowledge of Rockdale County. The purpose of this Bid Request is to review and evaluate other similar alternatives that could meet the County’s needs. Any reference to a particular vendor or their product specifications is for descriptive purposes only and will not alter the competitiveness of this Bid Request.

**MINIMUM TECHNICAL SPECIFICATIONS
FOR One (1) John Bean SJ 704030 Tandem Axle Trailer Mounted Unit**

<u>MINIMUM SPECIFICATIONS</u>	<u>MINIMUM REQUIREMENTS</u>	<u>BIDDER STATE COMPLIANCE</u> <u>Yes /No - Explain</u>
I. Trailer Features		
A.	Trailer Dimensions: State length, width and height	
	1. Gross vehicle weight rating (CVWR)	
	2. Tandem axle for 14000 GVWR total	2 each of 7000 GVWR (3171 KG)
	3. Wheels	16 inch Steel
	4. Tires	LT235/85R16 12 ply
	5. Pintle hook type hitch	
	6. DOT rubber mount LED lights	
	7. PPG Commercial Performance	gray primer and white paint (trailer and reel)
	8. Hydraulic temp gauge	
	9. Heavy duty hose guide	
	10. Heavy duty pressure regulator	
	11. Electric jack	
	12. Electric brakes	
	13. Arrowboard assembly	
B.	Electrical:	
	1. 12V Electrical System with 90AMP Alternator.	
	2. Lighted NEMA 4 Control Box, D.O.T. Approved Lighting	
	3. Battery	12 Volts – 1100 CCA
C.	Engine:	
	1. Kubota 99hp / Diesel Engine	
	2. Tachometer / Hour Meter / Auto Shutdown	for High water temp / low oil pressure
	3. Beacon light	Mounted over engine enclosure
	4. Engine Shroud	Painted Steel Shroud Enclosure with Locking Access Doors
	5. Electronic Throttle Control	
D.	Bidder fills in below the brand name, model or identification number and year model of item offered in bid. _____ (Brand Name and Model or Identification Number) _____ (Year Model)	

**MINIMUM TECHNICAL SPECIFICATIONS - Continued
FOR One (1) John Bean SJ 704030 Tandem Axle Trailer Mounted Unit**

<u>MINIMUM SPECIFICATIONS</u>		<u>MINIMUM REQUIREMENTS</u>	<u>BIDDER STATE COMPLIANCE</u> <u>Yes /No - Explain</u>
II. HIGH PRESSURE SEWER CLEANING UNIT			
A.	Pump		
	1. FMC 40 GPM @3,000 PSI Water Pump		
	2. Air Purge Valve		
	3. Recirculation System		
	4. Electronic/Hydraulic Clutch Engage		
	5. Electronic Water On/Off Control		
	6. Drain Valves for water Pump		
B.	Hose Reels		
	1. Dual Rotating Safety Hose Reel with 600 feet x 3/4" Capacity and 600 of 1/2" Capacity.		
	2. 500 foot of 3/4" and 500 foot of 1/2" Sewer Hose with 10' x 3/4" and 1/2" Leader Hose		
	3. Hose Guide		
	4. Upstream Pulley Guide		
	5. Footage counter		
	6. Wash down gun with 25' extension hose		
	7. Hose Guide/Wash Down Gun/Upstream Pulley Guide Storage Tray		
D.	Water Supply Tanks		
	1. 700 Gallon Black Poly Water Tank.		
	2. Fill Hose Storage Rack		
	3. 2.5" Fill System with 25' fill hose		
E	General Accessories		
	1. Chisel Point Nozzle		
	2. High Flow Cleaning Nozzle		
	3. Finned Nozzle Extension	1/2" and 3/4"	
	4. Nozzle Rack.	1/2" and 3/4"	
	5. One (1) Steel Toolboxes-Fender Mounted		
	6. Lift Station Nozzle – Four sided Facing Jets		
F.	Decals:		
	1. Only warning and operational decals are to be attached to unit.		

Bidder fills in below the brand name, model or identification number and year model of item offered in bid.

(Brand Name and Model or Identification Number)

(Year Model)

**MINIMUM TECHNICAL SPECIFICATIONS - Continued
FOR JOHN BEAN SJ704030 TANDEM AXLE TRAILER MOUNTED UNIT**

<u>MINIMUM SPECIFICATIONS</u>		<u>MINIMUM REQUIREMENTS</u>	<u>BIDDER STATE COMPLIANCE</u> <u>Yes /No - Explain</u>
III. Manuals:			
A.	The successful bidder is to include the following manuals in binders with the order. Online manuals and CDs will be accepted. Bidder will be responsible for all subscriptions, updates, registrations, renewals and fees associated with online manuals for the active life of the unit(s). Two (2) copies. One (1) for Fleet and one (1) for RWR.		_____
	1. Factory Shop Repair Manuals, including specific manuals for each major component, i.e., Cab, Chassis, Body, Engine, Transmission and Axle. Furnish only 2 manuals for each item number bid (not per unit).		_____
	2. Factory Shop Parts Manual – for i.e., Cab, Chassis, Body, Engine, Transmission. Furnish only 2 manuals for each item number bid (not per unit).		_____
	3. Operator's Manual and Warranty Booklet – two (2) per vehicle / unit; plus three (3) additional for item number bid, (not per vehicle).		_____
IV. Software:			
A.	The successful Bidder is to include all software required to diagnose, troubleshoot, repair and program the Engine, Transmission, chassis, Body and ABS Brake System, etc. Bidder will be responsible for all subscriptions, updates, registrations, renewals and any fees associated with the software for the active life of the unit(s).		_____
V. Training:			
A.	The successful bidder is to provide the following training and training materials. To be held at Fleet Services, 2570 Old Covington Hwy., Conyers, and Georgia 30012. To include Fleet staff for maintenance purposes and RWR for operating instructions.		_____
VI. Inspection			
A.	Inspection to be completed at time of delivery		_____
VII. Vehicle equipment, components and accessories:			
A.	Vehicles offered in this bid item must provide total standardization and interchangeability between units bid including components, accessories and equipment.		_____
VIII. Data Sheet:			
A.	At delivery provide a single sheet of paper with all components model and serial numbers. List to include: engine, transmission, axles, PTO's, pumps, motors, tires, battery, alternator, air compressors, belts, hoses, filters and any other major items.		_____

BID FORM – ITB# 15-02

Instructions: Complete all THREE parts of this bid form.

PART I: Vendor Information:

Complete the information below. If you wish to submit more than one brand, make a photocopy of this Bid Form.

Vendor Name	
Address	
Telephone	
E-Mail	
Representative (print name)	
Signature of Representative	
Date Submitted	

PART II: Addenda Acknowledgements (if applicable)

Each vendor is responsible for determining that all addenda issued by the Rockdale County Finance Department have been received before submitting a bid.

Addenda	Date Vendor Received	Initials
"1"		
"2"		
"3"		
"4"		
"5"		
"6"		

BID FORM – ITB# 15-02 (Continued)

Instructions: Complete all THREE parts of this bid form.

PART III: Bid Summary

Complete the information below. If you wish to submit more than one brand, make a photocopy of this Bid Form.

PRICE SCHEDULE

ITEM NO.	COMMODITIES OR SERVICES	ESTIMATED NUMBER OF UNITS	UNIT	UNIT PRICE	AMOUNT
1.	Complete and ready to operate, and in accordance to minimum specifications and notes below.	1	Each	_____	_____

NOTES TO SUPPLIER:

NOTE 1: Title Application and Manufacturer's Statement of Origin to be made out to:

Rockdale County BOC
958 Milstead Avenue
Conyers, GA 30012

NOTE 2: DATA SHEET: See Page 4 and Page 15 Section VIII for "Data Sheet" requirements.

Affidavit Verifying Status for County Public Benefit Application

By executing this affidavit under oath, as an applicant for the award of a contract with Rockdale, County Georgia, I _____ . [Name of natural person applying on behalf of individual, business, corporation, partnership, or other private entity] am stating the following as required by O.C.G.A. Section 50-36-1:

1) _____ I am a United States citizen

OR

2) _____ I am a legal permanent resident 18 years of age or older or I am an otherwise qualified alien or non-immigrant under the Federal Immigration and Nationality Act 18 years of age or older and lawfully present in the United States.*

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of Code Section 16-10-20 of the Official Code of Georgia.

Signature of Applicant:

Date

Printed Name:

*_____
Alien Registration number for non-citizens

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20____.

Notary Public
My commission Expires:

***Note:** O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their registration number. Because legal permanent residents are included in the federal definition of “alien”, legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below.
